

MEMORANDUM

Date: 9/2/15

To: Elizabeth Caraker

Organization: City of Monterey

From: Tony Keith

Title: Principal Landscape Architect

Project Name: Villa Del Monte Revitalization Plan and ADA Study

Project Number: 1414024

Topic: Summary Notes 8/26/15 Workshop #3

Workshop #3 for the above mentioned project took place at Bay View Academy with representatives from city staff (Elizabeth Caraker, Jeff Krebs) and RRM Design Group representatives (Tony Keith). The Workshop was advertised by city staff and coordinated with members of the Villa Del Monte Neighborhood Association governing board. Approximately 14 persons attended the Workshop.

The purpose of the meeting was to present the Draft Neighborhood Plan document with attendees, and provide a brief review of the outreach process which took place at two previous community workshops. Tony Keith with RRM led the discussion with a PowerPoint presentation that covered the following:

Purpose of the Document

Vision & Goals

Vision Poster

Challenges

Opportunities (Identified on Concept Plan)

Implementation

NIP project Submittal Process

Funding Mechanisms

Record Data

Submittal Forms

Next Steps

Discussion topics identified by attendees are provided below with general responses noted in *italics*

- Water/irrigation for Trees? *As new water sources may be identified city policy for this may change.*
- Is ROW sufficient for sidewalk, bike lanes+ parking? *As depicted in the Plan additional Right of Way is not required.*
- Tree along Casa Verde are in between parking spaces. *Confirmed.*
- Gateway treatments (Towers) at Highway 1 – Good spot under Highway – have to work with Caltrans. *Encouraged to coordinate with Caltrans on way to enhance areas at the overcrossing.*
- Montecito Park

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- Art piece should be functional - need a bench for kids waiting for school bus. *Consultant will modify sketch to reflect this need.*
- Think about play equipment choices that are appropriate for less physically able kids. *Consultant will add text in document noting this request.*
- Walking track for strollers around perimeter. *Consultant will modify sketch to reflect this need.*
- Consider noise impacts to adjacent residents. *City to work with residents when funding is identified.*
- Ferrante Park
 - Noisy from Highway. Usage is low or unsafe. *Requests to Caltrans for possible future sound wall mitigation should be made.*
 - May need more BBQ areas to draw more people. *City to work with residents when funding is identified.*
 - Need to activate area. *Residents considering possibly forming a Kickball league and other additional uses to address this important action.*
- Encina – Extend treatments to other end... *Consultant will modify plan accordingly*
- Large vehicles parked and stay overnight with people sleeping (in them). *Neighborhood Association has scheduled Monterey Police Department to attend their next Board meeting on 9/26/15 to discuss this matter.*
- De La Vina – will traffic calming impact parking? *Possibly, City to work with residents when funding is identified.*

At conclusion of the presentation and discussion Jeff Krebs, City of Monterey - Public Works Department addressed on-going progress with the previously funded improvements pending for the area along Casa Verde between Encina and Helvic. Once meetings with abutting property-owners are completed Jeff indicated he would share the proposed plan with the entire community. Several questions were raised by curious neighbors and Jeff indicated that his meetings with the abutting property owners would be completed soon and a date would soon be set.

Workshop participants were generally pleased with the progress that has been made. Elizabeth Caraker, City of Monterey - Planning Department announced that the next step would be to get the document adopted by the Planning Commission and City Council. Dates for this will be posted on the city web site and email notifications to attendees would advise them of the upcoming dates.