

THE CITY OF
MONTEREY

OPERATING BUDGET

FOR FISCAL YEAR STARTING JULY 1, 2021



FISCAL
YEAR (FY)
2021-22

Photo credit: John Ruddock/High Orbit Media



Mission Statement

The Monterey City Council will provide visionary policy and legislative leadership that assures a safe, healthy, and economically vibrant community.

Anda!

Vision Statement

Monterey is committed to being a model city for its quality of life driven by responsiveness of local government, historical and cultural preservation, mobility opportunities emphasizing pedestrians over vehicles, economic sustainability, a strong sense of place, and good stewardship of the natural environment.



City of Monterey

Operating Budget for Fiscal Year 2021/22

Adopted by the Monterey City Council on June 15, 2021

City Council

Mayor Clyde Roberson

Vice Mayor Tyller Williamson

Councilmember Dan Albert

Councilmember Alan Haffa

Councilmember Ed Smith

Principal Administrative Officers

City Manager Hans Uslar

Assistant City Manager / Acting Finance Director Nat Rojanasathira

City Attorney Christine Davi

Community Development Director Kimberly Cole

Fire Chief..... Gaudenz Panholzer

Human Resources Director Allyson Hauck

Library & Museums Director..... Inga Waite

Parks and Recreation Director..... Karen Larson

Police Chief Dave Hober

Public Works Director Steve Wittry

City Clerk..... Clementine Bonner Klein

Budget Team Members

Jordan Cupps • Wendy Davies • Stella Sandoval • Gina Russo • Carol Hewitt • Mary-Kathryn Salameh

Adam Benson • Russ Branson • Don Rhoads

Hans Uslar • Nat Rojanasathira • Allyson Hauck

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Monterey
California**

For the Biennium Beginning

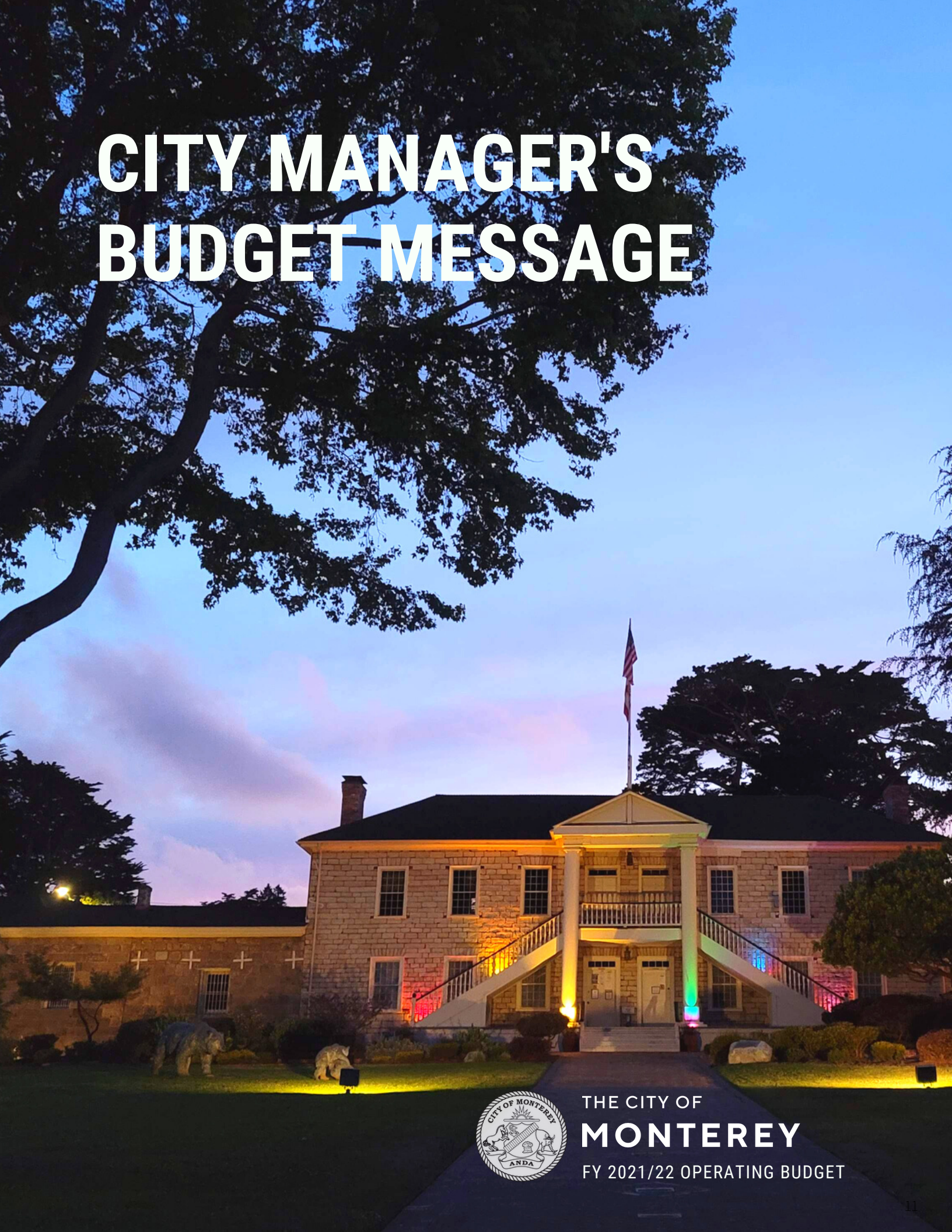
July 1, 2019

Christopher P. Morill

Executive Director

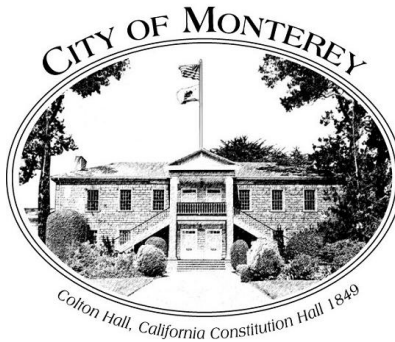


CITY MANAGER'S BUDGET MESSAGE



THE CITY OF
MONTEREY

FY 2021/22 OPERATING BUDGET



To: Honorable Mayor and City Council Members, Residents, and City Staff

From: City Manager

Date: June 15, 2021

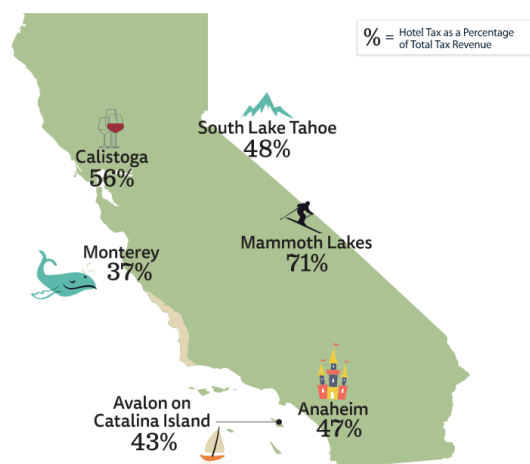
Subject: Fiscal Year 2021-22 Annual Operating Budget Message

Dear Mayor Clyde, Council Members Albert, Haffa, Smith and Williamson:

Our staff and I are pleased to present the proposed Fiscal Year (FY) 2021-22 City budget.

After completing three consecutive biennial budget cycles, we are temporarily returning to an annual budget cycle as a result of the pandemic-imposed challenges to reliably project Monterey's near-term economic condition, uncertain macro-economic circumstances (i.e., federal stimulus), and our City's corresponding service levels. As we are drafting the budget message, we are still operating in a statewide system of restrictive tiers affecting Monterey's economy.

Unlike many other cities in the State of California, Monterey's main economy- our hotels, conference businesses and restaurants - has been hit disproportionately hard. The California State Auditor estimates that cities will see reductions in revenues to the tune of 62% of hotel tax revenues (the City of Monterey's largest source of revenue), a 12% drop in sales tax revenues, and business license tax drop of 7%. Monterey's losses between March 2020 and June 2021 are estimated to be around approximately \$32 million, and the same report by the State Auditor ranks Monterey among the 11 cities in the State most financially impacted by the pandemic due to our reliance on General Fund revenues tied to tourism and general consumer activity. According to the



The California State Auditor ranked Monterey among the 11 cities in the State most negatively impacted by the pandemic, largely because of the drop in hotel tax revenue. (Image: California State Auditor)

Monterey County Convention and Visitors Bureau (MCCVB), Monterey County's tourism industry lost approximately \$1.8 billion in 2020 from a height of \$3.2 billion in 2019.

Destination Analysts, a tourism market research firm and a respected benchmark reporting institution within the hospitality industry, estimates a three to four-year recovery period until the hospitality industry returns to pre-pandemic travel and occupancy demand. Monterey relies on both leisure and group/business travel (the latter will be slower to recover). With the lingering ambiguity of the travel market in mind, and realizing that the City's revenues and service levels are intricately interwoven with the hospitality industry, we feel it is appropriate to switch to an annual budget temporarily.

March 2020 Through June 2021

"You may say to yourself: 'Well, how did I get here?'" ~ David Byrne

For the first time in generations (to be precise, for the first time since the 1918 influenza pandemic), a deadly pandemic impacted lives and economies across the globe. Practically overnight, the United States economy went from full employment in February 2020 to a record high of unemployment in April 2020. In less than 45 days, the unemployment rate rose to 14.8% and over 22 million Americans were without jobs.



To slow the spread of COVID-19, the City issued partial and full beach closures. Nationwide, the hospitality industry saw significant drops in revenue, which severely affected employment and local economies in tourism-centric communities such as Monterey.

"The COVID-19 pandemic has impacted economic sectors disparately. The leisure and hospitality sector lost the largest number of jobs since January 2020, and persons last employed in this sector have consistently exhibited some of the highest unemployment rates throughout the pandemic. Additionally, the education and services sector and the government sector have exhibited the second and third-largest losses in jobs since January 2020, despite relatively low unemployment rates among persons last employed in these sectors."

(Congressional Research Service, 'Unemployment Rates during the Pandemic, Page 2, May 20, 2021).

Monterey's three main economic pillars of hospitality, education, and the government sectors were impacted and directly affected the City's revenues. City estimates track that hospitality-dependent businesses laid off more than 7,000 employees in the City of Monterey alone. The Monterey Bay Aquarium, one of the City's largest employers and sales tax revenue generators, closed for over a year and laid off 40% of their workforce. Hotels closed or operated with severely restricted capacities. Restaurants and non-essential businesses closed - and the Del Monte Shopping Center was no exception. Anchor stores such as Macy's and Apple were shut down for months. PF Chang's closed for good. In fact, 10 of the top 25 sales tax revenue generators (pre-COVID) were shut down for extended periods of time (some for more than one year), including the Alvarado Street Brewery, Apple, Fish Hopper, Hyatt Regency Monterey, InterContinental Monterey, Lallapalloza, Macy's, Monterey Bay

Aquarium, Monterey Plaza Hotel & Spa, and Portola Hotel & Spa. Another six of the top 25 sales tax revenue generators are automobile and transportation businesses (auto dealerships and gas stations), which also saw drops in revenue due to a drop in travel. While local schools, Monterey Peninsula College, and the Middlebury Institute of International Studies at Monterey, as well as federal institutions such as the Defense Language Institute and the Naval Postgraduate School continued to teach courses virtually, the loss of students living in Monterey was apparent and resulted in further economic losses.

The economic impacts on Monterey and especially on the City's finances were enormous.

If there was one piece of 2020 economic good news, it was the following: on February 18, 2020, and 24 days before the City declared a local emergency caused by COVID-19, the City Council had allocated an additional \$2.0 million to the Economic Uncertainty Reserve, achieving for the first time in Monterey's history a fund balance equivalent to 13.7% of the General Fund operations, or \$13.7 million. We went into fiscal devastation with our reserves filled at the required levels! However, we also learned that the defined reserve levels were not sufficient to face the fiscal crisis of 2020.

By April/May 2020 the City of Monterey's immediate and devastating losses in Transient Occupancy Tax (TOT, also known as hotel tax) and sales tax required drastic and bold actions by the City Council.

A comprehensive budgetary rescue package pursued one main goal: to preserve the fiscal sustainability of our core functions in public safety, public works and general government. Council suspended the existing capital project funding including City Capital Improvement Projects (CIP) and the Neighborhood and Community



During the 15-month closure of the Monterey Conference Center, staff worked to gain GBAC STAR Facility accreditation from the Global Biorisk Advisory Council, with a goal of bringing back group business to Monterey.



In the early days of the pandemic, the City's efforts quickly shifted to public health and safety, as well as keeping the City fiscally solvent. In this photo, workers clean portable restrooms and handwashing stations at El Estero Park, as requested by the City's EOC.

Improvement Program (NCIP), which infused \$10.6 million (\$1.27 from City CIP and \$9.33 million from NCIP) into the General Fund. Council also suspended the FY21 NCIP project cycle. Additionally, due to the COVID-19 mandated closures of so many City facilities such as Sports Center, Library, Recreation Centers, Conference Center, parking garages, etc., Council was forced to eliminate 102 positions, issuing layoff notices to 82 employees. We now know that without these difficult layoffs in June, the City would have burned through its reserves in November 2020.



The City of Monterey has been the only city in Monterey County directly administering vaccines to the public in venues such as the Monterey Conference Center, above.

The revised budget for FY 2020-21, presented in June 2020 included a variety of budget reductions to address a \$21 million shortfall in COVID-19 caused losses in revenues. The layoffs (\$8.2 million), the suspension of the NCIP and CIP (\$4 million), additional position reductions (attrition/retirements) (\$2.07 million), program cuts across all Departments (\$5.1 million), employee salary concessions (\$0.75 million), several one-time suspensions of annual budget expenses (\$2.1 million) plus a one-time use of \$1.5 million from our reserves helped bridge the budget gap.

During the past 15 months, the City team was able to implement a variety of public works projects, which were mainly road resurfacing projects taking advantage of lower traffic volumes. These projects helped employ dozens if not hundreds of contractor employees in varying trades.

Also, in the past 15 months, City staff adapted almost immediately to the new working conditions. Home offices were created in bedrooms, garages and on patios. Due to the City's investment in technology, within hours of the shelter-in-place orders, employees were able to respond to constituents and conduct business by phone, email, and videoconference. Many other employees were required to be onsite or in the field in order to provide essential City services. These employees were required to follow new health and safety protocols, including daily screening, social distancing, and working with masks and other PPE. The City continued its core services, and provided unique services during the pandemic, which included:

- **Emergency Management:** Emergency Management: The Emergency Operations Center (EOC) continued to operate with daily and weekly meetings, organized mask distribution, provided handwashing stations and portable restrooms to individuals experiencing homelessness, coordinated with CalOES, managed the City's supply of Personal Protective Equipment (PPE), set-up the Monterey Conference Center as a regional shelter and Federal Emergency Management Agency (FEMA) Evacuation Center, and set up the Hilltop Park Center as a shelter location for City employees. The Fire and Police Department provided mutual aid throughout California during one of the worst wildfire seasons in Monterey County history (River, Carmel, and Dolan Fires).
- **Fire:** In addition to its typical call volume, the Fire Department was deployed to fires as far as Humboldt and Los Angeles counties. The Department also managed dozens of vaccine clinics, administering over 4,400 COVID-19 vaccines. The City of Monterey is the only city in the Tri-County Area providing vaccines directly to the public.



On August 22, 2020, the Monterey Conference Center transformed into a shelter and evacuation center during the River, Carmel, and Dolan Fires. This effort was a quintessential "Team Monterey" effort supported by Conference Center, Fire, Police, Parking, Finance, CMO, and Sports Center staff.

- **Police:** During the COVID-19 pandemic, the Police Department took steps to enforce mask orders and beach closures during the height of the pandemic. In addition, the Department responded respectfully and appropriately to ensure a safe and peaceful Black Lives Matter protest in Monterey.
- **Public Works:** As already mentioned, several projects were completed during the year, including resurfacing projects throughout Downtown Monterey. The list of completed projects also includes boiler replacements in the Conference Center, a new pool deck for the Sports Center as well as various other small building maintenance projects.
- **Community Development:** Providing online processing of permits, conducting massive code compliance checks of public health orders, and ensuring safety for residents, employees, and visitors alike.
- **Library Services:** On June 11, 2020, the Monterey Public Library was the first library in the county to offer curbside/sidewalk service during the pandemic, checking out over 103,000 materials to over 34,000 patrons since the service began.
- **Community Outreach:** The City developed health and safety outreach campaigns surrounding COVID-19, including mask wearing and vaccination clinics. Before the Shelter-in-Place Orders took place, staff began daily media briefings, now held bi-weekly, demonstrating the City's commitment to public transparency during the pandemic. Over 160 media briefings have been held, with journalists from the *Monterey Herald*, *Monterey County Weekly*, KION-TV, and KAZU-FM attending regularly.
- **Parks and Recreation:** Less than 24 hours after the State's Shelter-in-Place Order in March 2020, the Parks and Recreation Department launched "Operation Outreach" to connect with seniors in the community. Together with library staff, thousands of calls were made in order to connect with seniors. We succeeded in letting them know what was going on and that they were not forgotten. The Department also coordinated weekly food and produce distribution events at El Estero Park Center, in collaboration with the Food Bank for Monterey County and the California National Guard. Weekly, between 200 to 300 families were serviced! In addition, four meals each week were distributed to dozens of seniors through a partnership with Meals on Wheels of the Monterey Peninsula.



The new "Ruff Seas" playground feature at Dennis the Menace Park, was installed in 2020 but could not be enjoyed by children until the park reopened on April 20, 2021 after a yearlong closure due to the pandemic.

Our public works employees and public safety employees were working their shifts, including the daily cleaning and sanitation of our police station and our many public restrooms, ensuring that the City remained safe and functional, 24/7. My thanks go to our entire team. Everyone deserves credit!

Looking forward to our FY 2021-22, we are now in a phase where the vaccinations are working to significantly lessen the devastating impacts of the COVID-19 virus. Today, in June 2021, our City is visibly recovering. Visitors are back in town frequenting spots such as Old Fisherman’s Wharf, Cannery Row and the Monterey Bay Aquarium, resulting in increased revenues in the Parking Division.

The Del Monte Shopping Center is fully opened. The Monterey Sports Center is open again and we are allowed to welcome a limited number of our members back. The Economic Uncertainty Reserve is still at \$12.2 million, representing roughly 15% of our future General Fund.

With that in mind, our proposed budget is based on optimism paired with lessons learned from the past 15 months.

Guiding Principles

Subsequently, our proposed budget represents our best projection of the path forward. The presented budget is reflective of the following guiding principles:

- Present a balanced budget;
- Accept the lessons learned that the course of the pandemic remains unpredictable; and the need to remain cautious;
- Provide conservative revenue estimates based on a variety of reliable sources and data points;
- Limit expenditures to things we “must do” to ensure functional, compliant and safe municipal operations;
 - First, maintain current service and staffing levels
 - Then, restore service levels in accordance with public health guidelines in
 - Library
 - Sports Center
 - Scholze (Senior) Center
 - Hilltop Park Center
 - El Estero Park Center
 - Recreation Programs (Field Sports, Camps, Facility Reservations)
 - Conference Center



While outdoor exercise classes were offered by the Monterey Sports Center during the pandemic, natatoriums remained closed until Monterey County entered into the Moderate (Orange) Tier. Above, a swimmer in the large pool in April 2021, shortly after the pools reopened.

- Restore funding for the NCIP program based on new, ongoing revenues;
- Restore funding for vehicle and equipment depreciation;
- Restore funding for Other Post-Employment Benefits (OPEB) to ensure sufficient resources are set-aside to meet obligations to our City's workers;
- Allocate funding into greenbelt fuel reduction programs;
- Invest in necessary improvements for our information technology systems;
- Fund MCCVB at 6% to ensure hospitality industry will recover sooner than anticipated;
- Allocate \$6.5 million in American Rescue Plan Act funding into the General Fund in FY 2021-22 to cover pandemic-related revenue losses; and,
- Preserve existing reserve levels given the continued uncertainty that remains.

It is important to acknowledge that we are able to propose a balanced budget because of the one-time infusion of revenues under the American Rescue Plan Act (ARPA) passed by Congress on March 11, 2021. Because these federal resources are one-time, we must carefully monitor the City's General Fund revenue growth over the next fiscal year to ensure that sufficient ongoing funding is available to support service restorations in FY 2022-23 and beyond. The federal rescue funds are covering less than 20% of the revenues lost between March 2020 and June 2021.

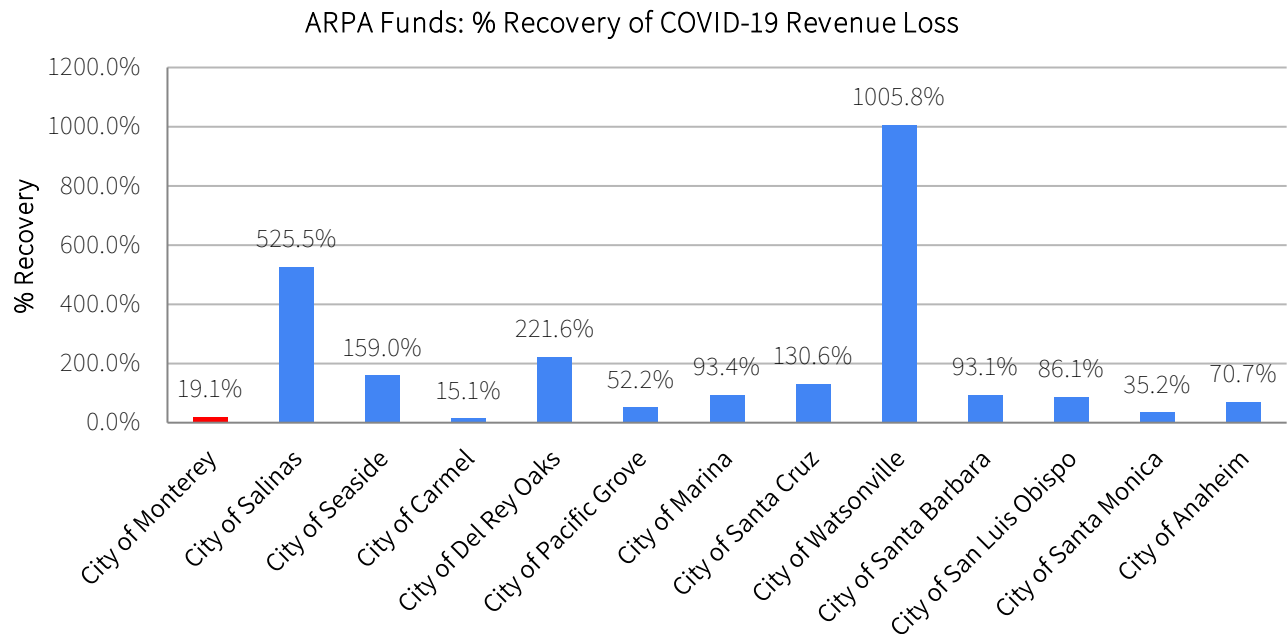
Monterey's \$6.5 million portion of the ARPA will be fully incorporated into our operating budget. Only through this funding are we able to reopen, in limited capacities, our library, sports center, senior center, two out of three recreation centers and our conference center. Stated differently: the revenues expected for FY 2021-22 will not allow us to open the library, sports center, and other services if it were not for the ARPA funding. Even with these funds, we still cannot afford a full return of some of our cherished services. The loss of the ARPA funding in FY 2022-23 (next budget) will undoubtedly cause service challenges in the future; but, we are optimistic that continued reopening of the national and local economy will return Monterey's revenues to a pre-pandemic level. We also expect that our Sports Center membership numbers will continue to increase, thus reducing the financial support necessary to operate it. We will continue to monitor our revenues closely.

Our revenue estimates for FY 2021-22 take into account the return of travelers and tourism, the partial return of conference center business and the change in consumer behavior by switching from closed brick-and-mortar stores to more and more online ordering.



Cannery Row, the No. 1 tourist destination on the Central Coast, typically attracts 4-5 million visitors annually. Above, Cannery Row is devoid of tourists on a sunny day in December 2020.

Due to the largely per capita formula by which ARPA funds were allocated, cities like Monterey that provide services to a large number of non-residents and visitors are benefitting less from the federal funding. Unfortunately, for communities more adversely impacted by the pandemic such as Monterey, this meant that those cities will not receive sufficient “rescue” funds to replenish their pandemic-related revenue loss. As stated earlier and shown below, Monterey is expected to receive less than 20% of revenues lost. Meanwhile, some communities in the Monterey Bay Area are receiving more than 1,000% of lost revenues in the form of federal rescue funding. While many cities in California are contemplating how to spend these “surplus” revenues, Monterey will be using those funds towards reopening the library, sports center, and other services.



The per capita formula highlights what we already knew; Monterey’s service levels and expenses are significantly higher than other cities, and are largely funded by our hospitality revenues.

The “Wisdom” of our Sales Tax and Hotel Tax Measures

Measure P/S, in combination with funds from Measure X and SB1, will continue to allow the City to invest into our road infrastructure. Since the start of this program in 2014, we were able to improve the overall road condition index from a low 51 to 69. 71% of our streets are now rated as “Very Good.” We will see continued pavement activities in our neighborhoods throughout FY 2021-22. City staff remain grateful to our community for approving local tax measures.

Two additional tax measures in the current budget cycle will help us during our economic recovery. A ½ cent sales tax measure (Measure G), as well as a 2% tax measure (Measure Y) to increase the Transient Occupancy Tax from 10% to 12%, were overwhelmingly approved by Monterey’s voters.

The pandemic influenced our sales tax income significantly. Pre-pandemic, approximately 62% of Monterey sales tax revenues were paid by non-residents. During the stay-at-home-orders many businesses, restaurants,

stores, etc. closed and many consumers shifted consumer spending towards online retailers. Monterey was no exception, and as a result, we have seen significant losses in sales tax revenue. Currently, the State collects the sales tax from purchases made online and then redistributes it through a complex formula based on the County-wide pool allocation. Measured from the Fourth Quarter (Q4) 2019 to (Q4) 2020, Monterey's sales tax revenues declined by more than 43%. Because online sales tax revenues are distributed as a pro-rata share of the total point of sale purchases within the County, Monterey's share of the total pool allocation also declined from 12% to 8% of the total pool receipts, a somewhat unfavorable trend given the growth in online retail transactions.

Our analysis of the quarterly sales tax collection data shows a direct nexus between actions by public health officials, infection rates, vaccination rates and consumer behavior. Monterey's top 25 sales tax producers shifted during the pandemic, confirming the hurt experienced within our hospitality industry (particularly catering, restaurants, and hotels) and the shift of consumers to online ordering. Measure G, the ½ cent sales tax, helped us to partially offset some of the losses. The timing of the measure could not have been better.

Measure Y was approved in November 2020 and became effective in January 2021. The special tax measure, approved by 71.7% of the voters, increased the Transient Occupancy Tax (TOT) from 10% to 12%.

Restoring City Services in the Sports Center, Recreation, Conference Center and Library

In Spring 2020, COVID-19 forced the public health officials to impose severe restrictions affecting all aspects of our lives. In response to the restrictions caused by the pandemic, the City Council took bold action to ensure the continued operation of many municipal services within public safety and public works.

In order to ensure the financial survival of the City, 102 positions, 82 of those filled, were proposed for layoff. Ultimately, on June 2, 2020, the City laid off 73 employees working in the library, recreation, sports center, conference center and other areas and eliminated 19 vacant positions. NCIP projects and CIP projects were defunded to help offset the imploding revenues. Our revised budget in June 2020 further froze vacant

positions, reduced operating expenditures, and applied a variety of one-time measures to stabilize our on-going operations.

The proposed budget for FY 2021-22 plans to reopen, in accordance with public health guidelines, almost all previously closed facilities. Our reopening strategies are driven by the different missions of the facilities as well as customer demand.

For example, we do not expect that all members of our Sports Center will return during the next 12 months - instead, our revenue projections are



The City's popular Preschool Program were among the first to come back in 2020 at El Estero Park Center and Hilltop Park Center, pictured above.

assuming a loss of 50% of our visitors. Our underlying operational and staffing model has to be a flexible one until we have reached a level of predictability of our newly defined customer base.

Our Recreation team has already restarted several popular programs, including pre-school classes, which are so essential to many working parents. Monterey's recreational infrastructure also includes five recreation centers: Archer Center is leased to "First Night Monterey," leaving Hilltop Park Center, Scholze Center, El Estero Park Center and Casanova Oak Knoll Park Center.

Our intent is to carefully manage the reopening of three recreation centers by ensuring that center after center operates at full capacity. This will help minimize the need to fiscally support the operations since our fee recovery rates do not fully cover the costs of operations.

With that in mind, we are anticipating to first utilize Hilltop Park Center and El Estero Park Center. The reopening of Casanova-Oak Knoll center will depend on demand for programming and subsequent sign ups of similar programs across the City.

Our Scholze Center services hundreds of our Senior citizens. We are planning to open the center, as soon as public health guidelines permit, at its previous staffing level. In partnership with the Alliance of Aging, we will look at new collaboration models.

Recreational programming is returning as well, and we are in the process of hiring dozens of recreational part-time personnel to help us with our classes, camps and other summer activities.

The Conference Center staff will be responsive to the demands of meeting planners—we know that many competitors of our conference center are offering free room rentals for meeting space. As conferences return, our staff needs to be there to provide excellent services, however, we anticipate a need to financially support the expected 'losses' due to the competitive meeting room rate market.



On June 3, 2021, the Monterey Conference Center and City of Monterey hosted the Monterey Bay Defense Alliance and keynote speaker Congressman Jimmy Panetta at the first large event in over a year, with over 80 attendees, socially distanced and in compliance with State guidelines, and with dozens attending on ZoomGov.

The Monterey Public Library is California's first library! Opened in 1849, our budget proposal reflects the Library Board of Trustees' funding request for FY 2021-22. I'd like to thank the Library Board of Trustees for their measured budget proposal. The reopening strategy for the library is thoughtful and considers the wishes of the library patrons as well as expected health and cleanliness standards. We expect the library to be open from Tuesday through to Saturday, allowing 40 hours of public access. And our bookmobile will once again provide services to underserved neighborhoods and senior residences where access to books may be limited.

Budget Summary

Monterey is home to around 28,500 residents living within about 13,500 households. Our community provides jobs for more than 25,500 people, of which one (1) out of five (5) actually live and work in Monterey. In other words, 80% of our City's workforce commutes daily into our City. Monterey is a regional employment hub; the economic vitality of our City influences the economies of many other communities in our region. The Monterey Bay Aquarium alone attracts more than two (2) million visitors per year. Signature events such as the Monterey Jazz Festival, AT&T Pebble Beach Pro-Am, Car Week, Big Sur Marathon and Half Marathon, races at Laguna Seca Raceway, as well as numerous other events, attract visitors from the Bay Area and beyond. Iconic places like Cannery Row, the Monterey Bay National Marine Sanctuary and our wharves are "must see" stops for many trips between San Diego and San Francisco.



Monterey Public Library became the first library in Monterey County to provide sidewalk service to patrons in summer 2020.

It is no surprise, but tourist-related revenues contribute greatly to our successful economy. Transient Occupancy Tax remains the City's main source of revenue. Per our City Charter, 16% of the hotel tax is being allocated to our great Neighborhood and Community Improvement Program (NCIP), which since inception, has funded hundreds of projects in our neighborhoods. Sales tax is also a strong revenue source - and, no surprise, 62% of the sales tax is generated by non-residents. The success of the hospitality industry translates into success for our region and our local economy.

The City's proposed General Fund budget is \$81.0 million in FY 2021-22, including transfers out to other funds. The balance of the budget for all other funds is \$65.7 million, including transfers out. All other funds include special revenues, internal services, enterprises and debt service funds.

Operating Budget (\$ million)			
FY 2021-22	Operating Expenditure	Transfers-Out	Total
General Fund	\$78.8	\$2.2	\$81.0
Other Funds	\$64.8	\$0.9	\$65.7
Total	\$143.6	\$3.1	\$146.7

FY 2020-21 General Fund expenditures of \$81.0 million (including transfers) captures all known growth in expenditures, including: 1) increased pension expense due to growing amortization of our unfunded liabilities; 2), increased utility costs; 3) increased costs of various insurance premiums (General Liability, Property, Workers' Compensation, etc.); and, 4) captures all wage increases that were previously deferred into FY 2021-22 through agreement with our labor partners, as applicable.

There are no additional wage increases in FY 2021-22 as all labor groups agreed to extend their June 30, 2021 expiring labor contracts for one year without additional increases, for a new expiration date of June 30, 2022.

With a moderate improvement in TOT tax revenues forecasted for next year and with an infusion of one-time aid through the ARPA, the FY 2021-22 budget is able to provide the following service restorations:

- Restore 6.5 FTE at the Sports Center to meet increasing user demands, expand hours of operation, as well as resume aquatics, group exercise, camps, and other programs;
- Restore 2.75 FTE in the Recreation Division to reopen the Scholze Park (Senior Center), resume programming in other facilities, and restore capacity by reclassifying two positions;
- Restore 5.75 FTE in the Library Department to resume in-building services at the Library, expand hours of operations to 40 hours per week, 5 days per week (10 a.m. to 6 p.m. Tuesday through Saturday), resume bookmobile operations, and deliver programs at the library;
- Add \$0.5 million in Police Department for new Records Management Software to bring us into compliance with State and Federal Law, and increasing training funds for police officers;
- Change one public safety position in the Police Department to fund an additional social worker as part of response to certain calls for help; this will enhance the capabilities of our existing successful Multi-Disciplinary Outreach Team, which already includes team members of Adult Protective Services, Monterey County Behavioral Health, Montage Health, and other providers;
- Restore 2.0 FTE in the Police Department to bring back the Assistant Police Chief position and one Police Officer and prepare for return of events and tourism;
- Change one public safety position in the Police Department to fund an additional social worker as part of response to certain calls for help;
- Resume Neighborhood and Community Improvement Program (NCIP) funding based on 16% of Transient Occupancy Tax (\$3.3M);
- Allocate \$500,000 to Capital Improvement Program (CIP) funding, of which \$300,000 will be allocated to Greenbelt Fuel Reduction;
- Restore 3.75 FTE in Conference Center to resume group sales and operational efforts;
- Restore 1.5 FTE in Marina;
- Upgrade the Sustainability Coordinator position to Sustainability Manager in order to account for unfunded State mandates through SB 1383;
- Restore 1.0 FTE in Housing in order to support housing assistance programs;
- Reopen Colton Hall Museum utilizing part-time staff; and
- Allocate funding to City memberships in regional groups such as MBEP.

5-Year Forecast / Trends / Long-Term Planning

It is a particularly challenging time to make forecasts about Monterey's future tax receipts and service levels given the uncertainty around tourism and its related revenue streams, including TOT and sales taxes. As such, these estimates should be considered preliminary and should be re-evaluated during FY 2021-22 as the economy reopens and data is collected.

That said, consistent with past forecasts, the City's 5-year forecast currently shows operating deficits over the next several years due to projected cost increases (such as rising costs for pension, insurance premiums,



The Orchard and Gardens at Cooper-Molera Adobe bloom, June 2021.

contract services, equipment and vehicles) outpacing growth in revenues. This forecasted operating deficit is anticipated despite expected growth in revenues from the ½ cent sales tax measure (Measure G), as well as a 2% tax measure (Measure Y). Further, this forecasted operating deficits exists despite reductions in expenditures - with only 427.5 FTE (i.e. service levels) proposed in the Position Control. This is still 63.75 FTE less than pre-pandemic staffing levels.

Staying on this course of expenditure growth outpacing revenue growth will erode City reserve balances and/or service levels absent corrective actions. We will continue to balance the City's checkbook by aligning income and expenses.

This forecast scenario assumes that General Fund revenues slowly return to their pre-pandemic levels over the next three to five fiscal years, which requires a continued and steady reopening of the economy. The forecast does not assume any additional pandemic related shutdowns or a recession. Moreover, it does not include a long list of outstanding service needs such as deferred maintenance, facility needs (i.e. upgrades, expansions), outstanding liabilities costs and unfunded City initiatives. Expenditure assumptions are generally 2.5% overall

with adjustments in specific areas, such as increases in pension liability payments, general liability and worker's compensation premiums and contract services.

The forecast below shows a five-year cumulative deficit of \$9.2 million.

General Fund (\$ million)	FY 2021-22 Proposed	FY 2022-23 Forecast	FY 2023-24 Forecast	FY 2024-25 Forecast	FY 2025-26 Forecast
Revenues	\$72.5	\$81.3	\$83.1	\$85.2	\$87.4
ARPA Funds	\$6.5	-	-	-	-
Total Revenue	\$79.0	\$81.3	\$83.1	\$85.2	\$87.4
Expenses	\$78.8	\$81.5	\$83.8	\$85.9	\$88.0
Revenue Over/(Under) Expenses	\$0.2	-\$0.3	-\$0.6	-\$0.6	-\$0.6
Transfers, Debt Service & CIP					
Transfer In	\$0.7	\$0.7	\$0.7	\$0.7	\$0.7
Transfer Out: Other	-\$0.2	-\$0.2	-\$0.2	\$0.0	\$0.0
Transfer Out: Debt	-\$0.5	-\$0.5	-\$0.5	-\$0.5	-\$0.5
Transfer Out: Capital	-\$1.5	-\$1.5	-\$1.5	-\$1.5	-\$1.5
Total Transfer, Debt, CIP	-\$1.5	-\$1.5	-\$1.5	-\$1.4	-\$1.4
Operating Surplus/Deficit	-\$1.3	-\$1.8	-\$2.2	-\$2.0	-\$2.0

Note: The FY 2021-22 Proposed Budget is used as a baseline for forecasting expenditures. Importantly, the forecast does not assume a return to pre-pandemic FTE levels. TOT and Sales Tax revenues can be highly volatile and will need to be validated and/or adjusted during the forecast period accordingly.

Our long-term planning includes launching our Fiscal Health Response Plan and implementing its four strategies, known as CORE.

- Change the way we do business to be more streamlined.
- Operational service reductions where appropriate.
- Revenue enhancements through economic development, fees, taxes, cost recoveries.
- Employee contracts that attract and retain talent and are financially sustainable.

During FY 2021-22, Staff and Council will continue to look for cost recovery opportunities from various service contracts and fee updates.

5-Year Forecast - Reserves

Revenues and fund balances are critical components of fiscal health and sustainability. The estimated Economic Uncertainty Reserve for 6/30/2021 is \$12.2 million or 15.5%, which is less than two months of General Fund operations. Per City policy, the unassigned fund balance may be appropriated within the subsequent year's operating budget to provide for one-time, non-recurring needs, if available.

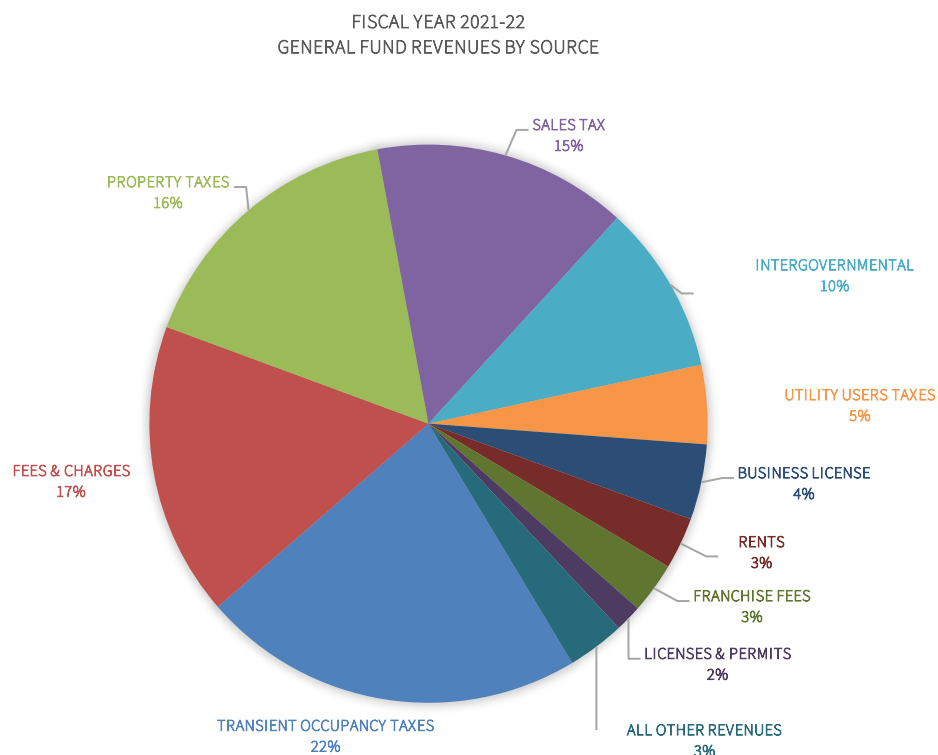
The pandemic has underscored the importance of maintaining a healthy reserve. For cities that are highly dependent on economically sensitive consumer activities such as tourism, an even greater reserve may be necessary in order to weather natural business cycles. Accordingly, staff plans to come back to Council with recommendations for increasing the Economic Uncertainty Reserve goal.

The 5-year forecast for reserves shows declining balances due to the forecasted operating deficits. It is critical to implement fiscal solutions sooner rather than later to avoid diminishing our reserves.

Reserves (\$ million)	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Economic Uncertainty	\$12.2	\$11.4	\$9.2	\$7.2	\$5.2
Unassigned Fund Balance	\$1.0	\$0.0	\$0.0	\$0.0	\$0.0
Total	\$13.2	\$11.4	\$9.2	\$7.2	\$5.2
Econ Uncert Reserve as % of GF Budget	15.5%	14.0%	11.0%	8.4%	5.9%

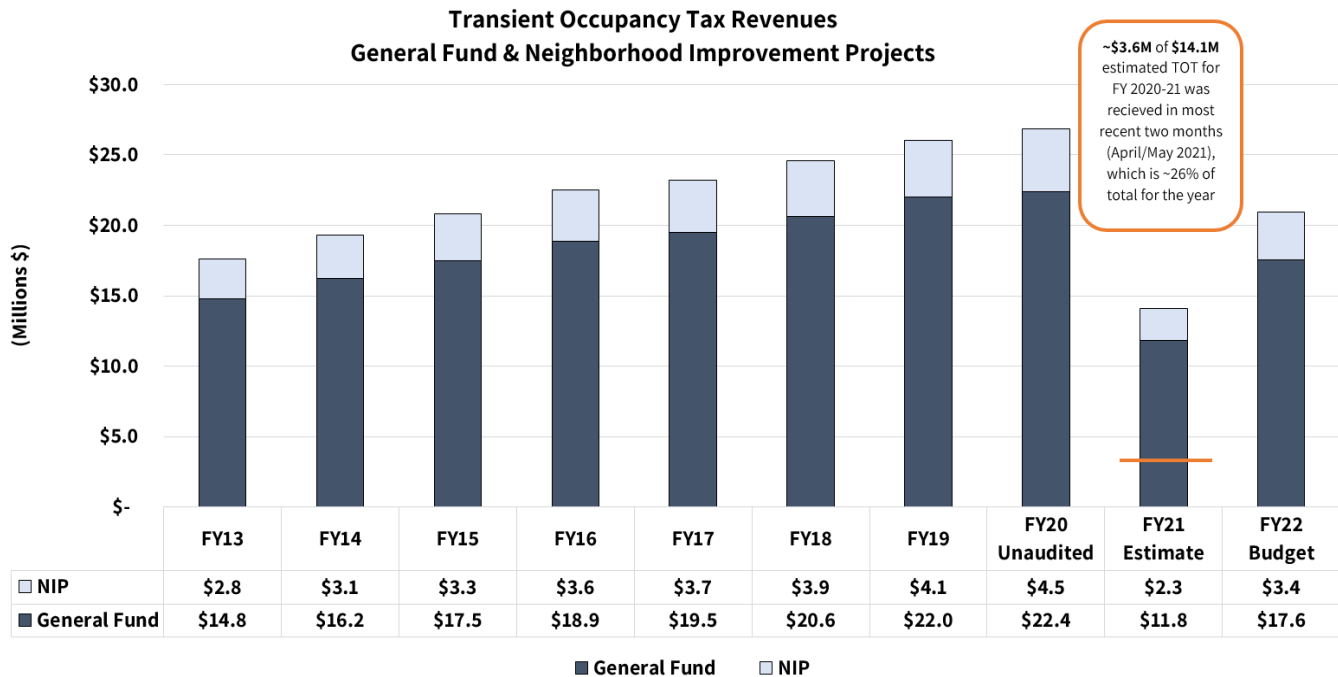
General Fund Revenues

The total General Fund proposed FY 2021-22 revenue is \$79.02 million (excluding transfers), a 16.3% increase from the FY 2020-21 Adopted Budget, but still nearly 10% below pre-pandemic revenues adjusted for ARPA funding (FY 2018-19 General Fund revenues of \$80.57 million). The Top 5 revenues in FY 2021-22 are TOT, fees & charges, property tax, sales tax and intergovernmental revenues. It is important to note that the vast majority of intergovernmental revenues are due to the one-time \$6.5 million in ARPA funding, which is not anticipated in future years. As demonstrated in the chart below, the top 5 General Fund revenues make up more than 80% of the total General Fund revenues.



Transient Occupancy Taxes:

TOT remains the largest revenue source for the City and was also the most heavily impacted by the COVID pandemic. To forecast TOT revenues for FY 2021-22, the City relied on forecast models from the Monterey County Convention & Visitors Bureau (MCCVB) and STR, a nationally recognized hotel data analytics firm. These outside experts analyzed possible TOT revenue outcomes, all of which are highly dependent upon tourism and conference activities. The FY 2021-22 budget assumes a steady reopening of the Monterey economy for the duration of the fiscal year, but not a full return to pre-pandemic TOT levels. Preliminary TOT revenues for April and May 2021 are trending favorable, but will need to be monitored closely.



Fees & Charges:

- Administrative Support Fees - Represent recovery of General Fund internal overhead and central service costs for support to other funding sources.
- Police Fees - Police Report fees and DUI Response Recovery
- Public Works Fees - Damage to City property and service fees for banner display
- Community Development Fees - Plan check, inspections and zoning fees
- Conference Center Fees - Monterey Conference Center is fully operational and contributes \$2.2 million in combined annual revenues.
- Parks and Recreation Fees - For FY 2021-22, staff is proposing Sports Center revenues of approximately \$1.3 million to reflect a phased re-opening of the facility and services. Preliminary April and May 2021 revenue data are favorable; however, achieving this revenue result will require a carefully managed marketing plan.
- Fire Service Fees - Fire regional service contract revenues are incorporated for the executed amended contracts and those currently under negotiation. As the City Council is aware, fire contracts are

carefully analyzed by our partnering agencies, including the cities of Carmel-by-the-Sea, Pacific Grove, and Sand City, and the Monterey Peninsula Airport District. Cal Fire remains a competitor for fire contract services.

- Other fees and charges include Library fees and City Clerk fees

Property Taxes:

The Monterey County Assessor projects that the City's assessed valuation will increase by approximately 3.75% in FY 2021-22. The year-over-year change in the assessed value of property is limited to 2% pursuant to California Constitution, article XIII A, section 2(b). Assessed valuation can increase beyond the 2% cap only if an existing property changes ownership or if a new development comes online. For FY 2021-22 the California Board of Equalization has instructed County Assessors to use an inflation factor of just 1.036%, about half the inflation factor increases that have occurred over the last four years (2%). Property taxes have historically been a stable revenue source for Monterey.

Sales Taxes:

While General Fund sales tax revenues of \$7.06 million for FY 2021-22 (excluding Measure G) are expected to increase relative to the FY 2020-21 forecast revenues (\$5.79 million), overall sales tax receipts remain well below pre-pandemic levels. As discussed earlier, staff continues to monitor the impact that online shopping and the pool allocation formula will have on the City's General Fund sales tax revenues. The Sales Tax category also includes Prop 172 sales tax revenues (Local Public Safety Protection and Improvement Act of 1993) of \$0.3 million and Measure G (½ cent add-on sales tax) revenues of \$4.60 million.



Alvarado Street, Old Monterey, June 2020.

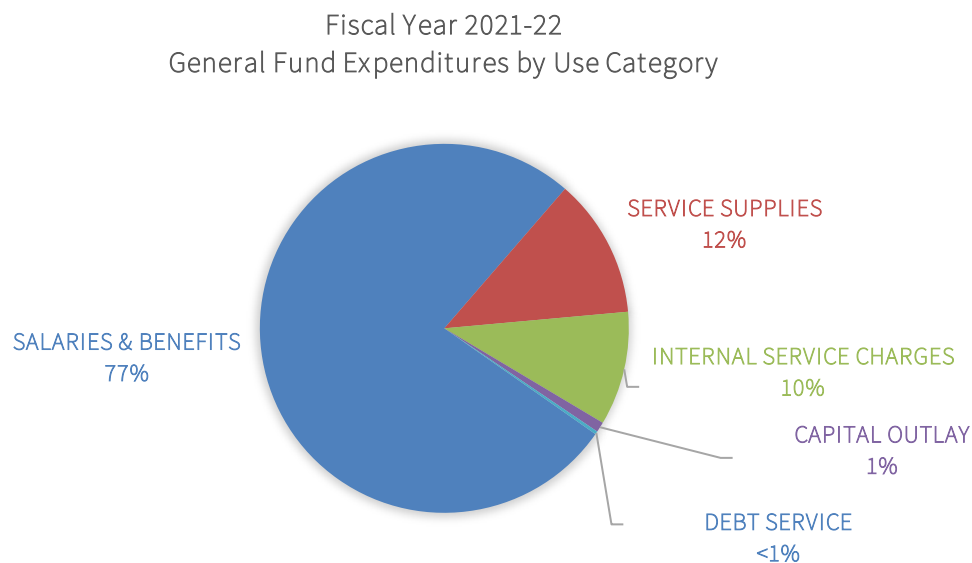
Intergovernmental Revenues:

Intergovernmental revenues of \$7.74 million in the General Fund include approximately \$6.5 million in one-time ARPA funding.

General Fund Expenditures

The total General Fund proposed FY 2021-22 expenditures are \$78.8 million (excluding transfers), an 8% increase from the FY 2020-21 Adopted Budget. Adjusting for expenditures for ARPA funding, the FY2021-22 proposed budget is approximately 8% less than actual expenditures in the General Fund for the FY2019-20. The budgetary cost savings is still concentrated in salaries and benefits due to the reduction of 59.5 Full-Time Equivalent (FTE) employees during FY 2019-20 and FY 2020-21 in response to the COVID pandemic and related revenue losses. Expenses increased in the categories of salaries and benefits, pension, utility, maintenance cost and risk insurance premiums. Rising pension costs continue to impact the budget acutely. Legal settlements combined with increasing risk fund reserves have impacted the City's budget as well.

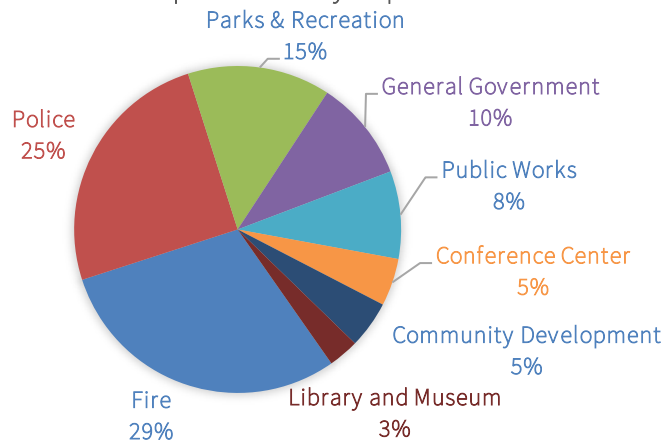
As shown in the chart below, approximately 77% of the City's General Fund expenditures (excluding transfers) goes toward salaries and benefits. As such, managing the pace at which services are restored as the pandemic recedes in FY 2021-22 and beyond is critical to ensure the long-term fiscal sustainability of city services.



The Proposed Budget is able to restore some services due to an expected increase in TOT tax revenues as tourism and events return to Monterey and because of one-time funding under the ARPA (\$6.5 million). The loss of ARPA funding in FY 2022-23 and beyond (currently no indication that Congress will issue further stimulus), may require the City to consider corrective cost containment actions in the absence of equivalent revenue growth in future budget years.

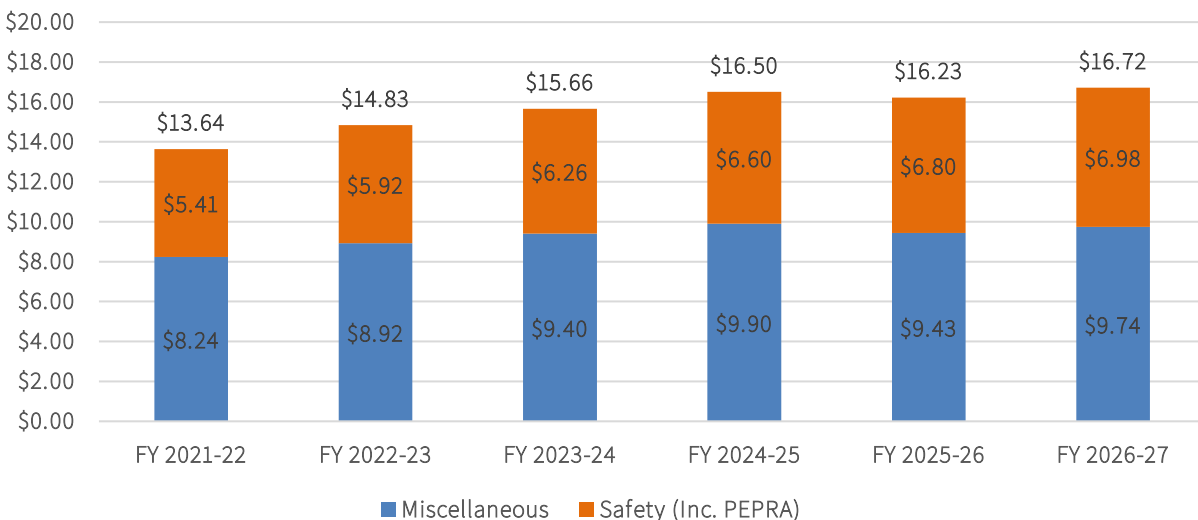
Good news, the City spending continues to focus on direct service delivery, **with 90% in direct service programs** and only **10% in general government** (such as city council, city manager) as shown in the chart below.

Fiscal Year 2021-22
General Fund Expenditures by Department



The City's pension expense for unfunded actuarial accrued liabilities (UAAL) is expected to increase approximately 21% over the next four years, from \$13.64 million in FY 2021-22 (actual) to \$16.50 million in FY 2024-25 if actuarial assumptions (including the expected rate of return on investments) are achieved. This rate of cost increase outpaces both inflation and historical growth in General Fund revenues. As shown in the chart below, the City's UAAL pension expense is expected to level-off in FY 2025-26 as certain liabilities are retired, but cost pressures remain. The potential for future market corrections and/or losses could drive these projected UAL expenses significantly higher and must be monitored carefully.

Miscellaneous & Safety UAL Expense
FY 2021-22 (Actual) and FY 2022-23 through FY 2026-27 (Forecast)



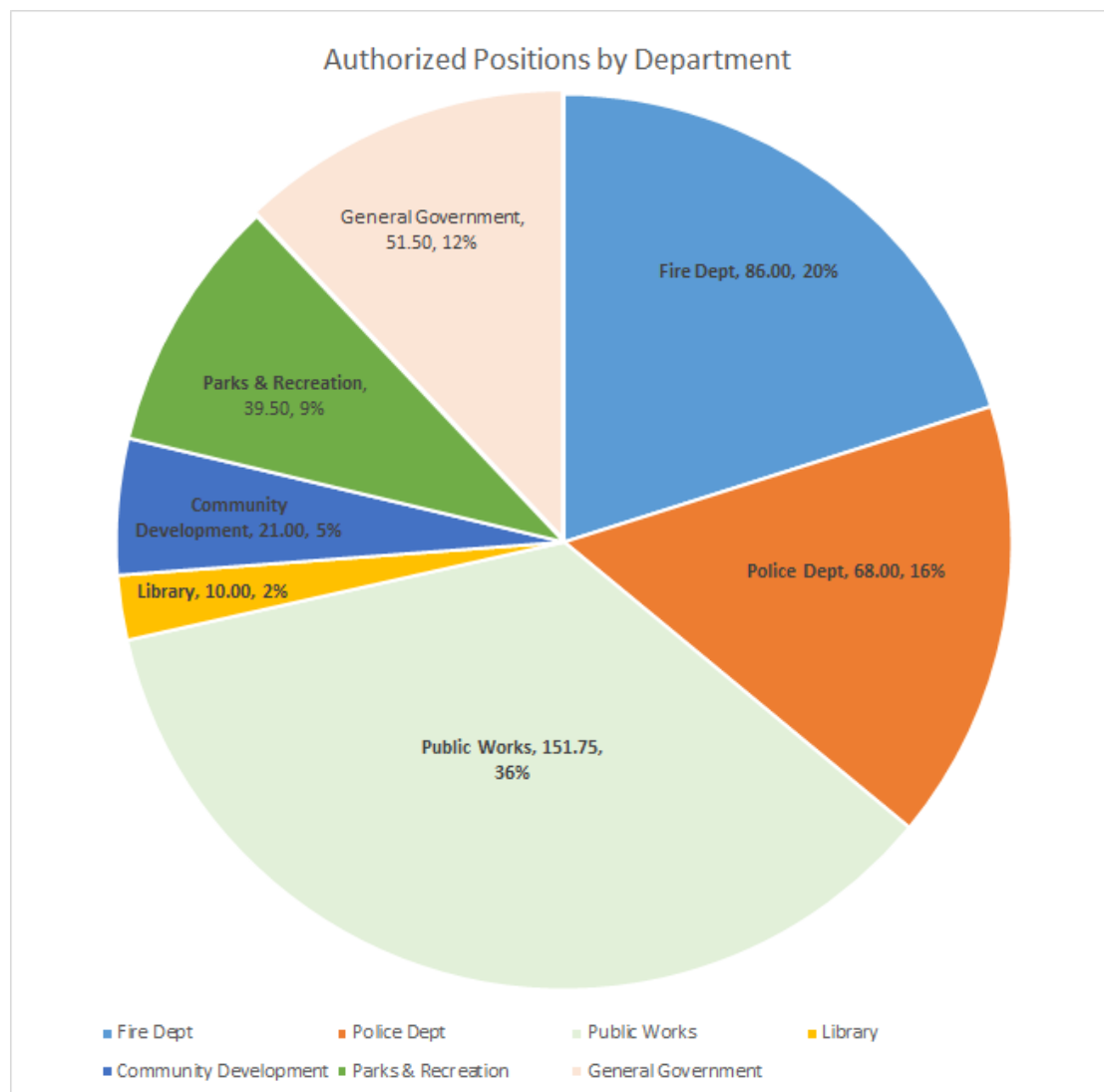
Source: Most recent CalPERS Actuarial Valuation Reports (Accessed May 2021).

While the City picks up the majority of pension-related costs, it is important to point out that Monterey’s active workers also contribute toward their pension benefit as detailed in the table below.

	Group	FY22 Employee Contribution
PEPRA (50% of Normal Cost)	Fire	13.0%
	Police	13.0%
	Miscellaneous	7.0%
Classic	Fire	14.0%
	Police	12.0%
	Miscellaneous	11.0%

Position Control Summary

Overall, the proposed citywide position control list (PCL) for full-time and regular part-time (RPT) remains at 427.75 full-time equivalents (FTE). During the course of the current FY 2020-21, Council authorized various positions which updated the PCL. In this proposed FY 2021-22 budget, the PCL was further updated to especially support the increased CIP and Presidio Municipal Services Agency (PMSA) service demands, police and fire staffing needs, and human resources department to support safety and recruitment efforts. In the PCL section of this budget, a full schedule is provided which details each proposed change. Position changes pending employee union approval are marked “pending approval” on the PCL.



Special Revenue Funds

Presidio Public Works Authority Fund 650

The Presidio Public Works Authority Fund accounts for the operational activities, capital projects and revenues associated with the municipal services contract between the City and the U.S. Army at the Presidio of Monterey under an Intergovernmental Support Agreement (IGSA). Services provided to the Army include maintenance of buildings, streets, sewers, storm drains and water systems, and other special projects. Activities under the contract have been expanded under the IGSA to include maintenance services and staffing at the U.S. Army Signal Activity (USASA) / Naval Research Laboratory at Camp Roberts. The operating budget for this fund is \$13.8 million in FY 2021-22.



Soldier Field, one of several facilities at the U.S. Army Garrison Presidio of Monterey maintained by the City under an Intergovernmental Support Agreement (IGSA).

Sewer Line Maintenance Fund 279

The Sewer Line Maintenance Fund will generate an estimated \$2.4 million in fees in FY 2021-22 and is expected to use approximately \$0.3 million in Fund Balance, to cover the annual budget of \$2.7 million with debt service. As operating expenditures and debt service exceed annual fee revenues, a Sewer Fee Study and fee increase may be required within the next few years.

Storm Water Utility Fund 280

The Storm Water Utility Fund will generate an estimated \$1.1 million in fees during FY 2021-22, which falls short of the \$1.3 million in estimated expenditures. Accumulated fund balance from prior years, will be used to cover the remaining operating deficit in this fund of approximately \$0.2 million. As the City's storm water obligations grow over time, we will need to develop the revenue stream to support the imposed mandates.

Street Infrastructure and Rehabilitation Funds 251 / 252 / 257 / 258

The Street Infrastructure and Rehabilitation Fund (Measure P & S) will generate an estimated \$9.2 million in voter-approved special tax revenue funds for street repair and maintenance. In November 2018, voters overwhelmingly approved Measure S, which extended the special tax by eight years. Other street funding includes: gas tax (\$0.7 million), State's Road Repair and Accountability Act of 2017 (RMRA) (\$0.5 million) and TAMC Transportation Safety & Investment Plan (Measure X) (\$0.9 million)

Marina Fund 600

The Marina Fund's proposed budget for FY 2021-22 is \$1.9 million, which includes debt service for state loans in the amount of \$1.1M. Total estimated revenues for FY 2021-22 are expected to be \$3.1 million. The surplus generated in this fund is used to pay for capital projects at the Marina.

Tidelands Fund 807

The City of Monterey was granted tidelands and submerged lands in trust by the State of California. Under the statute, Trust lands may be used for commerce, navigation, fisheries and recreation. The Tidelands Fund proposed budget for FY 2021-22 totals \$3.3 million, which includes the reimbursements to the General Fund for support costs such as property management, public safety services and administrative support costs. In



Monterey Harbor, including Old Fisherman's Wharf (Wharf 1) and Municipal Wharf No. 2

addition, the Tidelands fund will transfer approximately \$0.25 million in FY 2021-22 to reimburse the General Fund for parks and wharf maintenance costs. Total estimated revenues for FY 2021-22, primarily from leases and harbor fees, are expected to be \$2.7 million. Unobligated fund balance from prior years will be used in FY 2021-22 to cover the projected operating deficit.

Taking climate change, sea level rise and the costs to preserve or relocate our infrastructure under consideration, the fund management of the tideland revenues will be a critical component for our future City Council's abilities to react.

Parking Fund 625

The Parking Fund's proposed operating budget for FY 2021-22 is \$8.8 million, which includes \$1.3 million in debt repayment to the General Fund. The Parking Fund will transfer approximately \$0.28 million to the General Fund in FY 2021-22 as reimbursement for parks and street maintenance services.

The proposed revenue for FY 2021-22 is \$8.4 million. The projected operating deficit is anticipated to be covered by unobligated fund balance accumulated from prior years in the Parking Fund. Should parking revenues exceed budget estimates, any surplus generated will be used to pay for capital projects within the parking facilities.

During FY 2018-19, Council authorized simplifying the two outstanding advances between the General Fund and Parking Fund. In doing so, the Parking Fund loan to the General Fund of \$5.65 million for the Conference Center Rehabilitation Project was offset against, the General Fund loan to the Parking Fund related to the Custom House garage lease payments which had a residual balance of \$12.6 million. The annual \$1.3 million debt repayment from the Parking Fund to the General Fund will continue until July 2024.

Housing & CDBG Funds 268 / 270 / 274 / 278

The Housing & Community Development Block Grant (CDBG) Fund's proposed budget for FY 2021-22 totals \$1.7 million. Included is \$260k in estimated entitlement funds from CDBG/HUD, approximately \$900k in projected program income (funds that are generated from Hotel Pacific ground rent, ground leases, pay off of rehabilitation loans, and the sale of City owned deed restricted units). The City will leverage these funds with approximately \$500k in projected program income from Successor Housing Agency funds and approximately \$100k in HOME Investment Partnerships Program funds to help meet the housing and community services needs of low income and disadvantaged households. These funds include staff and administrative costs related to managing the various programs.

Reserves: Emergency / Capital Renewals / Other

The City maintains a number of reserves to protect against uncertainty and prudently plan for the future.

Reserve for Economic Uncertainty – The City has a policy reserve goal of 16.6% of the General Fund annual operating budget. The pandemic has underscored the importance of maintaining a healthy reserve. For cities that are highly dependent on economically sensitive revenues such as tourism, an even greater reserve may be necessary in order to weather natural business cycles. Accordingly, staff plans to come back to Council with recommendations for increasing the Economic Uncertainty Reserve goal. The Economic Uncertainty estimated 6/30/2021 balance is \$12.2 million or 15.5%, which is less than two months of General Fund operations. The proposed FY 2021-22 budget does not include any use of the Economic Uncertainty Reserve and staff recommends that any unobligated General Fund surplus be added to the reserve at year end.



Outdoor dining at night on Alvarado Street, March 2021.

Workers Compensation and General Liability Reserves

(Funds 715 / 716) -- The City maintains reserves in the Self-insurance Funds for general liability and workers' compensation. Our reserve balances are the available cash, less the cost of expected future claims. Both reserve funds have been impacted due to recent claims.

Currently, the General Liability reserve balance meets actuarial requirements of a 70% confidence level, with a reserve balance of \$1.5 million; however, it is \$200k deficient from our policy requirements. The General Liability policy is 70% confidence level plus \$1 million of City self-insurance retention.

The Workers Compensation Fund maintains approximately \$8 million of cash. Taking into account the expected future claims, the Workers Compensation Fund has an estimated reserve deficit of \$1.9 million. The

City is working diligently to improve our workers' compensation program with focus on effective return-to-work programs.

Vehicle Replacement Fund 705 – The City also maintains a Vehicle Replacement Fund to accumulate funds for scheduled replacement of vehicles. The current balance in the fund is \$3.5 million. For FY 2021-22, the City will replace 17 vehicles at an estimated cost of \$0.87 million, which includes the replacement of one (1) tractor. However, there is a need to replace two (2) fire engines in the next five years, and the City will need to debt finance those purchases because the Vehicle Replacement Fund has insufficient funding.

Information Services Fund 710 – The Information Technology Reserve Fund has been established for critical information system and technology projects including communications systems, which are capital in nature. Technology can change rapidly within the information systems sphere and often comes at a large cost. Updating City technology is critical to improving customer service, streamlining City operations, and ensuring City services are provided on a reliable and secure technology infrastructure. This Reserve helps the City keep pace with information technology and take advantage of improvement/efficiency opportunities in this area. The 6/30/2020 balance in the fund was \$2.1 million. The 5-year outlook of technology needs exceeds \$5 million.

The Road Ahead

Looking ahead to the next 12 months, we need to continue to show restraint in not trying to compete with other cities in the Monterey Bay Region, who have received American Rescue Plan funding exceeding their COVID-19 related revenue losses of up to 1,000% (as stated earlier, Monterey is receiving less than 20% of revenue losses). There will be discussions about new regional programs tackling a variety of issues ranging from homelessness housing projects to publicly funded housing projects. Monterey's time to financially collaborate with our regional partners will come - it is not within the coming years.

We also need to understand that our pre-pandemic fiscal challenges and obligations are still in place. We still have a significant backlog in maintaining or rebuilding our City facilities such as a new library, public safety building and fire station(s). We still have to fund the increasing CalPERS pension obligations. And, in order to retain or attract a qualified workforce, we need to remain competitive within our labor



The Cherry Blossom trees begin to bloom. The trees were planted by the Parks Division at Shoreline in March 2021 to commemorate the one-year anniversary of the City's COVID-19 Pandemic Emergency Order.

market. Today, we already have challenges hiring and retaining talent.

In the next few years, we have to jointly figure out how we continue to balance the City's checkbook. It is critical that we achieve financial sustainability in order to preserve Monterey's exceptional quality of life.

We will analyze our service levels and adjust where appropriate; we will look at our internal processes to streamline and optimize; we need to look at our workforce, our compensation and benefit structure as well as pension obligations; and, lastly, we need to look at our revenues. The Fiscal Health Response Plan will be our guiding plan. We remain steadfast in engaging with our neighborhoods, businesses, visitors and regional partners to preserve Monterey's quality of life. We encourage public engagement through in-person events, surveys/polls, and subscriptions to the Monterey City Budget Updates. Also, in 2019, we launched the first edition of our "City Finance 101" report! We hope this report will provide you with an easy-to-understand presentation of your City's finances. Subscribe to City budget updates, read the City Finance 101 and contribute your voice to the important matters at www.monterey.org/lets-do-it.



Colton Hall.

Our staff and I want to express our appreciation to the Mayor and the City Council for their leadership in setting priorities that are incorporated in this proposed budget and to all the staff who worked diligently, collaboratively and with fiscal stewardship in developing this proposed budget.

I recommend the adoption of this proposed budget so that we can continue Council's mission to provide visionary policy and legislative leadership that assures a safe, healthy and economically vibrant community.

Monterey's history is California's history – as the first city, first library, first theater, and first newspaper. Monterey 250 marks our tremendous legacy. Monterey is a unique and dynamic small City that provides a high quality of life for its residents. Our City Council and staff are here to make sure we sustain this high quality of life for now and for future generations.

We are proud. Working together, we can make it happen. Let's do it!

Respectfully Submitted,

Hans Uslar
City Manager





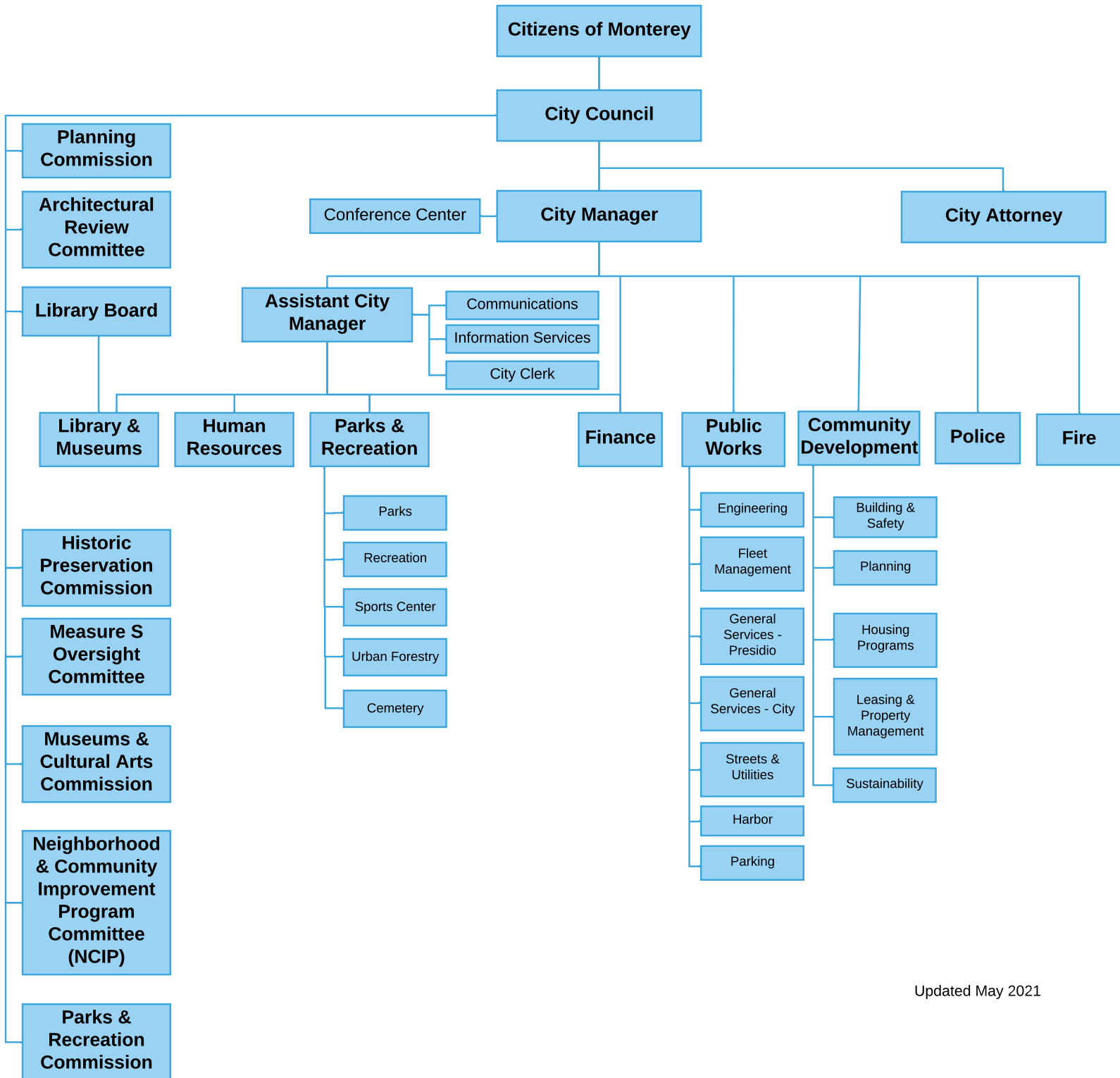
ORGANIZATIONAL CHART



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET



City of Monterey Organizational Chart



Updated May 2021

A photograph of a construction site where a large, black, corrugated metal pipe is being lowered into a deep trench. Several workers in safety gear (hard hats, high-visibility vests) are visible. One worker is inside the trench, while others stand on the concrete edges. A blue crane or hoist is positioned above the trench, and a red ladder is leaning against the concrete wall. The scene is brightly lit, suggesting a sunny day.

CITY SERVICES & HISTORY



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET

About Monterey

The City of Monterey is a waterfront community where citizens, community organizations, businesses, military partners, nonprofit organizations, and city government work together to ensure that the community retains its hometown identity, high quality of life, and natural beauty. Home to 28,382 residents (California Department of Finance, 2021 estimate), Monterey is the third-largest city in Monterey County.



Monterey Harbor

Monterey is at the heart of the Monterey Peninsula, serving as the region's business, financial, government, and services core with urban amenities common to a city of much larger size. Monterey is home to the region's community college (Monterey Peninsula College), hospital (Community Hospital of the Monterey Peninsula), largest shopping center (Del Monte Center), largest business park (Ryan Ranch), Monterey County Fairgrounds, the U.S. Army Garrison Presidio of Monterey (home of the Defense Language Institute), Naval Support Activity Monterey (home of the Naval Postgraduate School), Middlebury Institute of International Studies at Monterey, Cannery Row, and Monterey Bay Aquarium. Monterey's waterfront is second-to-none, featuring Municipal Wharf No. 1 (serving as the region's commercial fishing hub), Old Fisherman's Wharf (attracting 3.9 million visitors per year), the Coast Guard Pier, Breakwater Cove, and U.S. Coast Guard Station Monterey.

At the same time, the city provides a small-town atmosphere and distinct neighborhoods that range from historic adobes to mid-century modern abodes. Monterey is proud of its 16 neighborhoods, stretching across the City's 8.62 square miles, each with their own distinct character and neighborhood association. Monterey's neighborhoods feature a variety of offerings: multi-family housing and mixed-use projects, walkable to bodegas and business districts, beachfront neighborhood tracts, large suburban homes, and living among the Monterey pine forests.

The Monterey Regional Airport is located less than 10 minutes from historic Downtown Monterey, offering over 40 daily flights to Los Angeles, Dallas, Denver, Las Vegas, Phoenix, Portland, San Diego, Seattle, and points beyond.

The City of Monterey maintains and offers a variety of community amenities and services, including the Monterey Bay Coastal Recreational trail, over two miles of beaches, a harbor and marina, two wharves, the Monterey Sports Center with two indoor pools, the world-class Monterey Conference Center, California's first public library, four community centers, 36 dedicated parks and open spaces, three fire stations, one police station, multiple parking facilities and garages, over 100 miles of public streets, the Veterans Park Campground, and El Encinal Cemetery.

First incorporated in 1850 and with its present charter adopted in 1925, Monterey is a charter city and operates under the Council-Manager form of government. The Mayor and City Council are responsible for establishing policy and providing direction to the City Manager. The Mayor and City Council appoint the City Manager, who serves as the city government's Chief Executive Officer, as well as the City Attorney, who serves as the City's legal counsel. The Mayor and City Council are elected at-large and serve staggered four-year terms. The Mayor presides at City Council meetings.

The Monterey City Council meets the first and third Tuesday of each month at Few Memorial Hall of Records on the historic City Hall campus at Colton Hall. Council meetings are televised on Cable Channel 25, streamed live on monterey.org, and replayed at various times on both mediums.

The Monterey City government also takes pride in its level of community engagement and participation. The City boasts several boards and commissions including the Architectural Review Committee, Historic Preservation Commission, Board of Library Trustees, Measures P & S Oversight Committee, Museums and Cultural Arts Commission, Neighborhood and Capital Improvement Program (NCIP) Committee, Parks and Recreation Commission, Planning Commission, and Appeals Boards. In addition to committee participation, the City of Monterey hosts a variety of Town Hall meetings and its representatives regularly participate in neighborhood and business association meetings.



Colton Hall Lawn and the Monterey City Hall Campus

Services

Monterey is a full-service city, providing police, fire, street operations and maintenance, sewer and storm water utilities, planning, building inspections, engineering, housing, sustainability, facilities maintenance, custodial services, parking, harbor and marina operations, library, museums, parks, beaches, campgrounds, urban forestry, sports center, cemetery, and recreation services. Internal services include city management, legal, human resources, city clerk, information technology, finance, and property management.

The City provides some services to neighboring communities and defense institutions under contract, including fire, building maintenance, vehicle maintenance, and technology. These include Fire Services for the cities of Carmel-by-the-Sea, Pacific Grove, and Sand City and the Monterey Peninsula Airport District; Building Maintenance for the U.S. Army Garrison Presidio of Monterey and U.S. Army Signal Activity at Camp Roberts, and Information Technology networks that support the National Weather Service, California State Parks, Monterey-Salinas Transit, Monterey One Water, and other entities.

Other services, such as public education, water, wastewater processing, garbage collection and recycling, electric and gas utilities, cable, television, internet, and telephone, are not provided by the City.

Monterey is served by the Monterey-Salinas Transit District which operates buses and paratransit services seven days per week to Downtown Monterey, Cannery Row, New Monterey, and neighborhoods including Casanova Oak Knoll, Laguna Grande, Skyline Forest, Monterey Vista, La Mesa Village, Old Town, Laguna Grande, and Ryan Ranch. Monterey Regional Airport (MRY) is operated by the Monterey Peninsula Airport District, which operates 40 daily flights through private jet and commercial aircraft services from Alaska Airlines, United Airlines, American Airlines, Allegiant Air, and JSX.

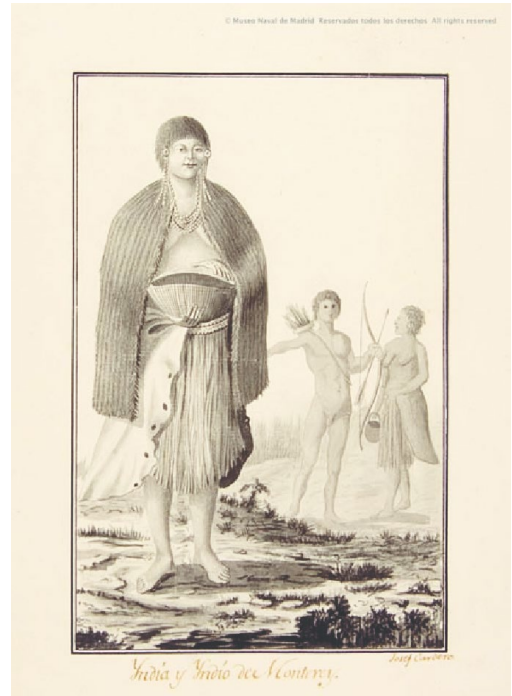


Monterey Fire Dept.'s "Old Gray Mare," a 1916 Seagrave Fire Truck

History

The Native Rumsien people lived in Monterey for thousands of years before Euro-Americans landed on its shores. The Indigenous People who settled in what is now Monterey were drawn by the abundance of fish and wildlife and other natural resources. The mild weather of the Central Coast, along with the bounty of the bay made this area an important part of the Rumsien life. Several of their village sites have been identified within the confines of Monterey.

Spanish explorer Juan Rodríguez Cabrillo is credited as the first Euro-American to see the bay on November 17, 1542, which he named La Bahía de los Pinos (Bay of Pines). Sixty years later, in December 1602, Sebastián Vizcaíno became the first European to set foot on the shores of the bay which he officially renamed "Monte Rey Bay", in honor of the Viceroy of New Spain who had ordered his expedition. Under a large oak tree overlooking the bay, near what is now Artillery and Pacific Streets, he and his crew of 200 celebrated mass in honor of their safe journey.



Rumsien people, Jose Cardero, ca. 1791, Museo Naval de Madrid, Spain.

One hundred and sixty-eight years later, Franciscan Father Junípero Serra held mass on June 3, 1770 at the same location. Serra joined an expedition led by Captain Gaspar de Portolá to establish a Presidio at Monterey. The Royal Presidio and Mission San Carlos de Borromeo de Monterey, were established as Monterey's first buildings. A year later Father Serra moved the mission to Carmel, which offered a better agricultural and political environment. The Presidio remained in Monterey as the seat of government.



Royal Presidio Chapel, the oldest continuously operating parish and the oldest stone building in California

In 1776, Spain named Monterey as the capital of Baja (lower) and Alta (upper) California. That same year, Captain Juan Bautista de Anza arrived from Sonora with the first colonists for Spanish California; most of them bound for San Francisco. Monterey's soldiers and their wives lived at the Royal Presidio (located where the San Carlos Cathedral now stands) and struggled to create a pueblo and raise families.

In 1818, in an effort to destroy Spain's presence in California, Argentinean revolutionary privateer, Hipólito Bouchard attacked Monterey. After the only known land and sea battle fought on the West Coast. Bouchard sacked the town before departing. The damage from Bouchard's raid was quickly repaired and during the next decade, residents began to expand outside the Royal Presidio, building homes, creating streets, and

inaugurating businesses that would establish the foot-print of modern Monterey.

In April 1822, the people of Monterey learned that Mexico had won its war for independence from Spain; California pledged allegiance to the Mexican Government. While Spain had discouraged foreigners to trade with California, Mexico opened the area to international trade. Monterey became California's port of entry.

The Custom House was enlarged after 1827 to accommodate the expanding commercial activities in Monterey. Originally started in 1814, the Custom House is considered the oldest public building in California.



Custom House, the State's first California Historical Landmark

In 1842, in response to the growing American presence in California, the United States established a consulate in Monterey. Thomas Larkin was appointed the first and only American Consul to California. His home, located at Pacific and Jefferson Street, is the origin for the architectural style renowned as "Monterey Colonial."

In July 1846, during the Mexican-American War, Commodore John Drake Sloat's Pacific squadron arrived in Monterey Bay. On July 7, his troops landed and raised the American flag, claiming California for the United States. This began a period of American occupation that lasted until 1848 when the Treaty of Guadalupe Hidalgo was signed, making all of Alta California part of the United States. This acquisition included the land now known as California, Utah, Nevada, parts of Arizona, Colorado, New Mexico, and Wyoming.

In Monterey, U.S. Navy Chaplain Walter Colton was appointed to serve as Monterey's first American Alcalde, a position defined as Mayor and Judge, but which included many more duties. One of his many accomplishments was the design and supervision of the construction of Colton Hall, the first public building constructed under the American flag. Opened March 8, 1849, Colton Hall was originally built to serve as a public school and town meeting hall, but has proven to be much more.

In 1849, California's military governor called for a constitutional convention to be held in Monterey's Colton Hall. On September 1, 48 delegates from ten districts arrived in Monterey to debate and write California's first constitution. Unlike other states at the time, the California Constitution was bilingual, prohibited slavery, and afforded married women the right to hold separate property. The Constitution was ratified on October 13, voted on in November of that year and sent to Congress in January 1850. San José was chosen as the seat for the first Legislature. (The official definition of a State Capital is where the Legislature sits; therefore Monterey never was the State Capital.)

On September 9, 1850, the U.S. Congress voted to admit California as the thirty-first state of the Union.

While awaiting word on Statehood, the state legislature formed counties and set up local governments as agreed on in the Constitution. Monterey served as the county seat until 1873, when Salinas took over that role. Since Colton Hall was opened in 1849 it has served as the County headquarters, court house, a public school from 1873 to 1896, city offices, police courts, library, hospital, rationing office and today, as a museum. The building has been in public use since it opened, and is operated by the City of Monterey.

The City of Monterey was first incorporated in 1850. Monterey's first residents were Native Americans. Later, they were joined by Spanish explorers, followed by Mexican settlers and American pioneers, followed by Chinese, Japanese, Portuguese, and Italian fishermen. In 1850, Chinese fishing families crossed the Pacific in junks and settled at Point Alones ("China Point"). They established Monterey's first fishing industry,



Chinese fishermen, Local History Collection, Monterey Public Library

with over 600 Chinese fisherman working in the area by 1853. By the 1870s, the area became the largest, most diverse Chinese settlement in the country. On May 16, 1906, a disastrous fire of suspicious origin swept through the Chinese settlement, destroying virtually every major structure.

Monterey became a thriving fishing community in the early to mid 1900s, exporting millions of pounds of abalone, shrimp, squid, and sardines annually. By the 1940s, Monterey was known as the "Sardine Capital of the World." Before World War II, Sicilian and Japanese-American fisherman dominated the fishing industry,



Women on packing line at sardine cannery, ca. 1950, Local History Collection, Monterey Public Library

with the majority of fishing companies on Fisherman's Wharf owned by Japanese-Americans.

Cannery Row, memorialized in John Steinbeck's book of the same name, was a gathering place of diverse cultures. Sicilian women, ranging in age from teens to middle-aged, made up a third of cannery workers in the 1930s and 1940s. Mexican, Spanish, Portuguese, Japanese, Chinese, and Dust Bowl migrants also made up the workforce. Today, a smaller commercial fishing fleet continues to operate from Municipal Wharf No. 2, which is managed by the City.

Due to its strategic location, historically, Monterey has been a key military outpost. In 1902, the 1st Squadron of the 9th Cavalry arrived, 425 men who were among the first black soldiers to be stationed in California. Known as the Buffalo Soldiers, they were instrumental in building the Presidio of Monterey. While military needs have changed since the Presidio of Monterey was first established, the presence of the Defense Language Institute at the U.S. Army Garrison Presidio of Monterey, the Naval Postgraduate School and Fleet Numerical Meteorology and Oceanography Center (FNMOC) at Naval Support Activity Monterey, and U.S. Coast Guard Station Monterey, all located within the city limits, continues Monterey's legacy of military tradition.



Buffalo Soldiers breaking in horses at camp near China Point, 1902, Local History Collection, Monterey Public Library

Today, Monterey continues to boast a diverse cultural population which has earned it the designation of “Language Capital of the World”™ with the presence of both the Defense Language Institute and Middlebury Institute for International Studies at Monterey.



Gardens at Larkin House, a National Historic Landmark. Built in 1835, the Larkin House is an example of Monterey Colonial architecture, which mixes New England and Southwestern building techniques.

BUDGETING PROCESS & CALENDAR



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET

Budgeting Process

The City's fiscal year is July 1 through June 30.

To establish the budget, the Finance Department develops a plan for expenditure of projected available resources for the coming fiscal year. Labor costs are updated to reflect salary and benefit changes called for in union contracts, and estimates for unrepresented employees are also updated. A five-year forecast outlines what resources, tax revenues, and other discretionary revenues may be available to support operating requirements. Similarly, Capital Involvement Program priorities are matched with available funds from various funding sources.



Fishing boat off Monterey Harbor, April 2021

A base budget is prepared from this information. This base budget updates the costs of maintaining service and staffing levels into the new budget year. The base budget also includes the updated estimates of revenues and other financing sources.

Proposed budget documents are prepared and transmitted to the Mayor and City Council prior to the budget presentation. The Mayor and Council review the proposed operating and capital improvement budget in public hearings. The budget is formally adopted by the vote of City Council on or before June 30 of each year. Any changes to the proposed budget, as considered and approved by the City Council during budget hearings, are included in the Approved Budget document.

Subsequent budget amendments throughout the fiscal year are submitted to Council for approval by resolution. Funds may be transferred from one account to another with the approval of the City Manager or his designee. Transfers to or from special funds, where state or federal regulations require council approval, and transfers from unappropriated reserves or fund balances, may only be made with the approval of City Council.

Budget Timeline

Month	Activities
January	<ul style="list-style-type: none">• Building maintenance requests due• Position change requests due
February	<ul style="list-style-type: none">• Internal service fund charges developed• Revenues and year end projections due
March	<ul style="list-style-type: none">• Mid-year report presented• Expenditures and supplemental requests due
April	<ul style="list-style-type: none">• Five-year forecast developed• City Manager's Recommended Budget fine-tuned
May/June	<ul style="list-style-type: none">• Budget presentation• Budget workshop held• Budget adoption
July/August	<ul style="list-style-type: none">• Budget book produced



BASIS OF BUDGETING & FUND STRUCTURE



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET

Basis of Budgeting

The City of Monterey uses a modified accrual basis of accounting in preparing the budget for governmental funds. This is consistent with the basis of accounting used for the Comprehensive Annual Financial Report (CAFR).

Under the modified accrual basis, revenues are recognized when measurable and available. The City considers all revenues reported in the governmental funds to be available if the revenues are collected within 60 days after fiscal year-end. Licenses, property taxes and taxpayer-assessed tax revenues (e.g., franchise taxes, sales taxes, motor vehicle fees, etc.), net of estimated refunds and uncollectible amounts, and interest associated with the current fiscal period are all considered susceptible to accrual and so have been recognized as revenues of the current fiscal period. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Expenditures are recorded when the related fund liability is incurred, except for claims and judgments, compensated absences, which are recognized as expenditures to the extent they have matured, and principal and interest on general long-term debt.

Fund Structure

Dept/Fund	Department/Fund Relationship						
	General Fund	Special Revenue	Capital Projects	Debt Service	Enterprise	Internal Services	Agency
City Attorney							
City Manager							
City Clerk/Info. Resources							
Community Development							
Finance							
Fire							
Human Resources							
Library and Museum							
Parks and Recreation							
Police							
Public Works							

The City's accounts are organized and operated on a fund basis. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording assets, liabilities, fund balances, revenues, and expenditures.

The City has the following fund type categories:

Governmental Fund Types

The governmental funds include the General, Capital Projects, Debt Service, and Special Revenue Funds. Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting.

General Fund (101) – This is the only major fund in the structure of the FY20 and FY21 budgets. It is the primary operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The major revenue sources of this fund include transient occupancy tax, property tax, sales tax, business license tax, utility user's tax and charges for services. These revenues support the general operations of the City, which include police, fire, street maintenance, parks, recreation, planning and general government. In addition, the General Fund finances many capital improvements each year.



Produce distribution by Recreation Division employees at El Estero Park have served thousands of meals.

Sewer Mains Improvements (205) - These funds were instituted in 1971 to pay for improvements made to the sewer mains system in various areas throughout the City, which are required as a result of development.

Wharf I Sprinkler System Fund (210) - This fund was established in 1994-95 to account for revenues and expenses associated with the maintenance and upkeep of the fire sprinkler system at Wharf 1.

Skyline Forest Service District (215) - This district was created in 1966 to provide for perpetual landscaping maintenance of the Skyline Forest area. The tax is levied on the properties in the district to pay for the landscape contract.

Neighborhood Improvement Fund (216) - This fund was established to provide a means for financing neighborhood related capital improvements. Under a Charter Amendment in 1988, 16% of all transient occupancy tax revenue collected by the City is deposited into this fund. These funds are budgeted through the City's annual Capital Improvement Program budget.

Grant Revenue Funds (240-250) - These funds are established to account for grant funds received from Federal and State agencies that are earmarked for specific purposes such as personnel cost for a School Resource Officer or Domestic Violence Office. Some grants allow for the purchase and acquisition of certain safety equipment used in public safety operations.

Gas Tax Fund (251) - These funds are comprised of state and federal monies made available to the City for general road improvements and for specific road projects.

Street Infrastructure Rehab Fund (Measure P and S) (252) - This fund was created in April 2015 to account for all sales and use tax revenue from Measure P. The purpose of Measure P is to fund street infrastructure rehabilitation projects. Measure S extended this tax for 8 more years after passage in November 2018.

Conference Center Facilities District Fund (253 and 254) – This fund was established to account for Conference Center Facilities District tax revenue and bond proceeds used to fund the renovation of the Monterey Conference Center.

Construction Truck Impact Fees Fund (255) - This fund was established to account for fees collected, based on building permit project valuations, to provide for reconstruction and resurfacing of City streets impacted by construction truck traffic. Fees were discontinued on July 2, 2013, and the remaining funds are dedicated to completion of existing capital projects.

Transportation Safety & Investment Plan Fund (257) - This fund was established to capture Measure X (TAMC sales tax) revenues and expenditures.

Alvarado Street Maintenance District (261) - This district was formed to help pay for the maintenance and upkeep of Alvarado Street. A special assessment is levied on all parcels within the district for this specific purpose.

Calle Principal Street Maintenance District (262) - This district was formed to help pay for the maintenance and upkeep of Calle Principal. A special assessment is levied on all parcels within the district for this specific purpose.

Parking Adjustments Funds (264, 266, 267) - These funds are repository for parking adjustment fees collected within each of three parking districts within the City. Fees are assessed if a property owner wishes to develop or redevelop property in such a manner that will intensify the need for parking but is unable to provide all of the parking required by the zoning ordinance. Parking adjustment fees are used for construction, operation, and maintenance of common public parking facilities.

Low and Moderate Income Housing Asset Fund (268) - This fund was created on February 1, 2012 to account for transfers from the Low and Moderate Income Housing Fund upon elimination of redevelopment. This fund administers the remaining low interest loans issued under the previous Low and Moderate Income Housing Fund, and manages affordable housing opportunities.

Housing & Community Development Funds (270, 274, 275, 276, 278) - These funds are used to assist families and individuals in low and moderate income neighborhoods in obtaining low interest loans for the purpose of purchasing, rehabilitating, and renting housing. The sources of funds include CDBG, HOME funds, tax increments, rental and interest income.

Park Dedication Funds (277) - in 1974, an ordinance established regulations for the dedication of land and the payment of fees for park and recreational land in subdivisions and multiple family developments. These funds account for and control payment of fees and uses of fees for specific park and recreational purposes as prescribed by the ordinance.

Sewer Line Maintenance Fund (279) - In 1978, the City passed and adopted an ordinance to establish a sewer line maintenance fee. The fee was imposed to provide revenue to support the cost of operating and maintaining the City's sewer system.

Storm Water Utility Fund (280) - This fund was established in FY 1994-95 in order to account for the revenues and expenses in connection with the operation and maintenance of the City's storm drain and storm water management system. The fee is collected by the Monterey Regional Water Pollution Control Agency as an add-on to the sewer maintenance charge.

Integrated Regional Watershed Management (281) - This fund accounts for revenues received from a Prop 50 Integrated Regional Watershed



"Tree of Hearts" at Friendly Plaza

Management grant to fund a feasibility study to analyze the various alternatives for mitigating the effects of storm water runoff into the ocean at several areas around the Peninsula.

Water System Improvement Fund (290) - This fund was established in 1983 to accrue developer fees for the construction of improvements to the fire hydrant system.

Public Safety Training & Services Fund (291) - This fund is used to account for revenues received from the Monterey County CSA74 fund for emergency medical services (EMS) training and equipment support.

Asset Seizure Fund (292) - This fund is a repository for funds received from the sale of assets seized by the Police Department.

Public Education & Government Access Fund (298) - Established in 2001, this fund accounts for revenues and expenses related to supporting a local non-profit media agency known as Access Monterey Peninsula.



Monterey Police Department officers patrolling Del Monte Beach, April 2020.

Senior Center Programs Fund (299) – This fund was established in accordance with a bequest that specifically supports new and/or existing programs at the Senior Community Center.

Debt Service Fund (310) - This fund is used to account for the financial resources to be used for the payment of principal and interest on long-term obligations.

Capital Projects Fund (410) - This fund is used to account for financial resources to be used for the acquisition, construction, additions or improvements to buildings and land purchases.

Tidelands Trust Fund (807) - This fund was established, as prescribed by the State of California, to account for all revenues and expenditures within the tidelands area of the City.

Library Trust Fund (810) - This fund was created so that gifts, bequests and miscellaneous revenues from the library operation could be deposited and reserved for library purposes. All expenditures from the fund are requested by the Library Board of Trustees and approved by the City Council.

Museum Trust Fund (818) - This fund is comprised of donations from visitors to the Colton Hall Museum and contributions by individual donors. The monies are used for the acquisition and preservation of historical artifacts.

Scholze Park Trust Funds (821 & 822) - These permanent funds were created for the purpose of maintaining and improving parks and playgrounds owned by the City. It is specified by ordinance that only the interest earnings from the assets be distributed and divided 50% for park and 50% for playground purposes.

Golden Travelers Trust Fund (961) - The Recreation department administers a program whereby cultural related day-trips and weeklong excursions are provided to participants on a fee basis. This fund accounts for the revenues and expenditures of the program.

Proprietary Fund Types

The proprietary funds, which include the Enterprise and Internal Service Funds, are used to account for the City's business-type activities. Proprietary funds are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place.

Enterprise Fund – Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City of Monterey has seven enterprise funds:

Marina Fund (600): created in 1960 to account for all Marina related revenues and expenditures. All revenues collected in the Marina area are used for operation, maintenance, and improvements to the Marina.

Cemetery Fund (610): all cemetery related revenues and expenditures are accounted for in this fund.

Parking Fund (625): established to pay for construction, operation, and maintenance of parking facilities and improvements. The revenue sources include parking fees, permits and fines.

Materials Recovery Fund (640 & 641): funds were established to account for the revenues, leases payments and debt service for the Materials Recovery Facility.

Presidio of Monterey Public Works Fund (650): created in 1999 to account for costs and revenues pertaining to the Presidio of Monterey maintenance contract.

Navy Services Fund (655): established to account for costs and revenues pertaining to the Navy Services contract.

Institutional Network Fund (660): established to account for costs and revenues



Monterey Police Officers patrolling the Harbor area and Recreation Trail

pertaining to the Institutional Network Agreement contracted with AT&T, in operating a communication network for educational institutions, City buildings and agencies, and other entities.

Internal Service Fund - The internal service fund is used to account for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursement basis. The City has four internal service funds:

Equipment Replacement Fund (705): fund serves to centrally account for the new or replacement costs for all vehicle apparatus, and heavy equipment assets. The cost of this service is charged back to the operating departments.

Vehicle Maintenance Fund (708): this fund serves to centrally account for the costs of maintenance operations for all vehicle apparatus, and heavy equipment assets. The cost of this service is charged back to the operating departments.

Information Services Fund (710): this fund centralizes data processing and other information services costs. The user departments are assessed a charge for these services and to accumulate funds for equipment replacement and enhancements as needed.



Monterey Fire Department vehicles parked outside the Monterey Conference Center for the COVID-19 Vaccine Clinics, April 2021.

Workers' Comp Insurance Trust Fund (715): this group of funds captures the costs and revenues for our self-insurance program, including liability and benefits. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Liability & Property Insurance Fund (716): this fund captures the costs and revenues for our self-insurance program, including liability and property. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Health Insurance Trust Fund (718): this group of funds captures the costs and revenues for our self-insurance programs related to employee health and welfare, e.g. Vision, Dental, PERs Health, Administrative costs, and consultants. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Fiduciary Fund Types

The Fiduciary Funds account for assets held by the City in trust or as an agent for various assessment and community facilities districts. The City maintains two types of fiduciary funds: agency funds and a private purpose trust fund.

Assessment District Funds (642, 917-959): These agency funds were established to account for funds when the City is acting as an agent. It consists of the following various assessment districts located within the City; Conference Center Facilities District, Ocean View Plaza Community Services District, Monterey Convention Visitor's Bureau Tourism Business Improvement District, New Monterey Business Improvement, Downtown Promotion and the Wharf Promotion Districts.

Redevelopment Obligation Retirement Fund (314): This private purpose trust fund was established to account for assets held by the Redevelopment Successor Agency pending distribution to the appropriate taxing entities after the payment of enforceable



Cannery Row Business District, July 2020.



COMBINED STATEMENTS



THE CITY OF
MONTEREY

FY 2021/22 OPERATING BUDGET

2021-22 COMBINED STATEMENTS

FY2021/22	Types of Funds									Grand Total
	General Fund	Special	Debt Service	Permanent	Enterprise	Internal Services	Agency			
Sources of Funds										
Property Taxes	\$ 12,990,419	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,015,419
Sales Tax	11,652,785	9,188,905	-	-	-	-	-	-	-	20,841,690
Conf Ctr Facilities Dist Tax	-	-	2,824,971	-	-	-	-	-	-	2,824,971
Transient Occupancy Taxes (TOT)	17,560,632	3,344,882	-	-	-	-	-	-	-	20,905,514
Business License	3,451,367	-	-	-	-	-	-	-	-	3,451,367
Utility Users Taxes	3,614,736	-	-	-	-	-	-	-	-	3,614,736
Franchise Fees	2,331,103	-	-	-	-	-	-	-	-	2,331,103
Other Taxes	492,727	76,000	-	-	-	-	-	-	-	568,727
License & Permits	1,226,715	-	-	-	556,000	-	-	-	-	1,782,715
Fines & Forfeitures	210,000	-	-	-	782,600	-	-	-	-	992,600
Intergovernmental	7,739,692	2,558,788	-	-	25,000	-	-	-	-	10,323,480
Interest	786,404	419,768	34,865	-	151,117	-	-	677	-	1,392,831
Rents	2,376,075	3,053,062	-	-	582,000	-	-	-	-	6,011,137
Fees & Charges	13,447,635	13,257,392	-	-	11,854,325	24,882,609	-	-	-	63,441,961
Other Revenues	1,138,906	11,789,583	-	-	175,500	156,250	-	7,000	-	13,267,239
Transfers In	-	-	-	-	-	-	-	-	-	-
Total Sources	\$ 79,019,196	\$ 43,713,380	\$ 2,859,836	\$ -	\$ 14,126,542	\$ 25,038,859	\$ 7,677	\$ -	\$ -	\$ 164,765,490
	Types of Funds									
	General Fund	Special	Debt Service	Permanent	Enterprise	Internal Services	Agency	Grand Total		
Uses of Funds										
Salaries/Benefits	\$ 60,397,714	\$ 11,250,593	\$ -	\$ -	\$ 6,949,692	\$ 3,731,063	\$ -	\$ -	\$ 82,329,062	
Services/Supplies	9,609,948	6,606,739	4,078,971	-	4,740,736	2,935,990	20,000	-	27,992,384	
Capital Outlay	702,241	107,667	-	-	338,544	15,215,087	7,000	-	16,370,539	
Debt Services	213,500	20,000	-	1,497,975	-	902,500	-	-	2,633,975	
Internal Service Charges	7,867,549	2,677,785	28,154	-	2,246,266	647,841	-	-	13,467,595	
Transfers Out	-	-	-	-	-	-	-	-	-	
Capital Improvement Program	-	828,795	-	-	-	-	-	-	828,795	
Total Uses	\$ 78,790,952	\$ 21,491,579	\$ 4,107,125	\$ 1,497,975	\$ 14,275,238	\$ 23,432,481	\$ 27,000	\$ -	\$ 143,622,349	
NET SOURCE/(USE) OF FUNDS	\$ 228,244	\$ 22,221,801	\$ (1,247,289)	\$ (1,497,975)	\$ (148,696)	\$ 1,606,378	\$ (19,323)	\$ -	\$ 21,143,141	

REVENUES



THE CITY OF
MONTEREY

FY 2021/22 OPERATING BUDGET

Campground
No Day Use



SUMMARY OF REVENUES BY FUND (excludes transfers-in)					
Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
101	GENERAL FUND	\$ 70,504,439	\$ 67,990,601	\$ 68,073,099	\$ 79,019,196
205	SEWER MAINS FUND	28,436	12,480	12,480	12,213
210	WHARF I SPRINKLER SYSTEM FUND	39,876	36,815	36,815	80,000
215	SKYLINE FOREST SERVICE DIST	33,266	26,682	26,682	26,953
216	NEIGHBORHOOD IMPROVEMENT FUND	3,313,857	4,668,514	4,668,514	3,385,831
241	FEDERAL/STATE PROJECTS FUND	120,516	-	-	-
249	STATE COPS - AB1913 (DVO)	157,488	101,016	101,016	100,524
251	GAS TAX FUND	648,580	704,313	704,313	709,827
252	STREET INFRASTRUCTURE REHAB FUND (MEASUR	9,192,631	8,676,434	8,676,434	9,232,053
253	CCFD BONDS - PROJECT FUND	(672)	-	-	155
254	CCFD-CITY REVENUE FUND	49,617	-	-	13,157
257	TRANSPORTATION SAFETY & INVESTMENT PLAN	1,346,679	838,725	838,725	921,424
258	SB1 ROAD MAINTENANCE & REHABILITATION	468,596	468,792	468,792	568,214
261	ALVARADO STREET MAINT DISTRICT	47,119	49,268	49,268	48,827
262	CALLE PRINCIPAL MAINT DISTRICT	24,574	25,842	25,842	27,756
264	PARKING ADJUSTMENT FEE-FUND A	3,650	30	30	16
266	TRANSPORTATION MANAGEMENT FUND	13,314	13,578	13,578	27,046
267	CANNERY ROW PARKING VARIANCES	1,538	1,892	1,892	3,315
268	LOW & MODERATE INCOME ASSET FUND	196,657	241,953	241,953	592,646
270	COMMUNITY DEV BLOCK GRANT FUND	1,069,609	1,536,443	1,536,443	1,161,777
274	HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	97,571	85,508	85,508	86,655
277	PARK DEDICATION FEES FUND	1,116	1,398	1,398	451
278	HOME GRANT 2005 FUND	11,534	8,314	8,314	7,121
279	SEWER LINE MAINTENANCE FUND	1,244,866	2,377,561	2,377,561	2,356,055
280	STORM WATER UTILITY FUND	477,637	953,868	953,868	1,054,040
281	INTEGRATED REGIONAL WATERSHED MANAGEMENT	648	211	211	185
290	WATER SYSTEM IMPROV FUND	11,535	3,755	3,755	3,293
291	PUBLIC SAFETY TRAINING & SVCS	173,517	55,000	55,000	55,000
295	FEMA FUND	18,042	-	-	1,000
298	PUBLIC EDUC & GOV ACCESS (PEG)	30	399	399	-
299	SR CTR PROGRAMS - GARDNER FUND	1,565	1,329	1,329	445
310	DEBT SERVICE FUND	7,045	7,000	7,000	4,091
314	RDA OBLIGATION RETIREMENT FUND	2,498	985	985	677
404	STATE LOAN	66,139	-	-	-
405	CIP - STATE FUNDING SOURCE	1,074,899	-	-	-
406	FEDERAL STIMULUS PROJECTS	1,579,442	-	-	-
407	CIP - OTHER FUNDING SOURCE	562,835	-	-	-
408	CONFERENCE CENTER RENOVATION	27,320	-	-	-
425	HIGHWAY 68 IMPROVEMENTS FUND	-	-	-	-
600	MARINA FUND	3,190,526	2,802,768	2,802,768	3,108,411
610	CEMETERY FUND	291,601	353,009	353,009	265,508
625	PARKING FUND	7,673,027	8,623,791	8,623,791	8,396,009
641	MATERIALS RECOVERY FACILITY	2,080	-	-	560
642	OCEAN VIEW PLAZA CSD	-	7,000	7,000	7,000
650	PRESIDIO OF MTRY PUBLIC WORKS	17,608,282	12,778,908	22,504,419	22,517,597
655	NAVY SERVICES FUND	266,310	454,050	454,050	354,050
705	EQUIPMENT REPLACEMENT FUND	1,349,158	410,000	410,671	1,111,807
708	VEHICLE MAINTENANCE FUND	2,037,299	2,249,415	2,249,415	2,423,548
710	INFORMATION SERVICES FUND	4,495,663	3,881,175	3,881,175	4,366,103
715	WORKER'S COMP INSURANCE TRUST	4,013,215	3,496,140	3,496,140	3,716,991
716	LIABILITY & PROPERTY INSURANCE	1,956,762	2,348,900	2,348,900	3,161,530
718	EMPLOYEE BENEFIT FUND	9,406,672	10,171,979	10,171,979	10,258,879
807	TIDELANDS TRUST FUND	2,853,832	2,378,095	2,378,095	2,690,061
810	LIBRARY TRUST FUND	295,427	100,962	100,962	5,400
818	MUSEUM TRUST FUND	15,811	14,242	14,242	3,004

SUMMARY OF REVENUES BY FUND (excludes transfers-in)					
Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
821	SCHOLZE PARK TRUST FUND	41,265	14,053	14,053	11,678
822	SCHOLZE PLAYGROUND TRUST FUND	41,265	14,053	14,053	11,666
900	SPECIAL DEPOSITS FUND	1,936	-	-	-
918	CONF CTR FACILITIES DIST 2013-1	3,767,231	5,419,130	5,419,130	2,855,745
961	GOLDEN 55 TRAVELERS FUND	19,960	50,122	50,122	-
	TOTAL	\$ 151,945,330	\$ 144,456,497	\$ 154,265,177	\$ 164,765,490

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Fund 101 -- GENERAL FUND				
PROPERTY TAXES	\$ 12,505,747	\$ 12,257,083	\$ 12,507,083	\$ 12,990,419
SALES TAX	7,199,784	11,160,152	11,160,152	11,652,785
TRANSIENT OCCUPANCY TAXES	16,189,342	13,976,235	14,676,235	17,560,632
BUSINESS LICENSE	3,840,427	3,577,881	3,327,881	3,451,367
UTILITY USERS TAXES	3,614,737	3,782,439	3,782,439	3,614,736
FRANCHISE FEES	1,876,122	2,337,154	2,037,154	2,331,103
OTHER TAXES	485,917	505,500	522,500	492,727
LICENSES & PERMITS	1,449,275	1,134,098	1,034,098	1,226,715
FINES & FORFEITURES	219,489	218,200	218,200	210,000
INTERGOVERNMENTAL	792,519	286,441	2,621,439	7,739,692
INTEREST	1,505,899	375,000	375,000	786,404
RENTS	2,468,560	2,515,934	2,432,234	2,376,075
FEES & CHARGES	17,451,351	14,242,546	11,985,646	13,447,635
OTHER REVENUES	905,269	1,621,938	1,393,038	1,138,906
Total 101 -- GENERAL FUND	70,504,439	67,990,601	68,073,099	79,019,196
Fund 205 -- SEWER MAINS FUND				
INTEREST	25,280	7,480	7,480	7,213
FEES & CHARGES	3,156	5,000	5,000	5,000
Total 205 -- SEWER MAINS FUND	28,436	12,480	12,480	12,213
Fund 210 -- WHARF I SPRINKLER SYSTEM FUND				
FEES & CHARGES	39,876	36,815	36,815	80,000
Total 210 -- WHARF I SPRINKLER SYSTEM FUND	39,876	36,815	36,815	80,000
Fund 215 -- SKYLINE FOREST SERVICE DIST				
PROPERTY TAXES	26,451	25,000	25,000	25,000
INTEREST	6,815	1,682	1,682	1,953
Total 215 -- SKYLINE FOREST SERVICE DIST	33,266	26,682	26,682	26,953
Fund 216 -- NEIGHBORHOOD IMPROVEMENT FUND				
TRANSIENT OCCUPANCY TAXES	3,083,685	4,533,000	4,533,000	3,344,882
INTEREST	230,172	135,514	135,514	40,949
Total 216 -- NEIGHBORHOOD IMPROVEMENT FUND	3,313,857	4,668,514	4,668,514	3,385,831
Fund 241 -- FEDERAL/STATE PROJECTS FUND				
INTERGOVERNMENTAL	120,516			
Total 241 -- FEDERAL/STATE PROJECTS FUND	120,516	-	-	-
Fund 249 -- STATE COPS - AB1913 (DVO)				
INTERGOVERNMENTAL	155,948	100,000	100,000	100,000
INTEREST	1,540	1,016	1,016	524
Total 249 -- STATE COPS - AB1913 (DVO)	157,488	101,016	101,016	100,524
Fund 251 -- GAS TAX FUND				
INTERGOVERNMENTAL	627,554	685,037	685,037	701,952
INTEREST	21,026	19,276	19,276	7,875
Total 251 -- GAS TAX FUND	648,580	704,313	704,313	709,827
Fund 252 -- STREET INFRASTRUCTURE REHAB FUND (MEASUR				
SALES TAX	8,974,117	8,590,000	8,590,000	9,188,905
INTEREST	218,514	86,434	86,434	43,148
Total 252 -- STREET INFRASTRUCTURE REHAB FUND (MEASUR	9,192,631	8,676,434	8,676,434	9,232,053
Fund 253 -- CCFD BONDS - PROJECT FUND				
INTEREST	(672)			155.00
Total 253 -- CCFD BONDS - PROJECT FUND	(672)	-	-	155.00
Fund 254 -- CCFD-CITY REVENUE FUND				
INTEREST	49,617			13,157.00
Total 254 -- CCFD-CITY REVENUE FUND	49,617	-	-	13,157.00
Fund 257 -- TRANSPORTATION SAFETY & INVESTMENT PLAN				
INTERGOVERNMENTAL	1,316,143	838,725	838,725	900,000
INTEREST	30,536	-	-	21,424
Total 257 -- TRANSPORTATION SAFETY & INVESTMENT PLAN	1,346,679	838,725	838,725	921,424
Fund 258 -- SB1 ROAD MAINTENANCE & REHABILITATION				

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
INTERGOVERNMENTAL	452,951	468,792	468,792	556,007
INTEREST	15,645	-	-	12,207
Total 258 -- SB1 ROAD MAINTENANCE & REHABILITATION	468,596	468,792	468,792	568,214
Fund 261 -- ALVARADO STREET MAINT DISTRICT				
OTHER TAXES	46,339	48,214	48,214	48,500
INTEREST	780	1,054	1,054	327
Total 261 -- ALVARADO STREET MAINT DISTRICT	47,119	49,268	49,268	48,827
Fund 262 -- CALLE PRINCIPAL MAINT DISTRICT				
OTHER TAXES	23,606	25,232	25,232	27,500
INTEREST	968	610	610	256
Total 262 -- CALLE PRINCIPAL MAINT DISTRICT	24,574	25,842	25,842	27,756
Fund 264 -- PARKING ADJUSTMENT FEE-FUND A				
INTEREST	60	30	30	16
FEES & CHARGES	3,590	-	-	-
Total 264 -- PARKING ADJUSTMENT FEE-FUND A	3,650	30	30	16
Fund 266 -- TRANSPORTATION MANAGEMENT FUND				
INTEREST	69	78	78	46
FEES & CHARGES	13,245	13,500	13,500	27,000
Total 266 -- TRANSPORTATION MANAGEMENT FUND	13,314	13,578	13,578	27,046
Fund 267 -- CANNERY ROW PARKING VARIANCES				
INTEREST	38	92	92	15
FEES & CHARGES	1,500	1,800	1,800	3,300
Total 267 -- CANNERY ROW PARKING VARIANCES	1,538	1,892	1,892	3,315
Fund 268 -- LOW & MODERATE INCOME ASSET FUND				
INTEREST	91,501	82,553	82,553	117,646
RENTS	105,162	100,000	100,000	75,000
OTHER REVENUES	(6)	59,400	59,400	400,000
Total 268 -- LOW & MODERATE INCOME ASSET FUND	196,657	241,953	241,953	592,646
Fund 270 -- COMMUNITY DEV BLOCK GRANT FUND				
INTERGOVERNMENTAL	281,124	412,634	412,634	259,829
INTEREST	395,204	79,609	79,609	55,023
RENTS	393,251	300,450	300,450	446,925
OTHER REVENUES	30	743,750	743,750	400,000
Total 270 -- COMMUNITY DEV BLOCK GRANT FUND	1,069,609	1,536,443	1,536,443	1,161,777
Fund 274 -- HOME GRANT 1992 FUND-CASA DE LA ESTRALLA				
INTEREST	5,383	2,716	2,716	1,655
RENTS	86,810	81,892	81,892	85,000
OTHER REVENUES	5,378	900	900	-
Total 274 -- HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	97,571	85,508	85,508	86,655
Fund 277 -- PARK DEDICATION FEES FUND				
INTEREST	1,116	1,398	1,398	451
FEES & CHARGES	-	-	-	-
Total 277 -- PARK DEDICATION FEES FUND	1,116	1,398	1,398	451
Fund 278 -- HOME GRANT 2005 FUND				
INTEREST	11,534	8,314	8,314	7,121
Total 278 -- HOME GRANT 2005 FUND	11,534	8,314	8,314	7,121
Fund 279 -- SEWER LINE MAINTENANCE FUND				
INTEREST	202,491	72,561	72,561	51,055
FEES & CHARGES	1,042,375	2,305,000	2,305,000	2,305,000
Total 279 -- SEWER LINE MAINTENANCE FUND	1,244,866	2,377,561	2,377,561	2,356,055
Fund 280 -- STORM WATER UTILITY FUND				
INTEREST	26,349	8,568	8,568	5,540
FEES & CHARGES	397,141	934,000	934,000	1,003,000
OTHER REVENUES	54,147	11,300	11,300	45,500
Total 280 -- STORM WATER UTILITY FUND	477,637	953,868	953,868	1,054,040
Fund 281 -- INTEGRATED REGIONAL WATERSHED MANAGEMENT				
INTEREST	648	211	211	185
Total 281 -- INTEGRATED REGIONAL WATERSHED MANAGEMENT	648	211	211	185
Fund 290 -- WATER SYSTEM IMPROV FUND				

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
INTEREST	11,535	3,755	3,755	3,293
Total 290 -- WATER SYSTEM IMPROV FUND	11,535	3,755	3,755	3,293
Fund 291 -- PUBLIC SAFETY TRAINING & SVCS				
INTERGOVERNMENTAL	170,722	40,000	40,000	40,000
FEES & CHARGES	2,795	15,000	15,000	15,000
Total 291 -- PUBLIC SAFETY TRAINING & SVCS	173,517	55,000	55,000	55,000
Fund 295 -- FEMA FUND				
INTERGOVERNMENTAL	18,042	-	-	1,000.00
Total 295 -- FEMA FUND	18,042	-	-	1,000.00
Fund 298 -- PUBLIC EDUC & GOV ACCESS (PEG)				
INTEREST	30	399	399	-
Total 298 -- PUBLIC EDUC & GOV ACCESS (PEG)	30	399	399	-
Fund 299 -- SR CTR PROGRAMS - GARDNER FUND				
INTEREST	1,565	1,329	1,329	445
Total 299 -- SR CTR PROGRAMS - GARDNER FUND	1,565	1,329	1,329	445
Fund 310 -- DEBT SERVICE FUND				
INTEREST	7,045	7,000	7,000	4,091
Total 310 -- DEBT SERVICE FUND	7,045	7,000	7,000	4,091
Fund 314 -- RDA OBLIGATION RETIREMENT FUND				
INTEREST	2,498	985	985	677
Total 314 -- RDA OBLIGATION RETIREMENT FUND	2,498	985	985	677
Fund 404 -- STATE LOAN				
INTEREST	66,139	-	-	-
Total 404 -- STATE LOAN	66,139	-	-	-
Fund 405 -- CIP - STATE FUNDING SOURCE				
INTERGOVERNMENTAL	1,074,899	-	-	-
Total 405 -- CIP - STATE FUNDING SOURCE	1,074,899	-	-	-
Fund 406 -- FEDERAL STIMULUS PROJECTS				
INTERGOVERNMENTAL	1,579,442	-	-	-
Total 406 -- FEDERAL STIMULUS PROJECTS	1,579,442	-	-	-
Fund 407 -- CIP - OTHER FUNDING SOURCE				
INTERGOVERNMENTAL	562,835	-	-	-
Total 407 -- CIP - OTHER FUNDING SOURCE	562,835	-	-	-
Fund 408 -- CONFERENCE CENTER RENOVATION				
INTEREST	27,320	-	-	-
Total 408 -- CONFERENCE CENTER RENOVATION	27,320	-	-	-
Fund 425 -- HIGHWAY 68 IMPROVEMENTS FUND				
INTERGOVERNMENTAL	-	-	-	-
Total 425 -- HIGHWAY 68 IMPROVEMENTS FUND	-	-	-	-
Fund 600 -- MARINA FUND				
LICENSES & PERMITS	43,482	35,889	35,889	44,000
INTERGOVERNMENTAL	-	-	-	25,000
INTEREST	203,747	42,823	42,823	59,811
RENTS	316,512	185,267	185,267	250,000
FEES & CHARGES	2,591,863	2,503,225	2,503,225	2,695,000
OTHER REVENUES	34,922	35,564	35,564	34,600
Total 600 -- MARINA FUND	3,190,526	2,802,768	2,802,768	3,108,411
Fund 610 -- CEMETERY FUND				
INTEREST	6,824	529	529	508
FEES & CHARGES	250,420	310,146	310,146	245,000
OTHER REVENUES	34,357	42,334	42,334	20,000
Total 610 -- CEMETERY FUND	291,601	353,009	353,009	265,508
Fund 625 -- PARKING FUND				
LICENSES & PERMITS	572,394	511,271	511,271	512,000
FINES & FORFEITURES	782,667	606,381	606,381	782,600
INTEREST	186,808	83,486	83,486	39,184
RENTS	376,704	331,424	331,424	332,000
FEES & CHARGES	5,657,306	6,970,295	6,970,295	6,609,325
OTHER REVENUES	97,148	120,934	120,934	120,900

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Total 625 -- PARKING FUND	7,673,027	8,623,791	8,623,791	8,396,009
Fund 641 -- MATERIALS RECOVERY FACILITY				
INTEREST	2,080	-	-	560.00
Total 641 -- MATERIALS RECOVERY FACILITY	2,080	-	-	560.00
Fund 642 -- OCEAN VIEW PLAZA CSD				
OTHER REVENUES	-	7,000	7,000	7,000
Total 642 -- OCEAN VIEW PLAZA CSD	-	7,000	7,000	7,000
Fund 650 -- PRESIDIO OF MTRY PUBLIC WORKS				
INTEREST	-			5,022
FEES & CHARGES	10,916,854	11,407,558	11,407,558	11,568,492
OTHER REVENUES	6,691,428	1,371,350	11,096,861	10,944,083
Total 650 -- PRESIDIO OF MTRY PUBLIC WORKS	17,608,282	12,778,908	22,504,419	22,512,575
Fund 655 -- NAVY SERVICES FUND				
INTEREST	1,368			
FEES & CHARGES	264,942	454,050	454,050	354,050
Total 655 -- NAVY SERVICES FUND	266,310	454,050	454,050	354,050
Fund 705 -- EQUIPMENT REPLACEMENT FUND				
INTERGOVERNMENTAL	16,192	-	-	-
INTEREST	59,427	-	-	-
FEES & CHARGES	1,098,741	380,775	381,446	1,111,807
OTHER REVENUES	174,797	29,225	29,225	-
Total 705 -- EQUIPMENT REPLACEMENT FUND	1,349,158	410,000	410,671	1,111,807
Fund 708 -- VEHICLE MAINTENANCE FUND				
FEES & CHARGES	2,037,299	2,248,165	2,248,165	2,332,298
OTHER REVENUES	-	1,250	1,250	91,250
Total 708 -- VEHICLE MAINTENANCE FUND	2,037,299	2,249,415	2,249,415	2,423,548
Fund 710 -- INFORMATION SERVICES FUND				
FEES & CHARGES	4,495,663	3,881,175	3,881,175	4,366,103
Total 710 -- INFORMATION SERVICES FUND	4,495,663	3,881,175	3,881,175	4,366,103
Fund 715 -- WORKER'S COMP INSURANCE TRUST				
FEES & CHARGES	3,426,980	3,271,140	3,271,140	3,651,991
OTHER REVENUES	586,235	225,000	225,000	65,000
Total 715 -- WORKER'S COMP INSURANCE TRUST	4,013,215	3,496,140	3,496,140	3,716,991
Fund 716 -- LIABILITY & PROPERTY INSURANCE				
FEES & CHARGES	2,187,291	2,348,900	2,348,900	3,161,530
OTHER REVENUES	(230,529)	-	-	-
Total 716 -- LIABILITY & PROPERTY INSURANCE	1,956,762	2,348,900	2,348,900	3,161,530
Fund 718 -- EMPLOYEE BENEFIT FUND				
FEES & CHARGES	9,406,672	10,171,979	10,171,979	10,258,879
OTHER REVENUES	-	-	-	-
Total 718 -- EMPLOYEE BENEFIT FUND	9,406,672	10,171,979	10,171,979	10,258,879
Fund 807 -- TIDELANDS TRUST FUND				
INTEREST	243,749	220,209	220,209	42,374
RENTS	2,370,095	1,598,261	1,598,261	2,446,137
FEES & CHARGES	239,989	193,744	193,744	201,550
OTHER REVENUES	-	365,881	365,881	-
Total 807 -- TIDELANDS TRUST FUND	2,853,832	2,378,095	2,378,095	2,690,061
Fund 810 -- LIBRARY TRUST FUND				
INTERGOVERNMENTAL	2,090	6,000	6,000	-
INTEREST	17,780	9,231	9,231	5,400
FEES & CHARGES	6,817	5,831	5,831	-
OTHER REVENUES	268,740	79,900	79,900	-
Total 810 -- LIBRARY TRUST FUND	295,427	100,962	100,962	5,400
Fund 818 -- MUSEUM TRUST FUND				
INTEREST	7,310	1,867	1,867	3,004
OTHER REVENUES	8,501	12,375	12,375	-
Total 818 -- MUSEUM TRUST FUND	15,811	14,242	14,242	3,004
Fund 821 -- SCHOLZE PARK TRUST FUND				
INTEREST	41,265	14,053	14,053	11,678

SUMMARY OF REVENUES BY TYPE (excludes Transfers-In)

Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Total 821 -- SCHOLZE PARK TRUST FUND	41,265	14,053	14,053	11,678
Fund 822 -- SCHOLZE PLAYGROUND TRUST FUND				
INTEREST	41,265	14,053	14,053	11,666
Total 822 -- SCHOLZE PLAYGROUND TRUST FUND	41,265	14,053	14,053	11,666
Fund 900 -- SPECIAL DEPOSITS FUND				
INTEREST	1,936	-	-	-
Total 900 -- SPECIAL DEPOSITS FUND	1,936	-	-	-
Fund 918 -- CONF CTR FACILITIES DIST 2013-1				
CONF CTR FACILITIES DIST TAX	3,629,386	5,381,000	5,381,000	2,824,971
INTEREST	137,845	38,130	38,130	30,774
Total 918 -- CONF CTR FACILITIES DIST 2013-1	3,767,231	5,419,130	5,419,130	2,855,745
Fund 961 -- GOLDEN 55 TRAVELERS FUND				
OTHER REVENUES	19,960	50,122	50,122	-
Total 961 -- GOLDEN 55 TRAVELERS FUND	19,960	50,122	50,122	-
Total	\$ 151,945,330	\$ 144,456,497	\$ 154,265,177	\$ 164,765,490



EXPENDITURES



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET

SUMMARY OF OPERATING EXPENDITURES BY FUND

(excludes CIP Budgets and Transfers-Out)

Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
101	GENERAL FUND	\$ 78,914,773	\$ 68,451,949	\$ 72,932,349	\$ 78,790,952
210	WHARF I SPRINKLER SYSTEM FUND	9,877	20,600	20,600	75,000
215	SKYLINE FOREST SERVICE DIST	17,316	17,135	17,135	17,135
216	NEIGHBORHOOD IMPROVEMENT FUND	2,699,382	318,586	5,865,004	417,648
241	FEDERAL/STATE PROJECTS FUND	100,444	-	-	-
243	JUSTICE ASSISTANCE GRANT FUND	-	-	-	-
251	GAS TAX FUND	-	266,321	266,321	20,000
255	CONSTRUCTION TRUCK IMPACT FEE FUND	-	-	-	-
261	ALVARADO STREET MAINT DISTRICT	104,523	104,274	105,893	103,644
262	CALLE PRINCIPAL MAINT DISTRICT	30,616	37,832	35,510	26,879
268	LOW & MODERATE INCOME ASSET FUND	190,000	214,775	214,775	326,002
270	COMMUNITY DEV BLOCK GRANT FUND	923,910	1,369,674	1,343,893	1,243,348
274	HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	90,382	50,699	50,699	125,338
278	HOME GRANT 2005 FUND	-	-	-	-
279	SEWER LINE MAINTENANCE FUND	1,804,222	2,702,272	2,749,086	2,701,493
280	STORM WATER UTILITY FUND	1,076,630	1,282,422	1,294,551	1,287,967
290	WATER SYSTEM IMPROV FUND	-	25,750	25,750	25,750
291	PUBLIC SAFETY TRAINING & SVCS	105,371	68,520	68,520	66,200
292	ASSET SEIZURE FUND	-	-	-	-
299	SR CTR PROGRAMS - GARDNER FUND	8,877	12,500	12,500	12,500
310	DEBT SERVICE FUND	543,875	547,418	547,418	549,067
314	RDA OBLIGATION RETIREMENT FUND	6,999	-	-	-
404	STATE LOAN	-	-	2,667,693	-
405	CIP - STATE FUNDING SOURCE	-	-	-	-
408	CONFERENCE CENTER RENOVATION	524,771	-	1,597,059.77	-
410	CAPITAL PROJECTS FUND	19,279,137	-	47,395,476	1,497,975
600	MARINA FUND	2,426,841	2,123,030	2,117,820	2,250,380
610	CEMETERY FUND	437,602	524,142	673,994	475,883
625	PARKING FUND	8,194,416	8,275,255	8,216,128	8,839,442
641	MATERIALS RECOVERY FACILITY	102,823	6,480	6,480	8,040
642	OCEAN VIEW PLAZA CSD	7,186	27,000	27,000	27,000
650	PRESIDIO OF MTRY PUBLIC WORKS	17,118,017	13,763,422	25,677,583	13,840,592
655	NAVY SERVICES FUND	198,845	354,050	354,050	354,050
705	EQUIPMENT REPLACEMENT FUND	1,206,042	36,227	458,412	1,011,865
708	VEHICLE MAINTENANCE FUND	2,138,801	2,286,238	2,286,238	2,410,308
710	INFORMATION SERVICES FUND	4,019,399	3,617,056	3,656,057	3,735,330
715	WORKER'S COMP INSURANCE TRUST	2,513,349	3,746,436	3,746,436	3,717,287
716	LIABILITY & PROPERTY INSURANCE	1,874,499	2,379,982	2,379,982	2,298,812
718	EMPLOYEE BENEFIT FUND	8,979,853	10,259,279	11,059,279	10,258,879
807	TIDELANDS TRUST FUND	2,979,962	3,083,164	3,065,274	3,314,918
810	LIBRARY TRUST FUND	114,774	185,867	286,582	178,035
818	MUSEUM TRUST FUND	2,357	6,450	6,450	6,450
918	CONF CTR FACILITIES DIST 2013-1	5,154,230	5,333,030	5,333,030	3,558,058
961	GOLDEN 55 TRAVELERS FUND	21,490	50,122	50,122	50,122
GFA	GENERAL FIXED ASSET GROUP	5,264,836	-	-	-
	TOTAL	\$ 169,186,427	\$ 131,547,954	\$ 206,611,148	\$ 143,622,349

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DEPARTMENT						
(excludes CIP Budgets and Transfers-Out)						
Fund		Department & Divisions	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Fund 101 -- GENERAL FUND						
COM DEV -- Community Development						
	4400	PLANNING & BLDG INSPECT ECON DEVELOP	\$ 2,163,170	\$ 1,596,781	\$ 2,064,779	\$ 1,995,171
	4410	BUILDING SAFETY AND INSPECTION	1,319,506	1,259,496	1,259,496	1,264,503
	4440	ECONOMIC DEVELOPMENT	92,228	116,500	116,500	116,500
	4300	PROPERTY MGMT	253,713	248,165	248,165	263,133
	Total COM DEV -- Community Development		3,828,617	3,220,942	3,688,940	3,639,308
FIRE -- Fire						
	2510	FIRE - ADMINISTRATION	1,814,985	1,723,614	1,723,614	1,752,877
	2520	FIRE - PREVENTION	443,064	215,528	215,528	280,686
	2530	FIRE - OPERATIONS	20,499,712	19,336,127	20,546,015	20,893,136
	2540	FIRE - TRAINING	307,227	26,294	26,294	199,510
	2550	FIRE - EMERGENCY PREPAREDNESS	121,194	80,473	80,473	70,373
	Total FIRE -- Fire		23,186,182	21,382,037	22,591,925	23,196,582
GenGov -- General Government						
	0100	MAYOR/COUNCIL	121,719	127,079	127,079	103,650
	0210	CITY MANAGER-ADMINISTRATION	914,945	933,885	933,885	1,071,092
	0211	COMMUNICATIONS & OUTREACH	304,635	250,861	250,861	259,261
	0321	CITY CLERK	597,247	563,470	563,470	462,333
	0500	CITY ATTORNEY	1,097,710	1,103,660	1,223,660	1,211,773
	0600	HUMAN RESOURCES	842,422	932,628	932,628	920,451
	1110	FINANCE ADMINISTRATION	674,781	640,036	640,036	726,595
	1120	REVENUE DIVISION	772,048	775,647	775,647	908,415
	1130	ACCOUNTING DIVISION	1,415,536	1,346,683	1,346,683	1,473,098
	9110	NON-DEPARTMENTAL	229,496	350,342	350,342	351,633
	9111	REOPENING & HIRING FUND	-	-	2,100,000	-
	9113	COMMUNITY PROMOTION - CITYWIDE	153,697	100,000	100,000	135,000
	9114	INTERGOVERNMENTAL RELATIONS	194,910	172,623	172,623	172,623
	Total GenGov -- General Government		7,319,146	7,296,913	9,516,913	7,795,923
Libr-Mus -- Library & Museum						
	5510	LIBRARY ADMINISTRATION	1,103,188	886,727	886,727	776,444
	5520	SUPPORT SERVICES	449,204	172,252	172,252	485,647
	5530	REFERENCE SERVICES	345,240	179,035	179,035	244,637
	5540	YOUTH SERVICES	292,932	54,208	54,208	156,651
	5550	READERS' SERVICES	553,197	84,078	109,502	484,834
	5600	MUSEUM	381,950	157,807	157,807	200,706
	5630	PRESIDIO HISTORIC PARK/MUSEUM	16,686	2,270	24,781	25,926
	Total Libr-Mus -- Library & Museum		3,142,397	1,536,378	1,584,313	2,374,845
MCC -- Monterey Conf Center						
	6210	CONFERENCE CENTER-ADMIN	746,725	637,143	637,143	675,009
	6220	CONFERENCE CENTER SALES	516,781	375,908	375,908	447,300
	6231	CONFERENCE CENTER - EVENT OPERATIONS	1,273,648	237,483	237,483	941,648
	6232	CONFERENCE CENTER - BUILDING MAINTENANCE	297,607	265,961	265,961	458,978
	6234	CONFERENCE CTR - LANDSCAPE/GENERAL MAINT	245,668	222,270	222,270	222,270
	6240	CONFERENCE CENTER - VISITOR PROMOTION	989,405	992,405	992,405	992,405
	Total MCC -- Monterey Conf Center		4,069,834	2,731,169	2,731,169	3,737,611
P&R -- Parks & Recr						
	5210	PARKS	3,351,048	3,503,509	3,512,175	4,188,489
	5230	URBAN FORESTRY	857,048	889,759	889,759	968,107
	3240	PAY LOCATION/CEMETERY	-	-	-	-
	5110	PARKS & RECREATION ADMINISTRATION	996,298	634,313	655,978	796,225
	5121	RECREATION - MONTEREY YOUTH CENTER	429,630	211,131	211,131	363,310

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DEPARTMENT

(excludes CIP Budgets and Transfers-Out)

Fund	Department & Divisions	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
5122	RECREATION - SCHOLZE PARK CENTER	285,548	81,061	81,061	258,233
5123	RECREATION - ARCHER PARK CENTER	3,862	4,472	4,472	1,910
5124	RECREATION - HILLTOP PARK CENTER	405,276	121,687	121,687	415,710
5125	RECREATION - CASANOVA OAK KNOLL PARK CTR	415,848	286,498	286,498	67,804
5130	RECREATION - SPECIAL PROGRAMS & EVENTS	359,826	200,657	200,657	524,697
5160	RECREATION - SPORTS	252,254	71,461	71,461	216,457
5180	MONTEREY SPORTS CENTER	5,158,661	1,905,640	1,922,941	3,276,274
5189	SPORTS CENTER - BLDG MAINT.	454,271	285,940	285,940	603,917
9115	COMMUNITY PROMOTION - JULY 4TH	20,897	43,421	43,421	43,421
Total P&R -- Parks & Recr		12,990,467	8,239,548	8,287,180	11,724,554
POLICE -- Police					
2110	POLICE - OFFICE OF THE CHIEF	3,391,998	3,133,232	3,133,232	4,474,943
2120	PATROL DIVISION	11,362,241	11,152,307	11,162,307	11,031,021
2130	ADMINISTRATION DIVISION	2,100,779	2,243,249	2,243,249	2,038,245
2140	INVESTIGATION/SPECIAL OPERATIONS DIVISIO	1,827,997	1,870,017	1,889,321	2,014,013
Total POLICE -- Police		18,683,015	18,398,806	18,428,109	19,558,220
PW -- Public Works					
3110	PUBLIC WORKS ADMINISTRATION	723,278	920,580	920,580	873,332
3121	ENGINEERING DESIGN SECTION	618,280	1,149,215	1,202,524	1,412,221
3140	CAPITAL PROJECTS DIVISION	2,935	8,939	8,939	8,939
3151	STREET MAINTENANCE & UTILITIES	1,669,431	1,484,826	1,684,838	1,989,762
3152	BUILDING MAINTENANCE	1,402,869	1,092,393	1,207,766	1,310,539
3172	CUSTODIAL SERVICES	1,278,324	990,202	1,079,152	1,169,115
Total PW -- Public Works		5,695,117	5,646,155	6,103,799	6,763,909
Total 101 -- GENERAL FUND		78,914,775	68,451,949	72,932,349	78,790,952
Total		\$ 78,914,775	\$ 68,451,949	\$ 72,932,349	\$ 78,790,952

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DIVISION

(excludes CIP Budgets and Transfers-Out)

Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Fund 101 -- GENERAL FUND					
0100	MAYOR/COUNCIL	\$ 121,719	\$ 127,079	\$ 127,079	\$ 103,650
0210	CITY MANAGER-ADMINISTRATION	914,945	933,885	933,885	1,071,092
0211	COMMUNICATIONS & OUTREACH	304,635	250,861	250,861	259,261
0321	CITY CLERK	597,247	563,470	563,470	462,333
0500	CITY ATTORNEY	1,097,710	1,103,660	1,223,660	1,211,773
0600	HUMAN RESOURCES	842,422	932,628	932,628	920,451
1110	FINANCE ADMINISTRATION	674,781	640,036	640,036	726,595
1120	REVENUE DIVISION	772,048	775,647	775,647	908,415
1130	ACCOUNTING DIVISION	1,415,536	1,346,683	1,346,683	1,473,098
2110	POLICE - OFFICE OF THE CHIEF	3,391,998	3,133,232	3,133,232	4,474,943
2120	PATROL DIVISION	11,362,241	11,152,307	11,162,307	11,031,021
2130	ADMINISTRATION DIVISION	2,100,779	2,243,249	2,243,249	2,038,245
2140	INVESTIGATION/SPECIAL OPERATIONS DIVISIO	1,827,997	1,870,017	1,889,321	2,014,013
2510	FIRE - ADMINISTRATION	1,814,985	1,723,614	1,723,614	1,752,877
2520	FIRE - PREVENTION	443,064	215,528	215,528	280,686
2530	FIRE - OPERATIONS	20,499,712	19,336,127	20,546,015	20,893,136
2540	FIRE - TRAINING	307,227	26,294	26,294	199,510
2550	FIRE - EMERGENCY PREPAREDNESS	121,194	80,473	80,473	70,373
3110	PUBLIC WORKS ADMINISTRATION	723,278	920,580	920,580	873,332
3121	ENGINEERING DESIGN SECTION	618,280	1,149,215	1,202,524	1,412,221
3140	CAPITAL PROJECTS DIVISION	2,935	8,939	8,939	8,939
3151	STREET MAINTENANCE & UTILITIES	1,669,431	1,484,826	1,684,838	1,989,762
3152	BUILDING MAINTENANCE	1,402,869	1,092,393	1,207,766	1,310,539
3172	CUSTODIAL SERVICES	1,278,324	990,202	1,079,152	1,169,115
4300	PROPERTY MGMT	253,713	248,165	248,165	263,133
4400	PLANNING & BLDG INSPECT ECON DEVELOP	2,163,170	1,596,781	2,064,779	1,995,171
4410	BUILDING SAFETY AND INSPECTION	1,319,506	1,259,496	1,259,496	1,264,503
4440	ECONOMIC DEVELOPMENT	92,228	116,500	116,500	116,500
5110	PARKS & RECREATION ADMINISTRATION	996,298	634,313	655,978	796,225
5121	RECREATION - MONTEREY YOUTH CENTER	429,630	211,131	211,131	363,310
5122	RECREATION - SCHOLZE PARK CENTER	285,548	81,061	81,061	258,233
5123	RECREATION - ARCHER PARK CENTER	3,862	4,472	4,472	1,910
5124	RECREATION - HILLTOP PARK CENTER	405,276	121,687	121,687	415,710
5125	RECREATION - CASANOVA OAK KNOLL PARK CTR	415,848	286,498	286,498	67,804
5130	RECREATION - SPECIAL PROGRAMS & EVENTS	359,826	200,657	200,657	524,697
5160	RECREATION - SPORTS	252,254	71,461	71,461	216,457
5180	MONTEREY SPORTS CENTER	5,158,661	1,905,640	1,922,941	3,276,274
5189	SPORTS CENTER - BLDG MAINT.	454,271	285,940	285,940	603,917
5210	PARKS	3,351,048	3,503,509	3,512,175	4,188,489
5230	URBAN FORESTRY	857,048	889,759	889,759	968,107
5510	LIBRARY ADMINISTRATION	1,103,188	886,727	886,727	776,444
5520	SUPPORT SERVICES	449,204	172,252	172,252	485,647
5530	REFERENCE SERVICES	345,240	179,035	179,035	244,637
5540	YOUTH SERVICES	292,932	54,208	54,208	156,651
5550	READERS' SERVICES	553,197	84,078	109,502	484,834
5610	MUSEUM	381,950	157,807	157,807	200,706
5640	PRESIDIO HISTORIC PARK/MUSEUM	16,686	2,270	24,781	25,926
6210	CONFERENCE CENTER-ADMIN	746,725	637,142.54	637,142.54	675,009.39
6220	CONFERENCE CENTER SALES	516,781	375,907.77	375,907.77	447,300.44
6231	CONFERENCE CENTER - EVENT OPERATIONS	1,273,648	237,482.66	237,482.66	941,647.85

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DIVISION

(excludes CIP Budgets and Transfers-Out)

Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Fund 101 -- GENERAL FUND					
6232	CONFERENCE CENTER - BUILDING MAINTENANCE	297,607	265,961.21	265,961.21	458,978.39
6234	CONFERENCE CTR - LANDSCAPE/GENERAL MAINT	245,668	222,269.59	222,269.59	222,269.59
6240	CONFERENCE CENTER - VISITOR PROMOTION	989,405	992,405.00	992,405.00	992,405.00
9110	NON-DEPARTMENTAL	229,496	350,341.97	350,341.97	351,632.97
9111	REOPENING & HIRING FUND	-	-	2,100,000.00	-
9113	COMMUNITY PROMOTION - CITYWIDE	153,697	100,000.00	100,000.00	135,000.00
9114	INTERGOVERNMENTAL RELATIONS	194,910	172,623.00	172,623.00	172,623.00
9115	COMMUNITY PROMOTION - JULY 4TH	20,897	43,421.00	43,421.00	43,421.00
Total 101 -- GENERAL FUND		78,914,775	68,451,949	72,932,349	78,790,952
Fund 210 -- WHARF I SPRINKLER SYSTEM FUND					
3420	HARBOR TIDELANDS MAINTENANCE	9,877	20,600	20,600	75,000
Total 210 -- WHARF I SPRINKLER SYSTEM FUND		9,877	20,600	20,600	75,000
Fund 215 -- SKYLINE FOREST SERVICE DIST					
5210	PARKS	17,317	17,135	17,135	17,135
Total 215 -- SKYLINE FOREST SERVICE DIST		17,317	17,135	17,135	17,135
Fund 216 -- NEIGHBORHOOD IMPROVEMENT FUND					
3110	PUBLIC WORKS ADMINISTRATION	449,066	142,774	121,676	241,836
3140	CAPITAL PROJECTS DIVISION	-	175,812	175,812	175,812
3199	PROJECT ACCOUNTING ROLL-UP	2,250,315	-	5,567,516	-
Total 216 -- NEIGHBORHOOD IMPROVEMENT FUND		2,699,382	318,586	5,865,004	417,648
Fund 241 -- FEDERAL/STATE PROJECTS FUND					
3121	ENGINEERING DESIGN SECTION	100,444	-	-	-
Total 241 -- FEDERAL/STATE PROJECTS FUND		100,444	-	-	-
Fund 251 -- GAS TAX FUND					
3121	ENGINEERING DESIGN SECTION	-	15,000	15,000	20,000
3151	STREET MAINTENANCE & UTILITIES		251,321	251,321	
Total 251 -- GAS TAX FUND		-	266,321	266,321	20,000
Fund 261 -- ALVARADO STREET MAINT DISTRICT					
5210	PARKS	104,523	104,274	105,893	103,644
Total 261 -- ALVARADO STREET MAINT DISTRICT		104,523	104,274	105,893	103,644
Fund 262 -- CALLE PRINCIPAL MAINT DISTRICT					
5210	PARKS	30,616	37,832	35,510	26,879
Total 262 -- CALLE PRINCIPAL MAINT DISTRICT		30,616	37,832	35,510	26,879
Fund 268 -- LOW & MODERATE INCOME ASSET FUND					
4305	HOUSING ADMINISTRATION	187,773	211,075	211,075	322,302
4310	HOUSING PROJECTS	2,225	-	-	-
4315	HOUSING TRUST	3	3,700	3,700	3,700
Total 268 -- LOW & MODERATE INCOME ASSET FUND		190,000	214,775	214,775	326,002
Fund 270 -- COMMUNITY DEV BLOCK GRANT FUND					
4300	PROPERTY MGMT	5,859	-	-	4,000
4305	HOUSING ADMINISTRATION	287,048	166,850	157,577	300,155
4310	HOUSING PROJECTS	631,004	1,202,823	1,186,316	939,193
Total 270 -- COMMUNITY DEV BLOCK GRANT FUND		923,910	1,369,673	1,343,893	1,243,348
Fund 274 -- HOME GRANT 1992 FUND-CASA DE LA ESTRALLA					
4300	PROPERTY MGMT	88,565	50,599	50,599	124,968
4310	HOUSING PROJECTS	1,817	100	100	370
Total 274 -- HOME GRANT 1992 FUND-CASA DE LA ESTRALLA		90,382	50,699	50,699	125,338
Fund 279 -- SEWER LINE MAINTENANCE FUND					
3121	ENGINEERING DESIGN SECTION	126,198	336,108	336,108	354,268
3153	SEWER LINE MAINTENANCE	1,678,025	2,366,164	2,412,978	2,347,225

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DIVISION

(excludes CIP Budgets and Transfers-Out)

Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Fund 101 -- GENERAL FUND					
Total 279 -- SEWER LINE MAINTENANCE FUND		1,804,222	2,702,272	2,749,086	2,701,493
Fund 280 -- STORM WATER UTILITY FUND					
3121	ENGINEERING DESIGN SECTION	634,131	670,307	670,307	720,664
3155	STORM DRAIN MAINTENANCE	442,499	612,115	624,244	567,303
Total 280 -- STORM WATER UTILITY FUND		1,076,630	1,282,422	1,294,551	1,287,967
Fund 290 -- WATER SYSTEM IMPROV FUND					
2520	FIRE - PREVENTION	-	25,750	25,750	25,750
Total 290 -- WATER SYSTEM IMPROV FUND		-	25,750	25,750	25,750
Fund 291 -- PUBLIC SAFETY TRAINING & SVCS					
2530	FIRE - OPERATIONS	103,745	35,000	35,000	35,000
2540	FIRE - TRAINING	1,626	33,520	33,520	31,200
Total 291 -- PUBLIC SAFETY TRAINING & SVCS		105,371	68,520	68,520	66,200
Fund 299 -- SR CTR PROGRAMS - GARDNER FUND					
5122	RECREATION - SCHOLZE PARK CENTER	8,877	12,500	12,500	12,500
Total 299 -- SR CTR PROGRAMS - GARDNER FUND		8,877	12,500	12,500	12,500
Fund 310 -- DEBT SERVICE FUND					
7012	DEBT SERVICE - LEASE REV.BONDS	543,875	547,418	547,418	549,067
Total 310 -- DEBT SERVICE FUND		543,875	547,418	547,418	549,067
Fund 314 -- RDA OBLIGATION RETIREMENT FUND					
7012	DEBT SERVICE - LEASE REV.BONDS	6,999	-	-	-
Total 314 -- RDA OBLIGATION RETIREMENT FUND		6,999	-	-	-
Fund 404 -- STATE LOAN					
3199	PROJECT ACCOUNTING ROLL-UP	-	-	2,667,693	-
Total 404 -- STATE LOAN		-	-	2,667,693	-
Fund 408 -- CONFERENCE CENTER RENOVATION					
3199	PROJECT ACCOUNTING ROLL-UP	524,771	-	1,597,060	-
Total 408 -- CONFERENCE CENTER RENOVATION		524,771	-	1,597,060	-
Fund 410 -- CAPITAL PROJECTS FUND					
3199	PROJECT ACCOUNTING ROLL-UP	22,602,617	-	47,395,476	1,497,975
ZZ99	CIP CONTRA EXP./FIXED ASSETS	(3,323,480)	-	-	-
Total 410 -- CAPITAL PROJECTS FUND		19,279,137	-	47,395,476	1,497,975
Fund 600 -- MARINA FUND					
3310	MARINA ADMINISTRATION	620,400	713,363	708,153	828,575
3320	MARINA MAINTENANCE	1,381,124	727,824	727,824	739,418
3330	MARINA SECURITY	349,803	356,498	356,498	357,041
7014	DEBT SERVICE - LOANS	75,513	325,345	325,345	325,346
Total 600 -- MARINA FUND		2,426,840	2,123,030	2,117,820	2,250,380
Fund 610 -- CEMETERY FUND					
5240	PAY LOCATION/CEMETERY	437,602	424,142	573,994	475,883
7012	DEBT SERVICE - LEASE REV.BONDS	-	100,000	100,000	-
Total 610 -- CEMETERY FUND		437,602	524,142	673,994	475,883
Fund 625 -- PARKING FUND					
3510	PARKING ADMINISTRATION	3,796,651	2,088,482	2,029,355	2,411,965
3520	PARKING ENFORCEMENT PROGRAM	(475,330)	1,627,639	1,627,639	1,622,417
3530	PARKING MAINTENANCE PROGRAM	2,656,545	1,691,098	1,691,098	1,910,095
3540	ATTENDANT/CASHIER/SECURITY	1,122,782	1,182,603	1,182,603	1,226,720
5210	PARKS	34,397	119,774	119,774	102,586
7012	DEBT SERVICE - LEASE REV.BONDS	300,000	300,000	300,000	300,000
7014	DEBT SERVICE - LOANS	279,371	1,265,659	1,265,659	1,265,659
9110	NON-DEPARTMENTAL	480,000	-	-	-

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DIVISION

(excludes CIP Budgets and Transfers-Out)

Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Fund 101 -- GENERAL FUND					
Total 625 -- PARKING FUND		8,194,416	8,275,255	8,216,128	8,839,442
Fund 641 -- MATERIALS RECOVERY FACILITY					
3110	PUBLIC WORKS ADMINISTRATION	102,823	6,480	6,480	8,040
Total 641 -- MATERIALS RECOVERY FACILITY		102,823	6,480	6,480	8,040
Fund 642 -- OCEAN VIEW PLAZA CSD					
1110	FINANCE ADMINISTRATION	7,186	27,000	27,000	27,000
Total 642 -- OCEAN VIEW PLAZA CSD		7,186	27,000	27,000	27,000
Fund 650 -- PRESIDIO OF MTRY PUBLIC WORKS					
3110	PUBLIC WORKS ADMINISTRATION	1,956,382	1,049,547	1,049,547	1,122,981
3151	STREET MAINTENANCE & UTILITIES	364,589	437,636	437,636	404,283
3152	BUILDING MAINTENANCE	5,653,489	8,130,588	8,130,588	7,657,703
3155	STORM DRAIN MAINTENANCE	42,652	72,128	72,128	81,895
3158	SEASIDE PASSTHROUGH	1,094,510	1,000,000	1,000,000	1,000,000
3159	PROJECT ENGINEERING & ADMIN	300,425	300,643	300,643	294,149
3161	DEFENSE MANPOWER DATA CENTER	302,447	402,454	402,454	515,292
3163	USASA CAMP ROBERTS	771,778	1,159,499	1,160,170	1,149,692
3164	NAVAL RESEARCH LAB CAMP ROBERTS	286,929	329,911	329,911	361,852
3165	REFUSE CONTRACTS	551,554	560,000	560,000	900,000
3199	PROJECT ACCOUNTING ROLL-UP	5,567,247	-	11,913,491	-
3210	PARKS	226,015	321,015	321,015	352,745
Total 650 -- PRESIDIO OF MTRY PUBLIC WORKS		17,118,017	13,763,421	25,677,583	13,840,592
Fund 655 -- NAVY SERVICES FUND					
3140	CAPITAL PROJECTS DIVISION	-	124,050	124,050	54,050
3165	REFUSE CONTRACTS	198,845	230,000	230,000	300,000
Total 655 -- NAVY SERVICES FUND		198,845	354,050	354,050	354,050
Fund 705 -- EQUIPMENT REPLACEMENT FUND					
1130	ACCOUNTING DIVISION	1,188,656	-	422,185	902,500
7014	DEBT SERVICE - LOANS	17,386	36,227	36,227	109,365
Total 705 -- EQUIPMENT REPLACEMENT FUND		1,206,042	36,227	458,412	1,011,865
Fund 708 -- VEHICLE MAINTENANCE FUND					
3154	VEHICLE MANAGEMENT	2,137,457	2,284,793	2,284,793	2,408,792
3156	COMPRESSED NATURAL GAS STATION	1,344	1,445	1,445	1,516
Total 708 -- VEHICLE MAINTENANCE FUND		2,138,801	2,286,238	2,286,238	2,410,308
Fund 710 -- INFORMATION SERVICES FUND					
0340	INFORMATION SERVICES	3,982,730	3,617,056	3,656,057	3,735,330
G011	SOFTWARE	36,670	-	-	-
Total 710 -- INFORMATION SERVICES FUND		4,019,399	3,617,056	3,656,057	3,735,330
Fund 715 -- WORKER'S COMP INSURANCE TRUST					
0612	WORKERS' COMP INSURANCE	2,513,349	3,746,436	3,746,436	3,717,287
Total 715 -- WORKER'S COMP INSURANCE TRUST		2,513,349	3,746,436	3,746,436	3,717,287
Fund 716 -- LIABILITY & PROPERTY INSURANCE					
1143	RISK MANAGEMENT	1,874,499	2,379,982	2,379,982	2,298,812
Total 716 -- LIABILITY & PROPERTY INSURANCE		1,874,499	2,379,982	2,379,982	2,298,812
Fund 718 -- EMPLOYEE BENEFIT FUND					
0614	SALARY CONTINUATION	-	400	400	-
0615	HEALTH INSURANCE	7,694,599	8,513,377	8,513,377	8,513,377
0616	VISION INSURANCE	79,735	112,173	112,173	112,173
0617	DENTAL INSURANCE	630,100	891,035	891,035	891,035
0618	EMPLOYEE ASSISTANCE PLAN	41,604	87,948	87,948	87,948
0619	LIFE INSURANCE	116,355	124,698	124,698	124,698

SUMMARY OF GENERAL FUND OPERATING EXPENDITURES BY DIVISION

(excludes CIP Budgets and Transfers-Out)

Fund	Title	FY19/20 Actual	FY20/21 Adopted	FY20/21 Amended	FY21/22 Proposed
Fund 101 -- GENERAL FUND					
0620	LONG TERM DISABILITY	320,554	339,948	339,948	339,948
0622	UNEMPLOYMENT	10,247	102,400	902,400	102,400
0623	NON-PAYROLL BENEFITS	86,659	87,300	87,300	87,300
Total 718 -- EMPLOYEE BENEFIT FUND		8,979,853	10,259,279	11,059,279	10,258,879
Fund 807 -- TIDELANDS TRUST FUND					
1020	REVENUE DIVISION	-	46,426	46,426	37,119
2120	PATROL DIVISION	588,766	665,998	665,998	649,632
2140	INVESTIGATION/SPECIAL OPERATIONS DIVISIO	6,884	5,793	5,793	5,284
2530	FIRE - OPERATIONS	99,869	149,012	149,012	84,282
3410	BUILDING SAFETY AND INSPECTION	570,148	579,956	579,956	969,600
3420	HARBOR TIDELANDS MAINTENANCE	429,831	411,298	411,298	332,752
3430	HARBOR TIDELANDS SECURITY	173,041	181,288	181,288	147,400
4300	PROPERTY MGMT	456,794	644,221	644,221	684,738
5210	PARKS	57,371	48,495	48,495	53,436
9020	TIDELANDS TRUST	385,259	350,676	332,786	350,676
9110	NON-DEPARTMENTAL	212,000	-	-	-
Total 807 -- TIDELANDS TRUST FUND		2,979,962	3,083,163	3,065,273	3,314,919
Fund 810 -- LIBRARY TRUST FUND					
5510	LIBRARY ADMINISTRATION	88,502	132,065	158,065	124,233
5520	SUPPORT SERVICES	-	-	62,488	-
5530	REFERENCE SERVICES	4,705	21,252	21,252	21,252
5540	YOUTH SERVICES	10,114	30,800	43,027	30,800
5550	READERS' SERVICES	11,453	1,750	1,750	1,750
Total 810 -- LIBRARY TRUST FUND		114,774	185,867	286,582	178,035
Fund 818 -- MUSEUM TRUST FUND					
5610	MUSEUM	2,357	6,450	6,450	6,450
Total 818 -- MUSEUM TRUST FUND		2,357	6,450	6,450	6,450
Fund 918 -- CONF CTR FACILITIES DIST 2013-1					
7013	DEBT SERVICE-SPECIAL ASSMTS	5,154,230	5,333,030	5,333,030	3,558,058
Total 918 -- CONF CTR FACILITIES DIST 2013-1		5,154,230	5,333,030	5,333,030	3,558,058
Fund 961 -- GOLDEN 55 TRAVELERS FUND					
5122	RECREATION - SCHOLZE PARK CENTER	21,490	50,122	50,122	50,122
Total 961 -- GOLDEN 55 TRAVELERS FUND		21,490	50,122	50,122	50,122
Fund GFA -- GENERAL FIXED ASSET GROUP					
9110	NON-DEPARTMENTAL	5,264,836	-	-	-
Total GFA -- GENERAL FIXED ASSET GROUP		5,264,836	-	-	-
Total		\$ 169,186,427	\$ 131,547,954	\$ 206,611,148	\$ 143,622,349



FIVE-YEAR FORECAST



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET

Five Year Forecast: FY 2021-22 through FY 2025-26

General Fund (\$ million)	FY 2021-22 Proposed	FY 2022-23 Forecast	FY 2023-24 Forecast	FY 2024-25 Forecast	FY 2025-26 Forecast
Revenues	\$72.5	\$81.3	\$83.1	\$85.2	\$87.4
ARPA Funds	\$6.5	-	-	-	-
Total Revenue	\$79.0	\$81.3	\$83.1	\$85.2	\$87.4
Expenses	\$78.8	\$81.5	\$83.8	\$85.9	\$88.0
Revenue Over/(Under) Expenses	\$0.2	-\$0.3	-\$0.6	-\$0.6	-\$0.6
Transfers, Debt Service & CIP					
Transfer In	\$0.7	\$0.7	\$0.7	\$0.7	\$0.7
Transfer Out: Other	-\$0.2	-\$0.2	-\$0.2	\$0.0	\$0.0
Transfer Out: Debt	-\$0.5	-\$0.5	-\$0.5	-\$0.5	-\$0.5
Transfer Out: Capital	-\$1.5	-\$1.5	-\$1.5	-\$1.5	-\$1.5
Total Transfer, Debt, CIP	-\$1.5	-\$1.5	-\$1.5	-\$1.4	-\$1.4
Operating Surplus/Deficit	-\$1.3	-\$1.8	-\$2.2	-\$2.0	-\$2.0

Note: The FY 2021-22 Proposed Budget is used as a baseline for forecasting expenditures. Importantly, the forecast does not assume a return to pre-pandemic FTE levels. TOT and Sales Tax revenues can be highly volatile and will need to be validated and/or adjusted during the forecast period accordingly.

RESERVES & DESIGNATIONS



THE CITY OF
MONTEREY

FY 2021/22 OPERATING BUDGET

Reserves: FY 2021-22 through FY 2025-26

Reserves (\$ million)	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Economic Uncertainty	\$12.2	\$11.4	\$9.2	\$7.2	\$5.2
Unassigned Fund Balance	\$1.0	\$0.0	\$0.0	\$0.0	\$0.0
Total	\$13.2	\$11.4	\$9.2	\$7.2	\$5.2
Econ Uncert Reserve as % of GF Budget	15.5%	14.0%	11.0%	8.4%	5.9%

INTERFUND TRANSFERS



THE CITY OF
MONTEREY

FY 2021/22 OPERATING BUDGET

City of Monterey
Interfund Transfers and Repayments of Interfund Advances
FY 2021-22 Budget

INTERFUND TRANSFERS		Transfers In 2021/22					
		101	261	310	410	625	718
Transfers Out		General Fund	Alvarado St Maint. Dist.	Debt Svc	Capital Projects	Parking	Employee Benefits
101	General Fund						
	Maintenance District Contribution		41,892				
	Debt Service Payment			541,689			
	PERS Replacement Benefit/IRS 415(b) Plan						85,584
	Capital Projects				1,500,000		
	Subtotal - General Fund						2,169,165
249	State Grant Fund						
	Grant for Domestic Violence Officer position (\$100K at year end)	100,000					100,000
251	Gas Tax Fund						
	Gas Tax Sec. 2107.5 Engineer, Street Maintenance; Signal Maintenance	6,000					6,000
600	Marina Fund						
	Parking Support - per space cost includes meter replacement, collection & counting, enforcement					235,873	
	Purchase boat						
	Subtotal - Marina Fund						235,873
625	Parking Fund						
	Parks maintenance in lots/Street maintenance & cleaning/traffic engineering	278,098					278,098
807	Tidelands Trust Fund						
	Parks/Streets Maint Services	224,617					
	Purchase boat						
	Interfund Advance - radios						
	Subtotal - Tidelands Fund						224,617
821	Scholze Park maint split 50/50	25,000					25,000
822	Scholze Park maint split 50/50	25,000					25,000
Total		\$658,715	\$41,892	\$541,689	\$1,500,000	\$235,873	\$85,584
							\$3,063,753

Note: Transfers In/Out are accounted for in Balance Sheet accounts 2538 (Operating Transfers In) & 2539 (Operating Transfers Out). They are not included in Revenue/Expenditure budgets. Capital Projects Transfers are posted via the project accounting module, as costs are incurred and monthly project accounting is administered.

INTERFUND REPAYMENTS		Repayments To 2021/22				
		101	625	705	807	
Repayments From		General Fund	Parking	Equip Replcmnt	Tidelands	Total
101	General Fund					
	Repay fire engine advance			11,400		
	Repay fire truck debt svc converted to advance			17,825		
	Repay Radio Loan & interest				176,738	
	Subtotal - General Fund					205,963
268	Housing Fund					
	Repay Monterey Hotel advance	20,000				20,000
625	Parking					
	Repay 1977-89 cash advances & interest	1,265,658				1,265,658
716	Liability/Property Insurance					
	Repay Settlement Loan & interest				240,000	240,000
Total		\$1,285,658		\$29,225	\$416,738	\$1,731,621

Note: Repayments To/From are included in Expenditure/Revenue budgets.



PROJECTED FUND BALANCES



THE CITY OF
MONTEREY

FY 2021/22 OPERATING BUDGET

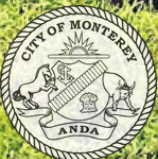
PROJECTED YEAR-END FUND BALANCE FY20/21

Fund	Title	6/30/2020 ESTIMATE Fund Balance/ Working Capital - Projected	FY20/21 Estimate Revenue	FY20/21 Estimate Expenditure	Transfer-In	Transfer-Out	Net Source/(Use)	6/30/2021 ESTIMATE Fund Balance/ Working Capital - Projected	Project Budget Balances @ 5/21/2021
Fund Type 100 -- General Fund									
101	GENERAL FUND	\$ 31,578,495	\$ 63,707,143	\$ 68,030,085	\$ 658,715	\$ 2,078,907	\$ (5,743,134)	\$ 25,835,361	\$ 2,595,000
Total 100 -- General Fund		31,578,495	63,707,143	68,030,085	658,715	2,078,907	(5,743,134)	25,835,361	2,595,000
Fund Type 200 -- Special Revenue Funds									
205	SEWER MAINS FUND	766,087	14,225	-			14,225	780,312	2,529,000
210	WHARF I SPRINKLER SYSTEM FUND	338,304	40,319	19,217			21,102	359,406	
215	SKYLINE FOREST SERVICE DIST	207,539	31,474	22,291			9,183	216,722	
** 216	NEIGHBORHOOD IMPROVEMENT FUND	3,261,451	2,236,655	3,413,578			(1,176,923)	2,084,528	
241	FEDERAL/STATE PROJECTS FUND	8,639	170,382	(37)			170,419	179,058	
243	JUSTICE ASSISTANCE GRANT FUND	1,981	-				-	1,981	2,182,000
249	STATE COPS - AB1913 (DVO)	17,398	158,305			100,000	58,305	75,703	
251	GAS TAX FUND	707,501	586,148			6,000	580,148	1,287,649	
252	STREET INFRASTRUCTURE REHAB FUND (MEAS P/S)	5,699,394	8,042,893				8,042,893	13,742,287	
253	CCFD BONDS - PROJECT FUND	281	262				262	543	
254	CCFD-CITY REVENUE FUND	1,436,310	25,319				25,319	1,461,629	14,934,000
255	CONSTRUCTION TRUCK IMPACT FEE FUND	354	-				-	354	
257	TRANSPORTATION SAFETY & INVESTMENT PLAN	2,046,404	670,429				670,429	2,716,833	
258	SB1 ROAD MAINTENANCE & REHABILITATION	1,162,681	482,865				482,865	1,645,546	
261	ALVARADO STREET MAINT DISTRICT	10,794	49,559	93,136	47,693		4,116	14,910	
262	CALLE PRINCIPAL MAINT DISTRICT	29,013	28,395	25,323			3,072	32,085	934,000
263	S CANNERY ROW PARKING DISTRICT	1,023	-				-	1,023	
264	PARKING ADJUSTMENT FEE-FUND A	1,868	3,624				3,624	5,492	
266	TRANSPORTATION MANAGEMENT FUND	1,417	13,348				13,348	14,765	
267	CANNERY ROW PARKING VARIANCES	1,023	1,866				1,866	2,889	
* 268	LOW & MODERATE INCOME ASSET FUND	562,903	1,322,973	212,373			1,110,600	1,673,503	2,078,000
* 270	COMMUNITY DEV BLOCK GRANT FUND	148,492	1,498,816	2,431,990			(933,174)	(784,682)	
274	HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	182,972	98,949	44,139			54,810	237,782	
277	PARK DEDICATION FEES FUND	48,209	845				845	49,054	
* 278	HOME GRANT 2005 FUND	330,059	6,154				6,154	336,213	
* 280	STORM WATER UTILITY FUND	639,475	1,237,417	1,452,740			(215,323)	424,152	934,000
281	INTEGRATED REGIONAL WATERSHED MANAGEMENT	19,637	365				365	20,002	
290	WATER SYSTEM IMPROV FUND	349,740	6,493				6,493	356,233	
291	PUBLIC SAFETY TRAINING & SVCS	325,353	127,472	76,471			51,001	376,354	
292	ASSET SEIZURE FUND	(2,849)					-	(2,849)	
* 295	FEMA FUND	191,695					-	191,695	1,970
298	PUBLIC EDUC & GOV ACCESS (PEG)	1,970					-	1,970	
299	SR CTR PROGRAMS - GARDNER FUND	47,244	857				857	48,101	

**	650	PRESIDIO OF MTRY PUBLIC WORKS	320,211	19,424,080	19,027,222			396,858	717,069	3,699,000
	655	NAVY SERVICES FUND	112,782	270,112	250,474			19,638	132,420	
	807	TIDELANDS TRUST FUND	7,729,041	2,234,399	3,248,214		224,617	(1,238,432)	6,490,609	
	810	LIBRARY TRUST FUND	561,725	217,621	211,998			5,623	567,348	
	818	MUSEUM TRUST FUND	224,971	4,047	-			4,047	229,018	
	900	SPECIAL DEPOSITS FUND	(2,074)	-	-			-	(2,074)	
	961	GOLDEN 55 TRAVELERS FUND	-	-	-			-	-	
Total 200 -- Special Revenue Funds			27,491,018	39,006,668	30,529,129	47,693	330,617	8,180,390	35,685,633	26,356,000
Fund Type 300 -- Debt Service Funds										
	310	DEBT SERVICE FUND	2,078	6,968	543,918	543,918		6,968	9,046	
	918	CONF CTR FACILITIES DIST 2013-1	4,520,877	1,512,910	2,522,719			(1,009,809)	3,511,068	
Total 300 -- Debt Service Funds			4,522,955	1,519,878	3,066,637	543,918	-	(1,002,841)	3,520,114	-
Fund Type 500 -- Permanent Funds (Restricted Cash)										
	821	SCHOLZE PARK TRUST FUND	1,240,184	23,069	-		25,000	(1,931)	1,238,253	
	822	SCHOLZE PLAYGROUND TRUST FUND	1,240,145	23,045	-		25,000	(1,955)	1,238,190	
Total 500 -- Permanent Funds			2,480,329	46,114	-	-	50,000	(3,886)	2,476,443	-
Fund Type 600 -- Enterprise Funds										
*	279	SEWER LINE MAINTENANCE FUND	5,228,435	2,665,788	2,163,682			502,106	5,730,541	2,485,000
*	600	MARINA FUND	5,776,517	2,905,492	2,217,468		235,873	452,151	6,228,668	3,208,000
*	610	CEMETERY FUND	201,381	249,862	582,759			(332,897)	(131,516)	
*	625	PARKING FUND	6,154,809	4,305,349	5,955,547	235,873	278,098	(1,692,423)	4,462,386	2,636,080
*	640	CITY OF MONTEREY FIN AUTHORITY	2,350	-	-			-	2,350	
*	641	MATERIALS RECOVERY FACILITY	61,895	1,085	9,116			(8,031)	53,864	
Total 600 -- Enterprise Funds			17,425,387	10,127,576	10,928,572	235,873	513,971	(1,079,094)	16,346,293	8,329,080
Fund Type 700 -- Internal Service Funds										
*	705	EQUIPMENT REPLACEMENT FUND	3,656,535	501,588	214,413			287,175	3,943,710	292,000
*	708	VEHICLE MAINTENANCE FUND	(26,297)	1,994,366	2,224,451			(230,085)	(256,382)	
*	710	INFORMATION SERVICES FUND	(754,013)	3,898,754	3,366,503			532,251	(221,762)	
	715	WORKER'S COMP INSURANCE TRUST	(749,034)	4,747,520	2,720,510			2,027,010	1,277,976	
	716	LIABILITY & PROPERTY INSURANCE	(781,153)	2,688,515	2,366,542			321,973	(459,180)	
*	718	EMPLOYEE BENEFIT FUND	1,448,029	8,197,993	9,048,419	87,296		(763,130)	684,899	
Total 700 -- Internal Service Funds			2,794,067	22,028,736	19,940,838	87,296	-	2,175,194	4,969,261	292,000
Fund Type 900 -- Agency Funds										
	314	RDA OBLIGATION RETIREMENT FUND	77,233	1,322	3,804			(2,482)	74,751	
	642	OCEAN VIEW PLAZA CSD	(24,251)	-	7,586			(7,586)	(31,837)	
Total 900 -- Agency Funds			52,982	1,322	11,390	-	-	(10,068)	42,914	-
Total			\$ 86,345,233	\$ 136,437,437	\$ 132,506,651	\$ 1,573,495	\$ 2,973,495	\$ 2,530,786	\$ 88,876,019	\$ 37,572,080
			* These funds are presented with working capital (current asset less current liability)							



POSITION CONTROL



AMENDED POSITION CONTROL LIST

FISCAL YEAR 2021-22

CITY MANAGER DEPARTMENT		Community Resources/ Education	City Clerk				Total Allocation	Unfunded
Fund 101	0210	0211	0321					
Administrative Analyst		1.00					1.00	
Administrative Assistant	1.00						1.00	
Assistant City Manager	0.83						0.83	
City Manager	1.00						1.00	
City Clerk			1.00				1.00	
Executive Assistant			1.00				1.00	
Total City Manager Dept	2.83	1.00	2.00	0.00	0.00	0.00	5.83	

Conference Center		Administration	Sales	Event Operations	Maintenance	Total Allocation			Unfunded
Fund 101	6210	6220	6231	6232					
Conference Center General Mgr	1.00						1.00		
Custodian				1.00			1.00		
Event & Sales Assistant	1.00						1.00		
Sales Coordinator		1.00					1.00		
Event Supervisor				1.00			1.00		
Facility Attendant				2.50			2.50		
Operations Supervisor				1.00			1.00		
Senior Craftsworker					1.00		1.00		
Total Conference Center	2.00	1.00	5.50	1.00	0.00	0.00	9.50		

INFORMATION RESOURCES DEPARTMENT		Information Resources	Total Allocation				Unfunded
Fund 710	0340						
Asst. Director of Information Resourc	1.00						1.00
Assistant City Manager	0.17						0.17
GEO Info System (GIS) Coordinator	1.00						1.00
Network Engineer	1.00						1.00
Information Technology Specialist	2.00						2.00
Information Technology Analyst	3.00						3.00
Systems & Network Administrator	1.00						1.00
Total Information Services Dept	9.17	0.00	0.00	0.00	0.00	0.00	9.17

CITY ATTORNEY DEPARTMENT		City Attorney Administration	Total Allocation				Unfunded
Fund 101	0500						
Assistant City Attorney	1.00						1.00
City Attorney	1.00						1.00
Deputy City Attorney	1.00						1.00
Legal Secretary	1.00						1.00
Total City Attorney Dept	4.00	0.00	0.00	0.00	0.00	0.00	4.00

HUMAN RESOURCES		Administration ⁽¹⁾	Workers' Comp/ Employee Benefits ⁽²⁾	Risk Management ⁽³⁾	Total Allocation			Unfunded
Fund 101 ⁽¹⁾ /715 ⁽²⁾ /716 ⁽³⁾	0600	0612	1143					
Human Resources Analyst		1.25	0.75				2.00	
Deputy Human Resources Manager	0.50	0.50					1.00	
Human Resources Director	0.50	0.25	0.25				1.00	
Human Resources Specialist	2.00						2.00	
Senior Human Resouces Analyst	1.00						1.00	
Total Human Resources Dept	4.00	2.00	1.00	0.00	0.00	0.00	7.00	

FINANCE DEPARTMENT		Finance ⁽¹⁾	Revenue	Accounting	Risk Management ⁽²⁾	Revenue(3)	Total Allocation	Unfunded
Fund 101 ⁽¹⁾ /716 ⁽²⁾ /807 ⁽³⁾	1110	1120	1130	1143	1120			
Accountant/Auditor		1.00	3.00				4.00	
Accounting Assistant			1.00				1.00	1 Unfunded
Accounting Specialist		1.70	2.00			0.30	4.00	
Assistant Finance Director			1.00				1.00	
Executive Assistant I	0.75				0.25		1.00	
Finance Analyst		1.00	1.00				2.00	
Finance Director	1.00						1.00	
Revenue Manager		1.00					1.00	
Senior Accountant			1.00				1.00	
Total Finance Dept	1.750	4.70	9.00	0.250	0.30	0.00	16.00	1.00

		Field		Investigations/	Investigations/		
		Administration	Operations	Support	Community Services	Community Services(2)	
POLICE DEPARTMENT							Total Allocation Unfunded
Fund 101 ⁽¹⁾ /807 ⁽²⁾	2110	2120	2130	2140	2120		
Assistant Police Chief	1.00						1.00
Police Chief	1.00						1.00
Police Officer		31.00		5.00	1.00		37.00 2 Unfunded
Police Sergeant	1.00	7.00		1.00			9.00
Police Lieutenant		2.00		1.00			3.00
Community Service Officer		2.00					2.00 1 Unfunded
Police Services Assistant	1.00		2.00				3.00
Police Services Technician			7.00				7.00 1 Unfunded
Police Records/Detention Supervisor			1.00				1.00
Senior Administrative Analyst	1.00						1.00
Senior Police Services Technician			3.00				3.00
Total Police Dept	5.00	42.00	13.00	7.00	1.00	0.00	68.00 4.00
		Fire Prevention & Emerg.					
FIRE DEPARTMENT	Administration	Preparedness	Fire Operations	Fire Training			Total Allocation Unfunded
Fund 101	2510	2520	2530	2540			
Assistant Fire Chief	1.00						1.00
Admininstrative Assistant							0.00 1 Unfunded
Executive Assistant I	1.00						1.00
Fire Chief	1.00						1.00
Fire Prevention Technician	1.00						1.00
Fire Prevention Plans Exam							0.00 1 Unfunded
Deputy Fire Marshal		1.00					1.00
Division Chief			3.00				3.00
Fire Captain			21.00	1.00			22.00 1 Unfunded
Fire Engineer			24.00				24.00
Firefighter			30.00				30.00
Senior Adminstrative Analyst	1.00						1.00
Total Fire Dept	5.00	1.00	78.00	1.00	0.00	0.00	85.00 3.00
		Neighborhood Improvement		Presidio Maint.			
PUBLIC WORKS DEPARTMENT	Administration ⁽¹⁾	Fund Admin ⁽²⁾	Admin(3)				Total Allocation Unfunded
Fund 101 ⁽¹⁾ /216 ⁽²⁾ /650 ⁽³⁾	3110	3110	3110				
Administration							
Accounting Specialist	1.00						1.00
Administative Assistant			1.00				1.00
Deputy PW Director/City Engineer			0.20				0.20
PW Administrative Services Mgr	0.50		0.25				0.75
Executive Assistant 1	1.00						1.00
Senior Administrative Analyst			1.00				1.00 1 Unfunded
Principal Engineer		1.00					1.00
Public Works Director	1.00						1.00
Total Administration	3.50	1.00	2.45	0.00	0.00	0.00	6.95 1.00
		Sewer Line Maintenance-		Presidio Proj			
Engineering	Engineering ⁽¹⁾	Engineering ⁽²⁾	Storm Drain Engineering ⁽³⁾	Engineering & Admin ⁽⁴⁾			Total Allocation Unfunded
Fund 101 ⁽¹⁾ /279 ⁽²⁾ /280 ⁽³⁾ /650 ⁽⁴⁾	3121	3121	3121	3159			
Administrative Assistant	2.00			0.75			2.75
Engineering Programs Analyst	1.00						1.00
Associate Civil Engineer	2.85	0.15		2.00			5.00
City Traffic Engineer	1.00						1.00
Construction Project Manager	1.00						1.00
Deputy PW Director/City Engineer	0.13	0.20	0.20				0.53
Engineering Assistant II	1.00						1.00
Engineering Technician	1.00						1.00
Public Works Inspector	2.00			1.00			3.00
Senior Engineer	3.40	0.30	0.30	1.00			5.00
Senior Public Works Inspector	1.00						1.00
Environmental Reg. Analyst		0.42	0.58				1.00
Environmental Reg. Manager		0.14	0.86				1.00
Associate Mechanical Engineer	1.00						1.00
Total Engineering	17.38	1.21	1.94	4.75	0.00	0.00	25.28
Vehicle Management -Mechanical	Mechanical						Total Allocation Unfunded
Fund 708	3154						
Automotive Mechanic	4.00						4.00
Field Assistant	1.00						1.00
Parts Clerk	1.00						1.00

Fleet Manager	1.00						1.00	
Lead Mechanic	1.00						1.00	
Total Vehicle Mgmt.-Mechanical	8.00	0.00	0.00	0.00	0.00	0.00	8.00	
Building Maintenance	Building Maintenance ⁽¹⁾	Presidio Maint. Bldgs ⁽²⁾	Presidio Camp Roberts ⁽²⁾	Presidio Naval Research ⁽²⁾			Total Allocation	Unfunded
Fund 101 ⁽¹⁾ /650 ⁽²⁾	3152	3152	3163	3164				
Building Maintenance Craftworker	1.00	11.00	1.00	1.00			14.00	
Electrician		4.00					4.00	
General Srvc Superintendent	0.15	0.85					1.00	
Maintenance Technician	0.25	0.75					1.00	
Administrative Analyst		2.00					2.00	
Administrative Assistant		3.00					3.00	
Building Maintenance Supervisor	1.00	2.00	1.00				4.00	
Building Maintenance Worker		3.00					3.00	
Facilities Maintenance Coordinator		1.00					1.00	
Historic Facilities Sr. Craftworker		1.00					1.00	
HVAC Senior Technician		1.00	1.00				2.00	
Parts Clerk		1.00					1.00	
Quality Control Inspector		1.00					1.00	
Senior Craftworker	1.00	4.00					5.00	
Senior Locksmith		1.00					1.00	
Senior Parts Clerk		1.00					1.00	
Building Maintenance	3.40	37.60	3.00	1.00	0.00	0.00	45.00	
Streets/Sewer/Stormdrain Maintenance	Maintenance ⁽¹⁾	Presidio Maint. Streets ⁽²⁾	Sewer Maintenance ⁽³⁾	Storm Drain Maintenance ⁽⁴⁾			Total Allocation	Unfunded
Fund 101 ⁽¹⁾ /650 ⁽²⁾ /279 ⁽³⁾ /280 ⁽⁴⁾	3151	3151	3153	3155				
Streets & Utilities Operations Manag	0.30	0.20	0.30	0.20			1.00	
Administrative Assistant	0.37		0.30	0.08			0.75	
PW Administrative Services Mgr			0.02	0.01			0.03	
Senior Street Maintenance Worker	1.00		2.00	1.00			4.00	
Sign Craftworker	1.00						1.00	
Street Maintenance Leadworker	0.74	1.13	0.13				2.00	
Street Maintenance Worker	2.00	1.00	2.00				5.00	1 Unfunded
Street & Utilities Supervisor			1.00	1.00			2.00	
Total Streets	5.41	2.33	5.75	2.29	0.00	0.00	15.78	1.00
Custodial Services	Custodial						Total Allocation	Unfunded
Fund 101	3172							
Custodian	4.00						4.00	
Facility Attendant	1.00						1.00	
Senior Custodian	1.00						1.00	
Total Custodial Services	6.00	0.00	0.00	0.00	0.00	0.00	6.00	
Marina/Harbor	Administration ⁽¹⁾	Maintenance ⁽¹⁾	Security ⁽¹⁾	Administration ⁽²⁾	Maintenance ⁽²⁾	Security ⁽²⁾	Total Allocation	Unfunded
Fund 600 ⁽¹⁾ /807 ⁽²⁾	3310	3320	3330	3410	3420	3430		
Harbormaster	0.50			0.50			1.00	
Harbor Coordinator	1.50			0.50			2.00	
Facility Attendant (RPT)		1.50					1.50	
Marina Harbor Assistant	0.80			0.20			1.00	
Deputy PW Director/City Engineer	0.05			0.05			0.10	
PW Administrative Services Mgr	0.04			0.03			0.07	
Harbor Maintenance Craftworker		1.00			1.00		2.00	
Harbor Maintenance Leadworker		0.50			0.50		1.00	
Harbor Security Worker			2.775			0.98	3.75	
Total Marina/Harbor	2.89	3.00	2.775	1.28	1.50	0.98	12.42	
Parking	Administration	Enforcement	Maintenance	Parking Services	Parks		Total Allocation	Unfunded
Fund 625	6510	6520	6530	6540	5210			
Accounting Assistant	2.75						2.75	
Accounting Specialist	1.00						1.00	
Administrative Assistant	0.75						0.75	
Parking Superintendent	1.00						1.00	
Deputy PW Director/City Engineer	0.17						0.17	
PW Administrative Services Mgr	0.15						0.15	
Parking Enforcement Officer		8.00					8.00	
Parking Enforcement Supervisor		1.00					1.00	
Senior Parking Enforcement Off.		1.00					1.00	
Park Maintenance Worker					1.00		1.00	
Parking Controls Technician			2.00				2.00	
Parking Maintenance Supervisor			1.00				1.00	
Parking Maintenance Leadworker			1.00				1.00	
Parking Maintenance Worker			4.00				4.00	

Parking Services Coordinator				1.00			1.00	
Parking Services Representative				4.50			4.50	
Parking Services Specialist				1.00			1.00	
Senior Parking Controls Technician			1.00				1.00	
Total Parking	5.82	10.00	9.00	6.50	1.00	0.00	32.32	
		Building Safety & Inspection					Total Allocation	Unfunded
Community Development Department	Planning							
Fund 101	4400	4410						
Administrative Assistant	2.00	1.00					3.00	
Associate Planner	1.00						1.00	
Community Development Director	0.40						0.40	
Housing & Community Dev Mgr							0.00	1 Unfunded
Principal Planner	1.00						1.00	
Senior Associate Planner	2.00						2.00	
Code Compliance Coordinator	1.00						1.00	
Sustainability Manager	1.00						1.00	
Sustainability Assistant	1.00						1.00	
Plans Examiner		1.00					1.00	
Building Technician		1.00					1.00	
Chief Of Inspct Srvc/Bldg Off.		1.00					1.00	
Senior Building Inspector		1.00					1.00	
Inspector		1.00					1.00	
Total Community Development	9.40	6.00	0.00	0.00	0.00	0.00	15.40	1.00
		Property Mgmt ⁽¹⁾	Property Mgmt ⁽²⁾	Housing Admin ⁽³⁾	Housing Admin ⁽⁴⁾	Housing Projects ⁽⁴⁾	Housing Projects ⁽⁵⁾	Total Allocation
Housing & Property Management								Unfunded
Fund 101 ⁽¹⁾ /807 ⁽²⁾ /268 ⁽³⁾ /270 ⁽⁴⁾ /274 ⁽⁵⁾	4300	4300	4305	4305	4310	4310		
Administrative Analyst			0.50	0.50			1.00	
Administrative Assistant	0.15	0.85	0.50	0.25	0.25		2.00	
Community Development Director	0.10	0.30	0.20				0.60	
HCD Coordinator - Projects/Prgm.			0.50	0.50			1.00	
Property Manager	0.15	0.85					1.00	
Total Housing & Property Mgmt	0.40	2.00	1.70	1.25	0.25	0.00	5.60	
							Total Allocation	Unfunded
Parks & Recreation Department	Administration							
Recreation								
Fund 101	5110							
Administrative Assistant	1.00						1.00	
Parks & Rec Director	0.34						0.34	
Recreation Manager	1.00						1.00	
Total Recreation	2.34	0.00	0.00	0.00	0.00	0.00	2.34	
			Hilltop Park Center	Cona Park Center	Special Programs & Events	Sports	Total Allocation	Unfunded
Recreation Centers	Youth Center	Senior Center						
Fund 101	5121	5122	5124	5125	5130	5160		
Recreation Coordinator		1.00	1.00				2.00	
Recreation Supervisor	1.00						1.00	
Lead Preschool Instructor			0.75				0.75	
Recreation Specialist					1.00	0.75	1.75	
Total Centers	1.00	1.00	1.75	0.00	1.00	0.75	5.50	
		Operations	Maintenance				Total Allocation	Unfunded
Monterey Sports Center								
Fund 101	5180	5189						
Administrative Assistant	1.00						1.00	
Aquatics Coordinator	1.00						1.00	
Facility Coordinator	1.00						1.00	
Fitness Supervisor	1.00						1.00	
Parks & Rec Director	0.33						0.33	
Recreation Specialist	0.75						0.75	
Sports Center Manager	1.00						1.00	
Building Maintenance Craftsworker		1.00					1.00	
Senior Craftsworker		1.00					1.00	
Total Sports Center	6.08	2.00	0.00	0.00	0.00	0.00	8.08	
		Presidio Maintenance ⁽²⁾	Street Maintenance District ⁽³⁾	Urban Forestry ⁽¹⁾	Cemetery ⁽⁴⁾		Total Allocation	Unfunded
Parks	Maintenance ⁽¹⁾							
Fund 101 ⁽¹⁾ /650 ⁽²⁾ 261-262 ⁽³⁾ 610 ⁽⁴⁾	5210	3210	5210	5230	5240			
Maintenance Technician	0.70			0.25	0.05		1.00	
Park Attendant	1.00						1.00	
Park Maintenance Craftsworker	1.00						1.00	
Park Maintenance Leadworker	1.00						1.00	1 Unfunded
Park Maintenance Supervisor	1.00						1.00	
Park Maintenance Worker	8.10	1.00	0.40		0.50		10.00	1 Unfunded

Park Operations Manager	0.80	0.03		0.15	0.02		1.00	
Parks & Rec Director	0.33						0.33	
Senior Park Maintenance Worker	3.00						3.00	
Assistant Urban Forester		0.50		0.50			1.00	
Urban Forester				1.00			1.00	
Cemetery Coordinator					1.00		1.00	
Cemetery Maintenance Worker					1.00		1.00	
Total Parks	16.93	1.53	0.40	1.90	2.57	0.00	23.33	2.00
Museum	Administration						Total Allocation	Unfunded
Fund 101	6610							
Administrative Assistant	0.25						0.25	
Total Museum	0.25	0.00	0.00	0.00	0.00	0.00	0.25	
LIBRARY	Administration ⁽¹⁾	Administration Trust ⁽²⁾	Support Services ⁽¹⁾	Reference Services ⁽¹⁾	Youth Services ⁽¹⁾	Reader's Services ⁽¹⁾	Total Allocation	Unfunded
Fund 101 ⁽¹⁾ /810 ⁽²⁾	5510	550-5510	5520	5530	5540	5550		
Administrative Assistant	0.75						0.75	
Library Director	1.00						1.00	
Library Assistant I			0.75				0.75	
Library Assistant II			2.50			0.75	3.25	
Technology Services Specialist			1.00				1.00	
Librarian			1.00	1.00			2.00	
Library Manager					1.00		1.00	
Total Library	1.75	0.00	5.25	1.00	1.00	0.75	9.75	
GRAND TOTAL	124.30	119.37	142.52	29.22	8.62	2.48	426.50	13.00

Funded Positions Charged to General Fund			
Position Title	Fund 101	Other Fund	Total
Accountant/Auditor	4.00		4.00
Accounting Assistant	1.00	2.75	3.75
Accounting Specialist	4.70	1.30	6.00
Administrative Analyst	1.00	3.00	4.00
Administrative Assistant	9.52	7.73	17.25
Aquatics Coordinator	1.00		1.00
Assistant City Attorney	1.00		1.00
Assistant City Manager	0.83	0.17	1.00
Assistant Finance Director	1.00		1.00
Assistant Fire Chief	1.00		1.00
Assistant Police Chief	1.00		1.00
Assistant Urban Forester	0.50	0.50	1.00
Associate Civil Engineer	2.85	2.15	5.00
Associate Mechanical Engineer	1.00		1.00
Associate Planner	1.00		1.00
Asst. Director of Information Resources		1.00	1.00
Automotive Mechanic		4.00	4.00
Building Maintenance Craftsworker	2.00	13.00	15.00
Building Maintenance Supervisor	1.00	3.00	4.00
Building Maintenance Worker		3.00	3.00
Building Technician	1.00		1.00
Cemetery Coordinator		1.00	1.00
Cemetery Maintenance Worker		1.00	1.00
Chief Of Inspct Svc/Bldg Off.	1.00		1.00
City Attorney	1.00		1.00
City Clerk	1.00		1.00
City Manager	1.00		1.00
City Traffic Engineer	1.00		1.00
Code Compliance Coordinator	1.00		1.00
Community Development Director	0.50	0.50	1.00
Community Service Officer	2.00		2.00
Conference Center General Mgr	1.00		1.00
Construction Project Manager	1.00		1.00
Custodian	5.00		5.00
Deputy City Attorney	1.00		1.00
Deputy Fire Marshal	1.00		1.00
Deputy Human Resources Manager	0.50	0.50	1.00
Deputy PW Director/City Engineer	0.13	0.87	1.00
Division Chief	3.00		3.00
Electrician		4.00	4.00
Engineering Assistant II	1.00		1.00
Engineering Programs Analyst	1.00		1.00
Engineering Technician	1.00		1.00
Environmental Reg. Analyst		1.00	1.00
Environmental Reg. Manager		1.00	1.00
Event & Sales Assistant	1.00		1.00
Event Supervisor	1.00		1.00
Executive Assistant	3.75	0.25	4.00
Facilities Maintenance Coordinator		1.00	1.00
Facility Attendant	3.50	1.50	5.00
Facility Coordinator	1.00		1.00

Position Title	Fund 101	Other Fund	Total
Field Assistant		1.00	1.00
Finance Analyst	2.00		2.00
Finance Director	1.00		1.00
Fire Captain	22.00		22.00
Fire Chief	1.00		1.00
Fire Engineer	24.00		24.00
Fire Prevention Technician	1.00		1.00
Firefighter	30.00		30.00
Fitness Supervisor	1.00		1.00
Fleet Manager		1.00	1.00
General Svc Superintendent	0.15	0.85	1.00
GEO Info System (GIS) Coordinator		1.00	1.00
Harbor Coordinator		2.00	2.00
Harbor Maintenance Craftworker		2.00	2.00
Harbor Maintenance Leadworker		1.00	1.00
Harbor Security Worker		3.75	3.75
Harbormaster		1.00	1.00
HCD Coordinator - Projects/Prgm.		1.00	1.00
Historic Facilities Sr. Craftworker		1.00	1.00
Human Resources Analyst		2.00	2.00
Human Resources Director	0.50	0.50	1.00
Human Resources Specialist	2.00		2.00
HVAC Senior Technician		2.00	2.00
Information Technology Analyst		3.00	3.00
Information Technology Specialist		2.00	2.00
Inspector	1.00		1.00
Lead Mechanic		1.00	1.00
Lead Preschool Instructor	0.75		0.75
Legal Secretary	1.00		1.00
Librarian	2.00		2.00
Library Assistant I	0.75		0.75
Library Assistant II	3.25		3.25
Library Director	1.00		1.00
Library Manager	1.00		1.00
Maintenance Technician	1.20	0.80	2.00
Marina Harbor Assistant		1.00	1.00
Network Engineer		1.00	1.00
Operations Supervisor	1.00		1.00
Park Attendant	1.00		1.00
Park Maintenance Craftworker	1.00		1.00
Park Maintenance Leadworker	1.00		1.00
Park Maintenance Supervisor	1.00		1.00
Park Maintenance Worker	8.10	2.90	11.00
Park Operations Manager	0.95	0.05	1.00
Parking Controls Technician		2.00	2.00
Parking Enforcement Officer		8.00	8.00
Parking Enforcement Supervisor		1.00	1.00
Parking Maintenance Leadworker		1.00	1.00
Parking Maintenance Supervisor		1.00	1.00
Parking Maintenance Worker		4.00	4.00
Parking Services Coordinator		1.00	1.00
Parking Services Representative		4.50	4.50
Parking Services Specialist		1.00	1.00
Parking Superintendent		1.00	1.00

Position Title	Fund 101	Other Fund	Total
Parks & Rec Director	1.00		1.00
Parts Clerk		2.00	2.00
Plans Examiner	1.00		1.00
Police Chief	1.00		1.00
Police Lieutenant	3.00		3.00
Police Officer	36.00	1.00	37.00
Police Records/Detention Supervisor	1.00		1.00
Police Sergeant	9.00		9.00
Police Services Assistant	3.00		3.00
Police Services Technician	7.00		7.00
Principal Engineer		1.00	1.00
Principal Planner	1.00		1.00
Property Manager	0.15	0.85	1.00
Public Works Director	1.00		1.00
Public Works Inspector	2.00	1.00	3.00
PW Administrative Services Mgr	0.50	0.50	1.00
Quality Control Inspector		1.00	1.00
Rec & Comm Services Manager	1.00		1.00
Recreation Coordinator	2.00		2.00
Recreation Specialist	2.50		2.50
Recreation Supervisor	1.00		1.00
Revenue Manager	1.00		1.00
Sales Coordinator	1.00		1.00
Senior Accountant	1.00		1.00
Senior Administrative Analyst	2.00	1.00	3.00
Senior Associate Planner	2.00		2.00
Senior Building Inspector	1.00		1.00
Senior Craftworker	3.00	4.00	7.00
Senior Custodian	1.00		1.00
Senior Engineer	3.40	1.60	5.00
Senior Human Resources Analyst	1.00		1.00
Senior Locksmith		1.00	1.00
Senior Park Maintenance Worker	3.00		3.00
Senior Parking Controls Technician		1.00	1.00
Senior Parking Enforcement Off.		1.00	1.00
Senior Parts Clerk		1.00	1.00
Senior Police Services Technician	3.00		3.00
Senior Public Works Inspector	1.00		1.00
Senior Street Maintenance Worker	1.00	3.00	4.00
Sign Craftworker	1.00		1.00
Sports Center Manager	1.00		1.00
Street & Utilities Supervisor		2.00	2.00
Street Maintenance Leadworker	0.74	1.26	2.00
Street Maintenance Worker	2.00	3.00	5.00
Streets & Utilities Operations Manager	0.30	0.70	1.00
Sustainability Assistant	1.00		1.00
Sustainability Manager	1.00		1.00
Systems & Network Administrator		1.00	1.00
Technology Services Specialist	1.00		1.00
Urban Forester	1.00		1.00
GRAND TOTAL	287.02	139.48	426.50



**POSITION CONTROL LIST
FUNDED FISCAL YEAR 2021-22**

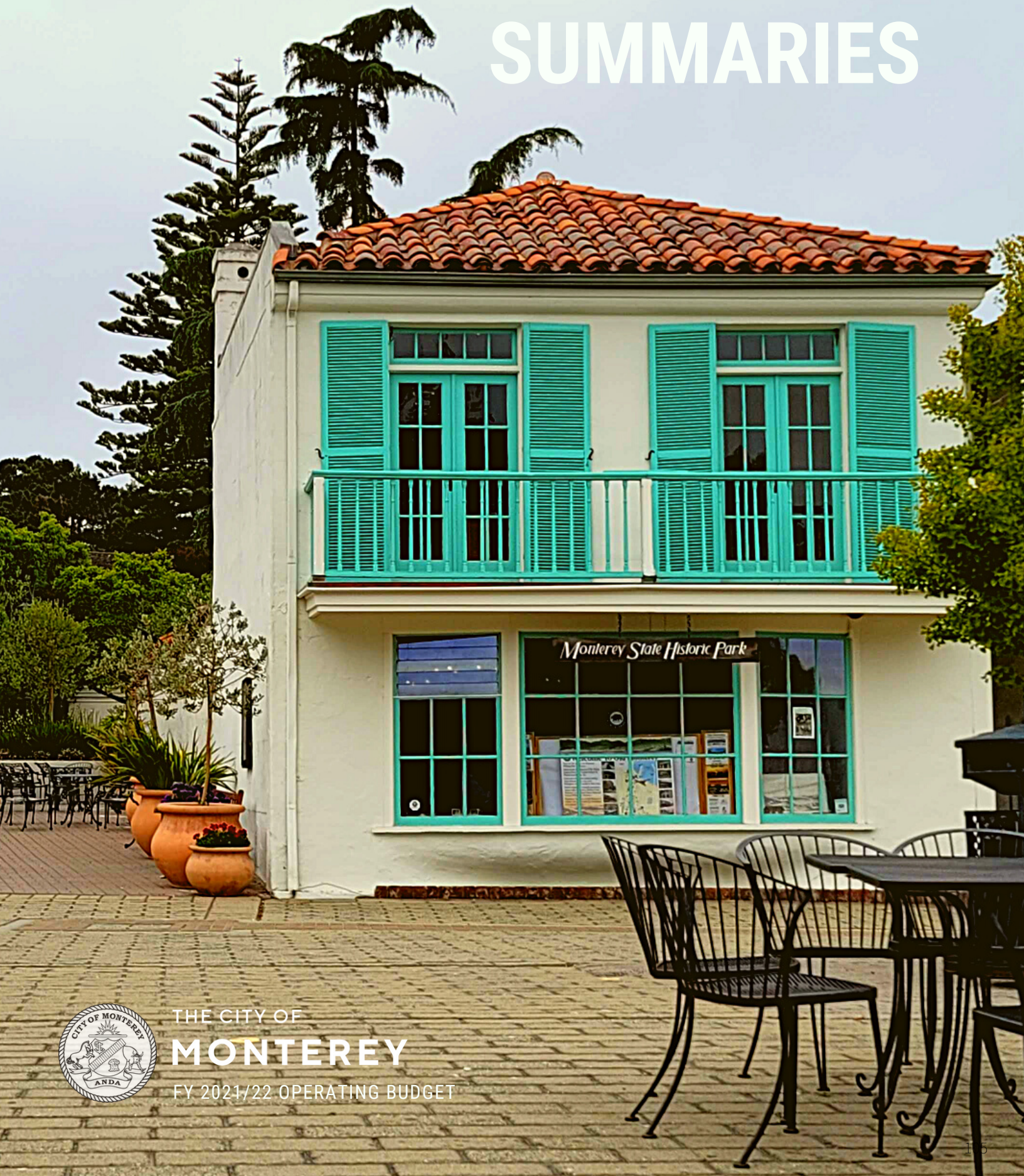
Position Count	Total Allocation
Accountant/Auditor	4.00
Accounting Assistant	3.75
Accounting Specialist	6.00
Administrative Analyst	4.00
Administrative Assistant	17.25
Aquatics Coordinator	1.00
Assistant City Attorney	1.00
Assistant City Manager	1.00
Assistant Finance Director	1.00
Assistant Fire Chief	1.00
Assistant Police Chief	1.00
Assistant Urban Forester	1.00
Associate Civil Engineer	5.00
Associate Mechanical Engineer	1.00
Associate Planner	1.00
Asst. Director of Information Resources	1.00
Automotive Mechanic	4.00
Building Maintenance Craftsworker	15.00
Building Maintenance Supervisor	4.00
Building Maintenance Worker	3.00
Building Technician	1.00
Cemetery Coordinator	1.00
Cemetery Maintenance Worker	1.00
Chief Of Inspct Svc/Bldg Off.	1.00
City Attorney	1.00
City Clerk	1.00
City Manager	1.00
City Traffic Engineer	1.00
Code Compliance Coordinator	1.00
Community Development Director	1.00
Community Service Officer	2.00
Conference Center General Mgr	1.00
Construction Project Manager	1.00
Custodian	5.00
Deputy City Attorney	1.00
Deputy Fire Marshal	1.00
Deputy Human Resources Manager	1.00
Deputy PW Director/City Engineer	1.00
Division Chief	3.00
Electrician	4.00
Engineering Assistant II	1.00
Engineering Programs Analyst	1.00
Engineering Technician	1.00
Environmental Reg. Analyst	1.00
Environmental Reg. Manager	1.00

Position Count		Total Allocation
Event & Sales Assistant		1.00
Event Supervisor		1.00
Executive Assistant		4.00
Facilities Maintenance Coordinator		1.00
Facility Attendant		5.00
Facility Coordinator		1.00
Field Assistant		1.00
Finance Analyst		2.00
Finance Director		1.00
Fire Captain		22.00
Fire Chief		1.00
Fire Engineer		24.00
Fire Prevention Technician		1.00
Firefighter		30.00
Fitness Supervisor		1.00
Fleet Manager		1.00
General Svc Superintendent		1.00
GEO Info System (GIS) Coordinator		1.00
Harbor Coordinator		2.00
Harbor Maintenance Craftsworker		2.00
Harbor Maintenance Leadworker		1.00
Harbor Security Worker		3.75
Harbormaster		1.00
HCD Coordinator - Projects/Prgm.		1.00
Historic Facilities Sr. Craftsworker		1.00
Human Resources Analyst		2.00
Human Resources Director		1.00
Human Resources Specialist		2.00
HVAC Senior Technician		2.00
Information Technology Analyst		3.00
Information Technology Specialist		2.00
Inspector		1.00
Lead Mechanic		1.00
Lead Preschool Instructor		0.75
Legal Secretary		1.00
Librarian		2.00
Library Assistant I		0.75
Library Assistant II		3.25
Library Director		1.00
Library Manager		1.00
Maintenance Technician		2.00
Marina Harbor Assistant		1.00
Network Engineer		1.00
Operations Supervisor		1.00
Park Attendant		1.00
Park Maintenance Craftsworker		1.00
Park Maintenance Leadworker		1.00
Park Maintenance Supervisor		1.00

Position Count		Total Allocation
Park Maintenance Worker		11.00
Park Operations Manager		1.00
Parking Controls Technician		2.00
Parking Enforcement Officer		8.00
Parking Enforcement Supervisor		1.00
Parking Maintenance Leadworker		1.00
Parking Maintenance Supervisor		1.00
Parking Maintenance Worker		4.00
Parking Services Coordinator		1.00
Parking Services Representative		4.50
Parking Services Specialist		1.00
Parking Superintendent		1.00
Parks & Rec Director		1.00
Parts Clerk		2.00
Plans Examiner		1.00
Police Chief		1.00
Police Lieutenant		3.00
Police Officer		37.00
Police Records/Detention Supervisor		1.00
Police Sergeant		9.00
Police Services Assistant		3.00
Police Services Technician		7.00
Principal Engineer		1.00
Principal Planner		1.00
Property Manager		1.00
Public Works Director		1.00
Public Works Inspector		3.00
PW Administrative Services Mgr		1.00
Quality Control Inspector		1.00
Recreation Manager		1.00
Recreation Coordinator		2.00
Recreation Specialist		2.50
Recreation Supervisor		1.00
Revenue Manager		1.00
Sales Coordinator		1.00
Senior Accountant		1.00
Senior Administrative Analyst		3.00
Senior Associate Planner		2.00
Senior Building Inspector		1.00
Senior Craftsworker		7.00
Senior Custodian		1.00
Senior Engineer		5.00
Senior Human Resources Analyst		1.00
Senior Locksmith		1.00
Senior Park Maintenance Worker		3.00
Senior Parking Controls Technician		1.00
Senior Parking Enforcement Off.		1.00
Senior Parts Clerk		1.00

Position Count		Total Allocation
Senior Police Services Technician		3.00
Senior Public Works Inspector		1.00
Senior Street Maintenance Worker		4.00
Sign Craftsworker		1.00
Sports Center Manager		1.00
Street & Utilities Supervisor		2.00
Street Maintenance Leadworker		2.00
Street Maintenance Worker		5.00
Streets & Utilities Operations Manager		1.00
Sustainability Assistant		1.00
Sustainability Manager		1.00
Systems & Network Administrator		1.00
Technology Services Specialist		1.00
Urban Forester		1.00
GRAND TOTAL		426.50

DEPARTMENT SUMMARIES



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET



City Council

The Monterey City Council provides visionary leadership and legislative leadership that ensures a safe, healthy, and economically vibrant community.

Monterey is committed to being a model city for its quality of life driven by responsiveness of local government, historical, and cultural preservation, mobility opportunities emphasizing pedestrians over vehicles, economic sustainability, a strong sense of place, and good stewardship of the natural environment.

The City Council holds meetings regularly on the first and third Tuesdays of each month at 4:00 p.m and 7:00 p.m. in the City Council Chambers. During the COVID-19 pandemic, meetings have also been accessible on ZoomGov and streamed live on the City's YouTube channel. Meetings are also broadcast live on the Monterey Channel on Access Media Production's Cable Channel 25 and streamed on monterey.org.

In addition, the Monterey City Council holds semi-annual workshops to discuss policy issues and refine the City Council's priorities. During workshops in 2019 and 2020, the City Council identified the following priorities:

- Fiscal accountability
- Affordable housing
- City infrastructure/facilities
- Neighborhood preservation
- Maintaining the City's small town feel
- Technology
- Multimodal plan
- Annually reviewing value drivers
- Municipal Wharf 2



Monterey Harbor

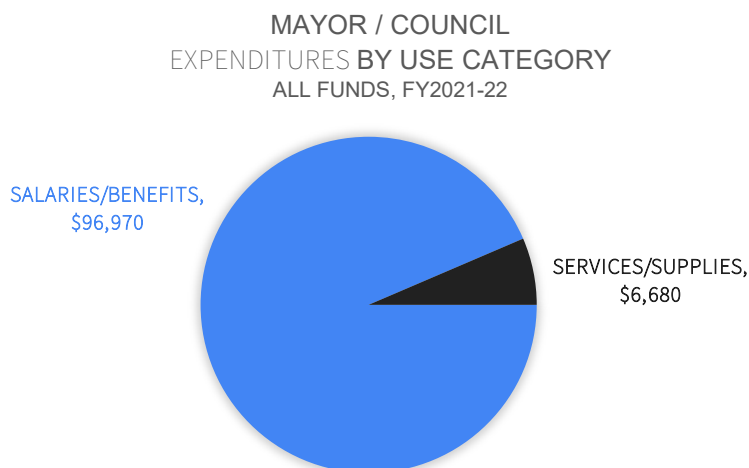
2020/21 HIGHLIGHTS

- Held 117 City Council meetings, adopted 356 resolutions and 45 ordinances.
- Ratified several emergency orders to maintain public safety and health during the COVID-19 pandemic.
- Offered fiscal leadership during one of the most devastating fiscal crises in the City's history.
- Approved \$2.15 million in Emergency Rental Assistance Program (ERAP) funds for individuals affected by the pandemic.
- Celebrated the City's 250th birthday.

2021/22 GOALS AND OBJECTIVES

- Conduct a facilitated Council Workshop in fall 2021.
- Continue to provide effective policy and legislative leadership during the City's fiscal and economic recovery from the pandemic.

DEPARTMENT EXPENDITURES



OPERATING BUDGET

Mayor / City Council

DEPT - MAYOR/COUNCIL (010)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	0100	MAYOR/COUNCIL		103,650
TOTAL DEPT GENERAL FUND				103,650
TOTAL DEPT - ALL FUNDS			103,650	

City Manager's Office

The City Manager's Office provides overall leadership, direction, administration, and management of Monterey's City government. As the Chief Executive Office of the city organization, a key role of the City Manager's Office is to provide professional recommendations to the City Council regarding City policy, programs, and projects and ensure that policies adopted by the City Council are effectively implemented.

Organizational effectiveness, policy development, budget oversight, emergency management, and intergovernmental relations are also some of the responsibilities of the City Manager's Office. Divisions within the Office include Information Services, Monterey Conference Center, Communications & Outreach, and City Clerk. The City Manager's Office also works collaboratively with the Library Board and Library Director to ensure its success.

The City Manager appoints department heads and leads a professional staff to manage components of the City organization. The City Manager's executive management team includes:

- City Manager
- Assistant City Manager
- Community Development Director
- Finance Director
- Fire Chief
- Human Resources Director
- Library Director
- Resources Director
- Parks & Recreation Director
- Police Chief
- Public Works Director



Colton Hall at Night

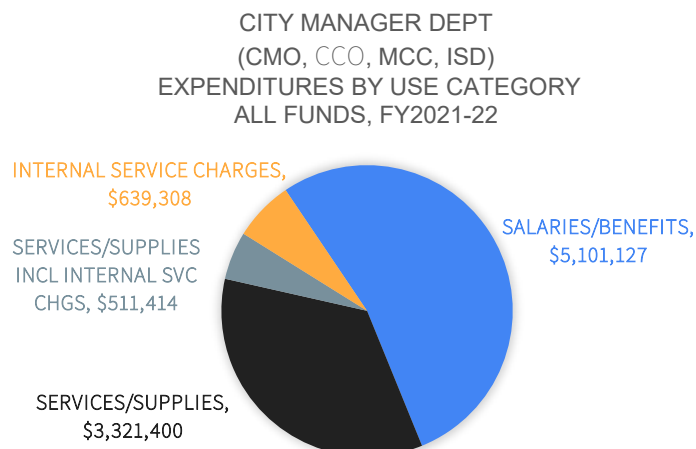
2020/21 HIGHLIGHTS

- Initiated , organized and managed City response to COVID-19 pandemic to protect public health and safety.
- Provided fiscal leadership during the largest economic downturn in the City's 250 year history.
- Ensured the provision of core city services in person and virtually during the pandemic.

2021/22 GOALS AND OBJECTIVES

- Work on maintaining Monterey's quality of life and reputation as a safe place to live, work and visit.
- Restore City services and appropriate staffing levels should funding become available, and ensure the City's fiscal health.
- Ensure that neighborhood issues are taken care of.
- Continue to encourage opportunities for Monterey's economy.
- Continue to provide opportunities for affordable housing and water solution .

DEPARTMENT EXPENDITURES



PERSONNEL SUMMARY

City Manager's Office

CITY MANAGER DEPARTMENT		Administration	Community Resources/ Education	City Clerk		Total Allocation
Fund 101		0210	0211	0321		
Administrative Analyst			1.00			1.00
Administrative Assistant		1.00				1.00
Assistant City Manager		0.83				0.83
City Manager		1.00				1.00
City Clerk				1.00		1.00
Executive Assistant				1.00		1.00
Total City Manager's Office		2.83	1.00	2.00	0.00	5.83
Conference Center		Administration	Sales	Event Operations	Maintenance	Total Allocation
Fund 101		6210	6220	6231	6232	
Conference Center General Mgr		1.00				1.00
Custodian				1.00		1.00
Event & Sales Assistant		1.00				1.00
Sales Coordinator			1.00			1.00
Event Supervisor				1.00		1.00
Facility Attendant				2.50		2.50
Operations Supervisor				1.00		1.00
Senior Craftworker					1.00	1.00
Total Conference Center		2.00	1.00	5.50	1.00	9.50
INFORMATION RESOURCES DEPARTMENT		Information Resources				Total Allocation
Fund 710		0340				
Asst. Director of Information Resources		1.00				1.00
Assistant City Manager		0.17				0.17
GEO Info System (GIS) Coordinator		1.00				1.00
Network Engineer		1.00				1.00
Information Technology Specialist		2.00				2.00
Information Technology Analyst		3.00				3.00
Systems & Network Administrator		1.00				1.00
Total Information Services Dept		9.17	0.00	0.00	0.00	9.17
TOTAL CITY MANAGER'S OFFICE - DEPT						24.50

OPERATING BUDGET

City Manager's Office

DEPT - CITY MANAGER'S OFFICE (020, 030)	DIVISION		FY22 Adopted
Fund 101 -- GENERAL FUND	0210	CITY MANAGER-ADMINISTRATION	\$1,071,092
	0211	COMMUNICATIONS & OUTREACH	\$259,261
	0321	CITY CLERK	\$462,333
	6210	CONFERENCE CENTER-ADMIN	\$675,009
	6220	CONFERENCE CENTER SALES	\$447,300
	6231	CONFERENCE CENTER - EVENT OPERATIONS	\$941,648
	6232	CONFERENCE CENTER - BUILDING MAINTENANCE	\$458,978
	6234	CONFERENCE CTR - LANDSCAPE/GENERAL MAINT	\$222,270
	6240	CONFERENCE CENTER - VISITOR PROMOTION	\$992,405
	9113	COMMUNITY PROMOTION - CITYWIDE	\$135,000
	9114	INTERGOVERNMENTAL RELATIONS	\$172,623
TOTAL DEPT GENERAL FUND			\$5,837,920
Fund 710 -- INFORMATION SERVICES FUND	0340	INFORMATION SERVICES	\$3,735,330
TOTAL DEPT SPECIAL FUNDS			\$3,735,330
TOTAL DEPT - ALL FUNDS			\$9,573,250

City Clerk

The City Clerk administers:

- City Council meetings and legislation
- Boards, committees, and commissions
- Elections and campaign disclosure reporting
- Records management, public access, and retention
- Compliance with federal, state, and local statutes including the California Political Reform Act, Brown Act, and Public Records Act
- Maintenance and updates to the City Code
- The seal of the City and execution of official documents

The City Clerk's Office has two employees whose goals in public service are to facilitate access to City government and enhance transparency.

BY THE NUMBERS

During FY20/21, the City Clerk's Office:

- Administered and kept the record for 117 City Council meetings, processing 356 resolutions and 45 ordinances and following up on a variety of Council's official actions
- Conducted 8 Board, Committee, and Commission recruitments, received 116 applications, and administered 85 Council appointments and related compliance
- Assisted staff to conduct digital workflows and signatures, and scanned older records, for a total of 2,159 legal contract documents digitized and stored



Few Memorial Hall of Records (also known as the Council Chamber), dedicated to the City of Monterey by Charles and Agatha Few in 1934

2020/21 HIGHLIGHTS

- March 3, 2020 election:
Measure G (half-cent sales tax increase) passed, Total ballots cast: 9,113.
- November 3, 2020 election:
2 Mayoral candidates, 5 Council candidates, Measure Y (increase to TOT, or "hotel tax") passed, Total ballots cast: 14,581.
- Collaborated with Information Services Division to upgrade the City's records management system, train City staff, improve on electronic workflow processes (ongoing)

2021/22 GOALS AND OBJECTIVES

- Work with City departments and the Information Services Division to develop more electronic workflow processes and digital record storage capabilities to improve City business practices and provide greater access to records
- Continue to digitize archived and current public records held by the City Clerk's Office in order to improve ease of access and transparency
- Update the City's Conflict of Interest Code in 2022 pursuant to legal requirements
- Update and revamp the City's records management policy and retention schedule
- Conduct the 2022 general municipal election, as well as any special elections, if applicable

Communications & Outreach

The Communications and Outreach Office provides:

- Communications and outreach to the public, to support a strong, thriving, safe community.
- A community engagement strategy to promote city services and programs.
- Media relations.
- Public information in emergency situations.
- Internal communications to city staff.
- Management of the City's external and internal websites, government access TV station, and social media sites.
- Production of online newsletters, news releases, annual reviews and other citywide documents, community surveys, graphics, photography, signage, custom TV programming, PSA's and other videos.



"Tree of Hearts" display at Friendly Plaza next to Colton Hall, in memory of the lives lost on the one year anniversary of the Covid-19 pandemic, and in appreciation to hospital and front line workers.

BY THE NUMBERS

- Over 150,000 web page views per month.
- YouTube views hit an average of 900 views/day in 200+ countries and territories.
- Instagram, Facebook and Twitter posts average over 900,000 views a month, and we add over 1300 new subscribers per month.
- Daily media briefings, Apr - Aug 2020; once or twice a week media briefings thereafter.
- 2,400 new email subscribers; nearly 300 Covid-19-related community emails sent to subscribers since March 2020.

2020/21 HIGHLIGHTS

- Built a comprehensive communications strategy around the Covid-19 pandemic to inform, educate, and support the community.
- Completed an RFP and contract for a new website content management system.
- Expanded City email subscription service and provided daily updates weekdays.
- Hosted over 150 media briefings.
- Celebrated Monterey 250 as a virtual event with all living Mayors extending five generations.

2021/22 GOALS AND OBJECTIVES

- Launch a brand new, comprehensive website for monterey.org.
- Rebuild the Intranet using Microsoft 365 to improve internal communications.
- Increase dialogue on *Have Your Say Monterey*, the City's engagement portal.
- Develop and implement a media engagement and communication strategy to continue growing community relationships, trust and transparency post pandemic, with residents, businesses, media, and visitors.

CITY MANAGER'S OFFICE

Monterey Conference Center

The Monterey Conference Center (MCC) is the cornerstone of hospitality for the City of Monterey.

Each year, \$1.3 million in Transient Occupancy Tax (TOT) is generated by hotel room nights booked for functions at MCC. This number was projected to grow to over \$2 million annually in 2019/20 until the COVID-19 pandemic hit. This represents a small portion of the estimated economic impact for the destination which was over \$70 Million in 2018/19 and was shared by hotels, retail, restaurants, services and other businesses affected by conferences, meetings, and events at the Conference Center.

As we look forward to the plan reopening of the MCC in June 2021, many assumptions will determine the effectiveness of our plans to to reopen and perhaps the most obvious and with the greatest impact is the COVID-19 Pandemic. Many of our meeting planners who have not canceled their plans to meet in 2021/22, are positive about business returning to normal levels, others are not so sure.

In response to the potential demand for virtual and hybrid events MCC has partnered with Immersive Design Studio (IDS) to offer a new state of the art 360-degree Canvas Studio at MCC. The software technology that Canvas Studio Provides sets a new standard for these types of events.

2021/22 will be a year of transition and change for MCC and our success will be determined by our ability to adapt.



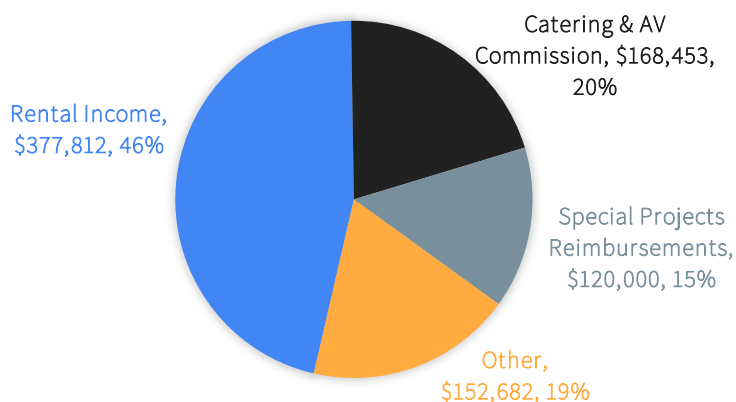
A meeting is held at the Monterey Conference Center in June 2021

2020/21 HIGHLIGHTS

- Provided resources and personnel to the the City of Monterey's EOC during the COVID-19 Pandemic through purchase and distribution of supplies to First Responders
- In August and early September of 2020, served as an evacuation shelter and center during the River, Carmel and Dolan Fires
- From late March through early May, served as a vaccination clinic for the community of Monterey
- MCC applied for and received the GBAC Star Accreditation for building cleanliness and sanitation

CONFERENCE CENTER REVENUES

MONTEREY CONFERENCE CENTER
FY22 REVENUE



2021/22 GOALS AND OBJECTIVES

- Reopen the MCC in mid-June under the guidelines provided by the State of California and Monterey County Health Department
- Provide a clean, sanitized and safe venue for our clients under the requirements set forth by the GBAC Star program
- Exceed our 2021/22 budgeted revenues while maintaining expenses at or below budget
- Build our future group room nights for 2022/23 and beyond to levels above our pre-pandemic pace

CITY MANAGER'S OFFICE

Information Services Division

The mission of the Information Services Division (ISD) is to provide responsive, quality, and cost-effective information technology solutions and services that enable City departments to be successful in achieving their respective missions, striving always to exceed expectations.

Information Services operates as an internal service fund, meaning that the department charges other City departments for services provided. The rates for the services are based on cost recovery. These citywide costs include ISD personnel salaries, outside maintenance and professional support of City technology equipment and program software, communications, hosted solutions, operational maintenance of equipment, and supplies.

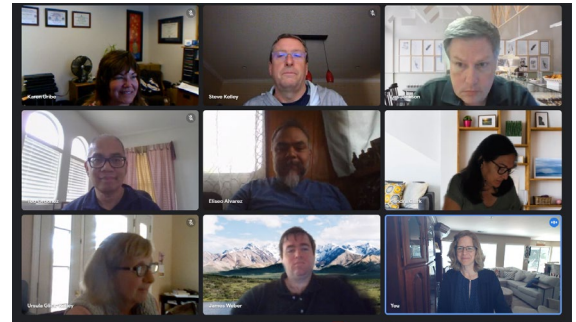
The City's network, consisting of several highly specialized switching and routing devices, supports over 4,000 technology devices at over 50 locations, and approximately 450 employees.

There are four main functions of ISD:

- Operations
- Network & Infrastructure Administration
- System solution expertise, and
- Help Desk.

ISD also administers I-Net Monterey, a service provider network operated by the City for qualifying government, military, and educational entities in the Monterey area, including the National Weather Service, California State Parks, Monterey One Water, and Monterey Salinas Transit (MST). The City's network and systems meet the Department of Justice's stringent security requirements.

Funding supports new strategic solutions, maintain services for existing systems, and where possible, utilize innovative opportunities to replace legacy hardware and software systems.



The City quickly pivoted to video conferencing for all public and internal meetings to ensure delivery of critical services.

2020/21 HIGHLIGHTS

- Implemented systems, services, and support for onsite and remote employees during the pandemic
- Completed several system enhancements to OnBase and Infor to improve service delivery to citizens and employees.
- Implemented a parking management solution and a 24/7 cybersecurity solution
- Implemented GIS layers for City owned fiber, parking, tsunami areas, cannabis locations, and fire defensible space.
- 94% customer satisfaction rating

2021/22 GOALS AND OBJECTIVES

- Migration from Google Workspace to Microsoft 365 cloud-hosted email/software
- Implementation of new Police Records Management System
- Online services for permit requests and trouble reporting - My Monterey Portal
- Improved Wi-Fi and communications for mobile employees
- Continue replacement of end of life technology infrastructure equipment
- Expand GIS mapping of utilities



City Attorney's Office

The goal of the Monterey City Attorney's Office is to provide quality professional legal services to the City Council, boards, commissions, and staff in an efficient and cost effective manner. This includes offering advice that is reliable, timely and useful; and effective legal advocacy and representation of the City in litigation.

The goals and objectives of the City Attorney's Office should clearly reflect the goals and priorities of elected officials and City departments. Identify the nature and scope of the legal services required for each project and the timeline and additional resources needed (if any) for rendering those services.

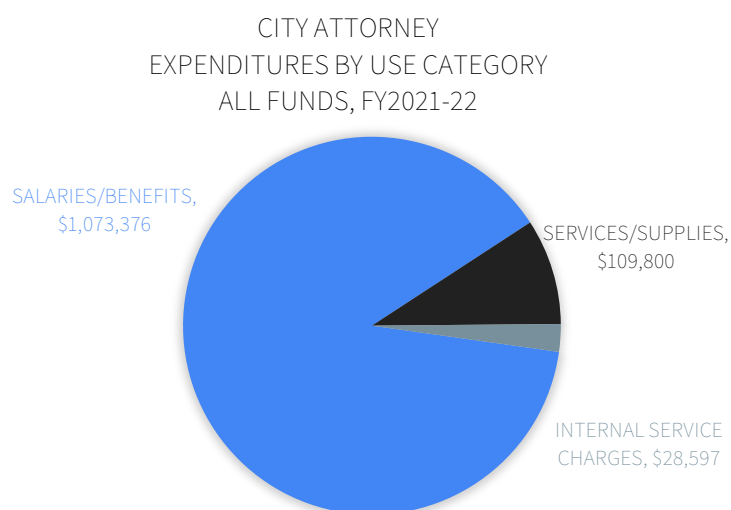
Legal services demands are largely driven by outside factors (e.g., changes in State law, litigation or threatened litigation), the City Attorney's Office strives to provide in-house legal services while managing unpredictable fluctuations in demand that may often times be unrelated to the goals and objectives of elected officials and City departments.



2020/21 HIGHLIGHTS

- In 2020, provided more than 400 hours of legal advice related to COVID-19.
- In 2020, dedicated 21% of all hours worked to civil litigation matters and had successful outcomes in complex civil litigation cases.
- In 2020, dedicated 18% of all hours worked to Community Development, Planning, and Housing issues.
- In 2020, reviewed 1,561 contracts, prosecuted 19 new misdemeanor cases, and responded to approximately 188 California Public Records Act requests.

DEPARTMENT EXPENDITURES



2021/22 GOALS AND OBJECTIVES

- Continue to provide high quality and vigorous litigation representation of the City to protect City interests and resources.
- Stay abreast of all legislative and case law rulings to ensure the City's ordinances, resolutions, policies and practices are in compliance with the law.
- Continue to supply timely, proactive and accurate legal advice to Council and staff in order to prevent legal difficulties from arising in the future.

PERSONNEL SUMMARY

City Attorney’s Office

CITY ATTORNEY DEPARTMENT		City Attorney Administration	Total Allocation
General Fund 101			
Assistant City Attorney		1.00	1.00
City Attorney		1.00	1.00
Deputy City Attorney		1.00	1.00
Legal Secretary		1.00	1.00
Total City Attorney Dept		4.00	4.00

OPERATING BUDGET

City Attorney’s Office

DEPT - CITY ATTORNEY (050)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	0500	CITY ATTORNEY		\$1,211,773
TOTAL DEPT GENERAL FUND				\$1,211,773
TOTAL DEPT - ALL FUNDS			\$1,211,773	

Community Development Department

The Community Development Department's mission is to preserve the past while shaping the future to provide a safe, healthy and attractive environment for growth.

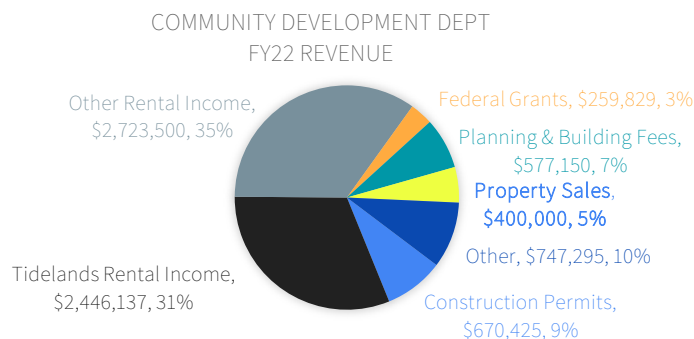
The Department includes the following offices:

- Building and Safety Office reviews plans, issues permits and inspects all phases of construction for compliance with applicable local and State codes.
- Commercial Leasing and Property Management Office is responsible for the administration and management of 85 city-owned and leased properties in addition to negotiating and authorizing new leases.
- Housing Programs Office develops and administers a variety of housing programs and policies that seek to enhance available housing opportunities and fulfill the community service needs of low, moderate, and workforce income households and other special needs populations including disabled persons, senior citizens and persons experiencing or at risk of homelessness.
- Planning Office works to process development applications and is constantly developing and sharpening a variety of planning tools to help clarify land use regulations, stimulate economic development and ensure preservation of the City's neighborhood character and historic resources.
- Sustainability Office works to reduce the city's carbon footprint and move towards zero waste generation.
- Code Compliance works to prevent, detect, and investigate reports of violations of statutes or ordinances regulating public health, safety, and welfare, public works, business activities, building standards, land-use, and municipal affairs

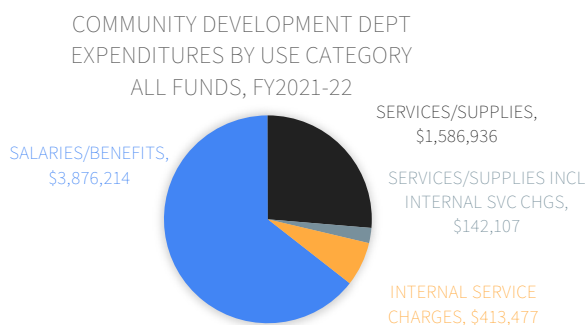


Mixed use project under construction at 595 Munras Avenue. The property is leased from the City of Monterey and contains ten housing units. Two of these housing units supplement the City's Affordable Housing Program. The project involved almost every office in the Community Development Department.

DEPARTMENT REVENUES



DEPARTMENT EXPENDITURES



2020/21 HIGHLIGHTS

- Transformed all in-person business operation to remote access.
- Transformed Planning Commission, Historic Preservation Commission, Architectural Review Committee and various public meetings into virtual meetings to ensure the public could continue to actively participate in decision making.
- Created streamlined, administrative review of permits to allow indoor operations to move outdoors to meet health parameters.

2021/22 GOALS AND OBJECTIVES

- Re-open all city offices to the public and create a hybrid of remote and in-person permit services.

PERSONNEL SUMMARY

Community Development Department

Community Development Department		Planning	Building Safety & Inspection					Total Allocation
Fund 101		4400	4410					
	Administrative Assistant	2.00	1.00					3.00
	Associate Planner	1.00						1.00
	Community Development Director	0.40						0.40
	Housing & Community Dev Mgr							0.00
	Principal Planner	1.00						1.00
	Senior Associate Planner	2.00						2.00
	Code Compliance Coordinator	1.00						1.00
	Sustainability Manager	1.00						1.00
	Sustainability Assistant	1.00						1.00
	Plans Examiner		1.00					1.00
	Building Technician		1.00					1.00
	Chief Of Inspct Srvc/Bldg Off.		1.00					1.00
	Senior Building Inspector		1.00					1.00
	Inspector		1.00					1.00
Subtotal		9.40	6.00	0.00	0.00	0.00	0.00	15.40
Housing & Property Management		Property Mgmt ⁽¹⁾	Property Mgmt ⁽²⁾	Housing Admin ⁽³⁾	Housing Admin ⁽⁴⁾	Housing Projects ⁽⁴⁾	Housing Projects ⁽⁵⁾	Total Allocation
Fund 101 ⁽¹⁾ /807 ⁽²⁾ /268 ⁽³⁾ /270 ⁽⁴⁾ /274 ⁽⁵⁾		4300	4300	4305	4305	4310	4310	
	Administrative Analyst			0.50	0.50			1.00
	Administrative Assistant	0.15	0.85	0.50	0.25	0.25		2.00
	Community Development Director	0.10	0.30	0.20				0.60
	HCD Coordinator - Projects/Prgm.			0.50	0.50			1.00
	Property Manager	0.15	0.85					1.00
Total Housing & Property Mgmt		0.40	2.00	1.70	1.25	0.25	0.00	5.60
TOTAL COMMUNITY DEVELOPMENT								21.00

OPERATING BUDGET

Community Development Department

Dept - COMMUNITY DEVELOPMENT (400)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	4300	PROPERTY MGMT		263,133
	4400	PLANNING & BLDG INSPECT ECON DEVELOP		1,995,171
	4410	BUILDING SAFETY AND INSPECTION		1,264,503
	4440	ECONOMIC DEVELOPMENT		116,500
TOTAL DEPT GENERAL FUND				3,639,308
Fund 268 -- LOW & MODERATE INCOME ASSET FUND	4305	HOUSING ADMINISTRATION		322,302
	4315	HOUSING TRUST		3,700
Fund 270 -- COMMUNITY DEV BLOCK GRANT FUND	4300	PROPERTY MGMT		4,000
	4305	HOUSING ADMINISTRATION		300,155
	4310	HOUSING PROJECTS		939,193
Fund 274 -- HOME GRANT 1992 FUND-CASA DE LA ESTRALLA	4300	PROPERTY MGMT		124,968
	4310	HOUSING PROJECTS		370
Fund 807 -- TIDELANDS TRUST FUND	4300	PROPERTY MGMT		684,738
TOTAL DEPT SPECIAL FUNDS				2,379,426
TOTAL DEPT - ALL FUNDS			6,018,734	

COMMUNITY DEVELOPMENT DEPARTMENT

Building and Safety Office

The Building and Safety Office reviews plans, issues permits and inspects all phases of construction for compliance with applicable local and State codes.

Last year, the division undertook the responsibility of performing all permit-related stormwater protection inspections (BMPs). This was formerly done by consultants in prior years. Our team of building inspectors conducted over 400 BMP inspections in addition to their regular building inspections.

It was also a big year for encroachment permits with the issuance of 569 permits. Ten percent of those permits were for temporary outdoor business permits, which were issued at no charge due to the COVID pandemic. Total permits processed for the whole year, including building and encroachment, totaled approximately 1,800.

Notable projects include:

- Completed inspection of the Carole Hatton Breast Care Center that provides all related breast care services in one building.
- Issued the permit for the Ohana House, a building that will provide mental health services to our region's youth. This project was recently featured in the *New York Times*.



Recent Construction - Carole Hatton Breast Care Center, located at Ryan Ranch.

2020/21 HIGHLIGHTS

- Transformed business operations to electronic submittals due to the COVID pandemic.
- Created a no-fee administrative review process for outdoor seating and tent permits during the COVID-19 pandemic. 42 permits were issued for outdoor business and 8 permits were issued for temporary tent structures.
- Maintained normal plan check and inspection business operations during COVID.

2021/22 GOALS AND OBJECTIVES

- Complete the City's online portal system for permit submittal and review.
- Maintain adequate staffing and capacity to process permits and conduct inspections.

Commercial Leasing & Property Management Office

The City of Monterey is unique in that it manages 85 commercial leases. The majority of these leases are for properties located within the City's waterfront. Other assets include, but are not limited to, ground leases that provided development opportunities throughout the City, historical buildings, and community amenities.

Old Fisherman's Wharf, with over 25 businesses, includes restaurants, retail shops and charter boat trips for whale watching and fishing. The Fisherman's Wharf Association estimates over 4.5 million people visit Old Fisherman's Wharf annually.

Municipal Wharf No. 2 is the City's fishing port where fishermen offload fish to transport for processing. The City leases two pumphouse locations and the warehouse to several fishing-dependent businesses. There are also restaurants and a yacht club located on Wharf No. 2.

In addition to its role as landlord, the City is a lessee under leases with the U.S. Department of the Army. These leaseholds include a childcare center located at the Presidio of Monterey, the Lower Presidio Historic Park and the Huckleberry Hill Nature Preserve.

Significant revenue is generated from leased properties. Annual rental income exceeds \$6.4M in General Fund, Tidelands Trust Fund, Marina Fund, Parking Fund and Cemetery Fund income. These revenues support maintenance of properties and amenities, as well as City services and projects.



Leased Property located at the Osio-Rodriguez Historic Adobe - 380 Alvarado Street

2020/21 HIGHLIGHTS

- Presented 41 items to the City Council and implemented Council direction
- Completed 28 property transactions
- Acquired the Old Capitol Site and 150 Del Monte Avenue
- Renovated the Child Development Center for new operator
- Developed and implemented an optional rent deferment program for tenants due to COVID-19

2021/22 GOALS AND OBJECTIVES

- Enter new lease agreements for 6 expiring Fisherman's Wharf leases
- Market and lease vacant space as it becomes available
- Confirm tenants and City are maintaining leased properties as required under the agreements
- Continue to ensure the City is receiving fair market rent

COMMUNITY DEVELOPMENT DEPARTMENT

Housing Programs Office

The Housing Programs Office manages the City of Monterey's existing supply of over 500 affordable, deed-restricted, single family homes and apartments, ensuring they continue to be affordable for renters and first-time home buyers for generations to come. We also assist eligible homeowners with accessibility improvements and home repairs through the Home Repair Grants and Loan program.

Each year, the Housing Programs Office also provides approximately \$170,000 in grants to local nonprofits that provide services to our community, including homelessness services, support for seniors, and nutrition assistance.

Through community development block grants, the Housing Programs Office supports local public facility repairs and improvements, including to parks and buildings used by nonprofit service providers.

The Housing Programs Office continues to plan for our City's housing and community development needs, while working with our partners in the development community to find new opportunities for affordable housing. Additionally, we collaborate with neighboring cities and regional organizations to address complex issues, such as homelessness and the need for affordable housing in Monterey County.



CDBG Funded Park Improvements

2020/21 HIGHLIGHTS

- Developed and implemented the Emergency Rental Assistance Program, providing over \$900,000 in rental assistance.
- Sold 8 homes to low income first-time home buyers through the Purchase and Resale Program
- Released a Request for Proposals to develop approximately 150 new affordable housing units on four City-owned properties.
- Met all HUD regulatory requirements.

2021/22 GOALS AND OBJECTIVES

- Work with selected developers to advance development of approximately 150 new affordable housing units on four City-owned properties.
- Provide over \$170,000 in public service grant to local non-profit organizations.
- Provide \$80,000 to Veterans Transition Center to rehabilitate transitional housing.
- Provide over \$100,000 for home repair grants to low income homeowners.
- Distribute over \$1,000,000 in Emergency Rental Assistance Program in partnership with the United Way of Monterey County

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Office

The Planning Office offers both current planning (permit processing) and advanced planning services.

Planning staff is committed to excellent customer service and implementing the many policies and codes that have been adopted by the people of Monterey to maintain a high quality of life. The Planning Office presents a multitude of projects to the Planning Commission, Historic Preservation Commission and Architectural Review Committee annually. This past year, the Planning Office processed approximately 200 permits.

The types of permits processed by the Planning Office include:

- Use Permits
- Variances
- Environmental Documents (Initial Studies, Negative Declarations, Mitigated Negative Declarations)
- Architectural Review Permits
- New Signs
- Sidewalk Vending Permits
- Mobile Food Vending Permits

The potentially most transformative current planning project reviewed and approved by the City was the Ohana House, a 55,600 square foot mental health facility that is currently under construction. In January 2021, this project was featured in the *New York Times*.

Advanced planning projects included:

- Vehicle Miles Traveled (VMT) Policy Adopted
- Transportation Adaptation Study Accepted
- Greenbelt Environmental Study Approved for Fire Suppression Activities
- Military Compatible Use Study Initiated
- Laguna Grande Regional Park Trail Maintenance Study and Environmental Review Initiated



Architectural aerial view rendering of the Ohana House, an innovative youth mental and behavioral health services center by Montage Health, located at Ryan Ranch. Architectural Firm: nbj

2020/21 HIGHLIGHTS

- Processed 200 permits and transformed permit operations to electronic submittals due to the COVID-19 pandemic.
- Hosted public workshops about sea level rise and transportation adaptation strategies
- Provided guidance and support on cannabis policy
- Participated in short-term and long-term planning efforts for Laguna Grande Regional Park
- Initiated the Monterey Regional Compatible Use Study, a collaborative planning effort among regional stakeholders within and around military installations in Monterey and San Luis Obispo Counties.

2021/22 GOALS AND OBJECTIVES

- Finalize Local Coastal Plan
- Update Specific Plans with Objective Design Standards

COMMUNITY DEVELOPMENT DEPARTMENT

Sustainability Office

The mission of the Sustainability Office (SO) is to meet the public health, safety and environmental needs of today's Monterey community without sacrificing the needs of tomorrow.

Primary tasks include managing the City's waste hauling and recycling contract, including street sweeping and organic waste diversion, as well as managing the contracts of the Presidio of Monterey and the Naval Postgraduate School. This also involves enforcing the City Code with regard to waste service, and working with the community to ensure compliance with plastics bans, including polystyrene, plastic bags and single use food service ware. Moreover, the SO maintains compliance with State laws for mandatory recycling (AB 341) organics diversion (AB 1826) and most recently short lived climate pollutants (SB 1383).

The SO is also active in adopting efforts to reduce climate change impacts including developing a Climate Action Plan, evaluating renewable energy and electric vehicle projects and projecting further greenhouse gas reduction efforts to meet short (AB 32), middle (SB 32) and long term (Executive Order B-55-18) regulatory goals.

The SO also participates in several regional groups to provide outreach and communication to the public (Central Coast Recycling Media Coalition), encourage sustainable business practices (Green Business Program) and examine regional energy and climate projects (Association of Monterey Bay Area Governments, Climate Action Compact).



Monterey Bay National Marine Sanctuary. Photo credit: Brad R. Lewis

2020/21 HIGHLIGHTS

- Completed a new waste hauling franchise agreement for services through 2030
- Participated as panelist during a Climate Change summit at MIIS
- Completed annual Healthy Eating Active Living (HEAL) report
- Staffed Emergency Operations Center during COVID-19 pandemic
- Collaborated with regional agencies regarding compliance with State regulations (SB 1383)

2021/22 GOALS AND OBJECTIVES

- Establish programs in compliance with State regulations (SB 1383, AB 32, SB 32)
- Explore potential for regional electric vehicle (EV) charging stations
- Update Climate Action Plan (CAP) to ensure that short, middle and long term goals are on target
- Evaluate programs for compliance with zero emissions goals by 2045, including building electrification and smart building design

Finance Department

The mission of the Finance Department is to prudently and efficiently manage the City's financial operations. The accomplishment of this mission is executed through the performance of careful, long-range financial planning using conservative fiscal policies; providing financial information that is timely, accurate, and useful; and providing superior service to all our customers.

The Finance Department provides a range of services to the public at large, as well as to internal City departmental operations. Operations of the Finance Department are administered under the following categories: Administration, General Accounting, Payroll, Accounts Payable, Purchasing and Revenue.

Administration, led by the Finance Director, sets the the long-term strategic planning and policy for the department, and serves as the key resource to recommending fiscal policy to the City Manager and City Council.

The General Accounting function maintains the City's books and records as it relates to all financial activity within the City, as well as provides external financial reporting. Payroll is responsible for processing the City's bi-monthly payroll for all its full-time, part-time, and seasonal employees. Accounts Payable is responsible for paying all of the City's vendors. Purchasing provides expertise and oversight to internal operating departments of the City as it relates to their procurement of goods and services. Revenue administers the collection and investment of all City revenues and funds, as well as operates the business licensing and dog licensing programs.



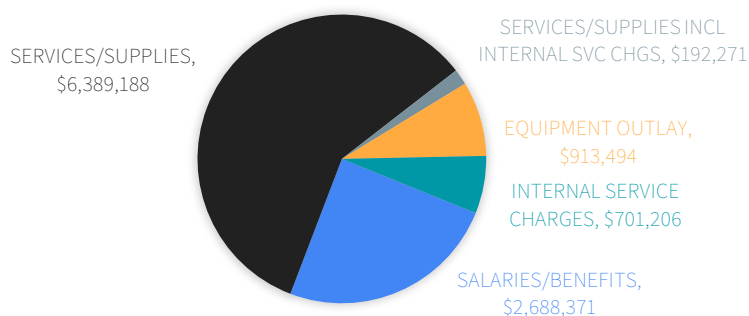
The offices of the Finance Department at 735 Pacific Street recently reopened, now serving customers and departments in person.

2020/21 HIGHLIGHTS

- Received the Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019
- Successfully implemented Ballot Measure Y, in which the voters of the City of Monterey to approved an increase of Transient Occupancy Tax (TOT) from 10% to 12%
- Moved from bi-monthly to monthly to reporting periods for TOT which provided the City with more timely cash flow and budget data

DEPARTMENT EXPENDITURES

FINANCE DEPARTMENT
EXPENDITURES BY USE CATEGORY
ALL FUNDS, FY2021-22



2021/22 GOALS AND OBJECTIVES

- Complete recruitments for a new Finance Director and 3 other vacant staff positions
- Update the City's audit program for the remittance and collection of Transient Occupancy Taxes
- Begin planning for a long-term project to replace the City's aging legacy enterprise resource system
- Complete RFP for a new audit services contract

PERSONNEL SUMMARY

Finance Department

FINANCE DEPARTMENT	Finance ⁽¹⁾	Revenue	Accounting	Risk Management ⁽²⁾	Revenue ⁽³⁾	Total Allocation
Fund 101 ⁽¹⁾ /716 ⁽²⁾ /807 ⁽³⁾	1110	1120	1130	1143	1120	
Accountant/Auditor		1.00	3.00			4.00
Accounting Assistant			1.00			1.00
Accounting Specialist		1.70	2.00		0.30	4.00
Assistant Finance Director			1.00			1.00
Executive Assistant I	0.75			0.25		1.00
Finance Analyst		1.00	1.00			2.00
Finance Director	1.00					1.00
Revenue Manager		1.00				1.00
Senior Accountant			1.00			1.00
Total Finance Dept	1.750	4.70	9.00	0.250	0.30	16.00

OPERATING BUDGET

Finance Department

DEPT - FINANCE (110)	DIVISION		FY22 Adopted
Fund 101 -- GENERAL FUND	1110	FINANCE ADMINISTRATION	726,595
	1120	REVENUE DIVISION	908,415
	1130	ACCOUNTING DIVISION	1,473,098
	9110	NON-DEPARTMENTAL	351,633
TOTAL DEPT GENERAL FUND			3,459,740
Fund 807 -- TIDELANDS TRUST FUND	1020	REVENUE DIVISION	37,119
DEBT SERVICE FUNDS:			
Fund 310 -- DEBT SERVICE FUND	7012	DEBT SERVICE - LEASE REV.BONDS	549,067
Fund 918 -- CONF CTR FACILITIES DIST 2013-1	7013	DEBT SERVICE-SPECIAL ASSMTS	3,558,058
ENTERPRISE FUNDS:			
Fund 600 -- MARINA FUND	7014	DEBT SERVICE - LOANS	325,346
Fund 625 -- PARKING FUND	7012	DEBT SERVICE - LEASE REV.BONDS	300,000
	7014	DEBT SERVICE - LOANS	1,265,659
INTERNAL SERVICES FUNDS:			
Fund 705 -- EQUIPMENT REPLACEMENT FUND	1130	ACCOUNTING DIVISION	902,500
	7014	DEBT SERVICE - LOANS	109,365
Fund 807 -- TIDELANDS TRUST FUND	9020	TIDELANDS TRUST	350,676
AGENCY FUNDS:			
Fund 642 -- OCEAN VIEW PLAZA CSD	1110	FINANCE ADMINISTRATION	27,000
GOVERNMENT-WIDE FUND:			
TOTAL DEPT SPECIAL FUNDS			7,424,790
TOTAL DEPT - ALL FUNDS			10,884,530

Fire Department

The Monterey Fire Department (MFD) serves to protect life, property and the environment. Serving the community since 1882, MFD operates six fire stations on the Monterey Peninsula, including three in Monterey. In addition to serving the City of Monterey, MFD provides fire protection services under contract for the cities of Carmel-by-the-Sea, Pacific Grove, and Sand City, and the Monterey Peninsula Airport District.

The Fire Department's Operations Bureau staffs six engine companies, one truck company, and a Division Chief 24/7/365 using a three platoon system. Monterey Fire Department operates three fire stations in the City of Monterey, and one fire station each in the communities of Carmel-by-the-Sea, Pacific Grove, and at the Monterey Regional Airport. In addition to advanced life support (ALS) emergency medical services and fire responses, MFD provides specialized services such as the Aircraft Rescue and Fire Fighting (ARFF) operations at the Monterey Regional Airport, Marine Safety operations based at U.S. Coast Guard Pier for the greater Monterey Bay Area, and participation in a county-wide Urban Search and Rescue (USAR) Team.

The Fire Prevention Division minimizes fire risk by conducting construction and fire systems plan reviews, fire prevention inspections, public education, and wildfire safety inspections. The MFD also provides operational oversight and management of the Community Emergency Response Team (CERT) program.

Including fire service contracts, MFD serves approximately 49,000 residents and over 4 million visitors annually.



Monterey Fire Department Assistant Chief Jim Courtney with Monterey CERT volunteers at a community vaccination clinic located at the Monterey Conference Center.

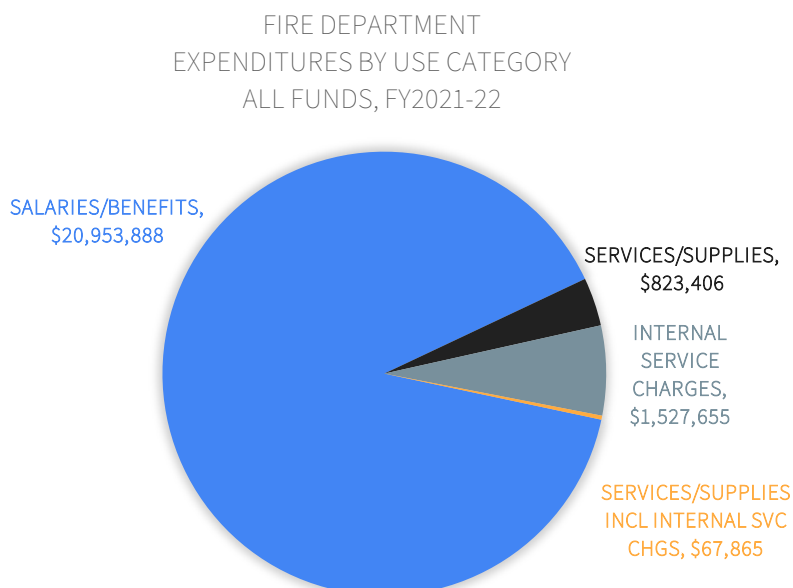
2020/21 HIGHLIGHTS

- Responded to 8,042 calls for service
- Conducted 47 COVID-19 Vaccination Clinics for residents, including seniors and individuals experiencing homelessness and administered 4,501 doses
- Provided personnel and equipment totaling 20,000 hours of statewide mutual aid, including the River and Carmel Fires
- Placed two new Type 1 (structure) fire engines into service
- Made the Paramedic Program permanent, expding it to a second engine company
- Hired and trained 7 new firefighters

2021/22 GOALS AND OBJECTIVES

- Receive and place into service one Type 3 Wildland Fire Engine
- Complete the Standard of Cover Study and develop a plan to address identified needs
- Initiate the development of a Community Wildfire Protection Plan for the entire service area
- Renegotiate / update fire services agreement with the City of Carmel-by-the-Sea
- Expand the Paramedic Program to a third engine company
- Continue providing COVID vaccines as determined by demand
- Complete a recruitment to get staffing to full strength

DEPARTMENT EXPENDITURES



PERSONNEL SUMMARY

Fire Department

FIRE DEPARTMENT		Administration	Fire Prevention & Emerg. Preparedness	Fire Operations	Fire Training	Total Allocation
Fund 101		2510	2520	2530	2540	
Assistant Fire Chief		1.00				1.00
Administrative Assistant						0.00
Executive Assistant I		1.00				1.00
Fire Chief		1.00				1.00
Fire Prevention Technician		1.00				1.00
Fire Prevention Plans Exam						0.00
Deputy Fire Marshal			1.00			1.00
Division Chief				3.00		3.00
Fire Captain				21.00	1.00	22.00
Fire Engineer				24.00		24.00
Firefighter				30.00		30.00
Senior Administrative Analyst		1.00				1.00
Total Fire Dept		5.00	1.00	78.00	1.00	85.00

OPERATING BUDGET

Fire Department

DEPT - FIRE (250)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	2510	FIRE - ADMINISTRATION		1,752,877
	2520	FIRE - PREVENTION		280,686
	2530	FIRE - OPERATIONS		20,893,136
	2540	FIRE - TRAINING		199,510
	2550	FIRE - EMERGENCY PREPAREDNESS		70,373
TOTAL DEPT GENERAL FUND				23,196,582
Fund 290 -- WATER SYSTEM IMPROV FUND	2520	FIRE - PREVENTION		25,750
Fund 291 -- PUBLIC SAFETY TRAINING & SVCS	2530	FIRE - OPERATIONS		35,000
	2540	FIRE - TRAINING		31,200
Fund 807 -- TIDELANDS TRUST FUND	2530	FIRE - OPERATIONS		84,282
TOTAL DEPT SPECIAL FUNDS				176,232
TOTAL DEPT - ALL FUNDS			23,372,814	

Human Resources Department

The Human Resources Department is committed to providing timely, responsive, informed and effective services to our customers: the public, departments, employees, and retirees. We seek to educate and support all employees so that they are empowered to fulfill the City's mission. We accomplish this by providing excellent customer service, exhibiting leadership, maintaining the highest ethical standards and constantly pursuing excellence.

The Human Resources Department consists of seven full-time employees who provide guidance, oversight and management to City Departments in the following areas:

Recruitment and Onboarding

Manage recruitment, selection and onboarding process for full-time and regular part-time employees.

Classification and Compensation

Research and provide information related to salary, benefits, and organizational structure.

Employee and Labor Relations

Conduct contract negotiations and engage in meet and confer with labor groups.

Training and Development

Oversee training and development related to harassment and discrimination compliance, leadership and employee development.

Performance Management

Provide guidance to supervisors on performance improvement, oversee employee evaluation and process, conduct and oversee personnel investigations, and disciplinary process.

Benefits, Leaves and Reasonable Accommodation Management

Manage benefits program and oversee benefits committee. Manage protect leaves and reasonable accommodations.

Risk Management, Workers Compensation, and Safety

Manage general liability, loss prevention, and workers' compensation program, and promote workplace safety.



City of Monterey employees load up essential produce and food as part of the City's COVID-19 weekly food distribution program at El Estero Park Center, in partnership with the Food Bank for Monterey County.

2020/21 HIGHLIGHTS

- Achieved 100% compliance for AB 1825 Harassment and Discrimination Prevention training for all employees, and part-time employees, Council, Boards and Commission members and trained volunteers.
- Implemented new benefits for vision, dental, short-term and long-term disability, and employee assistance programs.
- Implemented new digital employee performance evaluation process and personnel action forms.
- Led efforts to support employee health and safety during the COVID-19 pandemic.

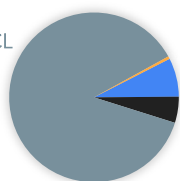
2021/22 GOALS AND OBJECTIVES

- Digitize all personnel files.
- Implement Diversity, Equity and Inclusion training for all City employees.
- Conduct labor negotiations with all seven (7) bargaining units.
- Update all job descriptions for Regular Full-time, Regular Part-Time, and Part-Time Seasonal positions..

DEPARTMENT EXPENDITURES

HUMAN RESOURCES
EXPENDITURES BY USE CATEGORY
ALL FUNDS, FY2021-22

SERVICES/SUPPLIES INCL
INTERNAL SVC CHGS,
\$14,983,423



INTERNAL SERVICE
CHARGES, \$87,250
SALARIES/BENEFITS,
\$1,269,132
SERVICES/SUPPLIES,
\$855,623

PERSONNEL SUMMARY

Human Resources Department

HUMAN RESOURCES		Administration ⁽¹⁾	Workers' Comp/ Employee Benefits ⁽²⁾	Risk Management (3)	Total Allocation
Fund 101 ⁽¹⁾ /715 ⁽²⁾ /716 ⁽³⁾		0600	0612	1143	
Human Resources Analyst			1.25	0.75	2.00
Deputy Human Resources Manager		0.50	0.50		1.00
Human Resources Director		0.50	0.25	0.25	1.00
Human Resources Specialist		2.00			2.00
Senior Human Resources Analyst		1.00			1.00
Total Human Resources Dept		4.00	2.00	1.00	7.00

OPERATING BUDGET

Human Resources Department

DEPT - HUMAN RESOURCES (060)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	0600	HUMAN RESOURCES		920,451
TOTAL DEPT GENERAL FUND				920,451
Fund 715 -- WORKER'S COMP INSURANCE TRUST	0612	WORKERS' COMP INSURANCE		3,717,287
Fund 718 -- EMPLOYEE BENEFIT FUND	0615	HEALTH INSURANCE		8,513,377
	0616	VISION INSURANCE		112,173
	0617	DENTAL INSURANCE		891,035
	0618	EMPLOYEE ASSISTANCE PLAN		87,948
	0619	LIFE INSURANCE		124,698
	0620	LONG TERM DISABILITY		339,948
	0622	UNEMPLOYMENT		102,400
	0623	NON-PAYROLL BENEFITS		87,300
Fund 716 -- LIABILITY & PROPERTY INSURANCE	1143	RISK MANAGEMENT		2,298,812
TOTAL DEPT SPECIAL FUNDS				16,274,978
TOTAL DEPT - ALL FUNDS			17,195,429	

Risk Management, Workers' Compensation & Safety

The City's Risk Management Program mission is to effectively mitigate and prevent the City's risk and efficiently provide City employees and residents centralized administration of general liability and loss prevention claims, employee safety and other risk management programs. The Risk Management Program oversees the City's general liability, loss prevention, defensive driving training and ensures insurance coverage for excess, property, flood, cyber and various other insurance policies for the City of Monterey. The City is self-insured for the first \$1 million in losses per occurrence and participates in a Joint Powers Authority (JPA) for coverage up to \$55 million. Staff strive to provide excellent customer service when responding to claims submitted by the public and efficiently remit reimbursements for damage to City property claims.

The Workers' Compensation Program funds wage replacement and medical treatment benefits for employees who sustain a work injury or illness within the course and scope of employment. The City is self-insured up to \$500,000 per claim, and maintains excess coverage for losses that exceed that amount.

The Safety Program includes implementation and oversight of the City's Injury and Illness Prevention Plan, Bloodborne Pathogens, COVID-19 Prevention Plan and Heat Illness Prevention program among many other policies and programs. Staff coordinate monthly safety meetings, conduct bi-annual safety inspections, and implement annual training programs specific to each department needs and job classifications. .



The City of Monterey has been at the forefront of distributing COVID-19 vaccines to the community, including the City workforce. In the photo above, Monterey Fire personnel administer vaccines at the Monterey Conference Center.

2020/21 HIGHLIGHTS

- Maintained a safe and healthy workplace for all employees by implementing COVID-19 safety protocols and leave policies.
- Held 13 Safety Committee meetings and organized annual safety training calendar for all departments.
- Completed bi-annual safety inspections of all departments.
- Implemented new return to work and safety programs, resulting in a 35% reduction in workers compensation claims over three years.

2021/22 GOALS AND OBJECTIVES

- Continue appropriate COVID-19 safety protocols in compliance with County, State and Federal guidelines to maintain a safe and healthy working environment.
- Continue efforts to expand return to work program and safety program to reduce employee injuries and workers compensation claims.
- Update Emergency Action Plan for all City buildings.



Monterey Public Library

For more than 170 years the Monterey Public Library (MPL) has upheld a reputation for delivering excellent, forward-thinking library services responding to ever-evolving community needs. From its founding in 1849 as the first public library in California, MPL has played a vital role in the civic, cultural, educational, and economic life of the city of Monterey and surrounding communities. As its service population has grown and the local economy and community have changed, the array of services, materials, and technology the Library offers has kept pace.

Prior to temporary closure due to COVID-19 in March 2020, the Library was a bustling destination, visited on average by over 800 people per day. MPL consistently exceeded the California statewide average for library service metrics including circulation, program attendance, and Internet usage. Remarkably, MPL has more cardholders (29,552) than the city has residents (28,323), an indication of its popularity among the regional community. During COVID-19, MPL was the first library in Monterey County to provide sidewalk service, serving an average of 185 patrons a day who borrowed 432 items per day.

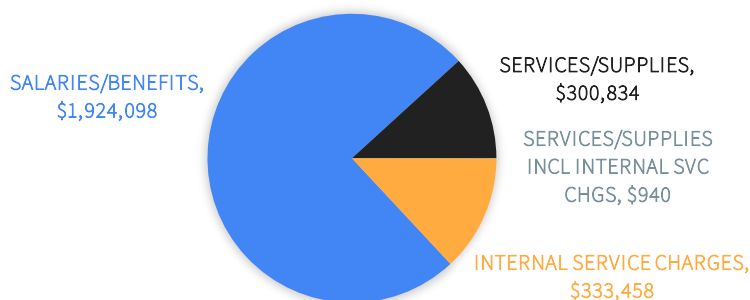
Mission: Monterey Public Library is to be a welcoming community, cultural, and learning center for people of all ages. We encourage discovery, share the joy of reading, celebrate Monterey's history and heritage, and protect the right to know.

Vision: Inspire, Delight, and Educate All: the Library IDEA!

Values: Excellence, Freedom, Innovation, Passion

DEPARTMENT EXPENDITURES

LIBRARY AND MUSEUM DEPT
EXPENDITURES BY USE CATEGORY
ALL FUNDS, FY2021-22



While the Library's doors remained closed, 48,886 customers visited the Sidewalk Service window to borrow 113,903 items during the year.

2020/21 HIGHLIGHTS

- The Library budget was reduced by a 65% and staff was cut by 80% due to Covid-19. The Friends & Foundation launched the *Monterey Learns* campaign to raise funds for services.
- Completed a library facility feasibility study capturing our community's vision for library services and providing estimated costs for facility renovation and expansion.
- Provided 102 virtual programs attended by 2,014 participants from Hawaii to Maine.
- Implemented RFID technology with donated funds to streamline borrowing and increase self-service for reopening.

2021/22 GOALS AND OBJECTIVES

- Implement a staff reorganization plan in response to community priorities, technology efficiencies, and budget realities.
- Empower patrons with 21st century self-service options to address their technology needs.
- Build community resilience with programs that strengthen social and emotional skills in kids, teens and families.
- Continue to partner with the MPL Friends & Foundation to raise funds to enhance library services.

PERSONNEL SUMMARY

Monterey Public Library

LIBRARY	Administration (1)	Administration Trust (2)	Support Services (1)	Reference Services (1)	Youth Services (1)	Reader's Services (1)	Total Allocation
Fund 101 ⁽¹⁾ /810 ⁽²⁾	5510	550-5510	5520	5530	5540	5550	
Administrative Assistant	0.75						0.75
Library Director	1.00						1.00
Library Assistant I			0.75				0.75
Library Assistant II			2.50			0.75	3.25
Technology Services Mgr			1.00				1.00
Librarian			1.00	1.00			2.00
Library Manager					1.00		1.00
Total Library	1.75	0.00	5.25	1.00	1.00	0.75	9.75
Museum	Administration						Total Allocation
Fund 101	6610						
Administrative Assistant	0.25						0.25
Total Museum	0.25	0.00	0.00	0.00	0.00	0.00	0.25
TOTAL LIBRARY - MUSEUM							10.00

OPERATING BUDGET

Monterey Public Library

DEPT - LIBRARY AND MUSEUM (550)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	5510	LIBRARY ADMINISTRATION		776,444
	5520	SUPPORT SERVICES		485,647
	5530	REFERENCE SERVICES		244,637
	5540	YOUTH SERVICES		156,651
	5550	READERS' SERVICES		484,834
	5610	MUSEUM		200,706
	5640	PRESIDIO HISTORIC PARK/MUSEUM		25,926
TOTAL DEPT GENERAL FUND				2,374,845
Fund 810 -- LIBRARY TRUST FUND	5510	LIBRARY ADMINISTRATION		124,233
	5520	SUPPORT SERVICES		0
	5530	REFERENCE SERVICES		21,252
	5540	YOUTH SERVICES		30,800
	5550	READERS' SERVICES		1,750
Fund 818 -- MUSEUM TRUST FUND	5610	MUSEUM		6,450
TOTAL DEPT SPECIAL FUNDS				184,485
TOTAL DEPT - ALL FUNDS			2,559,330	

Museums & Cultural Arts Office

Mission: We share Monterey stories, serving as places of learning, inspiration and engagement with our history and heritage.

Museums and Cultural Arts preserves, shares, and promotes our City history and culture through stewardship and active programming. The Division supports the City Council's Value Drivers to "preserve, promote, and maintain our historic, cultural and environmental assets" and the Council's Strategic Initiative for "responsible stewardship of historic and cultural resources."

There are five main Museums and Cultural Arts Division sites where the Commission and staff offer programs and services:

- Colton Hall Museum and Old Monterey Jail
- Pacific Biological Laboratories (PBL)
- Cannery Row Worker Shacks
- Presidio Museum, Lower Presidio Historic Park
- Alvarado Gallery (Monterey Conference Center).

All were temporarily closed to the public between March 2020 and June 2020 due to the COVID-19 pandemic.

The City Art Collection Program is a citywide program for City-owned artwork. Activities include exhibition, preservation and conservation, and research and educational activities. The program is responsible for various art formats from paintings, drawings and sculptures to outdoor public monuments

The Division also collaborates with other organizations to offer special events such as History Fest, and Christmas in the Adobes.



Site of the first Independence Day celebration of California's statehood in 1849, today Colton Hall is Monterey's flagship museum.

2020/21 HIGHLIGHTS

- Strategic Plan goals for 2020-2024 adopted.
- Museums staff laid off. Donated funds used to rehire part-time Artifacts Specialist.
- Virtual celebration of the 75th anniversary of *Cannery Row* novel attracts record attendance of over 300 participants.
- Museums facilities, collections and public art carefully monitored during closure. Derelict stables safely removed.
- Tor House Foundation donates three bronzes - installed at the Monterey Conference Center's Jeffers Plaza.

2021/22 GOALS AND OBJECTIVES

- Reopen Colton Hall and gradually phase in staff and days of operation.
- Resume public tours of Pacific Biological Laboratories and strengthen partnerships with non-profit supporters.
- Resume public shows at Alvarado Gallery.
- Restore operations at Presidio of Monterey Museums with volunteer power and launching of Buffalo Soldier exhibit.
- Complete and adopt revisions to Path of History Master Plan.
- Secure NCIP funding for paused Museums projects.

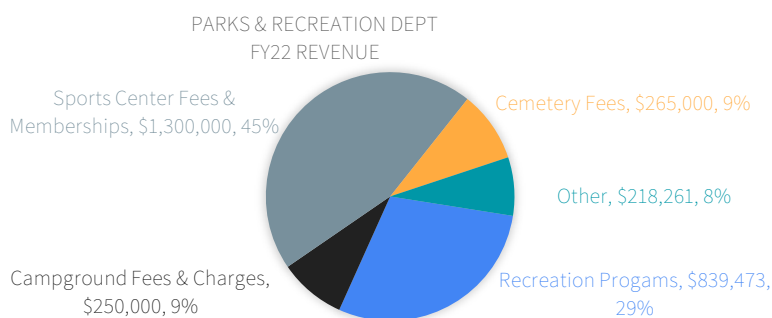
Parks & Recreation Department

The Parks and Recreation Department enhances the quality of life for all by providing safe, well-maintained, inclusive public spaces including parks, beaches, forests, greenbelts, open spaces and recreational facilities such as multiple community centers, sports courts, ballfields, the Monterey Sports Center, the Recreation Trail, Veteran's Memorial Park Campground and Cementerio El Encinal.

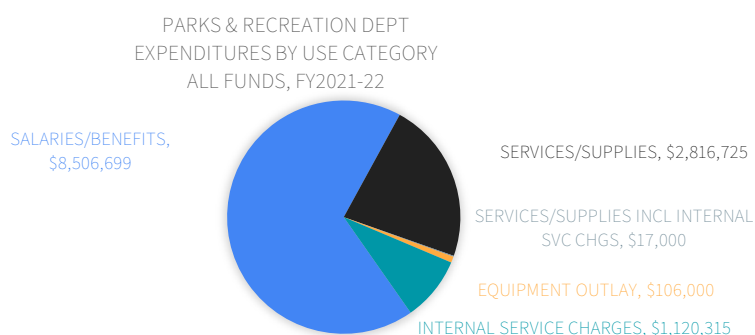
The Department promotes physical, emotional and mental health and wellness through organized and self-directed fitness, play and activity. It also creates memorable experiences through safe, engaging programs, and new learning opportunities designed to keep families active and fosters social cohesiveness in communities by celebrating diversity, providing spaces for people to come together peacefully, modeling compassion, promoting social equity, connecting social networks, and ensuring all people have access to its benefits.

In FY 20/21, the Department's Recreation and Sports Center Divisions experienced budget reductions due to the COVID-19 pandemic, its effect on the City's tourism-centric economy economic downturn, and the public health orders which closed the Sports Center and community centers. The Divisions focused on essential services such as pandemic response efforts, blood drives, food distribution, virtual programming and outdoor fitness. Looking forward, the Department will continue to ensure healthy lifestyles, wellness and play by providing programs for all ages and abilities. In addition, the Department continues to foster economic and human vitality by providing social/cultural programs and infrastructure improvement projects as well.

DEPARTMENT REVENUES



DEPARTMENT EXPENDITURES



Three cherry trees planted along the Recreation Trail in memory of the lives lost to COVID-19, in honor of all healthcare workers and in appreciation to all frontline workers.

2020/21 HIGHLIGHTS

- Consistently adjusted Department activities, staffing, and service levels to focus on the pandemic response including conducting Operation Outreach to connect with seniors suffering from isolation, providing food and produce distribution, offering virtual programming online, delivering outdoor fitness classes, coordinating blood drives and supporting the Emergency Operations Center (EOC).
- Researched and awarded a contract for a new recreation management software system to be used Department-wide including park use permits, Sports Center memberships, as well as activity and campsite registration.

2021/22 GOALS AND OBJECTIVES

- Implement a new recreation management software system.
- Develop an updated Parks and Recreation Fee Philosophy (pricing structure).
- Form a Disc Golf Use Agreement for Ryan Ranch Park.
- Continue to review and adjust organizational structure and service levels according to available financial and personnel resources.

PERSONNEL SUMMARY

Parks & Recreation Department

Parks & Recreation Department		Administration						Total Allocation
Recreation								
Fund 101		5110						
Administrative Assistant		1.00						1.00
Parks & Rec Director		0.34						0.34
Recreation Manager		1.00						1.00
Total Recreation		2.34	0.00	0.00	0.00	0.00	0.00	2.34
Recreation Centers		El Estero Park Center	Scholze Park Center	Hilltop Park Center	Casanova Oak Knoll Park Ctr.	Special Programs & Events	Sports	Total Allocation
Fund 101		5121	5122	5124	5125	5130	5160	
Recreation Coordinator			1.00	1.00				2.00
Recreation Supervisor		1.00						1.00
Lead Preschool Instructor				0.75				0.75
Recreation Specialist						1.00	0.75	1.75
Total Centers		1.00	1.00	1.75	0.00	1.00	0.75	5.50
Monterey Sports Center		Operations	Maintenance					Total Allocation
Fund 101		5180	5189					
Administrative Assistant		1.00						1.00
Aquatics Coordinator		1.00						1.00
Facility Coordinator		1.00						1.00
Fitness Supervisor		1.00						1.00
Parks & Rec Director		0.33						0.33
Recreation Specialist		0.75						0.75
Sports Center Manager		1.00						1.00
Building Maintenance Craftsworker			1.00					1.00
Senior Craftsworker			1.00					1.00
Total Sports Center		6.08	2.00	0.00	0.00	0.00	0.00	8.08
Parks		Maintenance ⁽¹⁾	Presidio Maintenance ⁽²⁾	Street Maintenance District ⁽³⁾	Urban Forestry ⁽¹⁾	Cemetery ⁽⁴⁾		Total Allocation
Fund 101 ⁽¹⁾ /650 ⁽²⁾ 261-262 ⁽³⁾ 610 ⁽⁴⁾		5210	3210	5210	5230	5240		
Maintenance Technician		0.70			0.25	0.05		1.00
Park Attendant		1.00						1.00
Park Maintenance Craftsworker		1.00						1.00
Park Maintenance Leadworker		1.00						1.00
Park Maintenance Supervisor		1.00						1.00
Park Maintenance Worker		8.10	1.00	0.40		0.50		10.00
Park Operations Manager		0.80	0.03		0.15	0.02		1.00
Parks & Rec Director		0.33						0.33
Senior Park Maintenance Worker		3.00						3.00
Assistant Urban Forester			0.50		0.50			1.00
Urban Forester					1.00			1.00
Cemetery Coordinator						1.00		1.00
Cemetery Maintenance Worker						1.00		1.00
Total Parks		16.93	1.53	0.40	1.90	2.57	0.00	23.33
TOTAL PARKS AND RECREATION								39.25

OPERATING BUDGET

Parks & Recreation Department

DEPT - PARKS AND RECREATION (500)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	5110	PARKS & RECREATION ADMINISTRATION		796,225
	5121	RECREATION - MONTEREY YOUTH CENTER		363,310
	5122	RECREATION - SCHOLZE PARK CENTER		258,233
	5123	RECREATION - ARCHER PARK CENTER		1,910
	5124	RECREATION - HILLTOP PARK CENTER		415,710
	5125	RECREATION - CASANOVA OAK KNOLL PARK CTR		67,804
	5130	RECREATION - SPECIAL PROGRAMS & EVENTS		524,697
	5160	RECREATION - SPORTS		216,457
	5180	MONTEREY SPORTS CENTER		3,276,274
	5189	SPORTS CENTER - BLDG MAINT.		603,917
	5210	PARKS		4,188,489
	5230	URBAN FORESTRY		968,107
	9115	COMMUNITY PROMOTION - JULY 4TH		43,421
TOTAL DEPT GENERAL FUND				11,724,554
SPECIAL REVENUE FUNDS:				
Fund 215 -- SKYLINE FOREST SERVICE DIST	5210	PARKS		17,135
Fund 261 -- ALVARADO STREET MAINT DISTRICT	5210	PARKS		103,644
Fund 262 -- CALLE PRINCIPAL MAINT DISTRICT	5210	PARKS		26,879
Fund 299 -- SR CTR PROGRAMS - GARDNER FUND	5122	RECREATION - SCHOLZE PARK CENTER		12,500
Fund 625 -- PARKING FUND	5210	PARKS		102,586
Fund 807 -- TIDELANDS TRUST FUND	5210	PARKS		53,436
Fund 961 -- GOLDEN 55 TRAVELERS FUND	5122	RECREATION - SCHOLZE PARK CENTER		50,122
ENTERPRISE FUNDS:				
Fund 610 -- CEMETERY FUND	5240	PAY LOCATION/CEMETERY		475,883
TOTAL DEPT SPECIAL FUNDS				842,185
TOTAL DEPT - ALL FUNDS			12,566,739	

PARKS & RECREATION DEPARTMENT

Recreation Division

Monterey Recreation, a division of the Parks and Recreation Department, is dedicated to making the community better now and in the future by providing recreational programs and facilities that promote healthy lifestyles, strong families and positive youth development while striving to increase social, cultural and physical well-being for all ages.

The Division embodies management of multiple community centers including several preschool sites, programming and permitting of picnic areas and several baseball, volleyball, beach volleyball, and soccer fields, providing summer programs such as playgrounds and summer camps, and conducting annual Citywide special events.

The Recreation Division was affected by the COVID-19 pandemic and experienced staffing reductions as a result of the fiscal impacts affecting the City of Monterey and the public health closures of indoor facilities such as community centers. During the pandemic, the Division assisted the community by providing essential services and recreational activities such as blood drives in partnership with the American Red Cross, as well as food distribution in partnership with the Food Bank for Monterey County and the California National Guard.

For FY21/22, the Division has hired back some staff members equating to 6.75 FTE and 40 PTS, enabling the Division to modify operations and reinstate some programs and services, including some activities at Scholze Park Center for seniors, restructured summer programs for children, limited field sports for adults and children, multiple preschools and a few special events such as the Bunny Hop Photo Op.

Recreation Programs in the Recreation Division in FY21/22 will depend on the availability of funding, community demand for services, and public health orders due to pandemic. The reinstatement of services will depend on these three major factors. The emergence of the Delta variant in July 2021 and its effect on modified health orders and recommendations is an example of how the City and its Recreation Division will continue to use data and guidance from public health officials as the City adjusts and adapts programs and services being offered.



Due to the Pandemic, the creative Recreation staff reinvented the annual Spring Egg Hunt into a Bunny Hop Photo Op complete with plush bunnies and eggs filled with candy and prizes.

2020/21 HIGHLIGHTS

- Expanded marketing venues and improved Division branding through Constant Contact, Facebook and Instagram.
- Created a free Virtual Recreation Center that offered weekly activities including crafts, science experiments, cooking videos and more.
- Partnered with Meals on Wheels and the Food Bank of Monterey County to distribute food for over 50,000 meals.
- Became a Premier Partner with the American Red Cross to collect nearly 600 units of blood at El Estero Park Center.

2021/22 GOALS AND OBJECTIVES

- Coordinate reopening of community centers based on community needs, staff capacity and the City budget.
- Work towards reinstating traditional summer programs such as Whispering Pines Day Camp and field sports programs for youth and adults.
- Modify special events to accommodate health recommendations and City resources.
- Develop new partnerships with local businesses, service organizations and agencies.

Monterey Sports Center

The Monterey Sports Center, a division of the Parks and Recreation Department, is committed to providing quality, affordable service to our diverse community in ways that are helpful, caring, responsive and cost effective.

The 75,000 square foot facility houses a 3-court gymnasium, two heated, indoor pools, weight training and cardio fitness centers, group exercise studio, spin studio (cycling), locker/shower rooms, Kid Zone (babysitting service), saunas and sundeck. Admission to the facility is available with Daily Drop-in fee, membership or program registration. Programs range from swimming lessons and summer camps to martial arts and sports leagues.

The Monterey Sports Center was deeply affected by the COVID-19 as a result of the public health orders closing gyms and fitness facilities for a significant part of 2020 and part of 2021. The Division focused on providing online fitness classes, modifying indoor services with physical distancing as appropriate, and outdoor fitness classes on the sun deck when allowed by the California Department of Public Health.

After a longtime closure due to the pandemic, the Sports Center reopened on March 22, 2021, with indoor group classes resuming on March 29 and the indoor swimming pools reopened on April 5. The facility opened with reduced hours from pre-pandemic levels: Monday through Thursday from 8:00 a.m. to 7:00 p.m. and Friday and Saturday from 8:00 a.m. to 1:00 p.m. In July 2021, the Sports Center expanded its hours: Monday through Friday from 5:30 a.m. to 8:00 p.m., and Saturday and Sunday from 8:00 a.m. to 4:00 p.m.

For FY21/22 the Division has hired back some staff members equating to 5.75 FTE and 80 PTS enabling the Division to modify operations and reinstate some programs and services, including memberships, swimming lessons, and a modified sports camp program.



The Monterey Sports Center Natatorium consists of two heated pools used for lap swimming, aquatics programming and recreational swimming.

2020/21 HIGHLIGHTS

- Offered a comprehensive outdoor group exercise program serving over 3,500 participants and generating over \$20,000 in revenue.
- Provided virtual live stream fitness classes online to promote healthy activity during the pandemic.
- Reopened the Monterey Sports Center with a new operational and staffing model.
- Updated and improved the indoor cycling program/experience.
- Completed pool deck/locker room floor resurfacing project.

2021/22 GOALS AND OBJECTIVES

- Configure and implement new software platform to improve online registration and transactions to include monthly autopay memberships.
- Survey guests and the local community to guide development of future programs and services.
- Reinstate, reinvent and create programs and services that meet community needs.
- Creatively provide exceptional customer service, programs and services.

PARKS & RECREATION DEPARTMENT

Parks Division

Parks Operations, a Division of the Parks and Recreation Department, provides, protect, maintains and preserves 37 of the City's vast parklands, beaches and urban forests for the enjoyment, education and inspiration for current and future generations. The Division is committed to excellent customer service and incorporates this sentiment in everyday work. The Parks Division entails not only maintenance functions in all of the City's parks, beaches, forests, open spaces, ball fields, sports courts and the Recreation Trail, but also provides essential services at Veteran's Memorial Park Campground and a cemetery called Cementerio El Encinal.

The City manages several miles of coastline and beaches, including approximately two miles of Monterey State Beach and Municipal Beach, which includes Del Monte Beach and stretches from Municipal Wharf No. 2 at Figueroa Street to Seaside Beach at Canyon Del Rey Boulevard at the Monterey/Seaside City Limits. In addition, the City manages and maintains San Carlos Beach, popular for scuba divers, and McAbee Beach located in the heart of Cannery Row. Surfing, tidepooling, kayaking, and scuba diving are popular activities on Monterey's beaches, as well as special events such as weddings.

Veteran's Memorial Park is a popular and beautiful 50 acre park in the forested hills of Monterey. Located only a mile from downtown, this park is an affordable and fun way to stay overnight on the Monterey Peninsula. Besides a campground with 40 campsites with several RV sites, overnight group areas, and day-use picnic areas, the park includes hiking trails under a towering Monterey Pine forest and bay views. There is also BBQ picnic areas, play equipment, turf and lawn playfield and a basketball court.

Cementerio El Encinal, in the heart of downtown Monterey, is situated in a beautiful park-like setting that overlooks Lake El Estero. Generations of Monterey families and many colorful characters who helped define our beautiful bayside such as Doc Ricketts, long-time companion of novelist John Steinbeck, Flora Adams, the infamous "madame" of Cannery Row, or Jack Swan, the founder of California's First Theater, now rest amid its sentinel oaks. The cemetery offers funerals, burials and other services.

One of the City's highest priorities is in Urban Forestry, where the City maintains 276 acres of greenbelt throughout the community. This unit enforces the City's tree ordinance, issues tree removal permits, performs inspections of privately-owned trees, maintains and implements a comprehensive program of routine tree maintenance and trimming, and maintains a rotating greenbelt maintenance program to clear undergrowth and enhance growth of native materials. With wildfires as a continued topic of concern throughout the State of California and the West, the City continues to invest in wildfire fuel reduction efforts.



The newly-installed, customized fishing boat play structure reflects Monterey's history in the Dennis the Menace Playground.

2020/21 HIGHLIGHTS

- Completed multiple park landscaping projects and installed a new fishing boat play structure at Dennis the Menace Playground.
- Started fuel reduction at Old Capitol Site, which was gifted to the City from Pebble Beach Company and added 135 acres of open space to the City's urban forest area.
- Dredged Lagunita Mirada and Washerwoman's Pond.
- Implemented new software for an automated tree inventory management system.

2021/22 GOALS AND OBJECTIVES

- Resurface all tennis courts at Jacks Park.
- Automate campsite registration system.
- Explore option of using smart irrigation controllers.
- Develop a Citywide tree inventory.
- Continue partnership with Information Services Division on deciphering and documenting Cemetery lot inventory.

Police Department

The Monterey Police Department (MPD) is a professional, dynamic, and innovative organization with the highest ethical standards. The MPD is committed to serving everyone with honor, dignity, fairness, and respect.

The MPD provides 24-hour, 365 days per year policing services for the 28,178 residents of Monterey, workers and students, and over 4 million annual visitors. The Monterey Police Department annually responds to the largest call volume of any public safety entity on the Monterey Peninsula.

Contemporary policing services are utilized to assist with the myriad of issues that police officers are called upon to address. The MPD assigns officers to the Community Action Team (CAT) who work hand-in-hand with Multi-Disciplinary Outreach Team (MDOT) partners that share an office at the MPD and include social and outreach staff from: Adult Protective Services, Montage Health Community Outreach, Monterey County Behavioral Health, YWCA Domestic Violence, Interim, Inc. and the Veterans Resource Center, to assist those most in need.

The Monterey Police Department ensures equitable justice and policing through three influencing dimensions that include the legal mandates and requirements for California police officers (POST), constant review of best policing practices, and implementation of and accountability by the MPD and Monterey Community. This is reinforced with self-awareness, policy, selection, training, supervision, leadership, accountability and review.



2020/21 HIGHLIGHTS

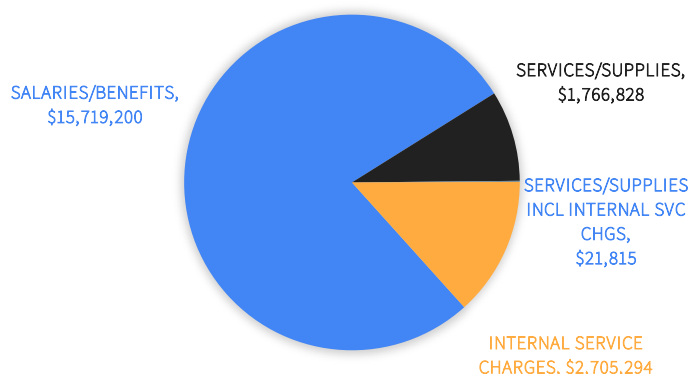
- Responded to 50,378 calls for service and performed 6,581 foot patrols throughout the city in 2020.
- Professionally handled weekly public protests related to social justice, policing and political issues for most of 2020.
- Continued to provide the highest police services given a global pandemic, and frozen staff positions & budget reductions due to financial constraints as a result of the Pandemic.
- Provided traffic calming through education and enforcement with a dedicated traffic unit of Motorcycle Officers.

2021/22 GOALS AND OBJECTIVES

- Continue to make staffing the top priority (Patrol, Traffic, CAT, Investigations & Professional Staff) to provide services the community desires.
- Continue to have the highest standards of professionalism through training, succession planning & officer safety and wellness.
- Address crime issues.
- Continue with the comprehensive approach to addressing quality of life issues surrounding homelessness.
- Continue to strengthen the relationships with the community.
- Plan for a new public safety building.
- Continue to utilize, improve and leverage technology, including implementing a new Records Management System (CIRBRS/NIBRS reporting) and ensuring compliance with California's Racial and Identity Profiling Act (AB 953).

DEPARTMENT EXPENDITURES

POLICE DEPARTMENT
EXPENDITURES BY USE CATEGORY
ALL FUNDS, FY2021-22



PERSONNEL SUMMARY

Police Department

POLICE DEPARTMENT		Administration	Field Operations	Support	Investigations/ Community Services	Investigations/ Community Services(2)	Total Allocation
Fund 101 ⁽¹⁾ /807 ⁽²⁾		2110	2120	2130	2140	2120	
Assistant Police Chief		1.00					1.00
Police Chief		1.00					1.00
Police Officer			31.00		5.00	1.00	37.00
Police Sergeant		1.00	7.00		1.00		9.00
Police Lieutenant			2.00		1.00		3.00
Community Service Officer			2.00				2.00
Police Services Assistant		1.00		2.00			3.00
Police Services Technician				7.00			7.00
Police Records/Detention Supervisor				1.00			1.00
Senior Administrative Analyst		1.00					1.00
Senior Police Services Technician				3.00			3.00
Total Police Dept		5.00	42.00	13.00	7.00	1.00	68.00

OPERATING BUDGET

Police Department

DEPT - POLICE (210)	DIVISION		FY22 Adopted
Fund 101 -- GENERAL FUND	2110	POLICE - OFFICE OF THE CHIEF	4,474,943
	2120	PATROL DIVISION	11,031,021
	2130	ADMINISTRATION DIVISION	2,038,245
	2140	INVESTIGATION/SPECIAL OPERATIONS DIVISION	2,014,013
TOTAL DEPT GENERAL FUND			19,558,220
Total 807 -- TIDELANDS TRUST FUND	2120	PATROL DIVISION	649,632
	2140	INVESTIGATION/SPECIAL OPERATIONS DIVISION	5,284
TOTAL DEPT SPECIAL FUNDS			654,916
TOTAL DEPT - ALL FUNDS			20,213,136

Public Works Department

The mission of the Public Works Department is to support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure programs and services to promote public health, personal safety, transportation, economic growth and civic vitality.

The Public Works Department is one of the largest departments within the City consisting of seven (7) Divisions: Administration, General Services/Presidio Municipal Services Agency, Engineering, Fleet/Mechanical, Harbor, Parking, and Streets/Utilities.

In 2020, the nation came to a halt when the COVID-19 pandemic erupted. For safety reasons, some Public Works employees worked remotely on engineering activities and supported projects while others reported daily to their positions to ensure that the streets, buildings and City infrastructure was maintained, vehicles were serviced, the harbor was safe for commercial endeavors and the parking operations continued; all while being dynamically flexible to the ever changing priorities of daily life and the 'new normal.'



City Hall Campus

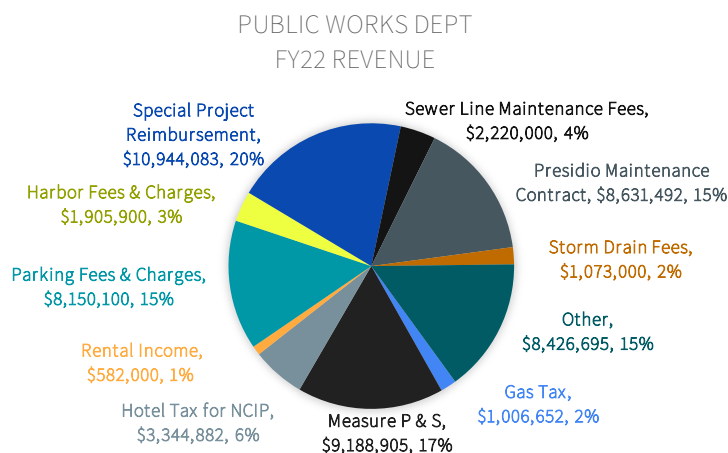
2020/21 HIGHLIGHTS

- Provided staff support for the Emergency Operations Center (EOC) in the wake of the Coronavirus outbreak to ensure and assist with operational needs.
- Enhanced the safety training program to ensure that all Divisions within Public Works received important and necessary information.
- Improved technology across the Department, including continued implementation of Infor, project solicitation and field tablet implementation.

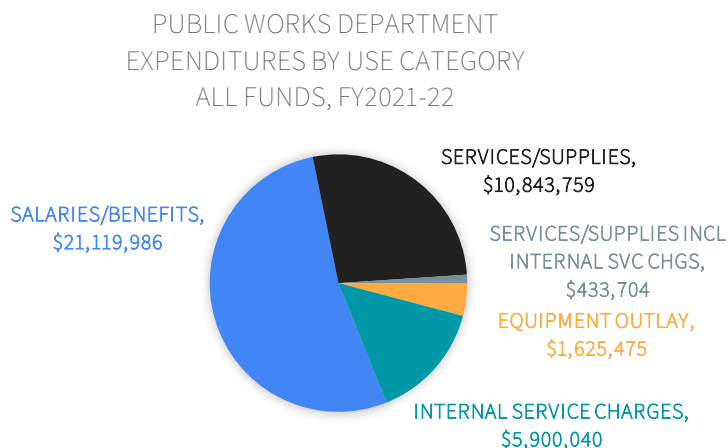
2021/22 GOALS AND OBJECTIVES

- Complete projects identified in the Measure P and S programs that will provide development support to ensure that the City meets local, State and Federal requirements for sewer, storm water and ADA requirements.
- Work towards a streamlined and enhanced partnership opportunities under the IGSA contract with the Military.
- Continue to provide and promote a healthy work environment to minimize worker's compensation injuries and illnesses.
- Pursue and promote renewable energy solutions that will help meet the needs for future energy requirements.

DEPARTMENT REVENUES



DEPARTMENT EXPENDITURES



PERSONNEL SUMMARY

Public Works Department

PUBLIC WORKS DEPARTMENT		Administration ⁽¹⁾	Neighborhood Improvement Fund Admin ⁽²⁾	Presidio Maint. Admin ⁽³⁾				Total Allocation
Administration								
Fund 101 ⁽¹⁾ /216 ⁽²⁾ /650 ⁽³⁾		3110	3110	3110				
Accounting Specialist		1.00						1.00
Accounting Assistant				1.00				1.00
Deputy PW Director/City Engineer				0.20				0.20
PW Administrative Services Mgr		0.50		0.25				0.75
Executive Assistant 1		1.00						1.00
Senior Administrative Analyst				1.00				1.00
Principal Engineer			1.00					1.00
Public Works Director		1.00						1.00
Total Administration		3.50	1.00	2.45	0.00	0.00	0.00	6.95
Engineering		Engineering ⁽¹⁾	Sewer Line Maintenance-Engineering ⁽²⁾	Storm Drain Engineering ⁽³⁾	Presidio Proj Engineering & Admin ⁽⁴⁾			Total Allocation
Fund 101 ⁽¹⁾ /279 ⁽²⁾ /280 ⁽³⁾ /650 ⁽⁴⁾		3121	3121	3121	3159			
Administrative Assistant		2.00			0.75			2.75
Engineering Programs Analyst		1.00						1.00
Associate Civil Engineer		2.85	0.15		2.00			5.00
City Traffic Engineer		1.00						1.00
Construction Project Manager		1.00						1.00
Deputy PW Director/City Engineer		0.13	0.20	0.20				0.53
Engineering Assistant II		1.00						1.00
Engineering Technician		1.00						1.00
Public Works Inspector		2.00			1.00			3.00
Senior Engineer		3.40	0.30	0.30	1.00			5.00
Senior Public Works Inspector		1.00						1.00
Environmental Reg. Analyst			0.42	0.58				1.00
Environmental Reg. Manager			0.14	0.86				1.00
Associate Mechanical Engineer		1.00						1.00
Total Engineering		17.38	1.21	1.94	4.75	0.00	0.00	25.28
Vehicle Management -Mechanical		Mechanical						Total Allocation
Fund 708		3154						
Automotive Mechanic		4.00						4.00
Field Assistant		1.00						1.00
Parts Clerk		1.00						1.00
Fleet Manager		1.00						1.00
Lead Mechanic		1.00						1.00
Total Vehicle Mgmt.-Mechanical		8.00	0.00	0.00	0.00	0.00	0.00	8.00

(continued on next page)

PERSONNEL SUMMARY

Public Works Department

Building Maintenance	Building Maintenance ⁽¹⁾	Presidio Maint. Bldgs ⁽²⁾	Presidio Camp Roberts ⁽²⁾	Presidio Naval Research ⁽²⁾			Total Allocation
Fund 101 ⁽¹⁾ /650 ⁽²⁾	3152	3152	3163	3164			
Building Maintenance Craftsworker	1.00	11.00	1.00	1.00			14.00
Electrician	1.00	3.00					4.00
General Srvc Superintendent	0.15	0.85					1.00
Maintenance Technician	0.25	0.75					1.00
Administrative Analyst		2.00					2.00
Administrative Assistant		3.00					3.00
Building Maintenance Supervisor	1.00	2.00	1.00				4.00
Building Maintenance Worker	1.00	2.00					3.00
Facilities Maintenance Coordinator		1.00					1.00
Historic Facilities Sr. Craftsworker		1.00					1.00
HVAC Senior Technician		1.00	1.00				2.00
Parts Clerk		1.00					1.00
Quality Control Inspector		1.00					1.00
Senior Craftsworker	1.00	4.00					5.00
Senior Locksmith		1.00					1.00
Senior Parts Clerk		1.00					1.00
Building Maintenance	5.40	35.60	3.00	1.00	0.00	0.00	45.00
Streets/Sewer/Stormdrain Maintenance	Maintenance ⁽¹⁾	Presidio Maint. Streets ⁽²⁾	Sewer Maintenance ⁽³⁾	Storm Drain Maintenance ⁽⁴⁾			Total Allocation
Fund 101 ⁽¹⁾ /650 ⁽²⁾ /279 ⁽³⁾ /280 ⁽⁴⁾	3151	3151	3153	3155			
Streets & Utilities Operations Manager	0.30	0.20	0.30	0.20			1.00
Administrative Assistant	0.37		0.30	0.08			0.75
PW Administrative Services Mgr			0.02	0.01			0.03
Senior Street Maintenance Worker	1.00		2.00	1.00			4.00
Sign Craftsworker	1.00						1.00
Street Maintenance Leadworker	0.74	1.13	0.13				2.00
Street Maintenance Worker	2.00	1.00	2.00				5.00
Street & Utilities Supervisor			1.00	1.00			2.00
Total Streets	5.41	2.33	5.75	2.29	0.00	0.00	15.78
Custodial Services	Custodial						Total Allocation
Fund 101	3172						
Custodian	4.00						4.00
Facility Attendant	1.00						1.00
Senior Custodian	1.00						1.00
Total Custodial Services	6.00	0.00	0.00	0.00	0.00	0.00	6.00
Marina/Harbor	Administration ⁽¹⁾	Maintenance ⁽¹⁾	Security ⁽¹⁾	Administration ⁽²⁾	Maintenance ⁽²⁾	Security ⁽²⁾	Total Allocation
Fund 600 ⁽¹⁾ /807 ⁽²⁾	3310	3320	3330	3410	3420/3440	3430	
Harbormaster	0.50			0.50			1.00
Harbor Coordinator	1.50			0.50			2.00
Facility Attendant (RPT)					1.50		1.50
Marina Harbor Assistant	0.80			0.20			1.00
Deputy PW Director/City Engineer	0.05			0.05			0.10
PW Administrative Services Mgr	0.04			0.03			0.07
Harbor Maintenance Craftsworker		1.00			1.00		2.00
Harbor Maintenance Leadworker		0.50			0.50		1.00
Harbor Security Worker			2.775			0.98	3.75
Total Marina/Harbor	2.89	1.50	2.775	1.28	3.00	0.98	12.42
Parking	Administration	Enforcement	Maintenance	Parking Services	Parks		Total Allocation
Fund 625	6510	6520	6530	6540	5210		
Accounting Assistant	2.75						2.75
Accounting Specialist	1.00						1.00
Administrative Assistant	0.75						0.75
Parking Superintendent	1.00						1.00
Deputy PW Director/City Engineer	0.17						0.17
PW Administrative Services Mgr	0.15						0.15
Parking Enforcement Officer		8.00					8.00
Parking Enforcement Supervisor		1.00					1.00
Senior Parking Enforcement Off.		1.00					1.00
Park Maintenance Worker					1.00		1.00
Parking Controls Technician			2.00				2.00
Parking Maintenance Supervisor			1.00				1.00
Parking Maintenance Leadworker			1.00				1.00
Parking Maintenance Worker			4.00				4.00
Parking Services Coordinator				1.00			1.00
Parking Services Representative				4.50			4.50
Parking Services Specialist				1.00			1.00
Senior Parking Controls Technician			1.00				1.00
Total Parking	5.82	10.00	9.00	6.50	1.00	0.00	32.32
TOTAL PUBLIC WORKS							151.75

OPERATING BUDGET

Public Works Department

DEPT - PUBLIC WORKS (310)	DIVISION			FY22 Adopted
Fund 101 -- GENERAL FUND	3110	PUBLIC WORKS ADMINISTRATION		873,332
	3121	ENGINEERING DESIGN SECTION		1,412,221
	3140	CAPITAL PROJECTS DIVISION		8,939
	3151	STREET MAINTENANCE & UTILITIES		1,989,762
	3152	BUILDING MAINTENANCE		1,310,539
	3172	CUSTODIAL SERVICES		1,169,115
TOTAL DEPT GENERAL FUND				6,763,909
SPECIAL REVENUE FUNDS:				
Fund 210 -- WHARF I SPRINKLER SYSTEM FUND	3420	HARBOR TIDELANDS MAINTENANCE		75,000
Fund 216 -- NEIGHBORHOOD IMPROVEMENT FUND	3110	PUBLIC WORKS ADMINISTRATION		241,836
	3140	CAPITAL PROJECTS DIVISION		175,812
Fund 251 -- GAS TAX FUND	3121	ENGINEERING DESIGN SECTION		20,000
Fund 280 -- STORM WATER UTILITY FUND	3121	ENGINEERING DESIGN SECTION		720,664
	3155	STORM DRAIN MAINTENANCE		567,303
Fund 650 -- PRESIDIO OF MTRY PUBLIC WORKS	3110	PUBLIC WORKS ADMINISTRATION		1,122,981
	3151	STREET MAINTENANCE & UTILITIES		404,283
	3152	BUILDING MAINTENANCE		7,657,703
	3155	STORM DRAIN MAINTENANCE		81,895
	3158	SEASIDE PASSTHROUGH		1,000,000
	3159	PROJECT ENGINEERING & ADMIN		294,149
	3161	DEFENSE MANPOWER DATA CENTER		515,292
	3163	USASA CAMP ROBERTS		1,149,692
	3164	NAVAL RESEARCH LAB CAMP ROBERTS		361,852
	3165	REFUSE CONTRACTS		900,000
	3210	PARKS		352,745
Fund 655 -- NAVY SERVICES FUND	3140	CAPITAL PROJECTS DIVISION		54,050
	3165	REFUSE CONTRACTS		300,000
Fund 807 -- TIDELANDS TRUST FUND	3410	BUILDING SAFETY AND INSPECTION		969,600
	3420	HARBOR TIDELANDS MAINTENANCE		332,752
	3430	HARBOR TIDELANDS SECURITY		147,400
CAPITAL PROJECT FUNDS:				
Fund 410 -- CAPITAL PROJECTS FUND	3199	PROJECT ACCOUNTING ROLL-UP		1,497,975
ENTERPRISE FUNDS:				
Fund 279 -- SEWER LINE MAINTENANCE FUND	3121	ENGINEERING DESIGN SECTION		354,268
	3153	SEWER LINE MAINTENANCE		2,347,225
Fund 600 -- MARINA FUND	3310	MARINA ADMINISTRATION		828,575
	3320	MARINA MAINTENANCE		739,418
	3330	MARINA SECURITY		357,041
Fund 625 -- PARKING FUND	3510	PARKING ADMINISTRATION		2,411,965
	3520	PARKING ENFORCEMENT PROGRAM		1,622,417
	3530	PARKING MAINTENANCE PROGRAM		1,910,095
	3540	ATTENDANT/CASHIER/SECURITY		1,226,720
Fund 641 -- MATERIALS RECOVERY FACILITY	3110	PUBLIC WORKS ADMINISTRATION		8,040
INTERNAL SERVICES FUNDS:				
Fund 708 -- VEHICLE MAINTENANCE FUND	3154	VEHICLE MANAGEMENT		2,408,792
	3156	COMPRESSED NATURAL GAS STATION		1,516
TOTAL DEPT SPECIAL FUNDS				33,159,056
TOTAL DEPT - ALL FUNDS			39,922,964	

PUBLIC WORKS DEPARTMENT

Engineering Division

The mission of the Engineering Division is to enhance the quality of life in our City by providing safe, efficient mobility and infrastructure programs and delivering timely capital improvements that provide communitywide benefit. It also works to protect our waterways and environment locally and regionally.

The Engineering Division of the Public Works Department provides engineering management of the public right-of-way, traffic engineering, civil engineering, administration of the Capital Improvement Program (CIP), Neighborhood and Community Improvement Program (NCIP) and projects assigned by the U.S. Army to the Presidio Municipal Services Agency (PMSA). The Division works with other agencies, utility providers, residents, project stakeholders, as well as other City departments, to ensure that information is coordinated in a smooth and timely fashion.

The Engineering Office coordinates activities related to the design and construction of projects and supervises and inspects construction contracts throughout the life of the project.

The Traffic Engineering Office delivers an array of services that:

- increase the safety of motorists, pedestrians, and bicyclists
- Facilitate the flow of traffic along major city streets
- Mitigate the traffic impact associated with new developments along with grant procurement for safety and transportation projects.

The Environmental Regulations Office develops and coordinates the implementation of existing and new water quality regulatory programs Citywide, regionally, and with various sectors of our community to protect natural water quality of streams, lakes, and the Monterey Bay.



Newly-renovated Waterfront Parking Lot, an important coastal access point for Monterey Harbor, provides new signage, lighting, better vehicular circulation and parking, and environmental improvements to Monterey's visitor accommodations at the Waterfront, Wharves, and Harbor.

2020/21 HIGHLIGHTS

- Raised average network Pavement Condition Index (PCI) from 66 to 71.
- Received over \$2 million in competitive grant funding for improvements to the traffic signal system to include bike and ped upgrades and installation of adaptive system.
- Received a Caltrans Excellence Award for North Fremont Project.
- Multi-year sewer utility rehabilitation has resulted in less sanitary sewer overflows.

2021/22 GOALS AND OBJECTIVES

- Install Phase 2 of Wayfinding Signage
- Complete installation of traffic signal adaptive system on Munras and Foam.
- Perform select open-channel drainage maintenance per environmental permits
- CCTV inspect and assess the condition of 10% of the sewer collection system

The General Services Division of the City of Monterey provides building maintenance and custodial services for all City buildings and facilities through cost effective repair, renovation and routine maintenance. The General Services division also provides these same services to military partners.

Critical defense institutions operate programs in Monterey including the Naval Postgraduate School (NPS) and Defense Language Institute (DLI). In 1997, to further leverage cost savings and efficiency, the City of Monterey proposed a unique municipal military partnership. This partnership would allow military installations to utilize services provided by municipal governments for greatly reduced costs. This was the very first partnership of its kind.

This partnership became the Presidio Municipal Services Agency (PMSA). In this unique relationship, the U.S. Army contracts with the PMSA for all municipal services such as building and street maintenance, sewer and water line repairs, storm drain maintenance and other special projects at the Presidio of Monterey, Ord Military Community on the former Fort Ord in Seaside and Marina, and United States Army Signal Activity (USASA) enclave of the Presidio of Monterey, located at Camp Roberts in San Luis Obispo County.

The PMSA provides the military with a wealth of specialized skill, expertise and resources essential to maintaining and operating the public works of the installation's 198 facilities and 2.2 million square feet of building space across 400 acres. In 2016, this partnership evolved even further to a new model called the Intergovernmental Support Agreement. The IGSA model has now been replicated nationwide, with a variety of municipal and military communities. Monterey is proud to celebrate 24 years of partnership with its military partners!



The City of Monterey's Building Maintenance Division based at the U.S. Army Garrison Presidio of Monterey. Building 268 is one of 198 of the Army installation's facilities maintained by the City.

2020/21 HIGHLIGHTS

- Maintained core City services during COVID reductions with limited staff.
- Maintained safe, healthy environment for servicemen and women domiciled 24/7 for full time remote instruction.
- Service requests responded to:
 - Presidio/OMC/Camp Roberts: 16,100+ work orders and projects
 - City of Monterey: 2,675+work orders
 - Custodial: 84 work requests in addition to routine custodial duties

2021/22 GOALS AND OBJECTIVES

- Implement pilot project for utilizing tablets for field staff.
- Execute new Intergovernmental Service Agreement with the Army and prepare for new potential requirements such as incorporating GFEBS Database utilization, Upgrades to QCI program, etc.
- Steadily increase City service levels to City facilities as visitors begin returning to Monterey.

PUBLIC WORKS DEPARTMENT

Harbor Division

The Harbor Division serves the diverse community of the Waterfront of Monterey. Harbor staff are responsible for operating and maintaining the Monterey Harbor which includes the Monterey Municipal Marina, Old Fisherman's Wharf, Municipal Wharf #2, two trailer boat launch ramps, one public hoist, Outer Harbor Moorings and seasonal East Moorings.

The marina has 400 docked berths plus additional end-ties and docks for visiting boats and dinghies for access to moorings. Monterey Marina is a world renowned destination for visiting boaters with over 10,000 transient boater nights per year served. The harbor has approximately 120 moorings which provide low cost options for commercial and recreational boaters.

There are over 50 active commercial fishing vessels that operate out of Monterey that in 2021, will land over 20 million pounds of fish to Municipal Wharf #2 to be shipped out across the world.

All of the work at the Harbor is carried by the Harbormaster, Harbor Security/Customer Service Representatives, Maintenance and Administrative staff every day of the year, around the clock.



Harbor Staff towing a fishing vessel to the boatyard haulout for repairs.

2020/21 HIGHLIGHTS

- Harbor Maintenance Staff replaced the fillet decking in 173 berths, replacing delaminating plywood and fiberglass with long-lasting modern materials.
- 5-year Regional General Permit awarded so that planned repairs can be expedited instead of obtaining permits piecemeal for each project.
- Received and placed into service new Harbor Patrol boat which replaced the 25 year-old steel workboat which had been rusting out.

2021/22 GOALS AND OBJECTIVES

- Major repair project to Wharves 1 and 2 in the fall of 2021.
- Continue on-going fillet decking replacement project.
- Replace aged dinghy docks at Old Fisherman's Wharf. Work will likely be done in-house to save money.
- Commence operations of the new Waterfront Resource Recovery Center which will replace the trash compactor room on Old Fisherman's Wharf.

Parking Division

The mission of the Parking Division is to administer the parking programs of the City with the objective of providing safe, clean, legal and optimal parking to the citizens of, and visitors to, the City of Monterey.

The Parking Division operates 30 parking facilities with approximately 3,500 off-street parking spaces. The facilities range from 10-space parking lots to the 1003-space Cannery Row Parking Garage. Affordable, safe and clean parking lots and garages are conveniently located throughout the City. In addition to off-street parking spaces, there are over 3,000 on-street spaces in the Downtown, Cannery Row and Lighthouse areas of the City.

The City's parking garages include:

- Cannery Row
- Downtown East
- Downtown West
- Calle Principal

The City's parking lots include:

- Cannery Row Lot 7
- Lot 21 at Foam Street, Cannery Row, and Reeside Avenue
- Lot 24 at Cannery Row and Foam Street
- San Carlos Beach Park
- Breakwater Cove Lot at Coast Guard Pier
- Lot 4 at Franklin and Van Buren Streets
- Lot 7 on Pacific Street, above the Calle Principal Garage
- Lot 8 at Franklin and Pierce Streets
- Lot 11 at Calle Principal and Pearl Street
- Lot 14 at Bonifacio and Adams Streets
- Lot 18 at Van Buren and Jefferson Streets
- Sports Center Parking Lot
- Lot B at Pearl Street
- Lot C at Pacific Street next to the Monterey Library
- Waterfront Attendant Lot
- Marina Lot
- Municipal Wharf II
- Train Depot Lot
- Southern Pacific (SP) Lot at Figueroa Street and Wharf II
- East Depot Lot
- Monterey Bay Park
- Lot 6 at the head of Fisherman's Wharf at Olivier Street

The City's parking management program is designed to improve parking and traffic flow in our City. The Parking Division works with businesses, residents, institutions and visitors alike to meet the diverse parking needs. We count on the support and cooperation of everyone to make our parking management program a success and to enhance pedestrian safety, smooth traffic flow and to allow public transit and emergency vehicles to reach their destinations.



Newly-installed signage provides clear guidance to visitors approaching the Cannery Row Parking Garage on Foam Street from Downtown

2020/21 HIGHLIGHTS

- Upgraded four gated facilities: East Garage, West Garage, Waterfront Lot and Cannery Row Garage with a new automated Parking Access Revenue Control System (PARCS).
- Parking Division Reorganization to better serve the priorities of the operation.
- Removed 533 outdated on-street meters and installed 304 new Solar Smart Meters.
- Parking citation fine increases and minor rate increases for paid parking at on-street and off-street parking locations.

2021/22 GOALS AND OBJECTIVES

- Improve existing Residential Parking Permit Program. Introduce virtual permits.
- Introduce Parking Mascot with new facility wayfinding signage in Downtown Garages, Cannery Row Garage and Waterfront Lot.
- Install License Plate Recognition (LPR) for Enforcement Scooters.
- Install EV Charging Stations in Downtown Garages, Waterfront Lot and Cannery Row location.

PUBLIC WORKS DEPARTMENT

Streets and Utilities Division

The mission of the Streets Division is to maintain the City of Monterey's roadways, sanitary sewers, storm drains, signage, traffic signals, and related infrastructure.

The Streets Division maintains 101 centerline miles of roadway, 104 miles of sanitary sewer, 43 miles of storm drain culverts, over 5,000 regulatory signs, and 56 signalized intersections.

Crews are assigned to the Defense Language Institute to fulfill work requests created by the U.S. Army's Department of Public Works, which includes maintaining the perimeter security fence, vehicle grab barriers, replacement of signage and refreshing roadway paint markings.

The Streets Division staff utilizes specialized maintenance equipment to help do their job safely and efficiently. Some of the notable items are the loader, backhoe, asphalt patch truck, sewer hydrojet cleaning truck, combination vacuum hydrojet (vactor), and commercial dump trucks.

Streets crews are on standby, 24 hours a day, 7 days a week, 365 days a year to respond to sanitary sewer overflows, vehicle accidents where City infrastructure is damaged, and to support public safety.



Streets Division's Vactor truck on scene to help mitigate the effects of a sanitary sewer overflow.

2020/21 HIGHLIGHTS

- Installed new floodgate at Wharf II storm drain box culvert outfall.
- Implemented a City wide graffiti and decal removal program.
- Repainted/refreshed all high profile traffic areas of the City as part of the reopening process.
- Repaired and maintained the Defense Language Institute perimeter fence and vehicle grab barrier, helping to ensure security at the base.
- Citywide replacement of street name signs.

2021/22 GOALS AND OBJECTIVES

- To continue the maintenance program as related to sanitary sewer and storm drain collections systems to reduce SSO's and other contaminants from entering the Monterey Bay Sanctuary.
- To continue training on workplace safety, and to keep our crews outfitted with the traffic control safety devices needed to do the job safely.
- To assist with the placement and installation of the new wayfinding signs.
- To continue to refresh roadway markings and replace signage as needed.

PUBLIC WORKS DEPARTMENT

Fleet & Mechanical Division

The Public Works Department's Fleet Division is a fully functional, modern vehicle and equipment repair facility with certified technicians and up to date equipment.

The mission of the Fleet Services Department is to provide for the maintenance of City owned vehicles/equipment. The department's emphasis will be to support the City Council's priorities related to associated costs of ownership of all vehicles and equipment used in the everyday support of the City Employees to perform duties to help promote the expected quality of life for City residents.



Fleet Staff minus three - In our Maintenance and Repair Facility

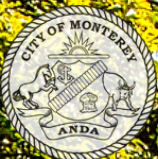
2020/21 HIGHLIGHTS

- Reduced average fleet vehicle age to 11 years old
- Received a MBARD EV vehicle grant to purchase electric vehicles
- Increased positive relationships with revenue accounts
- Purchased an additional (2) medium duty diesel powered dump trucks meeting the current CA/ARB regulatory guidelines
- Added Honda ATV's to the PD fleet for additional Park property patrols

2021/22 GOALS AND OBJECTIVES

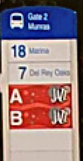
- Continue to provide exceptional customer service
- Provide safe, efficient, cost effective and reliable fleet services
- Decrease vehicle out-of-service (unplanned) times
- Research and develop EV adaptation plans
- Continue to advocate for telematics implementation throughout the entire fleet in an effort to decrease general City liabilities while increasing staff and vehicle proficiency

FINANCIAL POLICIES



THE CITY OF
MONTEREY

FY 2021/22 OPERATING BUDGET



Financial Policies

This section summarizes the policies the City follows in managing its finances.

Revenue Policies

- The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by general taxes based upon a level of subsidy determined by the Council.
- The City will aggressively pursue collection of all revenues when due.

Operating Budget Policies

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually preparing and maintaining a five-year General Fund operating revenue, expenditure and available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources will be required for any new or expanded programs.
- The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

Capital Improvement Policies

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital

improvement plan and City priorities. All capital improvement operating and maintenance costs will be included in operating budget forecasts.

Debt Policies

- Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing except for enterprise funds. The City will determine and use the least costly financing method for all new capital improvement projects.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.
- Interfund loans may be used from one City fund to another City fund for a specific purpose with a requirement for repayment. Interfund loans should be considered temporary or short-term borrowing of cash and should not hinder the accomplishment of any function or project for which the lending fund was established. Interfund loans must be approved by the City Council; the Finance Director will establish appropriate repayment terms and ensure that loan repayment is budgeted as part of the annual budget process.

Fund Balance Classification

- At year-end, restricted fund balances for specific purposes are determined (excluding non-spendable amounts). Remaining fund balance, considered spendable, is classified into committed, assigned or unassigned categories depending upon the intended use of the balances. Fund balance amounts for other governmental funds are classified as restricted or committed depending upon the purpose and restrictions imposed on each specific fund. The City applies expenditures to the most restrictive available balances first, then less restricted funds as required.
- Any year-end surplus (unassigned) which results in the General Fund fund balance exceeding the level required by the Reserve Policy shall be available for allocation for the following, subject to Council approval:
 - Transfer to the Capital Renewal Reserve for appropriation within the Capital Improvement Program Budget and/or Deferred Maintenance for non-recurring needs
 - Re-appropriation within the subsequent year's operating budget to provide for one-time, non-recurring needs

Reserve Policies

- The City maintains reserves to mitigate risk, which include a stabilization arrangement in the form of the "Reserve for Economic Uncertainty" and a "Reserve for Pension Liability". The City Council retains the authority to establish these reserves as Committed Fund Balance. The City goal is to maintain a combination of reserves equivalent to 16.6% of the General Fund annual operating budget. The Reserve for Economic Uncertainty is established for the purpose of providing funds for an unforeseen, urgent event that affects the operations or safety of the City (e.g. natural disaster). The recognition of an urgent event must be established by the City Council, and a budget revision must be approved. In the event that the balance drops below the

established minimum level, the City Council will develop a plan to replenish the reserve(s). Any related reimbursement funds received (ex: insurance, FEMA) will be used to replenish the reserve.

- The City will maintain appropriate reserves in the Self-Insurance Funds based on statutory requirements and actuarially projected needs.

Property Management Policies

- Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or acquired.



GLOSSARY



THE CITY OF
MONTEREY
FY 2021/22 OPERATING BUDGET

Glossary

This section summarizes the policies the City follows in managing its finances.

Accounts Payable

A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

Accounts Receivable

An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

Accrual Basis of Accounting

A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

Amortization

The process of decreasing or allocating a lump sum amount over a period of time, particularly for loans and other forms of finance, including related interest and other finance charges.

Appropriation

Legal authorization, as required by the City Charter, granted to the City Manager by the City Council to expend monies, and/or to incur legal obligations for specific departmental purposes. An appropriation is usually limited in amount, as well as to the time when it may be expended.

Assessed Valuation

A dollar value placed upon real estate or other property by Monterey County as a basis for levying property taxes.

Assets

Property owned by a government, which has monetary value.

Audit

Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Authorized Positions

Regular positions authorized in the budget to be employed during the fiscal year.

Basis of Accounting

The timing of recognition, that is, when the effects of transactions or events are recognized for financial reporting or budgeting purposes. The three basis of accounting for governmental agencies are: (1) cash basis (when cash is received or paid), (2) accrual basis (when the underlying transaction or event takes place), and (3) modified accrual basis (revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability occurred).

Balance Sheet

A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses, the budget is balanced.

Beginning Fund Balance

Fund balance available in a fund from the end of the prior year for use in the following year.

Bond

A city may raise capital by issuing a written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Two agencies regularly review city bonds and generate bond ratings: Moody's Investors Service and Standard and Poor's Ratings Group.

BRAC

An acronym which stands for base realignment and closure. It is the process the Department of Defense (DoD) has used previously to reorganize its installation infrastructure to support its forces in more cost effective ways (e.g. budget reductions).

Budget

A plan of financial and program operation listing an estimate of proposed appropriations or expenses and the proposed means of financing them, for a particular time period. The budget is proposed or preliminary until it has been adopted by the City Council.

Budget Calendar

The schedule of key dates or milestones which a government follows in preparation and adoption of a budget.

Budget Adoption

Formal action by the City Council, which sets the spending path for the year.

Budgetary Control

The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and revenues.

CalPERS

State of California Public Employees' Retirement System.

Capital Asset

A tangible, fixed asset that is long-term in nature, of significant value, and obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to buildings, and infrastructure (i.e., streets, highways, bridges, and other immovable assets). A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Budget

A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

Capital Outlay

A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of more than three years. Capital Outlay items are budgeted in the operating budget.

Cash Basis of Accounting

A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Certificates of Participation (COPs)

This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COPs) allow the public to purchase (in \$5,000 increments) participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.

City Charter

Legal authority approved in 1925 by the voters of Monterey under the State of California Constitution establishing the current "Council - Manager" form of government organization.

City Manager's Message

A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of the principal budget items and summarizes the proposed budget relative to the current year adopted budget.

Community Priorities

Strategic work objectives that require collaborative action by several City departments and partnerships with other elements of the community.

Comprehensive Annual Financial Report (CAFR)

The official annual report of the City's financial condition at the conclusion of the fiscal year. The report is prepared to conform to Generally Accepted Accounting Principles (GAAP) for governmental units and presentation of the financial data in conformity with the Adopted Budget.

Conference Center Facilities District (CCFD)

Formed by resolution on November 19, 2013 to provide a vehicle for financing the renovation of the Monterey Conference Center under California's Mello-Roos Community Facilities Act of 1982. The CCFD provides a framework to levy a special tax on property developed for visitor accommodation facilities (i.e. hotel properties). The special tax ranges from 0.8% to 4.15% of all rent, depending on the classification of the hotel property.

Consumer Price Index (CPI)

A statistical description of price levels provided by the U.S Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

Contingency

A budgetary reserve set aside for emergency or unanticipated expenditures, revenue shortfalls, and/or unknown expenditures.

Department

An operational and budgetary unit designated by the City Council to define and organize City operations, or a group of related operations within a functional area.

Debt

An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Financing

Issuance of bonds and other debt instruments to finance municipal improvements and services.

Debt Service

Debt service refers to the interest and principal payments on bond issues and Certificate of Participation, and includes the issuance costs related to bond funding.

Deficit

The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

Depreciation

(1) Expiration in the service life of capital outlay assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset that is charged as an expense during a particular period.

Division

An organizational unit consisting of program(s) or activity(ies) within a department which furthers the objectives of the City Council by providing services or a product.

Encumbrances

Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Enterprise Fund

A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Expenditure

The payment made for cost of services rendered, materials, equipment, and capital improvements.

Expense

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Expense Category

Expense object categories: Salaries and Benefits, Supplies and Expenses, Internal Services, Capital Outlay

Fee

The payment for direct receipt of a public service by the party who benefits from the service.

Fiduciary Fund

A fund type to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension, trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year

A twelve-month accounting period of time to which the budget applies; for Monterey, it is July 1 through June 30.

Fringe Benefits

Benefits including employee retirement, Medicare, health, dental, vision, life insurance, uniforms, and deferred compensation plans.

FTE

Full Time Equivalent Employee (FTE) 2,080 hours per year = 1.0 Full-Time Equivalent position.

Fund

An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are three major types of fund: Governmental (general, special revenue, debt service, capital projects, and permanent), Proprietary (enterprise and internal service), and Fiduciary (trust and agency).

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the excess of unrestricted current assets over current liabilities.

Gann Appropriation Limit

Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Police and Fire Departments.

General Obligation Bond

A type of bond that is backed by the full faith, credit, and taxing power of the City.

Generally Accepted Accounting Principles (GAAP)

Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the GASB.

Goal

Goals are general statements of desired results and serve as points of reference to guide actions, decisions, and resource allocation.

Governmental Accounting

The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

Governmental Accounting Standards Board (GASB)

The authoritative accounting and financial reporting standard-setting body for government entities

Governmental Fund

A fund type to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Grant

Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Indirect Cost Allocation Plan

The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

Infrastructure

Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interfund Transactions

These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Internal Service Fund

Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: This term does not include encumbrances.

Line Item Detail

A budget that lists detailed expenditure categories (permanent salaries, utilities, travel, training, etc.) separately, along with the amount budgeted for each specified category.

Long-Term Debt

Debt with a maturity of more than one year after the date of issue.

Measure P

Measure P increases the sales tax rate by one percent in the City of Monterey for four years “to address significant deferred maintenance by fixing streets, sidewalks, and potholes; improve related access and safety for senior citizens, disabled residents, and others; and repair its 100-year-old storm drain system to protect our beaches/Monterey Bay.” The ballot measure was approved by 74% of voters in November 2014. The tax is effective from April 1, 2015 through March 31, 2019.

Mission

A description of the basic purpose and responsibility of the division or department.

Modified Accrual Basis of Accounting

Basis of accounting whereby revenues are recognized in the accounting period in which they become available and measurable; expenditures are recognized in the accounting period in which the fund liability is incurred (if measurable), except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code

A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations, and planning and zoning regulations.

Objective

Statement describing a significant result or service level change to be accomplished during the next fiscal year. It describes a specific, verifiable, and measurable actions, steps, or process undertaken in the service of a goal.

Operating Budget

A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvements projects.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Patient Protection and Affordable Care Act

Patient Protection and Affordable Care Act is a United States federal statute signed into law by President Barack Obama on March 23, 2010 that is aimed at increasing the rate of health insurance coverage for Americans and reducing the overall costs of health care.

Pay-As-You-Go Basis

A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Measure

Quantifiable indicators that measure program workload or progress in achieving program objectives.

Program

An activity or division within a department which furthers the objectives of the City Council by providing services or a product.

Proprietary Fund

Funds that focus on the determination of operating income, changes in net assets (cost recovery), financial position, and cash flows. There are two types of proprietary funds: Enterprise and Internal Service Funds.

Purchase Order

A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Re-appropriation

The amount of money that is budgeted for a project in a prior year but is not spent or encumbered and needs to be appropriated again in the current year in order to continue the program originally intended.

Reimbursements

Payments of amounts remitted on behalf of another party, department or fund. They are recorded as expenditures or expenses in the reimbursing fund and as reductions of the expenditure or expense in the fund that is reimbursed (see Interfund Transactions).

Reserve

An account used to set aside a portion of the fund balance as legally segregated for a specific use.

Resolution

A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time. During the fiscal year other budget modifications made by the City Council require a majority plus one vote.

Return on Investment

Requests for additional resources previously classified as enhancements are now categorized as Return on Investments. Requests will only be considered when the investment increases revenue, decreases operating expenses, or creates operating efficiency.

Revenue

Sources of income used to finance City governmental services.

Salaries and Wages

A budget category which generally accounts for full-time, part-time, and temporary employees' salaries, overtime costs and fringe benefits for a particular division or program.

Self Insurance

A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency.

Service Benchmark

A short list of indicators (outputs, outcomes, trends over time) for the departmental or interdepartmental efforts important to Council and the community to communicate the City's strategic and day-to-day work.

Special Revenue Funds

Revenues that can be spent only for specific purposes stipulated by the Constitution, external resource providers, or through enabling legislation

Supplies and Expenses

A budget category which accounts for all non-personnel expenses. Examples include office supplies, utility costs, legal advertising, equipment maintenance, small tool purchases, building/structure maintenance and contractual services.

Taxes

Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying such charges, for example refuse collection.

Tourism Improvement District

An assessment established by the Monterey County Tourism Improvement District (MCTID) in 2007, used to administer marketing programs to promote the County of Monterey as a tourism destination and to fund projects, programs, and activities that benefit lodging businesses within the district. The assessment levied on lodging businesses within the city of Monterey is \$2.00 per occupied room night for full service facilities and \$1.00 per occupied night for limited service. The City is entitled to retain one percent (1%) of the assessments collected to defer the administrative costs incurred. All of the assessments imposed are reviewed annually by City Council as the lead agency for the entire county, based on the annual reports prepared by the Monterey County Convention and Visitors Bureau.

Transient Occupancy Tax (TOT)

A tax on hotel/motel stays thirty days or less. The rate in the City of Monterey is currently 10%.

Trust and Agency Funds

Types of fiduciary funds which account for assets held by the City in a trustee capacity. The budget does not appropriate fiduciary funds.

Vehicle License Fee

Vehicle License Fee (VLF) is an annual fee on the ownership of a registered vehicle in California. It has been assessed on all privately owned registered vehicles in California in place of taxing vehicles as personal property since 1935. The VLF is paid to the Department of Motor Vehicles (DMV) at the time of annual vehicle registration. A portion of VLF had traditionally been apportioned to cities on a per capita basis. However, effective July 1, 2011, virtually all VLF revenues previously apportioned to cities were shifted to fund law enforcement grants as a part of efforts to solve the State's chronic budget problems.

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California State Auditor: California Hotel Tax Revenue Graphic (p. 10)

Bill Clark / City of Monterey: Patrols on Del Monte Beach (p. 53)

Laurie Huelga / City of Monterey: Del Monte Beach (p. 11), Cherry Blossom Trees at Shoreline Park (p. 34)

Eric Palmer / City of Monterey: Conference Center GBAC Award (p. 11), Fire Department Vaccines at Conference Center (p. 13), Ruff Seas Playground Feature (p. 14), Large Swimming Pool at Monterey Sports Center (p. 15), Cannery Row (p. 16); Preschool Program at Hilltop Park Center (p. 18), Monterey Public Library Curbside Service (p. 20), Window on the Bay Park (p. 37), Produce Distribution at El Estero Park Center (p. 51), Officers Patrolling the Recreation Trail (p. 54), Monterey Fire Department Vehicles in front of the Conference Center (p. 55), Monterey Canning Company Building (p. 56), Street Paving Project on Hermann Drive (p. 57), Rock Climbing Wall at Dennis the Menace Park (p. 67), Parks Division Staff at Shoreline Park (p. 89), Monterey Harbor (Back Cover, p. 118)

Monterey Public Library / City of Monterey: Chinese Fishermen (p. 45), Women on Packing Line at Sardine Cannery (p. 45), Buffalo Soldiers near China Point (p. 46)

Museo Naval de Madrid, Spain: Rumsien People (p. 43)

Jeff Ray / City of Monterey: Franklin Street Storm Drain Project (p. 39)

Nat Rojanasathira / City of Monterey: Portable Restrooms (p. 12), FEMA at Conference Center (p. 13), MBDA Event at the Monterey Conference Center (p. 19), Gardens at Cooper-Molera Adobe (p. 22), Alvarado Street (p. 26), Soldier Field (p. 31), Monterey Harbor (p. 32), Outdoor Dining at Night (p. 33), Colton Hall (p. 35), Monterey Harbor (p. 40), Colton Hall Lawn (p. 41), Old Gray Mare (p. 42), Royal Presidio Chapel (p. 43), Gardens at Larkin House (p. 46), Gardens at Cooper-Molera Adobe (p. 47), Fishing Boat (p. 48), Grizzly Bear Sculpture (p. 49), Tree of Hearts at Friendly Plaza (p. 52), Veterans Park Campground (p. 59), Fishing Boats on Monterey Bay (p. 77), California Golden Poppies at Old Monterey Jail (p. 79), Sloat Monument at Lower Presidio Historic Park (p. 85), Simoneau Plaza (p. 103), Coast Guard Helicopter over Del Monte Beach (p. 107)

John Ruddock / High Orbit Media: Monterey Harbor (Front Cover, p. 1)



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