



Transfer of Responsibility to Correct Form

In accordance with Chapter 30, Sec. 30-1.4 of the Monterey City code, all residential uses shall, prior to the time of any transfer of ownership, have the sanitary sewer lateral inspected for any defects, a completed sanitary sewer lateral inspection form accompanied by payment of the sewer lateral report fee submitted to the City, and, if necessary, have the sewer lateral repaired or corrected to meet the City's standards and specifications unless exempted under this article. The owner of the real property prior to the time of sale or other transfer ("transferor") shall be responsible for complying with the requirements of this chapter for obtaining a sanitary sewer lateral inspection. In accordance with Chapter 9, Article 1.5, additional building code violations, such as work performed without a permit, must also be corrected.

Before the time of sale or other transfer, the transferor and transferee of any property may mutually agree to shift responsibility for compliance with the City Code to the transferee. In the event the transferee agrees to assume responsibility for repairing the building sanitary sewer and/or other noted deficiencies, the transferee shall meet the City's standards within 90 calendar days from the date of sale or other transfer. Before the time of sale or other transfer, the transferor and transferee shall complete the following procedures:

- i. The transferor shall request from the City a "Transfer of Responsibility to Correct Form." Both the transferor and the transferee shall sign the form certifying that the transferee has assume responsibility for the necessary repairs and corrective actions.
- ii. The transferor shall file the signed "Transfer of Responsibility to Correct Form" with the City before the time of sale and include it in the real estate transfer documentation.

My signature below certifies that I agree to comply with all applicable City codes and ordinances, and that I am aware of my responsibilities as outlined above.

Print Name of Transferor

Signature of Transferor

Date: _____

Print Name of Transferee

Property Address

Signature of Transferee

Date: _____