

CITY OF MONTEREY



ADOPTED BUDGET 2011-12

CITY OF MONTEREY
ADOPTED OPERATING BUDGET
2011-12

CITY COUNCIL

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Nancy Selfridge

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PRINCIPAL ADMINISTRATIVE OFFICERS

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Assistant City Manager Fred Cohn
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Community Services Director..... Kim Bui-Burton
Director of Information Resources/City Clerk..... Bonnie Gawf
Finance Director Don Rhoads
Fire Chief..... Andrew Miller
Human Resources Director..... Michael McCarthy
Police Chief Tim Shelby



BUDGET TRANSMITTAL SECTION



CITY OF MONTEREY

ADOPTED BUDGET 2011-12

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To: Mayor & City Council

From: City Manager

Date: May 13, 2011

Subject: Fiscal Year 2011-12 Proposed Operating Budget

The last three budget years have been the most difficult to manage through since the passage of Proposition 13 several generations ago. During that time the City Council had to make very tough choices resulting in over \$7 million in ongoing General Fund budget reductions and another \$5 million spent from one-time sources. The Council did this in order to fulfill its Charter and fiduciary responsibility to the citizens of Monterey to adopt a balanced budget. The 2011-12 City of Monterey operating budget presented herein asks the City Council to make hard decisions once again in order to close the remaining budget gap of \$5 million.

Fiscal Year 2011-12 Summary

The City Council was informed last spring that due to the prolonged recession coupled with increased costs the City's General Fund still faced a structural imbalance of about \$5 million, even after the substantial budget reduction measures already taken in the previous year. However, unlike many cities and the State of California, who were forced by poor planning to rush a budget reduction plan into place, this City Council directed staff to take the time to gather input from the community in order to help prioritize the difficult budget choices ahead. This was done last fall using a Priority-based Budgeting process, which was initially developed in coordination with the International City Manager's Association. The results of this process were brought back to the Council and the community during public meetings in March and have served to inform the budget reduction plan described to Council in April as well as the Proposed 2011-12 Operating Budget proposal presented here.

In order to minimize the impact on services the Council also directed staff to talk to all employee groups about voluntarily opening their contracts once again to help the City solve the budget gap in a collaborative way. I am very pleased to say that all six employee groups fully understood the precarious nature of the City's budget and agreed to concessions that will save about \$1.2 million. The details of these agreements are described in a separate report to Council on the May 17 agenda but suffice it to say this tremendous help enabled us to bring you a budget reduction plan that minimizes program reductions and lay-offs as much as possible.

The remaining \$3.8 million of the budget gap is proposed to be closed with a mixture of revenues and program reductions and it is worth highlighting once again that there are no tax increases proposed in this plan. Tables 6 through 8 later in this report give details of the revised budget reduction plan.

Overview of General Fund Revenues

General Fund revenues are estimated to be \$55.9 million in FY12, which is 1.7% more than the current year's revised estimates. Special fund revenues are expected to be \$40.5 in FY12, generating operating revenues for all funds of an estimated \$96.4 million, down 1% from the revised estimate from FY11. Following is a discussion of the major General Fund revenue sources.

Transient Occupancy Tax

Receipts from the City's Transient Occupancy Tax (TOT), though lower than in the past, are still the single largest discretionary revenue source the City receives (23% of General Fund revenues). We focus attention on TOT, sales tax and property tax as they form the core 50% of General Fund revenues.

As you are well aware, TOT dropped significantly (7%) in FY09 as a result of the worldwide economic downturn. In fact we experienced nine straight two-month reporting periods of decline (eighteen months total) starting in summer of 2008 before the economy began to turn around modestly last spring. Since then we have had six consecutive reporting periods showing positive TOT growth, though we are not back to where we were in FY07. The US Open in June of 2010 was a tremendous event that helped mitigate the TOT losses in that year, keeping the FY10 downturn to only 0.6% as Table 1 below shows.

For the current fiscal year (FY11) we are expecting TOT to decline at a similar modest rate of about 0.4%. This number is somewhat deceptive since underlying TOT growth will be close to 7% for the year. However, since we will not see the effects of the US Open again this June the tremendous 46% bump realized last June has to be discounted this year.

Transient Occupancy Tax (General Fund and NIP)

	<u>Millions</u>	<u>Growth</u>
2005-06	\$14.2	4.1%
2006-07	15.2	7.0%
2007-08	15.9	4.6%
2008-09	14.8	-7.0%
2009-10	14.7	-0.6%
2010-11 est.	14.6	-0.4%
2011-12 est.	15.2	4.0%

Table 1

Property Tax

Under state law the growth in property tax rates is limited to no more than 2% annually. For many years the increase in actual property values has outpaced this limitation with such regularity that the growth in property tax revenues was always at least 2% and usually more than that. However, because of sagging real property values the Monterey County Tax Assessor has informed us that property values would only be inflated by 0.75% next year. This lower growth rate impacts the amount of property tax we can expect to receive in the future.

There are, however, some indicators that the real estate market in Monterey may be picking up a little. Recent data from the Monterey County Association of Realtors Association shows that the gross dollar volume of sales in Monterey increased 23% from the first quarter of 2010 to the first quarter of 2011. On the other hand, median home sales prices are still weak. So given these factors, property tax is estimated to increase a modest 1.2% to \$8.7 million in FY12 as shown in Table 2 below.

Property Tax		
	<u>Millions</u>	<u>Growth</u>
2005-06	\$7.3	14.3%
2006-07	7.3	0.0%
2007-08	8.0	9.6%
2008-09	8.4	4.5%
2009-10	8.8	5.8%
2010-11 est.	8.6	-3.2%
2011-12 est.	8.7	1.2%

Table 2

Sales Tax

Due to the recent recession, sales tax receipts have also suffered two years of sharp declines as shown in Table 3. However, based on trends of the last four quarter and other related information sales tax receipts are expected to grow by over 9% in the current fiscal year and another 5% in FY12 to \$7.3 million. While this is positive news this revenue level will still be slightly below the level achieved in FY08.

Drivers of this recent growth include restaurants, which picked up by 3.5% in calendar year 2010 over 2009, and by a healthy 6.1% in the fourth quarter. This is a good sign because this category represents discretionary spending and restaurants make up 30%

of all sales tax in Monterey. Some individual businesses also helped strengthen the sales tax picture such as the Apple Store in Del Monte Center and the newly expanded Stahl Motors Company. This shows the importance of economic development and attracting the right mix of businesses to Monterey.

Sales Tax		
	<u>Millions</u>	<u>Growth</u>
2005-06	\$7.0	1.6%
2006-07	7.2	2.4%
2007-08	7.4	3.7%
2008-09	7.0	-5.9%
2009-10	6.4	-9.1%
2010-11 est.	7.0	9.2%
2011-12 est.	7.3	5.0%

Table 6

Though some of the above revenue news is encouraging it is important to keep these numbers in perspective over time. Table 4 below shows that even though two key General Fund revenue sources (TOT and sales tax) have begun to climb into positive growth territory, when compared with the receipts from ten years earlier the reader can see that we are only now beginning to match those decade-old numbers. Given that expenditures have continued to grow over that decade it is not hard to see why we are experiencing a budget crunch.

Revenue	2000-01	2010-11 est.	10 Year Change
TOT	\$14.6 million	\$14.6 million	0%
Sales tax	\$ 7.3 million	\$ 7.0 million	-4%

Table 4

Overview of Reserves

The City maintains a number of reserves to protect against uncertainty and prudently plan for the future. Following is a discussion of some of the more significant of these reserves.

Reserve for Economic Uncertainty

The City maintains a Reserve for Economic Uncertainty to provide a financial shock-absorber should a natural or other disaster strike. The balance of this reserve is currently \$5.8 million (Table 5), or about 10.3% of the City's General Fund budget. The policy level for this reserve is 15% so we are currently \$2.6 million short of the desired balance in this reserve. The City Council approved a plan to get back to the 15% policy level over time several years ago but this plan had to be set aside for the last three years due to the dire budget situation. This budget proposal recommends that we forgo refunding this reserve one more year since we are still in a reduction mode. The 5-year forecast (described later in this report) anticipates beginning again to rebuild this reserve starting in FY13.

Capital Renewal Reserves

The General Fund also contains several capital renewal reserves for key facilities such as the Sports Center, Conference Center, Library, the wharves, recreation centers and City Hall. As Table 5 shows, these reserves started the fiscal year with only a total of \$611,000 because we had to use much of what was on hand to make a \$2.2 million payment to the State of California that they demanded from the City to help solve their own budget problem. Fortunately, the Neighborhood Improvement Committee decided last year to recommend to the City Council that the entire NIP program for FY11 be cancelled in order to help balance the City's budget and restore these reserves. Because of this the current balance in the Capital Renewal Reserves is now just over \$2 million. The FY12 budget proposal recommends modestly increasing these important reserves by 10% to \$2.2 million from redevelopment agency payback funds.

Other Reserves

The Parking Fund continues to maintain significant reserves, built up over time to fund capital renewal, replacement and expansion of parking facilities. However, this reserve was drawn upon more than usual in FY11 due to the need for a double debt service payment from the Parking Fund in order to balance the budget plus the early pay-off of the 1999 bond issue that funded the Cannery Row garage. These factors contributed to reducing the reserve by almost \$2 million to \$6.8 million. On a positive note, with the bond issue paid off the Parking Fund will no longer have to make the debt service payments of approximately \$1 million annually.

The Workers Compensation and General Liability reserves are set based on actuarial funding requirements. Currently the General Liability reserve level meets actuarial requirements and the balance remained steady at \$2.8 million throughout FY11. The Workers Compensation reserve increased during FY11 due to favorable claims experience to a current level of \$7.4 million.

Significant Reserves

(thousands)

	<u>Beg. Bal.</u>	<u>Change</u>	<u>End Bal.</u>
Economic Uncertainty	\$5,821	\$0	\$5,821
Capital Renewal			
Public Safety	\$47	\$150	\$197
Sports Center	100	174	274
Conference Center	105	162	267
Library	49	157	206
Wharves I & II	207	654	861
Recreation Centers	52	165	217
City Hall	51	141	192
Total Capital Renewal	\$611	\$1,603	\$2,214
Other Funds			
Parking	\$8,720	(\$1,968)	\$6,752
Workers Compensation	6,812	567	7,379
General Liability	2,785	33	2,818

Table 5

Overview of General Fund Expenditures

Overall for FY12, proposed General Fund operating expenditures amount to \$56.7 million, which represents a decrease of 3% from the FY10 amended budget. Total proposed FY12 operating expenditures for all funds is \$94.9 million, which represents a decrease of 12.5% from the amended FY11 budget.

The FY12 operating budget proposed here includes a revised budget reduction plan that is substantially changed from what was previously presented to Council. Because all six employee bargaining units agreed to reopen their contracts and make additional concessions, I am pleased to say the budget reduction plan presented in this proposed budget has been scaled back by over about \$1.2 million dollars, which saved 18 positions.

Revised Budget Reduction Plan

The proposed budget reduction plan was not built on targets assigned to departments. Instead, it is a consensus-based strategy developed by all department heads built on the knowledge gleaned from the Priority-Based Budgeting process and the motivation to make decisions, albeit difficult ones, that are in the best interests of the residents, businesses, and visitors that we serve.

At the April 19, 2011 City Council meeting staff gave a detailed presentation on a preliminary version of the budget reduction plan developed to close a \$5 million General Fund operating imbalance. At that time it was not known what the results from negotiations with most of the employee groups would be. Fortunately, all six employee groups pitched in to help solve the problem, which resulted in a budget savings of approximately \$1.2 million. This good news changed the preliminary budget reduction plan significantly and enables me to bring to the Council a much smaller list of program and position reductions.

As Table 6 below shows, instead of \$5 million in cuts or new revenues, the plan included in this budget is now a \$3.8 million mixture of revenues and program/position reductions.

Budget Reduction Plan Summary

Budget Shortfall	(millions) \$ 5.0
Employee pay concessions	\$ 1.2
Revenues	0.7
Program/position reductions	<u>3.1</u>
Total Potential Budget Savings	\$ 5.0

Table 6

This report will not go into the details of savings from employee concessions as this is covered in a separate report on the May 17 Council agenda. As shown in Table 7, of the almost \$700,000 in new revenues proposed, \$300,000 is for rent charges to the Parking Fund for use of City/General Fund-owned facilities and lots. Another \$384,907 is related to fees for Recreation Department programs. Note that of this amount \$161,541 in increased recreation fees were already approved in March. The remaining \$223,366 is made up of estimates of future revenues generated by the proposed lease of space at the Sports Center to a cardio rehab services group and other revenues to be added in the future in order to close the operating subsidy gap at the Sports Center.

Though revenues proposed by the Plan & Public Works Department show as only \$8,752 in Table 7, this is actually a net number. This budget proposal includes new fees for traffic control, encroachments, street openings, stormwater and lease administration totaling \$108,025. This total is, however, reduced in Table 7 by \$99,273 for the loss of revenue currently received from Monterey Disposal Service for our

Recycling Coordinator position, discussed further in Attachment A to this report, page A11.

Budget Reduction Plan Overview by Department

	Budget Savings	New Revenues
Administrative Services	\$ 271,185	\$ 300,000
Police	124,707	
Fire	897,364	
Plans and Public Works	1,148,696	8,752
Recreation	80,237	* <u>384,907</u>
Library and Museum	150,216	
Conference Center	119,029	
Special Funds	<u>292,169</u>	
Total Savings	\$ <u>3,083,603</u>	\$ <u>693,659</u>
*\$166,541 already adopted		

Table 7

The \$3.1 million in budget savings from program/position reductions shown in Tables 6 and 7 is the revised plan that is significantly reduced from what Council saw last month due to the full realization of employee concessions. Since Table 8 below gives a summary of this revised plan and Exhibit A attached to this report give all the details, I will not venture into more narrative discussion of the revised budget reduction plan in the body of this report. Suffice it to say I am very pleased to be able to present a much smaller package than we were reviewing in April. In terms of positions, while there were originally 40 positions that received notice of potential layoff or reduction, the plan shown here recommends reducing that number to 22.

Even though the picture is better than it was before employee concessions were counted, it is still very difficult to see anyone laid off. Every employee has an important job to do and does a tremendous job on behalf of the community. Staff believes that with retirements and other attrition, along with repositioning affected employees within the organization, several more of these remaining 22 positions may be able to continue employment with the City of Monterey. Every effort that makes sense for the employee and the City will be made to reduce the final list of positions laid off to as few as possible.

Revised Budget Reduction Plan Detail

(See Attachment A for more detail)

Program/position	Savings	Page
<u>Administrative Services savings</u>		
IR Reorganization	\$125,850	A-2
Volunteer Services	109,923	A-3
Finance Department reorganization	35,411	A-4
<u>Police savings</u>		
Eliminate Animal Control position	61,707	A-5
Police Reorganization	63,000	A-6
<u>Fire Savings</u>		
Eliminate Two Division Chiefs	469,537	A-7
Eliminate Six Relief Firefighters	427,827	A-8
<u>Plans and Public Works savings</u>		
Pooling Admins at Corp Yard	83,316	A-9
Eliminate Recycling Coordinator	99,273	A-10
Custodial Supervisor and one custodian	128,140	A-12
Eliminate Tree Crew and one Arborist	317,218	A-13
Contract Mowing & Park Maint. Craftsworker	141,650	A-14
Parks Div Reorg	106,614	A-15
Plans/PW EAll & engineering Tech.	192,097	A-16
Eng Survey	74,090	A-17
PPW as Parking's Citation Hearing Officer	6,300	A-18
<u>Recreation and Sports Center savings</u>		
Replace 30 hour RPT AA I with 20 hours	21,772	A-20
Reduce CONA RPT after-school program	58,465	A-20
<u>Library and Museum savings</u>		
Reduce RPT EAll in Library to AA1	7,903	A-22
Eliminate PTS Museum Artifact Specialist	5,000	A-22
<u>Conference Center savings</u>		
Eliminate Senior Custodian at Conf. Center	43,464	A-23
Eliminate Events and Sales Assistant	75,565	A-23
Total General Fund savings	\$2,654,120	
<u>Previously approved by Council</u>		
2/3 Library Director to Comm. Services	137,313	
<u>Special Funds</u>		
IR Reorganization	28,948	A-2
Parks Div Reorg	71,117	A-15
Street Sweeping Outsourced	192,106	A-11
Total savings	\$3,083,603	

Table 8

Even in a year of cutting back there are a few supplemental budget requests that were considered either mandatory or essential to operations. The supplemental requests included in the FY12 budget proposal are listed below.

FY12 Supplemental Budget Requests

General Fund		
City Council	<ul style="list-style-type: none"> Travel costs for National League of Cities Public Safety Committee 	\$2,500
Finance	<ul style="list-style-type: none"> Increased bank fees and credit card costs due to heavier use of online capabilities 	20,000
Police	<ul style="list-style-type: none"> Increase in County dispatch fees 	45,755
Fire	<ul style="list-style-type: none"> Replace Self-Contained Breathing Apparatus equipment 	153,740
	<ul style="list-style-type: none"> CERT program 	12,380
Recreation	<ul style="list-style-type: none"> Fitness equipment replacement 	80,000
	<ul style="list-style-type: none"> Towel replacement 	30,000
	<ul style="list-style-type: none"> Other small equipment replacement and maintenance 	15,000
Public Facilities	<ul style="list-style-type: none"> Replace harbor patrol boat outboard motors 	9,000
Special Funds		
Vehicle Funds	<ul style="list-style-type: none"> Vehicle replacement program includes 4 police motorcycles and a command vehicle, 2 parking scooters and 6 other parks, traffic engineering, and harbor utility vehicles 	369,238
Library Trust Fund	<ul style="list-style-type: none"> Increase hours for Fund Development Coordinator from 20 to 25 per week, plus related operating costs 	12,600
	<ul style="list-style-type: none"> Consultant services and part-time staff hours for Library strategic planning 	32,250
Marina	<ul style="list-style-type: none"> Replace harbor patrol boat outboard motors plus maintenance boat motor 	13,250
	<ul style="list-style-type: none"> Support halibut trawling 	5,000
	<ul style="list-style-type: none"> Support AMBAG/Sanctuary relationship 	10,000

Table 9

Financial Overview – Special Funds

The City maintains a number of funds other than the General Fund to account for the revenues and expenditures of activities that are separate from the General Fund for either legal or accounting purposes. A brief overview of the FY12 budget picture for some of the more significant of these funds follows.

Presidio Public Works Authority Fund

The Presidio Public Works Authority Fund accounts for the operational activities, capital projects, and revenues associated with the municipal services contract between the City and the U.S. Army at the Presidio of Monterey. Services provided to the Army include maintenance of buildings, streets, sewers, storm drains and water systems and other special projects. The operating budget for this fund is \$7.3 million for FY12. However, when the Army adds capital projects to the contract the budget can increase significantly. Over the last three years, for example, the total budget for the Presidio Fund has averaged over \$11 million each year. The existing federal contract with the Presidio of Monterey continues to be fully funded by the Federal Government and provides approximately \$1 million in revenue annually to the City's General Fund (including the fires services contract) to help pay for the cost of administering the program and other General Fund program costs.

Storm Water Utility Fund

Projected revenues of \$1.08 million in the Storm Water Utility Fund fall short of the \$1.17 million in proposed operating expenditures in this fund by about \$90,000 for FY12. However, due to accumulated fund balances from prior years, it is not anticipated that a subsidy will be required this year from the General Fund. As our storm water obligations grow over time, we will need to develop the revenue stream to support the imposed mandates. Otherwise, we can look to future subsidies from the General Fund.

The budget reduction plan includes a recommendation to outsource street sweeping services to Monterey Disposal Service. Staff believes this can be accomplished without increased fees to residential ratepayers while generating savings for the City. This proposal is described in Attachment A, page A11.

Sewer Line Maintenance Fund

The Sewer Line Maintenance Fund will generate an estimated \$1.4 million in FY12 which covers the \$1 million in projected operating expenditures. The remaining funds will be used for capital repairs included in the Capital Improvement Program (CIP) budget that will be presented by the Plans and Public Works Department in a separate report.

This relatively small amount of "pay as you go" funding for repairs to the sewer system does not, however, address an approximately \$16.8 million backlog of capital renewal and replacement projects. A special Council meeting is scheduled in late May specifically to update Council on the extent of the City's unfunded capital renewal liabilities. An important component of this picture is our sewer system. This special meeting will also provide an opportunity for future public discussion regarding staff's proposal to fund a major sewer upgrade program with a low interest state loan.

Cemetery Fund

Projected Cemetery revenues of \$279,000 are expected to cover an operating budget of \$250,000 in FY12. A surplus budget in the Cemetery has not occurred in many years and can be attributed to the fact that there were staffing allocation changes that reduced costs and the bond that financed the columbarium was paid off recently. This is a bit of good news since typically the General Fund has had to subsidize the Cemetery Fund in the past.

Marina Fund

The Marina Fund's proposed budget for FY12 totals \$2 million, which is the same as the current year and includes debt service on state loans in the amount of \$414,000. In addition, the Marina Fund will transfer \$158,889 to the General Fund next year to assist with the expense of maintaining Wharf II. Total estimated revenues for FY12 in the Marina Fund are expected to be \$2.5 million. The surplus generated in this fund is used to pay for capital projects at the Marina such as a major marina dredging project that will be coming soon and will cost several hundred-thousand dollars.

Parking Fund

The proposed \$7.3 million Parking Fund FY12 budget includes \$1,265,658 for debt repayment to the General Fund. In addition, the proposed Budget Reduction Plan includes a \$300,000 rent payment starting in FY12 from the Parking Fund to the General Fund. The rationale behind this payment is that the General Fund actually owns most of the facilities and land under the garages and surface lots the Parking Fund uses to generate fees. Since the Parking operation is categorized as an "enterprise fund" the intent is for it to pay for all normal costs any private sector operations would pay for, such as rent. The parking Fund will also transfer \$219,533 to the General Fund as reimbursement for custodial, parks and street maintenance services. The new rent payment will be mitigated by the reduction in debt services costs to the Parking Fund going forward since the 1999 bonds that funded the Cannery Row parking garage were paid off this year. Parking Fund revenues are projected to be \$7.6 million in FY12.

General Fund Financial Forecast

With the adoption of the budget reduction plan presented in this report the FY12 General Fund operating will be in balance by the slimmest of margins. As Table 10 on the next page shows, the "net operating surplus" would be only \$49,000 while \$205,000 would be on hand in the available ending balance of the General Fund at the end of FY12. While this provides a very small cushion for uncertainty and the unexpected, at least both the operating balance and ending balance are positive numbers. A structurally balanced budget has been the Council's direction and the City's budget goal since the downturn in the economy in 2008 and should be considered a significant accomplishment.

General Fund 5-Year Financial Forecast

	2010-11	2011-12	2012-13	2013-14	2014-15
	Revised	Proposed	Estimate	Estimate	Estimate
Operations					
Revenues	\$54,910,035	\$55,864,529	\$57,631,484	\$59,593,211	\$61,562,079
Expenditures	(57,888,534)	(59,648,829)	(56,748,653)	(58,411,454)	(59,274,640)
Budget reduction program	0	3,841,064	0	0	0
Net transfers	905,921	(7,282)	(316,851)	(327,106)	(432,039)
Net operating surplus (deficit)	(\$2,072,578)	\$49,482	\$565,980	\$854,651	\$1,855,400
Beginning Budgetary Fund Balance	9,386,566	10,239,643	8,604,207	10,210,086	12,151,535
Redevelopment Agency loan payback	2,822,839	2,871,258	2,937,973	2,985,873	3,033,873
Budget reduction transition costs	0	(516,468)	0	0	0
Net non-operating transfers	1,380,535	(189,851)	(20,000)	(20,000)	(20,000)
CIP	0	(3,220,782)	(1,250,000)	(1,250,000)	(1,500,000)
Debt Service	(1,277,719)	(629,075)	(628,075)	(629,075)	(629,440)
Ending Budgetary Fund Balance	10,239,643	8,604,207	10,210,086	12,151,535	14,891,368
Reserves					
Economic uncertainty	5,821,470	5,821,470	6,321,470	7,071,470	7,821,470
Capital facilities renewal	3,982,948	2,213,383	2,213,383	2,213,383	2,213,383
Other	314,047	364,047	364,047	364,047	364,047
Total Reserves	10,118,465	8,398,900	8,898,900	9,648,900	10,398,900
Available Fund Balance per Budget	\$121,178	\$205,308	\$1,311,186	\$2,502,636	\$4,492,469

Table 10

The Out-years

Looking beyond next fiscal year to the years ahead Table 10 shows that with the adoption of this proposed budget General Fund operations are not only brought into balance in FY12, but begin generating surpluses in the ensuing years – building to an over \$1.8 million operating surplus in FY15. Prudence and current Council policy says that this surplus should be put to use rebuilding and refurbishing our City's neglected facilities and infrastructure rather than add back programs or enhance pay and benefit packages. Several years of deferred maintenance make this policy extremely important if we are to be good stewards of the assets entrusted to us by the citizens of Monterey.

With any 5 year budget projection assumptions must be made about what will occur in the future. The more significant assumptions included in Table 10 are as follows:

- The economy gradually recovers resulting in modest revenue increases;
- The State makes no more significant money grabs;
- Redevelopment agencies are not eliminated;
- City staff continue to receive no cost-of-living-adjustments through FY15;
- Employee concessions made this spring are ongoing.

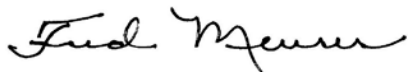
With regards to the economy or actions of the state we have little control. Should redevelopment agencies ultimately be eliminated by the state in their effort to solve their own gargantuan budget dilemma this would have a tremendously negative impact on Monterey. Approximately \$2.8 million in General Fund money and \$700,000 in housing money would disappear. As for wage and benefit decisions they are, of course, not made unilaterally. Some employee groups have the right to binding arbitration and in all cases pay and benefit packages are determined through the meet and confer process. Therefore, anything negotiated at a future time that adds dollars back to the budget will have to be offset by a corresponding decrease in cost of programs or an increase in revenues.

Conclusion

For nearly three years now it seems we have all been besieged by bad economic news at the city, state and national level. Since this can take a toll on morale and delay planning for the future it requires strong leadership and tough decision-making at all levels of government. The President's National Commission on Fiscal Responsibility recently published the results of their analysis of the federal government's fiscal predicament and it said in part:

"Throughout our nation's history, Americans have found the courage to do right by our children's future. Deep down, every American know we face a moment of truth once again. We cannot play games or put off hard choices any longer...Ever since the economic downturn, families across the country have huddled around kitchen tables, making tough choices about what they hold most dear and what they can learn to live without. They expect their leaders to do the same...We come from different backgrounds...but we share a common belief that America's long-term fiscal gap is unsustainable and, if left unchecked, will see our children and grandchildren living in a poorer, weaker nation."

While our budget gap and debt load is proportionally nowhere near that of the federal government, the sentiment captured in the Commission's report is right on target for Monterey too. The budget presented to you here, if adopted, achieves the significant goal of balancing the operating budget of the City. However, this is just the beginning. There are substantial unfunded liabilities related to our City's facilities and infrastructure that need to be addressed next. This discussion will resume at a special meeting later in May. But until then, I recommend the adoption of this proposed budget at the next regular Council meeting on June 7 so we can right our own fiscal ship and not leave this task to the next generation.



Fred Meurer
City Manager

Attachment A

Decision Package: 999.9999-024 - DHS19 Information Resources

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
04/29/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

City Clerk's Office

Eliminate the contract Assistant City Clerk Position, Reduce Executive Assistant I to Administrative Assistant I and share services with the City Manager's Office

This Assistant City Clerk position assists the City Clerk by preparing and distributing Council agenda; assists in the conduct of elections and in voter registration; indexes and maintains files of official records; processes legal publications takes minutes of meetings; searches records to obtain information; gives out information to the general public over the telephone and in person; is responsible for such office functions as receipt and distribution of City mail; maintenance of postage meter and copy machine; acts for City Clerk in her/his absence.

The Executive Assistant I performs a variety of highly responsible office clerical work in which assignments and procedures are in general terms and require use of independent judgment; serves in administrative assistant capacity to the City Manager, Assistant City Manager, and City Council

This reorganization will result in reduction in customer service levels, which could include a slower response to general information and public records act requests, decreased clerical support for the City Council, City Manager, and City Clerk, a lower level of administrative expertise in the City Clerk's Office, and the need for managers and technical staff to perform additional administrative duties. Increasing the amount of shared services between offices will result in coverage issues when one or more person is absent, which will necessitate periodic closing of offices to the public during lunch hours. We are recommending that we add \$3,500 to our Part Time-Temporary budget so we will have the ability to hire on-call assistance when necessary.

Information Services Division

Reduce the Network Administrator position to Network Engineer

Reduce contract Systems Implementation Manager to permanent Program Manager

Convert the vacant contract Systems Analyst to a permanent Systems Analyst position

The Network Administrator position was designed to provide the direct technical and administrative support of the operation of the City-wide Novell networks, including local and wide area networks; serve as network systems supervisor for managing system security, passwords, new user configurations, and change to accommodate individual and departmental needs; to recommend hardware and software purchases to maintain the efficiency and effectiveness of the wide area network; and assist in the budgeting and resource allocation process for the chargeback system for the division

The Systems Implementation Manager has helped transition ISD to a broader orientation for system planning, implementation, and maintenance; provides expertise and overall management support for the City's information systems project portfolio; coordinates with departmental project managers and representatives, leading and directing enterprise projects to successful completion; and gives advice and assistance to City employees concerning systems and business practices and prepares detailed recommendations for improvement of procedures and cost controls.

The Systems Analyst position analyzes, develops, and maintains new and existing applications and information systems; confers with users to determine and analyze their objectives and specifications for new programs and applications, and makes recommendations to implement them; evaluates users' current and future needs; designs computer programs, databases and other applications to solve complex problems. assists in the development of hardware, software and environment specifications for new applications; coordinates with outside contractors in the creation of system solutions; and trains users.

The ISD reorganization reduces the level of two management positions and would result in a need for more direct oversight of the division by the Department Head and Information Solutions Manager. The ability to take on this additional workload would be partially alleviated by filling the vacant Systems Analyst position as a permanent position. The reduction of the Network Administrator to a Network Engineer can be accomplished because the nature of the City's Network operation has changed over the past few years, and is about to transform even more dramatically as we convert from a Novell platform to Microsoft Windows. The new platform will require network engineering skills more than traditional network administration. There are many future benefits of making these changes. For example, they position us to implement virtual desktops for many of our employees, which we estimate will save tens, and likely into the hundreds, of thousands of dollars. The ISD

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-024 - DHS19 Information Resources

(Continued)

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
04/29/2011	2012	mccann	1	2	One-Time	Pending

team has positioned the City's network over the past four years so we can move to the new platform at a relatively low "hard" dollar cost, with the main cost for the transformation being some intensive staff work over the next few months, which makes these recommended staffing changes timely.

The recommendation for the reduction of the Systems Implementation Manager is partially driven by an upcoming retirement. It is a key position, and the incumbent's retirement and proposed reduction will likely cause us to lose some expertise. However, we believe that there are a number of qualified potential internal applicants for whom this level of position would create an opportunity. So, while the reduction would somewhat reduce our project management capabilities, it will produce a needed promotional opportunity for our workforce.

h. Additional justification for program

Staffing Changes

3603/001 Network Administrator downgraded to Network Engineer
1234/002 Systems Implementation Manager downgraded to Program Manager
3402/002 Assistant City Clerk eliminated
3318/006 Executive Assistant I downgraded to Administrative Assistant I

REQUESTOR

Mike McCann for Bonnie Gawf

FISCAL DETAILS		2012
Staffing		-100,825.88
Operating Expenditures		-53,972.00
	Total Expenditures	-154,797.88
	Net Budget	-154,797.88

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-025 - DHS20 HR Volunteer

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
04/29/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Eliminating the Community Resources Division, which includes the elimination of the Community Resources Coordinator, will save the City almost \$110,000, but create challenges both for the City residents and City departments. The Community Resources Coordinator is the main contact point for those wishing to offer their services to the City. For example, when a local company wants to clean Monterey's beaches, the company contacts the City's Community Resources Coordinator to work out the logistics, location, etc. Also, when a resident has an interest in volunteering for the City, the resident contacts the City's Community Resources Coordinator to learn of potential placements or duties. The incumbent will direct the volunteer to the correct department, and coordinate all appropriate paperwork to ensure all parties are ready to go.

The loss of this centralized Division and position could lead to a loss of volunteer hours provided to the City by both local companies and individuals, who may have challenges learning what volunteer work is available. However, staff believes that a successful decentralization of these duties will still leave the City with a robust volunteer program. With the loss of the position, City Departments will need to ensure they have a Department-representative who can coordinate volunteers for their specific department, and ensure that all appropriate paperwork is completed and recorded.

The Community Resources Coordinator, as its position name implies, also accomplishes, and often leads, efforts community-wide. Again, because the function will be decentralized, specific departments will need to pick up areas in which the Community Resources Coordinator used to fulfill. There will still be a centralized phone number and contact, but rather than meet with individuals, groups, or local companies, the central contact will determine where best to direct the inquiry.

h. Additional justification for program

Staffing Changes

1220/001 75% MEA Community Resources Coordinator eliminated

REQUESTOR

Mike McCann for Mike McCarthy

FISCAL DETAILS		2012
Staffing		-94,265.50
Operating Expenditures		-15,657.00
	Total Expenditures	-109,922.50
	Net Budget	-109,922.50

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-026 - DHS21 Finance AA & Reorganization

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
04/29/2011	2012	mccann	2	2	One-Time	Pending

SUPPLEMENTAL REQUEST

The Finance Department's recommendation for a budget reduction is to realize an additional \$35,411 savings by reorganizing and reclassifying the Department's managerial/supervisory staff in FY13.

h. Additional justification for program

The Finance Department expects to experience significant turnover at the management level in FY13. This provides an opportunity to re-examine the structure of the Department and see if any efficiencies or cost savings can be found. It is too early to present a recommended new structure at this point, but we feel confident that additional savings in the amount of \$35,411 can be realized by reorganizing the managerial and supervisory structure of the Department and reclassifying some positions. The Finance Department can also commit to savings the same \$35,411 in FY12 by holding open the Finance Analyst position for an additional 4 months.

Staffing Changes

Changes pending in 2012-2013

REQUESTOR

Mike McCann for Don Rhoads

FISCAL DETAILS		2012
Staffing		-35,411.22
	Total Expenditures	-35,411.22
	Net Budget	-35,411.22

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-028 - DHS22 Animal Control Program termination

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

The Animal Control Officer (ACO) is a non-sworn position responsible for the majority of the animal-related calls for service during normal business hours within the City of Monterey. The ACO serves as the lead animal advocate in the City. The ACO is responsible for a variety of tasks including, but not limited to, responding to animal service calls regarding injured or dead animals, barking or loose dogs, maintenance and oversight of the City short term animal shelter at Ryan Ranch and the care and cleaning of animals housed there, coordinating vicious dog classifications and prosecutions, enforcing violations of the City of Monterey Municipal Code and California State Penal Code, reuniting recovered animals with their rightful owners, mediating neighbor disputes involving animal activities, dealing with injured or captured wild life, serving as a liaison with the Monterey County SPCA, and educating the public on proper care of domestic animals and handling of wild life.

h. Additional justification for program

The ACO position is being recommended for reduction because following the incumbent's retirement in February 2010, patrol staff has taken over the bulk of the ACO workload. The Police Department is exploring development of an on-call contract with a neighboring city for some animal services that should not exceed \$10,000 per year.

Staff Implications: Elimination of this position will require patrol continue to perform most of its essential duties.

Service implications: As noted, most of the daily duties previously carried out by the ACO have been absorbed by patrol staff. Those requiring expertise in the care of animals will be abandoned unless an on-call contract can be created with a neighboring city.

Out-year implications: Elimination of this position will place a greater array of duties upon an already shrinking patrol staff. Eliminating this position will likely result in a diminished level of animal control services to the community.

Staffing Changes

6801/001 Animal Control Officer eliminated (vacant)

REQUESTOR

Mike McCann for Tim Shelby

FISCAL DETAILS		2012
Staffing		-71,706.74
Operating Expenditures		10,000.00
	Total Expenditures	-61,706.74
	Net Budget	-61,706.74

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-029 - DHS23 Police Reorganization

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

In January 2012, the Police Department plans on a reorganization of the Command Staff (management) structure. At that time, the Department proposes eliminating the Police Services Manager (PSM) position, which is currently vacant, or one of the other police manager positions. By eliminating a management position the Department will realize a savings of at least \$158,814.

Recommendation / Request: The Department is recommending that approximately \$145,000 of the saving realized from the elimination of this management position be re-allocated for one (1) new Police Officer position.

h. Additional justification for program

The elimination of one of a management position will allow the Department to retain other more critical positions.

Staff Implications: The elimination of a management position will bring the number of Department managers down from 6 to 5. Functions and responsibilities of the position eliminated will need to be assigned to others that may not have the full capacity to perform them. Those potentially impacted include the Police Chief, the Deputy Police Chiefs, the two (2) Records Supervisors, the Executive Assistant, and the Administrative Lieutenant.

Service Impact: We believe the cut will result in primarily an internal service impact of less management oversight and quality control, slower response to requests for information, delays of some staff work, and less participation in regional collaborations and committees.

REQUESTOR

Mike McCann for Tim Shelby

FISCAL DETAILS		2012
Operating Expenditures		-63,000.00
	Total Expenditures	-63,000.00
	Net Budget	-63,000.00

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-031 - DHS25 Eliminate two Fire Division Chiefs

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Elimination of two staff Division Chief positions will result in the following impacts:

50% reduction in department staff management capacity (approx. 2000 hrs. annually); significant reduction in ability to maintain essential programs, particularly training, safety, and emergency planning and management.

33% reduction of chief officers available to provide emergency incident management, daily fire department program management, and coordination of Fire Department resources during major disaster events requiring activation of the Emergency Operations Center.

Significantly reduced ability to provide an appropriate level of oversight of emergency incidents and non-emergency work practices to ensure a safe work environment and conformance with federal and state workplace safety regulations, established City policies and procedures, and recognized industry best practices.

Significantly reduced capacity to coordinate and ensure effective delivery of federal and state-mandated training, and non-mandated training necessary to maintain a high level of emergency response effectiveness.

Significantly reduced ability to provide effective management and coordination of Fire Prevention Division functions, including development and building plan reviews, inspections of fire protection systems installation, fire safety inspections, fire hazard reduction, and fire investigations.

Significantly reduced ability to participate in regional fire prevention-related consortiums and initiatives such as the countywide California Fire Code update and adoption process.

Significantly reduced ability to maintain the Emergency Planning and Management function, including ongoing review and update of the City's Emergency Operations Plan, related city staff and EOC training, technical enhancements of the city's emergency management capability, and participation in regional emergency planning and management efforts.

h. Additional justification for program

Staffing Changes

1209/004 Division Chief (vacant)

1209/xxx Division Chief (Note 1)

Note 1: No projected date for position vacancy; anticipate incumbent transferring to Operations Division position vacancy created by normal attrition; position likely subject to "no layoff" provision of Fire Services Agreement between the Cities of Monterey and Pacific Grove (10/2008).

REQUESTOR

Mike McCann for Andrew Miller

FISCAL DETAILS		2012
Staffing		-376,703.28
Operating Expenditures		-92,833.28
	Total Expenditures	-469,536.56
	Net Budget	-469,536.56

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-032 - DHS26 Eliminate six Relief Firefighters

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Freezing (de-funding) of six (6) Firefighter positions will result in the following impacts: 11% reduction in personnel resources available for call-back for major emergencies and disasters.

h. Additional justification for program

Staffing Changes

2206/018 Firefighter (vacant) freeze / de-fund
2206/019 Firefighter (vacant) freeze / de-fund
2206/022 Firefighter (vacant) freeze / de-fund
2206/023 Firefighter (vacant) freeze / de-fund
2206/021 Firefighter (filled) freeze / de-fund by attrition, see Note 2
2206/008 Firefighter (filled) freeze / de-fund by attrition, see Note 3

Note 2: Anticipated Firefighter position vacancy resulting from filling of existing Fire Captain vacancy (2201/007); example only, may not impact this specific position code; position classifications within Monterey Fire Fighters Association (MFFA), IAFF Local 3707 are subject to "no layoff" provision of Fire Services Agreement between the Cities of Monterey and Pacific Grove (10/2008).

Note 3: Anticipated Firefighter position vacancy resulting from normal attrition at Engineer/Captain classification by 12/31/11; example only, may not impact this specific position code; position classifications within Monterey Fire Fighters Association (MFFA), IAFF Local 3707 are subject to "no layoff" provision of Fire Services Agreement between the Cities of Monterey and Pacific Grove (10/2008).

REQUESTOR

Mike McCann for Andrew Miller

FISCAL DETAILS		2012
Staffing		-661,732.14
Operating Expenditures		233,904.93
	Total Expenditures	-427,827.21
	Net Budget	-427,827.21

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-033 - DHS28 Reductions in Administrative staff

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

The Plans and Public Works Department will eliminate several administrative positions. These positions include:

Administrative Assistant I Streets: Position will be eliminated and administrative tasks will be assigned to the remaining 2.25 FTE administrative personnel at our Corporation Yard. The service reductions will result in less data entry in our work and asset management system as well.

Administrative Assistant I Mechanical: Reduction of this position from 1 FTE to .75 FTE. This has already happened as a result of a vacancy that occurred during the FY without visible decrease in data entry or service levels.

h. Additional justification for program

We plan to shift some of those tasks to other personnel for data entry.

Staffing Changes

3314/011 FT Administrative Assistant eliminated
9329/006 Replace FT Administrative Assistant with 75% RPT (already done)

REQUESTOR

Mike McCann for Hans Uslar

FISCAL DETAILS		2012
Staffing		-83,315.54
	Total Expenditures	-83,315.54
	Net Budget	-83,315.54

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-035 - DHS30 Eliminate Recycling Coordinator

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Monterey City Disposal Services funds the City's Solid Waste Program Manager and Recycling Coordinator positions. It is recommended to reduce the service level in the solid waste program area by eliminating the contract for the Recycling Coordinator position. It is further recommended to harvest the savings from this position to fund the street sweeping services recommended for assignment to MCDS as part of Decision Package DHS31 - Outsource Street Sweeping.

h. Additional justification for program

This will result in a reduction of service levels in the solid waste/recycling program area but the City will continue to maintain adequate capacity to manage the MDCS contract and comply with all legal mandates.

Staffing Changes

6721/001 Recycling Coordinator eliminated

REQUESTOR

Mike McCann for Hans Uslar

FISCAL DETAILS		2012
Staffing		-99,273.32
	Total Expenditures	-99,273.32
Revenues		99,273.32
	Net Budget	0.00

Decision Package: 999.9999-036 - DHS31 Outsource Street Sweeping

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

It is planned to eliminate 2 Street Sweeper positions plus the Recycling Coordinator discussed on DHS30.. It is further suggested to use the funding from the eliminated Street Sweeper operator position to create a Senior Street Maintenance Worker position in the Storm Drain Maintenance budget. Street Sweeping services will be accomplished through Monterey City Disposal Services without raising the residential refuse rates.

h. Additional justification for program

Presently, Monterey City Disposal Services funds as a contract position the Recycling Coordinator position. It is planned to harvest these savings by transferring them into the newly assigned street sweeping services division of Monterey City Disposal Services.

Should Council approve the suggested change in our franchise agreement with Monterey City Disposal Services, we need to eliminate both positions working in street sweeping. However, staff is planning to use the savings partially to create a new Senior Street Maintenance Worker position, who will be working in the storm water division. The total cost savings of this measure include the costs for the expensive equipment and its' maintenance. This number is estimated to be \$192,106.

There will be no service impacts in the street sweeping services as Monterey City Disposal will adhere to the current service levels and frequencies of service. However, with the loss of the Recycling Coordinator position, the City will be less engaged in many public outreach and educational programs. Staff believes that these service reductions can be partially offset by the remaining Solid Waste and Recycling Manager.

Staffing Changes

6211/001 Senior Street Sweeper Operator eliminated
6210/002 Street Sweeper Operator eliminated
xxxx/xxx New Senior Street Maintenance Worker (Storm Drain Maintenance budget)

REQUESTOR

Mike McCann for Hans Uslar

FISCAL DETAILS		2012
Staffing		-96,537.60
Operating Expenditures		-95,568.00
	Total Expenditures	-192,105.60
	Net Budget	-192,105.60

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-037 - DHS32 Reduction in Custodial Services

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	2	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Staff proposes to eliminate the Custodial Supervisor position as well as one other currently vacant custodial position.

h. Additional justification for program

The supervision of the custodial staff will be assigned to one of the Building Maintenance Supervisor. Expected impacts of this measure include additional responsibilities for the supervising staff in monitoring the cleanliness of City facilities and public restrooms, ordering of supplies, checking inventory level and managing the day-to-day operation of the custodial staff.

The elimination of the vacated custodial position will lead to an internal reorganization of the cleaning of our administrative buildings. Presently, staff is evaluating possibilities to further reduce waste collection by enhancing recycling methods. One possibility is to reduce the number of waste baskets to be emptied to one or two per division or building. Having fewer waste baskets to be emptied, will allow reduction in service hours. Another additional option will be to reduce office cleaning to once a week and concentrating just on the bathroom and common areas. Employees can be made responsible for dusting and vacuum cleaning of their own offices.

Keeping this function in-house will maintain the existing service levels that contribute greatly to our tourism industry as well as our recreational centers, library and other city facilities. Furthermore, an in-house workforce does not pose the security challenges that some staff members of outside contractors may present.

Staffing Changes

6509/001 Custodial Supervisor
6510/002 Custodian eliminated (vacant)

REQUESTOR

Mike McCann for Hans Uslar

FISCAL DETAILS		2012
Staffing		-128,139.55
Operating Expenditures		0.00
	Total Expenditures	-128,139.55
	Net Budget	-128,139.55

Decision Package: 999.9999-038 - DHS33 Outsource Tree Trimming Services

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

The proposal includes the elimination of one Arborist position and three other forestry employees including associated equipment. The service impact can be mitigated by using existing tree contractors that already work for the City or work in our town. This plan includes increasing the budget for contractual services by \$160,000. Staff believes that the net savings from this plan will be \$317,218.

Staffing Changes

6717/002 Arborist eliminated
6709/002 Tree Trimmer eliminated
6709/003 Tree Trimmer eliminated
6716/001 Tree Maintenance Worker eliminated

h. Additional justification for program

A different level of services will be experienced during tree emergencies such as winter storms or occasionally in summer time. Remaining public safety response teams (Fire and Street Crews) will have to be first responder and call in the necessary tree contractor for final clearance of fallen trees.

The loss of the Arborist position will also necessitate a look at how we perform private tree inspections. It can be anticipated that staff has to review the tree ordinance to come up with a new private tree inspection procedure that acknowledges the personnel and service reduction.

Staff intends to solicit for local on-call contractors (similar to the disaster clean-up companies) that can be used in significant emergencies as mentioned above. Staff expects that on those rare occasions, the City may pay premium rates for pre-qualified contractor's willingness to prioritize City work.

REQUESTOR

Mike McCann for Hans Uslar

FISCAL DETAILS		2012
Staffing		
101-310-3230-0000-4101 SALARIES - FULL TIME		-244,128.00
101-310-3230-0000-4150 FRINGE BENEFITS		-76,850.64
101-310-3230-0000-4155 RETIREMENT BENEFITS		-42,285.36
Total Staffing		-363,264.00
Operating Expenditures		
101-310-3230-0000-4205 OPERATING SUPPLIES		-659.21
101-310-3230-0000-4220 CONTRACTUAL SERVICES		160,000.00
101-310-3230-0000-4601 EQUIPMENT/VEHICLE REPLACEMENT		-39,442.79
101-310-3230-0000-4621 VEHICLE RENTAL (O&M)		-73,852.00
Total Operating Expenditures		46,046.00
Total Expenditures		-317,218.00
Net Budget		-317,218.00

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-039 - DHS34 Outsource Mowing and Reduce Staff

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Eliminate one Park Maintenance Worker and the associated tasks of mowing all parks, cemetery and grass areas in front of City facilities. The estimated cost savings are \$50,244 and include the estimated amount for contracting these services to a contractor. The service impact will be minimal as the new contractor will have to adhere to the existing mowing schedule. Additional saving in equipment and equipment maintenance can be expected.

Please note that additional cost savings are expected for the cemetery as the contractor will mow these areas as well. Presently cemetery personnel is mowing - the costs savings in the cemetery are part of the Parks reorganization explained undertitle DHS35 Parks Division Reorganization.

Eliminate one Parks Maintenance Craftsworker to achieve cost savings of \$91,406. The remaining two craftsworker will take on the duties; that means that certain park equipment will not be expeditiously repaired due to the smaller staffing.

h. Additional justification for program

The service impact will be minimal as the new contractor will have to adhere to the existing mowing schedule.

Staffing Changes

6706/002 Park Maintenance Worker eliminated
6704/001 Park Maintenance Craftwork eliminated

REQUESTOR

Mike McCann for Hans Uslar

FISCAL DETAILS		2012
Staffing		-181,650.01
Operating Expenditures		40,000.00
	Total Expenditures	-141,650.01
	Net Budget	-141,650.01

Decision Package: 999.9999-040 - DHS35 Parks Division Reorganization

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Staff is proposing to replace the retired Parks and Maintenance Superintendent with a lesser paid position that will be called Parks Operations Manager. This position will oversee Parks, Urban Forestry and the Cemetery operations, but not the Street Maintenance function. In addition to downgrading this position, staff also suggests to recruit the new Parks Operations Manager from within and not backfilling the vacated position of the promoted employee. The total estimated cost savings are around \$177,731.

Staff proposed to reduce staffing levels at the cemetery from 2.6 FTE to 2.0 FTE using the mowing contractor for the cemetery grass as well. The reduction in personnel will be possible through an internal reassignment to a position that intends to retire.

h. Additional justification for program

Hopefully, the service impacts will be minimal. However our current Parks and Maintenance Superintendent has been an excellent supervisor and manager. It will be difficult to replace his knowledge and experience.

The remaining Cemetery Coordinator plus one Park Maintenance Worker will have to manage, operate and maintain the cemetery. Office hours will be reduced as the Cemetery Coordinator has to compensate for the loss of the .6 FTE.

Staffing Changes

1269/001 Parks and Maintenance Superintendent eliminated (vacant)
xxxx/xxx Parks Operations Manager will be added to authorized position list
xxxx/xxx Unidentified position left open from internal promotion will be eliminated

Note: Other personnel changes may be identified in the reorganization process

REQUESTOR

Mike McCann for Hans Uslar

FISCAL DETAILS		2012
Staffing		-134,083.71
Operating Expenditures		-43,647.10
	Total Expenditures	-177,730.81
	Net Budget	-177,730.81

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-041 - DHS36 Plans EAll and End Tech eliminations

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

The Plans and Public Works Department will eliminate several administrative positions. These positions include:

Executive Assistant in Planning Office: Position was working originally for Department Head (Former Community Planning Director) as well as oversaw and supported various boards and commissions. The loss of this position can lead to a reduction in supervisory service capabilities for the boards and commissions and a loss in immediate service to the public. Estimated savings of \$100,884.

Engineering Technician: Position will be eliminated and responsibilities either shared among other staff in the Department (PPW). There are also some services that the City will no longer provide such as immediately providing maps and plans upon request of the public. Estimated on-going savings of \$91,213.

h. Additional justification for program

Presently, the remaining two administrative positions in the Planning Office are well experienced and talented to cover these tasks. Nevertheless, additional supervisory functions have to be exercised by the Principal Planners.

Staffing Changes

3324/001 Executive Assistant II eliminated
4103/002 Engineering Technician eliminated

REQUESTOR

Mike McCann for Chip Rerig

FISCAL DETAILS		2012
Staffing		-192,096.68
	Total Expenditures	-192,096.68
	Net Budget	-192,096.68

Decision Package: 999.9999-042 - DHS37 Charge 50% of Eng. Survey to CIP/NIP

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Share Engineering Surveyor: position will now manage capital and neighborhood improvement projects 50% time. Accordingly, 50% of salary will be charged to projects relieving the general fund of \$74,090 annually.

h. Additional justification for program

Position will continue to work on priorities in the Engineering Office 50% time,

REQUESTOR

Mike McCann for Chip Rerig

FISCAL DETAILS		2012
Operating Expenditures		-74,090.00
Total Expenditures		-74,090.00
Net Budget		-74,090.00

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-043 - DHS38 PPW Staff acting as Parking Hearing Officer

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Share Field Assistant: position will continue to work on priorities in Transportation Engineering Division and partially funded by providing services to the Parking Fund as well as other agencies outside the City. Savings unknown at this time.

Position will be partially funded by Parking Fund acting in the capacity of Parking Citation Hearing Officer, saving \$6,300

h. Additional justification for program

Position will continue to work on priorities on Transportation Engineering Division – 50 percent time.

Position will work on encroachments, street openings, and traffic control plans in the Permit and Inspection Services Division – 50 percent time.

REQUESTOR

Mike McCann for Chip Rerig

FISCAL DETAILS		2012
Operating Expenditures		-6,300.00
	Total Expenditures	-6,300.00
	Net Budget	-6,300.00

Decision Package: 999.9999-044 - DHS39 New PPW Fees and Revenues

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Proposed Fees and Fee Increases will result in additional income of approximately \$108,025 annually.

Traffic Control (new fee) - \$6,125 annually

Lease administration (new fee) - \$4,000 annually.

Expanded services to other agencies for street openings, encroachments (new fees) - \$57,900 annually.

Regional storm water fees (new fee) - \$40,000 annually.

h. Additional justification for program

These income measures will require additional staff work to implement

REQUESTOR

Mike McCann for Chip Rerig

FISCAL DETAILS		2012
Revenues		-108,025.00
	Net Budget	-108,025.00

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-045 - DHS40 Recreation Administration reductions

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Reduce one 30 hour RPT Administrative Assistant I position to 20 hour RPT in Recreation Administration for a savings of \$21,772. This will reduce customer service and support staff hours by 10 hours per week or 520 hours per year

Realize a salary savings on the director's position of \$39,515. Note that this savings is already included in the tentative base budget.

Eliminate two RPT Senior Recreation leader positions and the operating budget for the afterschool program at Casanova Oak Knoll Center and backfill with PTS staff to cover summer and holiday programs. This results in a savings of \$58,465.

h. Additional justification for program

This reduction in AAI hours is in the addition to the previous reduction of 50 hours per week or 2600 hours per year in FY 09/10.

The CONA after-school program has low enrollment because families in this neighborhood cannot afford the program fee due to their limited income. However, there is a great need for recreation programs for these children.

Staffing Changes

9329/004 Reduce 75% RPT Administrative Assistant I to 50% RPT (vacant)

9520/001 75% RPT Senior Recreation Leader/After-School eliminated

9520/002 75% RPT Senior Recreation Leader/After-School eliminated

REQUESTOR

Mike McCann for Kay Russo

FISCAL DETAILS		2012
Staffing		-73,929.69
Operating Expenditures		-6,307.28
	Total Expenditures	-80,236.97
	Net Budget	-80,236.97

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-047 - DHS41 Recreation Center & MSC changes

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	2	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Lease space at the Monterey Sports Center:

Reduce the Sports Center operating subsidy:

h. Additional justification for program

The lease of space to Prima Heart cardio rehab services at the Monterey Sports Center has the potential to generate \$57,000 in additional revenue, if approved by the City Council. The lease will generate approximately \$6000 in rental revenue. In addition, Prima Heart patients will be encouraged to purchase Monterey Sports Center memberships and enroll in Monterey Sports Center programs as part of their long-term supervised exercise programs. Prima Heart will also partner with the Sports Center to provide contractible services and programs for City employees and neighboring public and private agencies and businesses, generating additional revenue for the Monterey Sports Center. This lease has not been approved to date as staff and Prima Heart are working out the details

The Sports Center continually strives to reduce its General Fund subsidy. For fiscal year 11/12, the \$300,000 subsidy will be reduced in part through fee increases previously approved by Council of \$138,634. The remaining \$161,366 subsidy will be reduced through the following strategies:

- 1) Expanding physical therapy services
- 2) Utilizing the Public works maintenance plan to reduce maintenance costs through preventative and proactive maintenance.
- 3) Creating new and innovative programs and expanding existing programs
- 4) Increasing market share through expanded radio, TV, and newspaper advertising and a constant presence at health fairs and local events.
- 5) Increasing staffing efficiencies through cross training to reduce salary costs and using volunteers.
- 6) Developing additional corporate partnerships.
- 7) Trading sports center memberships for services performed by local businesses and trades people

Staffing Changes

None

REQUESTOR

Mike McCann for Kay Russo

FISCAL DETAILS		2012
Operating Expenditures		0.00
	Total Expenditures	0.00
Revenues		-218,366.00
	Net Budget	-218,366.00

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-046 - DHS42 Library and Museum reductions

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	Ongoing	Pending

SUPPLEMENTAL REQUEST

Library

2/3 Library Director - reduction in administrative oversight, operational management, leadership, community outreach, staff development; increased responsibility for library management team. Staff reorganization completed in spring 2011. Library Board will review in May and August 2011. Note that this savings is already in the tentative base budget.

RPT EA II to AA II - reduction in administrative support for Library Director, management team, customer service for other departments; increased responsibility for Assistant Director. Web-based and online business enterprise tools have streamlined workflow to make reduction more manageable.

Museum and Cultural Arts

Artifact Specialist PTS - elimination of remaining PTS hours reduces Museum stewardship to minimal, possibly unsustainable level. Stewardship time cut by 75% (30 hours per week to 7+) performed by remaining 3 half-time Museum staff members. Working with City volunteer office to develop volunteer program to assist with stewardship as appropriate

h. Additional justification for program

Web-based and online business enterprise tools have streamlined workflow to make reduction in administrative staff more manageable.

Staffing Changes

9374/001 Reduce Executive Assistant II to Administrative Assistant II (vacant)

REQUESTOR

Mike McCann for Kim Bui-Burton

FISCAL DETAILS		2012
Staffing		49,279.20
Operating Expenditures		-62,181.97
	Total Expenditures	-12,902.77
	Net Budget	-12,902.77

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-048 - DHS43 Conference Center reductions

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

FT Event and Sales Assistant position eliminated
Reduced support for bookings, clients and activities
Savings \$75,565

FT Senior Custodian position eliminated
Reduced support for clients and activities
Increased on-call staff or subcontract facilities cleaning
Increased management oversight
Savings \$43464

h. Additional justification for program

Eliminate FT Events and Sales Assistant position - reduction in staff support for Conference Center Events and Sales activities, including billing and invoicing, pre-event planning, logistical support, post-event evaluation and follow-up, database and website maintenance and updating, timely generation of reports

Eliminate FT Senior Custodian - 20% reduction in facility operational staffing, elimination of last FT Conference Center custodial position, increased use of less-experienced PTS custodians and facility attendants, increased supervision and oversight to maintain facility standards of cleanliness, safety and customer responsiveness

Staffing Changes

6514/003 Senior Custodian eliminated
3323/002 Event and Sales Assistant eliminated

REQUESTOR

Mike McCann for Kim Bui-Burton

FISCAL DETAILS		2012
Staffing		-149,028.96
Operating Expenditures		30,000.00
	Total Expenditures	-119,028.96
	Net Budget	-119,028.96

Decision Package Budget Report
City of Monterey

Decision Package: 999.9999-027 - DHS44 Parking land rent payment

Date	Budget Year	Group	Version	Priority	Duration	Approval Status
05/03/2011	2012	mccann	1	2	One-Time	Pending

SUPPLEMENTAL REQUEST

Initial annual lease payment from Parking Fund to the General Fund for use of parking facilities is estimated to be \$300,000, or about 5% of applicable revenues.

h. Additional justification for program

Initial annual lease payment from Parking Fund to the General Fund for use of parking facilities is estimated to be \$300,000, or about 5% of applicable revenues.

REQUESTOR

Mike McCann for Don Rhoads and Kim Bui-Burton

FISCAL DETAILS		2012
Operating Expenditures		300,000.00
	Total Expenditures	300,000.00
Revenues		-300,000.00
	Net Budget	0.00

RESOLUTION NO 11-081 C.S.

**A RESOLUTION OF THE COUNCIL OF THE CITY OF MONTEREY
ADOPTING THE 2011-12 OPERATING BUDGET OF THE CITY OF MONTEREY**

WHEREAS, the proposed operating budget of the City of Monterey for the fiscal year 2011-12 was prepared and submitted to the City Council by the City Manager in accordance with Section 6.3 of the City Charter; and

WHEREAS, the City Council reviewed the proposed operating budget and thereafter caused a public appearance to be held concerning the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that the City of Monterey – Proposed Operating Budget – 2011-12 containing information as required in Section 6.3 of the Monterey City Charter, as amended by the City Council, is hereby adopted and approved as the budget of the City of Monterey for fiscal year 2011-12 in the following amounts:

Operating Budget - General Fund	\$ 56,737,070
Operating Budget - Special Funds	<u>38,116,762</u>
Total Operating Budget	\$94,853,832

A copy of said budget, as modified and amended, is on file in the office of the City Clerk and is hereby referred to for further particulars.

BE IT FURTHER RESOLVED THAT monies may be transferred from one account to another with the approval of the City Manager or his designee except for the following transfers which may be made only with the approval of the City Council:

- a. Transfers to or from Special Funds where state or federal regulations require Council approval;
- b. Transfers from unappropriated reserves or fund balances.

BE IT FURTHER RESOLVED THAT the Finance Director is hereby authorized to appropriate up to \$516,468 from the General Fund ending balance as needed for transition costs related to position or program eliminations or reductions.

BE IT FURTHER RESOLVED THAT sixteen percent (16%) of the total projected revenue from Transient Occupancy Taxes is hereby appropriated in the amount of \$2,431,164 for use in the Neighborhood Improvement Program for 2011-12. This amount is the total appropriation from which all applicable City overhead and program expenses will be deducted as appropriate.

BE IT FURTHER RESOLVED THAT the following reserve is hereby approved and the monies therein appropriated for use with the approval of the City Manager or his designee:

1. Reserve for Operational Contingencies \$250,000

BE IT FURTHER RESOLVED THAT since the Proposed Operating Budget is based on an estimate of employee savings from salary and benefit concessions, the Finance Director is hereby authorized to make any administrative budget adjustments to appropriations as needed to implement actual pay concessions.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF MONTEREY this 7th day of June, 2011, by the following votes:

AYES: 3 COUNCILMEMBERS: Della Sala, Haferman, Sollecito

NOES: 2 COUNCILMEMBERS: Downey, Selfridge

ABSENT: 0 COUNCILMEMBERS: None

ATTEST:

APPROVED

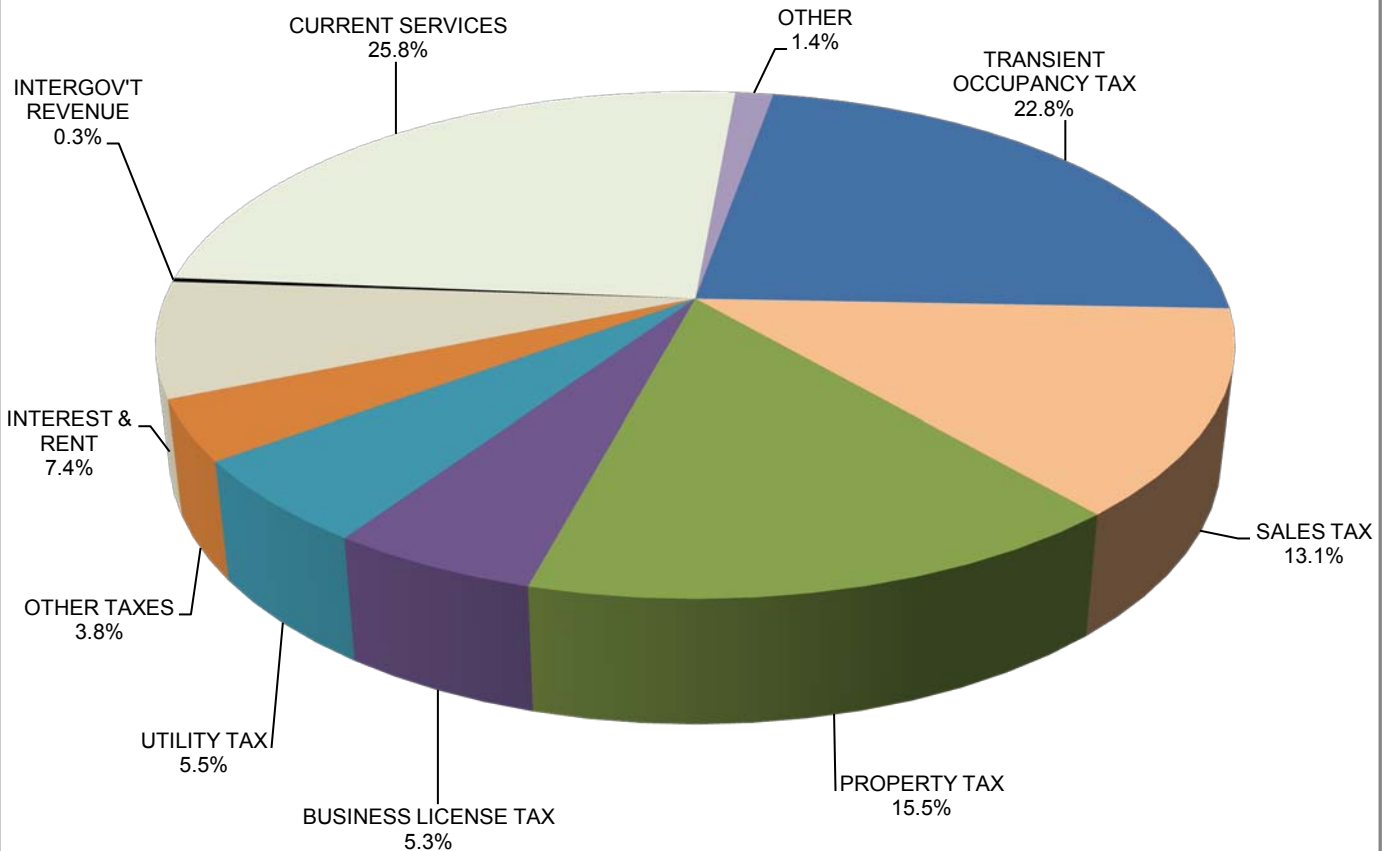


City Clerk thereof



Mayor of said City

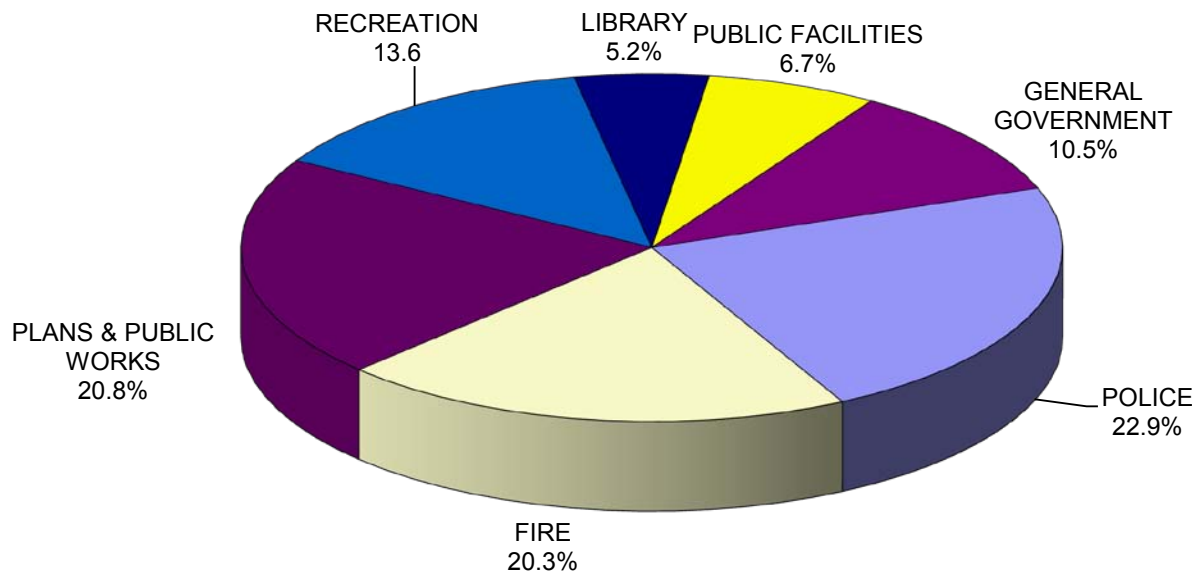
GENERAL FUND REVENUES 2011-2012



TOTAL GENERAL FUND REVENUES = \$55.8 MILLION

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 REVISED	2011-12 ESTIMATE
TRANSIENT OCCUPANCY TAX	\$12,428,585	\$12,350,400	\$12,272,705	\$12,763,613
SALES TAX	7,202,957	6,556,075	6,947,506	7,294,605
PROPERTY TAX	8,361,664	8,282,678	8,556,411	8,657,556
BUSINESS LICENSE TAX	3,166,530	2,862,916	2,887,500	2,959,688
UTILITY TAX	2,772,328	2,745,654	2,918,694	3,045,351
OTHER TAXES	1,717,876	1,641,667	2,090,516	2,137,695
INTEREST & RENT	4,183,316	3,737,257	3,979,523	4,112,169
INTERGOV'T REVENUE	942,592	430,467	693,317	135,100
CURRENT SERVICES	12,493,479	14,828,976	13,653,570	14,001,385
OTHER	819,238	533,143	910,293	757,366
TOTAL	\$54,088,565	\$53,969,233	\$54,910,035	\$55,864,528

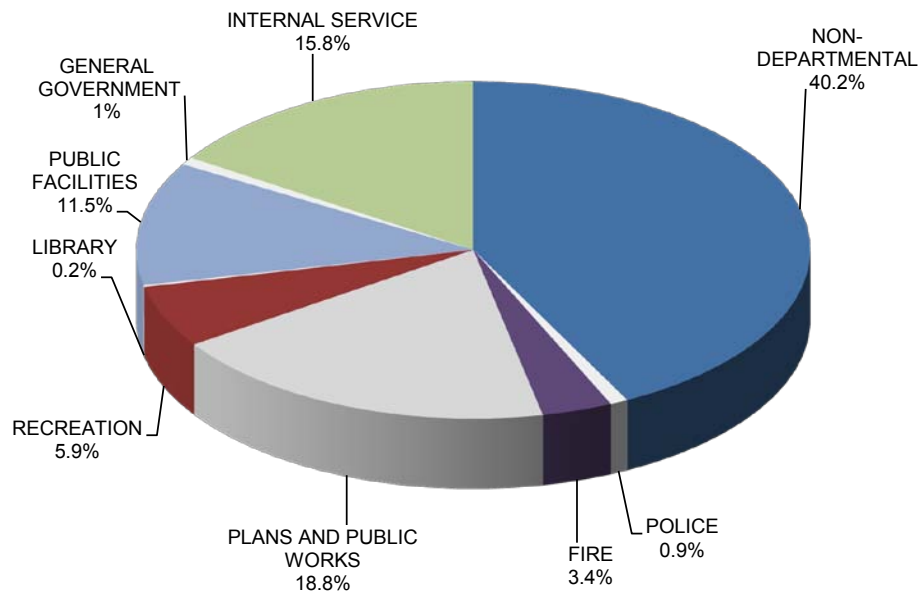
**OPERATING EXPENDITURES BY PROGRAM
GENERAL FUND
2011-12**



OPERATING EXPENDITURES = \$56.7 MILLION

	2009-09 ACTUAL	2009-10 ACTUAL	2010-11 AMENDED	2011-12 FINAL
POLICE	\$12,857,875	\$12,875,615	\$12,827,911	\$12,987,929
FIRE	10,803,358	12,052,882	11,777,964	11,493,586
PLANS & PUBLIC WORKS	14,869,365	13,283,825	13,096,931	11,778,773
RECREATION	7,677,288	7,538,280	7,649,921	7,730,318
LIBRARY	3,525,054	3,255,610	3,080,319	2,984,883
PUBLIC FACILITIES	4,104,587	3,932,943	4,063,211	3,829,480
GENERAL GOVERNMENT	5,889,143	5,620,406	6,092,427	5,932,102
TOTAL	\$59,726,671	\$58,559,562	\$58,588,683	\$56,737,070

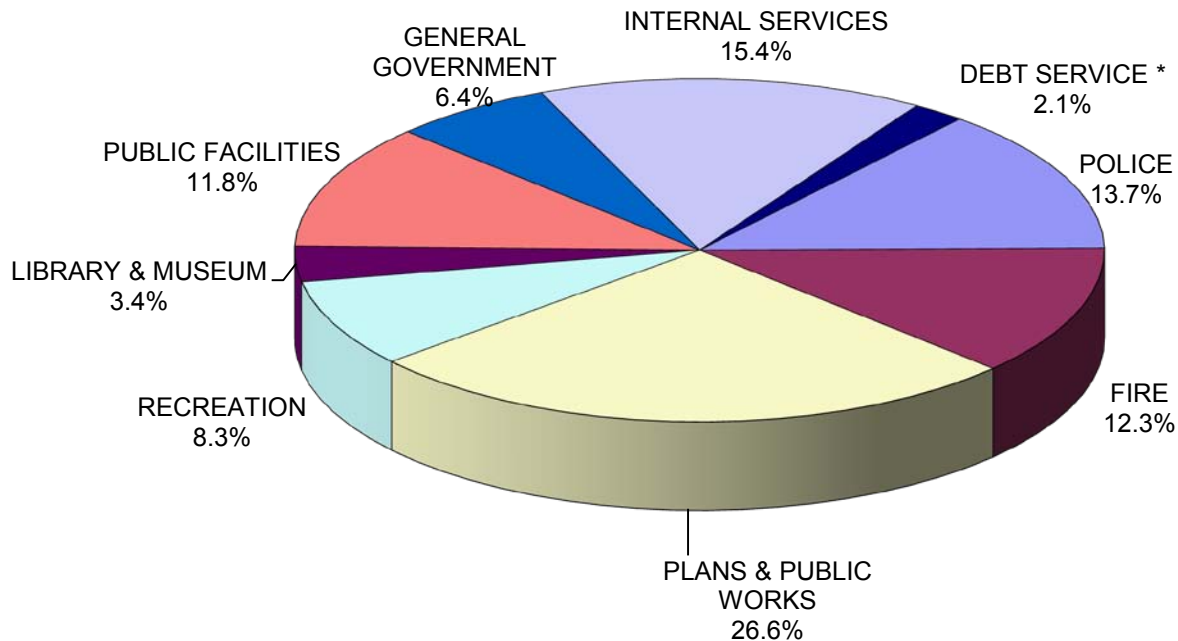
**OPERATING REVENUES BY PROGRAM
ALL FUNDS
2011-2012**



TOTAL OPERATING REVENUES: = \$96.4 million

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 REVISED	2011-12 ESTIMATE
NON-DEPARTMENTAL	\$39,624,457	\$38,080,751	\$40,070,390	\$40,932,968
POLICE	1,023,627	976,110	933,003	822,947
FIRE	3,045,751	4,245,863	3,372,607	3,260,381
PLANS AND PUBLIC WORKS	22,152,610	21,191,817	21,448,468	18,153,340
RECREATION	5,147,981	5,323,266	5,399,466	5,721,026
LIBRARY	265,260	428,510	181,117	161,137
PUBLIC FACILITIES	11,163,055	11,621,752	11,006,138	11,416,021
GENERAL GOVERNMENT	874,539	862,993	745,481	702,384
INTERNAL SERVICE	14,361,824	13,418,254	14,010,349	15,239,946
TOTAL	\$97,659,104	\$96,149,316	\$97,167,019	\$96,410,150

**OPERATING EXPENDITURES BY PROGRAM
ALL FUNDS
2011-12**



OPERATING EXPENDITURES = \$94.9 MILLION

	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 AMENDED	2011-12 FINAL
POLICE	12,888,276	\$12,882,314	\$12,963,825	\$12,987,929
FIRE	10,894,513	12,598,888	12,615,892	11,678,800
PLANS & PUBLIC WORKS	32,795,908	28,373,156	34,425,852	25,254,648
RECREATION	7,744,694	7,593,956	7,799,921	7,855,318
LIBRARY & MUSEUM	3,630,811	3,425,637	3,260,418	3,179,505
PUBLIC FACILITIES	11,428,381	11,102,669	11,411,117	11,165,394
GENERAL GOVERNMENT	6,054,732	5,783,399	6,300,427	6,114,194
INTERNAL SERVICES	16,243,473	14,154,178	14,826,244	14,637,979
DEBT SERVICE *	2,640,185	(46,965)	4,753,218	1,980,065
TOTAL	\$104,320,972	\$95,867,232	\$108,356,916	\$94,853,832

* Includes principal and interest payments in all Enterprise Funds.

OPERATING REVENUE SUMMARY - GENERAL FUND

FUND / PROGRAM	2008-09	2009-10	2010-11		2011-12
	ACTUAL REVENUE	ACTUAL REVENUE	PROPOSED ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
GENERAL FUND					
NON-DEPARTMENTAL					
TRANSIENT OCCUPANCY TAX	\$ 12,428,585	\$ 12,350,400	\$ 11,405,260	\$ 12,272,705	\$ 12,763,613
SALES & USE TAX	5,152,200	4,882,921	5,272,543	5,438,360	5,673,461
PROPERTY TAX IN LIEU OF SALES TAX	1,846,448	1,479,545	1,509,146	1,509,146	1,621,144
CURRENT SECURED PROP. TAXES	5,520,865	5,409,963	5,888,829	5,888,829	5,932,995
CURRENT UNSECURED PROP. TAXES	249,242	221,608	245,589	245,589	252,957
PRIOR SECURED/UNSEC. PROP. TAXES	301,232	346,212	117,098	117,098	120,611
UTIL USERS-GAS & ELECTRIC	1,810,270	1,729,916	1,918,890	1,918,890	2,014,835
UTILITY USERS-TELEPHONE	655,880	692,773	642,600	642,600	655,452
UTILITY USERS-WATER	306,178	322,965	357,204	357,204	375,064
BUSINESS LICENSE	3,166,530	2,862,916	2,887,500	2,887,500	2,959,688
MOTOR VEHICLE IN LIEU - CA	111,495	89,870	100,000	100,000	114,000
PROPERTY TAX IN LIEU OF VLF	2,290,325	2,304,895	2,304,895	2,304,895	2,350,993
INTEREST INCOME	913,880	287,695	660,000	660,000	450,000
INTEREST INCOME - LOANS	912,520	896,629	880,023	880,023	862,669
LEASE REVENUE	0	0	0	0	300,000
LOAN REPAYMENTS	0	0	385,635	385,635	402,989
GAS & ELECTRIC FRANCHISE	372,982	325,435	350,000	350,000	367,500
SANITATION FRANCHISE	823,431	806,473	846,630	846,630	888,962
CABLE TV FRANCHISE	296,675	270,129	284,796	284,796	296,188
WATER FRANCHISE	106,153	110,007	110,240	110,240	115,752
ADMINISTRATIVE SUPPORT FEE	2,004,792	2,439,506	2,083,884	2,083,884	2,151,883
DOCUMENT TRANSFER TAX	77,566	103,893	108,150	108,150	110,313
SCUBA TANK TAX	2,484	2,770	4,000	4,000	4,000
RACE TRACK TAX	38,585	22,960	47,000	47,000	20,000
HOMEOWNERS SUBVENTION - CA	33,125	35,114	45,000	45,000	45,000
MANDATED COSTS REIMBURS. - CA	14,409	8,504	40,000	40,000	40,000
SEWER RENTALS	37,355	37,001	35,500	35,500	35,500
OTHER CURRENT SERVICES	13,336	8,138	0	0	-
OTHER REVENUE	121,660	15,682	4,600	4,600	4,600
REFUNDS	15,624	15,908	1,000	1,000	1,000
GRANTS	0	0	0	499,317	-
OFF-HIGHWAY LICENSE - CA	0	0	700	700	700
OTHER FINES	630	923	1,000	1,000	1,000
OTHER LICENSES & PERMIT	0	0	99	99	99
NON-DEPARTMENTAL TOTAL	39,624,457	38,080,751	38,537,811	40,070,390	40,932,968
POLICE					
ADMINISTRATION - Other	757,128	724,900	663,300	663,300	667,100
ADMINISTRATION - Sales Tax, Prop. 172	136,887	131,544	130,000	130,000	110,000
FIELD OPERATIONS	9,364	8,511	8,000	8,000	2,600
POLICE TOTAL	903,379	864,955	801,300	801,300	779,700
FIRE					
ADMINISTRATION	1,096	404	400	400	400
ADMINISTRATION - Sales Tax, Prop. 172	67,422	62,065	64,000	64,000	65,280
PREVENTION	81,095	66,262	40,000	40,000	55,000
TRAINING	0	14,673	4,400	4,400	9,000
OPERATIONS	2,746,517	3,578,656	3,080,705	3,220,593	2,949,819
EMERGENCY PREPAREDNESS	0	1,500	0	0	1,500
FIRE TOTAL	2,896,130	3,723,560	3,189,505	3,329,393	3,080,999
PLANS AND PUBLIC WORKS					
ADMINISTRATION	241,393	247,526	243,000	243,000	120,727
PLANNING & ENGINEERING	81,713	148,488	98,100	118,100	206,125
CAPITAL PROJECTS DIVISION	11,782	0	0	0	-
STREET MAINTENANCE	112,426	46,966	30,000	30,000	30,000
BLDG MAINT & CUSTODIAL SVCS	198	946	0	0	-
PARKS	223,656	232,704	213,250	213,250	220,000
URBAN FORESTRY	6,050	10,943	2,500	2,500	3,000
BUILDING SAFETY AND INSPECTION	806,686	1,052,740	920,000	920,000	960,000
HOUSING & PROPERTY MGMT	2,319,561	2,515,932	2,404,000	2,404,000	2,464,000
PLANS AND PUBLIC WORKS	3,803,465	4,256,245	3,910,850	3,930,850	4,003,852

GENERAL FUND 2011-2012 OPERATING REVENUE BY MAJOR CATEGORY								PERCENTAGE CHANGE COMPARED TO 2010-11 REVISED EST.
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
\$ 12,763,613	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,763,613	
5,673,461	-	-	-	-	-	-	5,673,461	
1,621,144	-	-	-	-	-	-	1,621,144	
5,932,995	-	-	-	-	-	-	5,932,995	
252,957	-	-	-	-	-	-	252,957	
120,611	-	-	-	-	-	-	120,611	
2,014,835	-	-	-	-	-	-	2,014,835	
655,452	-	-	-	-	-	-	655,452	
375,064	-	-	-	-	-	-	375,064	
2,959,688	-	-	-	-	-	-	2,959,688	
114,000	-	-	-	-	-	-	114,000	
2,350,993	-	-	-	-	-	-	2,350,993	
-	-	450,000	-	-	-	-	450,000	
-	-	862,669	-	-	-	-	862,669	
-	-	300,000	-	-	-	-	300,000	
-	-	-	-	-	-	402,989	402,989	
367,500	-	-	-	-	-	-	367,500	
888,962	-	-	-	-	-	-	888,962	
296,188	-	-	-	-	-	-	296,188	
115,752	-	-	-	-	-	-	115,752	
-	2,151,883	-	-	-	-	-	2,151,883	
110,313	-	-	-	-	-	-	110,313	
4,000	-	-	-	-	-	-	4,000	
20,000	-	-	-	-	-	-	20,000	
45,000	-	-	-	-	-	-	45,000	
-	-	-	40,000	-	-	-	40,000	
-	-	35,500	-	-	-	-	35,500	
-	-	-	-	-	-	-	0	
-	-	-	-	-	-	4,600	4,600	
-	-	-	-	-	-	1,000	1,000	
700	-	-	-	-	-	-	700	
-	-	-	-	-	1,000	-	1,000	
-	-	-	-	99	-	-	99	
36,683,228	2,151,883	1,648,169	40,000	99	1,000	408,589	40,932,968	2.2%
-	21,000	-	41,000	191,600	367,500	46,000	667,100	
110,000	-	-	-	-	-	-	110,000	
-	-	-	2,600	-	-	-	2,600	
110,000	21,000	0	43,600	191,600	367,500	46,000	779,700	-2.7%
-	400	-	-	-	-	-	400	
65,280	-	-	-	-	-	-	65,280	
-	55,000	-	-	-	-	-	55,000	
-	9,000	-	-	-	-	-	9,000	
-	2,919,819	-	30,000	-	-	-	2,949,819	
-	-	-	1,500	-	-	-	1,500	
65,280	2,984,219	0	31,500	0	0	0	3,080,999	-7.5%
-	-	-	-	-	-	120,727	120,727	
-	206,025	-	-	-	-	100	206,125	
-	10,000	-	-	-	-	20,000	30,000	
-	-	-	-	-	-	-	0	
-	25,000	-	-	195,000	-	-	220,000	
-	-	-	-	3,000	-	-	3,000	
-	550,000	-	-	410,000	-	-	960,000	
-	-	2,464,000	-	-	-	-	2,464,000	
0	791,025	2,464,000	0	608,000	0	140,827	4,003,852	1.9%

OPERATING REVENUE SUMMARY - GENERAL FUND

FUND / PROGRAM	2008-09	2009-10	2010-11		2011-12
	ACTUAL REVENUE	ACTUAL REVENUE	PROPOSED ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
GENERAL FUND (Continued)					
RECREATION & COMMUNITY SERVICES					
ADMINISTRATION	24,910	26,966	43,714	43,714	45,714
MONTEREY YOUTH CENTER	135,932	161,816	156,924	156,924	158,942
MONTEREY SENIOR CENTER	32,486	27,293	35,040	35,040	35,040
ARCHER PARK CENTER	200	266	300	300	300
HILLTOP PARK CENTER	124,622	111,366	166,445	166,445	168,021
CASANOVA OAK KNOLL PARK CTR.	74,141	86,316	92,118	92,118	93,802
SPECIAL PROGRAMS & EVENTS	303,994	271,649	384,583	384,583	384,530
SPORTS	140,571	153,454	180,486	180,486	181,310
MONTEREY SPORTS CENTER	4,156,787	4,375,529	4,156,787	4,156,787	4,513,787
REC. & COMM. SERVICES TOTAL	4,993,643	5,214,655	5,216,397	5,216,397	5,581,446
LIBRARY					
ADMINISTRATION	10,010	11,474	5,000	5,000	2,500
SUPPORT SERVICES	16,818	12,870	18,325	18,325	19,463
READERS' SERVICES	98,509	132,862	100,150	100,150	77,650
MUSEUM	1,392	34,651	1,600	1,600	1,300
PRESIDIO PARK & MUSEUM	965	674	550	550	650
LIBRARY TOTAL	127,694	192,531	125,625	125,625	101,563
PUBLIC FACILITIES					
SALES & MARKETING	76,596	29,843	5,000	5,000	-
EVENT OPERATIONS	1,342,829	1,227,044	1,159,000	1,159,000	1,105,000
VISITOR PROMOTION	134,000	134,000	130,000	130,000	134,000
HARBOR MAINTENANCE	138,486	141,791	126,880	126,880	124,000
PUBLIC FACILITIES TOTAL	1,691,911	1,532,678	1,420,880	1,420,880	1,363,000
GENERAL GOVERNMENT					
HUMAN RESOURCES	0	0	0	0	6,000
INFORMATION RESOURCES	1,863	572	200	200	-
CITY ATTORNEY	46,023	95,797	15,000	15,000	15,000
CITY MANAGER	0	7,489	0	0	-
GENERAL GOVERNMENT TOTAL	47,886	103,858	15,200	15,200	21,000
GENERAL FUND TOTAL	\$ 54,088,565	\$ 53,969,233	\$ 53,217,568	\$ 54,910,035	\$ 55,864,528

REVISED REVENUE BY MAJOR CATEGORY 2010-11

PERCENTAGE CHANGE COMPARED TO 2010-11 REVISED ESTIMATE

GENERAL FUND 2011-2012 OPERATING REVENUE BY MAJOR CATEGORY								PERCENTAGE CHANGE COMPARED TO 2010-11 REVISED EST.
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
-	45,714	-	-	-	-	-	45,714	
-	158,942	-	-	-	-	-	158,942	
-	35,040	-	-	-	-	-	35,040	
-	300	-	-	-	-	-	300	
-	168,021	-	-	-	-	-	168,021	
-	93,802	-	-	-	-	-	93,802	
-	384,530	-	-	-	-	-	384,530	
-	181,310	-	-	-	-	-	181,310	
-	4,513,787	-	-	-	-	-	4,513,787	
0	5,581,446	0	0	0	0	0	5,581,446	7.0%
-	-	-	2,500	-	-	-	2,500	
-	19,463	-	-	-	-	-	19,463	
-	60,150	-	17,500	-	-	-	77,650	
-	-	-	-	-	-	1,300	1,300	
-	-	-	-	-	-	650	650	
0	79,613	0	20,000	0	0	1,950	101,563	-19.2%
-	-	-	-	-	-	-	0	
-	1,085,000	-	-	-	-	20,000	1,105,000	
-	-	-	-	-	-	134,000	134,000	
-	124,000	-	-	-	-	-	124,000	
0	1,209,000	0	0	0	0	154,000	1,363,000	-4.1%
-	-	-	-	-	-	6,000	6,000	
-	-	-	-	-	-	-	0	
-	-	-	-	-	15,000	-	15,000	
-	-	-	-	-	-	-	-	
0	0	0	0	0	15,000	6,000	21,000	38.2%
\$ 36,858,508	\$ 12,818,186	\$ 4,112,169	\$ 135,100	\$ 799,699	\$ 383,500	\$ 757,366	\$ 55,864,528	1.7%
\$ 35,673,332	\$ 12,513,971	\$ 3,979,523	\$ 693,317	\$ 726,599	\$ 413,000	\$ 910,293	\$ 54,910,035	
3.3%	2.4%	3.3%	-80.5%	10.1%	-7.1%	-16.8%	1.7%	

OPERATING REVENUE SUMMARY - SPECIAL FUNDS

FUND / PROGRAM	2008-09	2009-10	2010-11		2011-12
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
SPECIAL FUNDS - OPERATING					
PUBLIC SAFETY					
JUSTICE ASSISTANCE GRANT	\$ 18,496	\$ 32	0	0	16,500
PUBLIC SAFETY TRAINING	138,714	20,073	36,500	36,500	168,000
HOMELAND SECURITY GRANT	(3,390)	493,499	0	0	0
WATER SYSTEM IMPROVEMENT	14,297	8,731	6,714	6,714	11,382
ASSET SEIZURE	1,623	5,112	15,000	15,000	5,000
STATE COPS - AB1913	100,129	106,011	100,103	100,103	72
OFFICE OF TRAFFIC SAFETY GRANT	0	0	16,600	16,600	21,675
PUBLIC SAFETY TOTAL	269,869	633,458	174,917	174,917	222,629
PLANS AND PUBLIC WORKS					
PRESIDIO PUBLIC WORKS AUTHORITY	11,670,717	9,612,859	7,000,000	7,000,000	7,331,498
CONSTRUCTION TRUCK IMPACT FEE	363,042	195,319	375,000	375,000	365,000
STORM WATER UTILITY	1,085,689	1,075,730	1,078,593	1,078,593	1,076,704
SEWER LINE MAINTENANCE	1,340,271	1,464,351	1,437,951	1,437,951	1,437,446
INTEGRATED REG WATERSHED	476	417	302	302	245
NAVY SERVICES	358,196	430,353	330,723	330,723	454,050
MATERIALS RECOVERY FACILITY	376,722	372,384	365,448	365,448	385,924
OCEAN VIEW PLAZA CSD	9,260	5,758	0	0	6,000
CEMETERY - OPERATING	290,973	297,206	266,400	266,400	279,407
ALVARADO ST. MAINT. DISTRICT	47,363	42,353	42,589	42,589	48,320
CALLE PRINCIPAL ST. MAINT. DISTRICT	16,227	1,417	12,989	12,989	12,547
SKYLINE FOREST MAINT. DISTRICT	22,252	21,541	19,772	19,772	19,882
SEWER MAINS IMPROVEMENTS	2,094	1,340	667	667	547
DEPT OF CONSERVATION	147,096	4,000	0	0	0
PARK DEDICATION FEES	4,664	110	1,082	1,082	319
COMM. DEVELOPMENT - HCD	1,514,950	2,770,556	4,636,960	4,636,960	1,244,585
COMM. DEVELOP. BLOCK - HUD	943,894	605,214	1,198,642	1,198,642	1,249,663
SPECIAL HOUSING GRANTS	155,259	34,664	750,500	750,500	237,351
PLANS AND PUBLIC WORKS	18,349,145	16,935,572	17,517,618	17,517,618	14,149,488
RECREATION & CULTURAL					
GOLDEN TRAVELERS	42,525	37,862	125,000	125,000	100,000
LIBRARY	126,011	216,146	44,465	44,465	51,757
SPORTS CENTER	0	211	0	0	0
SCHOLZE PARK	51,363	33,825	26,477	26,477	17,976
SCHOLZE PLAYGROUND	51,350	30,104	26,605	26,605	17,979
SR. CENTER PROGRAMS	9,100	6,609	4,987	4,987	3,625
MUSEUM	11,555	19,833	11,027	11,027	7,817
REC. & CULTURAL TOTAL	291,904	344,590	238,561	238,561	199,154
PUBLIC FACILITIES					
MARINA					
MARINA - OPERATING	2,369,217	2,511,624	2,276,220	2,276,220	2,434,157
WHARF 1 SPRINKLER SYSTEM	30,522	30,290	30,650	30,650	31,260
MARINA TOTAL	2,399,739	2,541,914	2,306,870	2,306,870	2,465,417
PARKING					
PARKING - OPERATING	6,993,612	7,486,975	7,224,047	7,224,047	7,545,723
CANNERY ROW PARKING VARIANCES	30,093	28,445	27,864	27,864	21,179
SOUTH CANNERY ROW PARKING DIST.	19,643	19,264	6,669	6,669	75
TRANSPORTATION MANAGEMENT	24,357	8,674	16,160	16,160	17,011
PARKING ADJUSTMENT FEES	3,700	3,802	3,647	3,647	3,616
PARKING TOTAL	7,071,405	7,547,160	7,278,387	7,278,387	7,587,604
PUBLIC FACILITIES TOTAL	9,471,144	10,089,074	9,585,257	9,585,257	10,053,021

SPECIAL FUNDS								PERCENTAGE
2011-12								CHANGE
OPERATING REVENUE BY MAJOR CATEGORY								COMPARED
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER-GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	TO 2010-11 REVISED EST.
-	-	-	16,500	-	-	-	16,500	
-	168,000	-	-	-	-	-	168,000	
-	-	-	-	-	-	-	-	
-	1,000	10,382	-	-	-	-	11,382	
-	-	-	5,000	-	-	-	5,000	
-	-	72	0	-	-	-	72	
-	-	-	21,675	-	-	-	21,675	
0	169,000	10,454	43,175	0	0	0	222,629	27.3%
-	7,331,498	-	-	-	-	-	7,331,498	
-	365,000	-	-	-	-	-	365,000	
-	1,065,000	11,704	-	-	-	-	1,076,704	
-	1,417,100	20,346	-	-	-	-	1,437,446	
-	-	245	-	-	-	-	245	
-	274,050	0	-	-	-	180,000	454,050	
-	-	385,924	-	-	-	-	385,924	
-	-	0	-	-	-	6,000	6,000	
-	279,300	107	-	-	-	-	279,407	
48,282	-	38	-	-	-	-	48,320	
11,988	-	559	-	-	-	-	12,547	
18,360	-	1,522	-	-	-	-	19,882	
-	-	547	-	-	-	-	547	
-	-	319	-	-	-	-	319	
795,043	-	179,542	-	-	-	270,000	1,244,585	
-	-	377,372	252,291	-	-	620,000	1,249,663	
-	-	44,529	-	-	-	192,822	237,351	
873,673	10,731,948	1,022,754	252,291	0	0	1,268,822	14,149,488	-19.2%
-	-	-	-	-	-	100,000	100,000	
-	8,000	10,757	-	-	-	33,000	51,757	
-	-	-	-	-	-	-	-	
-	-	17,976	-	-	-	-	17,976	
-	-	17,979	-	-	-	-	17,979	
-	-	3,625	-	-	-	-	3,625	
-	-	1,817	-	-	-	6,000	7,817	
0	8,000	52,154	0	0	0	139,000	199,154	-16.5%
-	2,118,000	214,157	-	37,000	-	65,000	2,434,157	
-	31,260	0	-	-	-	-	31,260	
0	2,149,260	214,157	0	37,000	0	65,000	2,465,417	
-	5,637,356	257,367	-	575,500	1,000,000	75,500	7,545,723	
-	21,035	144	-	-	-	-	21,179	
-	-	75	-	-	-	-	75	
-	16,930	81	-	-	-	-	17,011	
-	3,591	25	-	-	-	-	3,616	
0	5,678,912	257,692	0	575,500	1,000,000	75,500	7,587,604	
0	7,828,172	471,849	0	612,500	1,000,000	140,500	10,053,021	4.9%

OPERATING REVENUE SUMMARY - SPECIAL FUNDS

FUND / PROGRAM	2008-09	2009-10	2010-11		2011-12
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
SPECIAL FUNDS - OPERATING (Continued)					
GENERAL GOVERNMENT					
TIDELANDS (Non-Departmental)	\$ 644,503	\$ 585,633	555,634	555,634	534,337
INSTITUTIONAL NETWORK SERVICE	16,219	10,470	8,560	8,560	6,955
PUBLIC ED. & GOV'T ACCESS	165,931	163,032	166,087	166,087	140,092
GENERAL GOVERNMENT TOTAL	826,653	759,135	730,281	730,281	681,384
INTERNAL SERVICES					
VEHICLE MAINTENANCE	1,967,698	1,589,094	1,667,688	1,667,688	1,897,762
EQUIPMENT REPLACEMENT	709,537	689,263	825,896	825,896	870,666
INFORMATION SERVICES	3,090,263	2,505,512	2,423,535	2,423,535	2,802,871
WORKERS COMPENSATION	2,801,030	2,746,451	2,588,366	2,588,366	2,534,093
HEALTH & OTHER BENEFITS	4,788,266	4,890,813	5,441,000	5,441,000	6,141,000
LIABILITY & PROPERTY INSURANCE	1,005,030	997,121	1,063,865	1,063,865	993,554
INTERNAL SERVICES TOTAL	14,361,824	13,418,254	14,010,350	14,010,350	15,239,946
SPECIAL FUNDS - OPERATING	\$ 43,570,539	\$ 42,180,083	\$ 42,256,984	\$ 42,256,984	\$ 40,545,622

REVISED REVENUE BY MAJOR CATEGORY 2010-11

PERCENTAGE CHANGE COMPARED TO 2010-11 REVISED ESTIMATE

OPERATING REVENUE SUMMARY - ALL FUNDS

FUND TYPE	2008-09	2009-10	2010-11		2011-12
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
	\$ 54,088,565	\$ 53,969,233	\$ 53,217,568	\$ 54,910,035	\$ 55,864,528
	43,570,539	42,180,083	42,256,984	42,256,984	40,545,622
	<u>\$ 97,659,104</u>	<u>\$ 96,149,316</u>	<u>\$ 95,474,552</u>	<u>\$ 97,167,019</u>	<u>\$ 96,410,150</u>

SPECIAL FUNDS								PERCENTAGE CHANGE COMPARED TO 2010-11 REVISED EST.
2011-12								
OPERATING REVENUE BY MAJOR CATEGORY								
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
-	-	534,337	-	-	-	-	534,337	
-	-	6,955	-	-	-	-	6,955	
140,000	-	92	-	-	-	-	140,092	
140,000	0	541,384	0	0	0	0	681,384	-6.7%
-	1,897,762	0	-	-	-	-	1,897,762	
-	799,779	18,382	-	-	-	52,505	870,666	
-	2,717,871	0	-	-	-	85,000	2,802,871	
-	2,384,093	0	-	-	-	150,000	2,534,093	
-	6,141,000	0	-	-	-	-	6,141,000	
-	993,554	0	-	-	-	-	993,554	
0	14,934,059	18,382	0	0	0	287,505	15,239,946	8.8%
\$ 1,013,673	\$ 33,671,179	\$ 2,116,977	\$ 295,466	\$ 612,500	\$ 1,000,000	\$ 1,835,827	\$ 40,545,622	-4.0%

\$ 1,025,787	\$ 30,850,921	\$ 2,807,128	\$ 1,571,474	\$ 584,685	\$ 920,000	\$ 5,767,619	\$ 43,527,614	
-1.2%	9.1%	-24.6%	-81.2%	4.8%	8.7%	-68.2%	-6.9%	

ALL FUNDS								PERCENTAGE CHANGE COMPARED TO 2010-11 REVISED EST.
2011-12								
OPERATING REVENUE BY MAJOR CATEGORY								
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
\$ 36,858,508	\$ 12,818,186	\$ 4,112,169	\$ 135,100	\$ 799,699	\$ 383,500	\$ 757,366	\$ 55,864,528	1.7%
1,013,673	33,671,179	2,116,977	295,466	612,500	1,000,000	1,835,827	40,545,622	-4.0%
\$ 37,872,181	\$ 46,489,365	\$ 6,229,146	\$ 430,566	\$ 1,412,199	\$ 1,383,500	\$ 2,593,193	\$ 96,410,150	-0.8%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS							
FUND / PROGRAM	2008-09	2009-10	2010-11	AMENDED OPERATING BUDGET 2010-11			
	ACTUAL	ACTUAL	ADOPTED	PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS
EXPENSES	EXPENSES	BUDGET					
GENERAL FUND							
POLICE							
ADMINISTRATION	\$ 2,106,903	\$ 1,518,722	\$ 1,568,059	\$ 471,626	\$ 1,138,593	\$ -	\$ 1,610,219
FIELD OPERATIONS	7,844,348	7,075,955	6,651,102	6,018,518	668,750	-	6,687,268
SUPPORT SERVICES	1,656,464	1,741,594	1,833,084	1,635,015	198,069	-	1,833,084
INVESTIGATION & COMM. SERVICES	1,250,158	2,539,345	2,697,339	2,585,846	111,494	-	2,697,339
POLICE TOTAL	12,857,875	12,875,615	12,749,584	10,711,005	2,116,906	-	12,827,911
FIRE							
ADMINISTRATION	807,308	1,002,934	949,995	789,407	160,588	-	949,995
PREVENTION	389,970	647,743	551,546	484,237	67,309	-	551,546
OPERATIONS	9,305,850	10,082,577	9,929,560	9,035,007	915,420	539	9,950,967
TRAINING	258,750	279,714	285,130	221,754	63,376	-	285,130
EMERGENCY PREPAREDNESS	41,481	39,913	40,326	-	40,326	-	40,326
FIRE TOTAL	10,803,358	12,052,882	11,756,557	10,530,405	1,247,019	539	11,777,964
PLANS & PUBLIC WORKS							
ADMINISTRATION	983,322	751,309	525,692	481,538	105,671	-	587,210
PLANNING, ENGINEERING AND ENVIRONMENTAL COMPLIANCE	1,530,932	1,693,370	1,635,931	1,420,069	654,242	-	2,074,310
ENGINEERING / SURVEY	115,688	121,211	127,102	111,610	16,512	-	128,122
BUILDING SAFETY & INSPECTION	1,252,566	1,073,849	1,119,881	960,761	219,100	-	1,179,861
PROPERTY MANAGEMENT	169,599	223,272	330,814	201,534	146,779	-	348,314
ECONOMIC DEVELOPMENT	251,955	165,619	119,921	-	119,921	-	119,921
CAPITAL PROJECTS	619,531	505,115	142,893	(54,986)	97,879	188,637	231,530
TRANSPORTATION ENGINEERING	689,939	467,401	490,072	244,022	196,471	63,091	503,583
STREET MAINTENANCE	1,494,287	1,571,210	1,609,876	879,270	740,060	-	1,619,329
BUILDING MAINTENANCE	2,170,145	1,460,150	922,424	224,423	524,375	327,055	1,075,852
HVAC	19,651	22,807	-	-	-	-	-
CUSTODIAL SERVICES	1,008,931	972,829	978,254	848,070	129,234	-	977,304
PARKS	3,333,441	3,200,907	3,102,011	2,197,328	816,634	110,000	3,123,962
URBAN FORESTRY	1,229,379	1,054,774	1,127,633	747,124	380,509	-	1,127,633
PLANS & PUBLIC WORKS TOTAL	14,869,365	13,283,825	12,232,504	8,260,761	4,147,387	688,783	13,096,931
RECREATION & COMM. SERV.							
REC. & COMM. SERV. ADMIN.	984,497	864,583	985,436	828,507	157,309	-	985,816
MONTEREY YOUTH CENTER	357,700	354,337	362,144	258,903	103,241	-	362,144
SCHOLZE PARK CENTER	275,864	273,804	270,465	175,867	94,598	-	270,465
ARCHER PARK CENTER	2,830	3,011	2,972	-	2,972	-	2,972
HILLTOP PARK CENTER	383,646	362,734	381,548	281,257	100,291	-	381,548
CASANOVA OAK KNOLL PARK CTR.	253,742	247,285	271,864	220,433	51,430	-	271,864
SPECIAL PROGRAMS / EVENTS	582,912	506,932	557,680	467,313	90,367	-	557,680
SPORTS	277,706	253,195	272,179	188,995	83,184	-	272,179
MONTEREY SPORTS CENTER	4,188,263	4,335,849	4,220,509	3,288,357	816,905	126,115	4,231,377
MONTEREY SPTS CNTR BLDG MTCE	370,128	336,549	311,440	183,131	130,744	-	313,875
RECREATION & C.S. TOTAL	7,677,288	7,538,280	7,636,237	5,892,764	1,631,042	126,115	7,649,921
LIBRARY							
LIBRARY ADMIN.	1,258,977	1,209,644	1,103,469	599,689	508,373	9,122	1,117,184
SUPPORT SERVICES	496,910	480,779	492,298	424,131	68,167	-	492,298
REFERENCE SERVICES	353,044	286,243	286,450	282,200	4,250	-	286,450
YOUTH SERVICES	377,856	388,329	340,442	331,992	8,450	-	340,442
READERS' SERVICES	682,814	612,425	557,595	494,067	64,206	-	558,273
MUSEUM	296,426	229,852	226,406	160,675	103,002	17,000	280,677
PRESIDIO PARK & MUSEUM	59,027	48,338	4,994	244	4,750	-	4,994
LIBRARY TOTAL	3,525,054	3,255,610	3,011,654	2,292,999	761,198	26,122	3,080,319

FINAL OPERATING BUDGET 2011-12				PERCENTAGE CHANGE COMPARED TO 2010-11 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2010-11 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
\$ 473,945	\$ 1,131,383	\$ -	\$ 1,605,327		
6,278,505	677,644	-	6,956,149		
1,596,865	191,525	-	1,788,390		
2,493,587	144,475	-	2,638,062		
10,842,901	2,145,027	-	12,987,929	1.9%	1.2%
855,285	246,857	-	1,102,142		
294,781	41,131	-	335,912		
8,824,148	946,411	153,740	9,924,298		
531	45,850	-	46,381		
-	84,852	-	84,852		
9,974,745	1,365,101	153,740	11,493,586	-2.2%	-2.4%
351,775	153,546	-	505,321		
1,346,318	252,038	-	1,598,357		
58,951	14,457	-	73,407		
1,032,292	159,586	-	1,191,878		
216,046	112,274	20,000	348,321		
-	119,921	-	119,921		
113,234	135,756	150,000	398,990		
187,449	198,845	50,000	436,294		
788,182	734,796	-	1,522,978		
229,677	481,561	204,527	915,766		
-	-	-	-		
735,759	137,023	-	872,782		
2,018,359	869,189	100,000	2,987,549		
385,070	422,139	-	807,209		
7,463,114	3,791,133	524,527	11,778,773	-3.7%	-10.1%
700,919	173,450	-	874,369		
292,254	83,258	-	375,512		
188,089	102,779	-	290,868		
-	2,957	-	2,957		
293,051	99,957	-	393,008		
237,346	58,703	-	296,049		
425,641	81,644	-	507,285		
189,927	79,400	-	269,327		
3,414,105	860,102	125,000	4,399,207		
193,427	128,308	-	321,735		
5,934,760	1,670,558	125,000	7,730,318	1.2%	1.1%
452,585	509,545	-	962,130		
440,590	72,652	-	513,242		
303,507	4,450	-	307,957		
388,528	42,810	-	431,338		
470,744	27,469	-	498,213		
175,312	94,053	-	269,365		
266	2,371	-	2,637		
2,231,531	753,352	-	2,984,883	-0.9%	-3.1%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS							
FUND / PROGRAM	2008-09	2009-10	2010-11	AMENDED OPERATING BUDGET 2010-11			
	ACTUAL	ACTUAL	ADOPTED	PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS
EXPENSES	EXPENSES	BUDGET					
GENERAL FUND (Continued)							
PUBLIC FACILITIES							
CONFERENCE CENTER ADMIN.	308,710	370,659	367,153	274,661	92,492	-	367,153
SALES & MARKETING	575,129	388,895	382,758	183,358	211,713	-	395,071
EVENT OPERATIONS	1,010,445	950,843	1,027,635	838,151	150,004	39,480	1,027,635
BUILDING MAINTENANCE	182,397	263,596	230,069	121,929	117,261	-	239,190
LANDSCAPE / GENERAL MAINT.	394,007	315,415	316,877	-	318,717	-	318,717
VISITOR PROMOTION	958,704	924,783	906,517	-	919,717	-	919,717
HARBOR ADMINISTRATION	333,749	342,472	361,056	178,022	183,034	-	361,056
HARBOR MAINTENANCE	247,964	279,349	318,742	213,213	135,100	-	348,312
HARBOR SECURITY	93,484	96,931	86,359	51,924	34,435	-	86,359
PUB. FACILITIES TOTAL	4,104,587	3,932,943	3,997,166	1,861,258	2,162,473	39,480	4,063,211
GENERAL GOVERNMENT							
MAYOR-COUNCIL	111,542	103,460	105,240	99,030	6,210	-	105,240
CITY MANAGER-ADMINISTRATION	843,004	826,288	773,458	708,309	65,148	-	773,458
COMM. RESOURCES / EDUCATION	263,073	253,655	292,764	271,948	20,816	-	292,764
CITY CLERK	853,538	730,225	807,629	583,709	223,920	34,475	842,104
CITY ATTORNEY	806,095	707,820	790,627	640,408	152,219	-	792,627
HUMAN RESOURCES	886,389	704,622	757,739	613,055	149,434	-	762,489
HUMAN RESOURCES - TRAINING	116,092	111,496	105,884	94,167	11,717	-	105,884
FINANCE - ADMINISTRATION	389,197	354,023	269,396	264,257	38,748	-	303,005
REVENUE	528,832	681,862	697,747	635,163	62,584	-	697,747
ACCOUNTING	770,995	932,841	977,803	843,839	100,355	4,735	948,930
MISCELLANEOUS & FIXED	6,181	11,450	151,416	-	140,874	-	140,874
MUNICIPAL PROMOTION			30,000	-	30,000	-	30,000
COMMUNITY PROMOTION	137,390	57,084	36,210	10,552	26,187	-	36,740
INTERGOV'T. RELATIONS	176,815	145,578	243,082	-	260,567	-	260,567
GENERAL GOVERNMENT TOTAL	5,889,143	5,620,406	6,038,995	4,764,438	1,288,778	39,210	6,092,427
GENERAL FUND TOTAL	\$ 59,726,671	\$ 58,559,562	\$ 57,422,697	\$ 44,313,630	\$ 13,354,803	\$ 920,249	\$ 58,588,683
SPECIAL FUNDS							
PUBLIC SAFETY							
WATER SYSTEM IMPROVEMENT	\$	\$	\$ 25,750	\$	\$ 25,750	\$	\$ 25,750
PUBLIC SAFETY TRAINING	91,154	40,915	53,161	8,161	46,500	-	54,661
PUBLIC SAFETY GRANTS	29,401	2,436	-	-	-	110,626	110,626
HOMELAND SECURITY GRANTS		505,091	-	-	-	757,517	757,517
ASSET SEIZURE	1,000	4,263	10,000	-	-	25,288	25,288
PUBLIC SAFETY TOTAL	121,555	552,705	88,911	8,161	72,250	893,432	973,842
PLANS & PUBLIC WORKS							
PRESIDIO PUB. WORKS AUTH.	11,370,245	10,630,415	6,936,844	4,359,809	7,310,449	-	11,670,258
NAVY SERVICES	406,759	365,194	454,050	-	454,050	-	454,050
CEMETERY - OPERATING	364,354	347,828	311,336	261,989	49,347	-	311,336
CEMETERY - DEBT SERV.	13,973	10,584	70,813	-	70,813	-	70,813
SEWER LINE MAINTENANCE	908,482	884,484	1,061,658	580,168	460,491	29,163	1,069,823
HOUSING & CDBG	3,249,868	1,383,386	4,306,614	599,539	4,860,183	-	5,459,722
STORM WATER UTILITY	1,076,473	1,010,167	1,311,253	681,556	649,762	-	1,331,318
DEPT. OF CONSERVATION GRANTS	142,719	16,083	244	4,080	471,057	-	475,137
GAS TAX	-	1,719	-	-	-	-	-
CONSTRUCTION TRUCK IMPACT FEE	992	1,284	-	-	-	-	-
ALVARADO ST. MAINT. DIST.	111,492	103,284	85,657	40,940	40,542	6,800	88,282
CALLE PRINCIPAL ST. MAINT. DIST.	13,238	20,367	16,058	8,264	13,686	-	21,950
SKYLINE FOREST MAINT. DIST.	13,000	13,629	20,269	-	20,269	-	20,269
MATERIALS RECOVERY FACILITY	254,946	300,907	355,965	-	355,965	-	355,965
PLANS & PUBLIC WORKS TOTAL	17,926,542	15,089,331	14,930,761	6,536,344	14,756,614	35,963	21,328,921

FINAL OPERATING BUDGET 2011-12				PERCENTAGE CHANGE COMPARED TO 2010-11 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2010-11 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
288,862	120,482	-	409,344		
213,683	213,305	-	426,987		
711,508	127,983	-	839,491		
103,484	108,140	-	211,623		
-	305,487	-	305,487		
-	901,075	-	901,075		
171,916	185,721	-	357,637		
198,830	85,529	9,000	293,359		
50,041	34,435	-	84,476		
1,738,324	2,082,156	9,000	3,829,480	-4.2%	-5.8%
115,421	8,710	-	124,131		
679,139	68,803	-	747,943		
278,058	25,864	-	303,922		
532,138	192,256	-	724,394		
663,582	132,145	-	795,726		
631,063	176,563	-	807,626		
22	-	-	22		
277,372	20,808	-	298,180		
624,924	103,043	-	727,966		
889,857	125,844	-	1,015,701		
-	96,882	-	96,882		
-	10,000	-	10,000		
10,869	25,658	-	36,527		
-	243,082	-	243,082		
4,702,445	1,229,657	-	5,932,102	-1.8%	-2.6%
\$ 42,887,819	\$ 13,036,984	\$ 812,267	\$ 56,737,070	-1.2%	-3.2%
\$ -	\$ 25,750	\$ -	\$ 25,750		
8,464	151,000	-	159,464		
-	-	-	-		
-	-	-	-		
-	-	-	-		
8,464	176,750	-	185,214	108.3%	-81.0%
4,731,801	2,599,697	-	7,331,498		
-	454,050	-	454,050		
203,156	47,175	-	250,331		
-	-	-	-		
605,210	435,577	-	1,040,788		
533,340	2,185,368	-	2,718,708	-36.9%	-50.2%
616,630	552,968	-	1,169,599		
-	-	-	-		
-	-	-	-		
-	-	-	-		
25,939	41,710	10,000	77,649		
8,634	34,485	-	43,119		
-	20,269	-	20,269		
-	369,865	-	369,865		
6,724,710	6,741,165	10,000	13,475,874	-9.7%	-36.8%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS							
FUND / PROGRAM	2008-09	2009-10	2010-11	AMENDED OPERATING BUDGET 2010-11			
	ACTUAL	ACTUAL	ADOPTED	PERSONNEL	SUPPLIES &	BLDGS. &	TOTALS
SPECIAL FUNDS (Continued)	EXPENSES	EXPENSES	BUDGET		SERVICES	EQUIPMENT	
RECREATION & CULTURAL							
SENIOR CENTER PROGRAMS	23,876	24,325	25,000	-	25,000	-	25,000
GOLDEN 55 TRAVELERS	43,531	31,351	125,000	-	125,000	-	125,000
LIBRARY	101,959	129,250	169,678	72,292	101,358	-	173,650
MUSEUM	3,799	40,777	6,450	-	6,450	-	6,450
REC. & CULTURAL TOTAL	173,164	225,703	326,128	72,292	257,808	-	330,100
PUBLIC FACILITIES							
WHARF 1 SPRINKLER SYSTEM	64,614	10,076	20,600	-	20,600	-	20,600
MARINA							
ADMINISTRATION	679,665	796,351	845,888	437,211	420,137	-	857,347
MAINTENANCE	836,318	695,865	484,060	242,487	284,255	-	526,742
SECURITY	232,872	204,014	217,176	204,820	12,356	-	217,176
DEBT SERVICE	435,564	190,819	414,412	-	414,412	-	414,412
MARINA TOTAL	2,184,419	1,887,048	1,961,536	884,517	1,131,160	-	2,015,677
PARKING							
ADMINISTRATION	2,029,460	2,048,944	1,668,324	656,056	1,145,510	-	1,801,566
ENFORCEMENT	968,832	637,116	1,042,899	881,667	161,232	-	1,042,899
MAINTENANCE	1,342,883	1,724,683	1,605,668	1,082,742	534,478	-	1,617,220
ATTENDANT / SECURITY	1,169,149	1,052,679	1,264,356	1,189,469	74,887	-	1,264,356
DEBT SERVICE	2,204,621	(237,784)	877,074	-	4,338,806	-	4,338,806
PARKING TOTAL	7,714,945	5,225,637	6,458,321	3,809,934	6,254,913	-	10,064,847
PUBLIC FACILITIES TOTAL	9,963,978	7,122,760	8,440,457	4,694,451	7,406,674	-	12,101,124
GENERAL GOVERNMENT							
INSTITUTIONAL NETWORK SERV.			42,000	-	42,000	-	42,000
PUBLIC ED. & GOV'T ACCESS	165,589	162,993	166,000	-	166,000	-	166,000
GENERAL GOVERNMENT TOTAL	165,589	162,993	208,000	-	208,000	-	208,000
INTERNAL SERVICES							
VEHICLE / EQUIPMENT MGMT.	2,906,168	2,902,070	2,524,891	729,173	1,033,359	1,094,276	2,856,808
INFORMATION SERVICES	2,877,305	2,476,023	2,582,296	1,048,724	1,574,229	309,754	2,932,706
WORKERS COMPENSATION	4,610,561	2,420,675	2,404,136	149,496	2,254,640	-	2,404,136
HEALTH INSURANCE TRUST	5,040,590	5,140,816	5,630,478	-	5,630,478	-	5,630,478
LIABILITY & PROPERTY INSUR.	808,850	1,214,595	1,002,117	205,510	796,606	-	1,002,117
INTERNAL SERVICES TOTAL	16,243,473	14,154,178	14,143,918	2,132,903	11,289,311	1,404,029	14,826,244
SPECIAL FUNDS TOTAL	\$ 44,594,302	\$ 37,307,670	\$ 38,138,175	\$ 13,444,151	\$ 33,990,658	\$ 1,448,153	\$ 49,768,233
GRAND TOTAL - ALL FUNDS	\$ 104,320,972	\$ 95,867,232	\$ 95,560,872	\$ 57,757,781	\$ 47,345,461	\$ 2,368,403	\$ 108,356,916

FINAL OPERATING BUDGET 2011-12				PERCENTAGE CHANGE COMPARED TO 2010-11 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2010-11 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
-	25,000	-	25,000		
-	100,000	-	100,000		
79,463	108,710	-	188,173		
-	6,450	-	6,450		
79,463	240,160	-	319,623	-2.0%	-3.2%
-	20,600	-	20,600	0.0%	0.0%
457,307	417,586	-	874,893		
219,352	240,557	13,250	473,159		
204,970	9,054	-	214,023		
-	414,407	-	414,407		
881,628	1,081,604	13,250	1,976,482	0.8%	-1.9%
685,878	1,047,764	-	1,733,641		
907,676	180,567	-	1,088,243		
1,084,594	526,715	-	1,611,309		
1,245,082	74,964	-	1,320,046		
-	1,565,658	-	1,565,658		
3,923,229	3,395,668	-	7,318,897	13.3%	-27.3%
4,804,857	4,497,873	13,250	9,315,979	10.4%	-23.0%
-	42,000	-	42,000		
-	140,092	-	140,092		
-	182,092	-	182,092	-12.5%	-12.5%
747,852	991,505	369,238	2,108,595		
1,059,896	1,516,724	-	2,576,620		
177,942	2,254,640	-	2,432,582		
-	6,509,975	-	6,509,975		
211,655	798,553	-	1,010,208		
2,197,345	12,071,396	369,238	14,637,979	3.5%	-1.3%
\$ 13,814,839	\$ 23,909,436	\$ 392,488	\$ 38,116,762	-0.1%	-23.4%
\$ 56,702,658	\$ 36,946,419	\$ 1,204,755	\$ 94,853,832	-0.7%	-12.5%

General Fund Financial Forecast

	2010-11	2011-12	2012-13	2013-14	2014-15
	Revised budget	Adopted budget	Preliminary estimate	Preliminary estimate	Preliminary estimate
Operations	-0.6%	1.7%	3.2%	3.4%	3.3%
Operating revenues	\$54,910,035	\$55,337,411	\$57,104,366	\$59,066,093	\$61,034,961
Budget reduction plan	0	527,118	527,118	527,118	527,118
Total operating revenues	54,910,035	55,864,529	57,631,484	59,593,211	61,562,079
Operating expenditures	(58,664,683)	(60,578,134)	(57,437,908)	(59,120,905)	(59,994,575)
Employee concessions	0	1,186,944	0	0	0
Budget reduction plan	0	2,654,120	0	0	0
Equipment funded by RDA repay	0	153,740	0	0	0
Estimated budget savings	776,149	775,565	689,255	709,451	719,935
Total net operating expenditures	(57,888,534)	(55,807,765)	(56,748,653)	(58,411,454)	(59,274,640)
Operating transfers					
Public Safety Grant funds	100,000	0	0	0	0
Gas Tax Fund	581,000	6,000	6,000	6,000	6,000
Parking for custodial/parks/streets	219,533	226,119	232,903	239,890	247,086
Marina for Wharf II maintenance	154,261	158,889	163,655	168,565	173,622
Scholze Trust funds	350,000	90,000	90,000	90,000	90,000
From other funds	1,404,794	481,008	492,558	504,455	516,708
Employee Assistance Fund	(78,000)	(78,000)	(78,000)	(78,000)	(78,000)
Retiree Medical	(144,000)	(173,000)	(493,000)	(614,000)	(730,000)
Unemployment Insurance	(95,503)	(200,000)	(200,000)	(100,000)	(100,000)
Alvarado St. Maint. Dist.	(36,165)	(37,290)	(38,409)	(39,561)	(40,748)
Cemetery Fund	(145,205)	0	0	0	0
To other funds	(498,873)	(488,290)	(809,409)	(831,561)	(948,748)
Total net operating transfers	905,921	(7,282)	(316,851)	(327,106)	(432,039)
Net Operations surplus (deficit)	(2,072,578)	49,482	565,980	854,651	1,855,400

General Fund Financial Forecast

	2010-11	2011-12	2012-13	2013-14	2014-15
	Revised budget	Adopted budget	Preliminary estimate	Preliminary estimate	Preliminary estimate
Non-operating activities					
Beginning Budgetary Fund Balance	9,386,566	10,239,643	8,604,207	10,210,086	12,151,535
Redevelopment Agency loan payback	2,822,839	2,871,258	2,937,973	2,985,873	3,033,873
State RDA takeaway	(449,289)	0	0	0	0
Budget reduction transition costs	0	(516,468)	0	0	0
Non-operating Transfers from/(to):					
Parking Fund	1,265,658	(36,111)	(20,000)	(20,000)	(20,000)
ISD Fund	(277,000)	0	0	0	0
Capital Projects Funds	48,314	0	0	0	0
Public Service Center Fund	416,549	0	0	0	0
Mid-year NIP approp. to balance budget	376,303	0	0	0	0
To operations for equipment purchases	0	(153,740)	0	0	0
Capital Improvement Projects (CIP)					
Annual CIP program	0	(1,250,000)	(1,250,000)	(1,250,000)	(1,500,000)
CIP from prior years	0	(1,970,782)	0	0	0
Debt service					
Sports Center/Catellus Bonds	(628,075)	(629,075)	(628,075)	(629,075)	(629,440)
1999 Refunding Bonds	(649,644)	0	0	0	0
Ending Budgetary Fund Balance	10,239,643	8,604,207	10,210,086	12,151,535	14,891,368
General Fund reserves	10%	10%	11%	12%	13%
Economic uncertainty	5,821,470	5,821,470	6,321,470	7,071,470	7,821,470
Operational contingencies	200,000	250,000	250,000	250,000	250,000
Capital facilities renewal					
Public Safety	179,062	196,968	196,968	196,968	196,968
Sports Center	248,913	273,804	273,804	273,804	273,804
Conference Center	242,282	266,510	266,510	266,510	266,510
Library	186,955	205,651	205,651	205,651	205,651
Wharves I & II	782,855	861,141	861,141	861,141	861,141
Recreation Centers	197,227	216,950	216,950	216,950	216,950
City Hall	174,872	192,359	192,359	192,359	192,359
General Plan Updates	30,085	30,085	30,085	30,085	30,085
Cultural arts	83,962	83,962	83,962	83,962	83,962
Continuing & closed capital projects	1,970,782	0	0	0	0
Total General Fund reserves	10,118,465	8,398,900	8,898,900	9,648,900	10,398,900
Available Fund Balance per Budget	\$121,178	\$205,308	\$1,311,186	\$2,502,636	\$4,492,469

INTERFUND TRANSFERS
2011-12

Fund	2008-09 Actual Transfers	2009-10 Actual Transfers	2010-11 Revised Budget	2011-12 Adopted Budget	Description
GENERAL FUND					
Transfers In:					
State COPS - AB1913 Grant Fund	55,225	100,000	100,000	0	Grant for DVO position
Equipment Replacement Fund	0	0	0	0	
Gas Tax Fund	6,000	6,000	581,000	6,000	2107.5 Engineer payment, street maint
Marina Fund	140,689	144,909	154,261	158,889	Wharf II maint/Harbor building repair
Neighborhood Improvement Fund	0	2,044,653	376,303	0	Fund ordinary & necessary services
Parking Fund	206,931	213,139	219,533	226,119	Custodial/parks/streets
Parking Fund Loan Repayment	1,265,000	0	0	0	Converted to operating rev/exp FY10
Scholze Park & Playground Funds	120,000	394,000	350,000	90,000	Parks maintenance
Sports Center Donations Fund	0	31,740	0	0	Sports Center equipment
Operating Transfers In:	1,793,845	2,934,441	1,781,097	481,008	
Redevelopment Agency	4,866,135	1,126,774	2,373,550	2,871,258	Debt repayment
Materials Recovery Facility	400,000	0	0	0	Bond reserves
Public Services Ctr. CIP Fund	0	3,005,289	416,549	0	Fund capital renewal reserves
Pacific Street Improvements Fund				9,290	CIP close-out balances
Non-Operating Transfers In:	5,266,135	4,132,063	2,790,099	2,880,548	
Total Transfers In	7,059,980	7,066,504	4,571,196	3,361,556	
Transfers Out:					
Alvarado St. Maintenance Dist.	(36,736)	(37,471)	(36,165)	(37,290)	Maintenance costs
Cemetery Fund	(68,586)	(49,726)	(44,473)	0	Operational subsidy
Information Services Fund	(97,856)	(104,211)	(277,000)	0	Trfr Business Trans Res to ISD fund
Employee Assistance Fund	(74,748)	(66,000)	(78,000)	(78,000)	To fund program
Retiree Medical	(89,000)	(104,000)	(144,000)	(173,300)	To fund program
Unemployment Insurance	(65,000)	(65,000)	(95,503)	(200,000)	To fund program
Operating Transfers Out:	(431,926)	(426,408)	(675,141)	(488,590)	
Redevelopment Agency	(489,331)	(470,498)	(467,364)	0	Facility lease payments
Parking Fund	0	0	0	(36,111)	Catellus & Del Monte Ave widening loan
Cemetery Fund	(73,795)	(71,288)	(100,732)	0	Debt service payment
Monterey Financing Authority	(630,275)	(631,875)	(628,075)	(629,075)	Bond payment
Non-Operating Transfers Out:	(1,193,401)	(1,173,661)	(1,196,171)	(665,186)	
Total Transfers Out	(1,625,327)	(1,600,069)	(1,871,312)	(1,153,776)	
Net General Fund Transfers	5,434,653	5,466,436	2,699,884	2,207,780	
SPECIAL FUNDS					
Neighborhood Improvement Fund					
Transfers out: General Fund	0	(2,044,653)	(376,303)	0	Fund ordinary & necessary services
State COPS (AB1913) Grant Fund					
Transfer Out: General Fund	(55,225)	(100,000)	(100,000)	0	Grant for DVO position
Gas Tax Fund					
Transfers out: General Fund	(6,000)	(6,000)	(581,000)	(6,000)	2107.5 Engineer payment
Alvarado St. Maintenance District					
Transfers in: General Fund	36,736	37,471	36,165	37,290	Maintenance costs

INTERFUND TRANSFERS
2011-12

Fund	2008-09 Actual Transfers	2009-10 Actual Transfers	2010-11 Revised Budget	2011-12 Adopted Budget	Description
<u>Sewer Mains Fund</u>					
Transfers in: Storm Water Utility Fund	0	0	0	575,000	Repayment of advance
<u>Storm Water Utility Fund</u>					
Transfers out: Sewer Mains Fund	0	0	0	(575,000)	Repayment of advance
<u>Redevelopment Agency Funds</u>					
Transfer In: General Fund	489,331	470,498	467,364	0	Facility lease payments
Transfer Out: General Fund	(4,866,135)	(1,126,774)	(2,373,550)	(2,871,258)	Debt payment
Net Redev. Agency Transfers	(4,376,804)	(656,276)	(1,906,186)	(2,871,258)	
<u>Public Services Ctr. Capital Project Fund</u>					
Transfer Out: General Fund	0	(3,005,289)	(416,549)	0	
<u>Pacific Street Improvement Fund</u>					
Transfers in: General Fund	0	0	0	(9,290)	CIP close-out balances
<u>Sports Center Donations Fund</u>					
Transfer Out: General Fund	0	(31,740)	0	0	
<u>Marina Fund</u>					
Transfer Out: General Fund	(140,689)	(144,909)	(154,261)	(158,889)	Wharf II maint./Harbor Bldg Repair
Transfer Out: Parking Fund	(191,786)	(197,540)	0	(203,466)	Parking support
Total Marina Fund Transfers Out	(332,475)	(342,449)	(154,261)	(362,355)	
<u>Cemetery Fund</u>					
Transfer In: Gen. Fund - Operating	68,586	49,726	44,473	0	Operating subsidy
Transfer In: Gen. Fund - Non-Oper.	73,795	71,288	100,732	0	Debt service subsidy
Total Cemetery Fund Transfers In	142,381	121,014	145,205	0	
<u>Parking Fund</u>					
Transfer In: General Fund	0	0	0	36,111	Repay Catellus project loan
Transfer In: Marina Fund	191,786	197,540	0	203,466	Parking support
	191,786	197,540	0	239,577	
Transfer Out: General Fund	(1,265,000)	0	0	0	Converted to operating rev/exp FY10
Transfer Out: General Fund	(206,931)	(213,139)	(219,533)	(226,119)	Custodial/parks/streets
	(1,471,931)	(213,139)	(219,533)	(226,119)	
Net Parking Fund Transfers	(1,280,145)	(15,599)	(219,533)	13,458	
<u>Monterey Financing Authority Fund</u>					
Transfer In: Gen. Fund - Non-Oper.	630,275	631,875	628,075	629,075	Bond payment
Total Fin. Author. Transfers In	630,275	631,875	628,075	629,075	
<u>Materials Recovery Facility Fund</u>					
Transfers out: General Fund	(400,000)	0	0	0	Bond reserves
<u>Presidio of Monterey Pub. Works Fund</u>					
Transfers out: Vehicle Repl Fund	(43,000)	0	(69,390)	0	Fund vehicle replacement
<u>Equipment Replacement Fund</u>					

INTERFUND TRANSFERS
2011-12

Fund	2008-09 Actual Transfers	2009-10 Actual Transfers	2010-11 Revised Budget	2011-12 Adopted Budget	Description
Transfer In: Presidio Fund	43,000	0	69,390	0	
<u>Information Services Fund</u>					
Transfers in: General Fund	97,856	104,211	277,000	0	
<u>Employee Benefits Fund</u>					
Transfers in: Gen. Fund - EAP	74,748	66,000	78,000	78,000	To fund program
Transfers in: Gen. Fund - Retiree Med.	89,000	104,000	144,000	173,300	To fund program
Transfers in: Gen. Fund - UI	65,000	65,000	95,503	200,000	To fund program
Total Employee Ben Fund Trans In	228,748	235,000	317,503	451,300	
<u>Scholze Park & Playground Funds</u>					
Transfers out: General Fund	(120,000)	(394,000)	(350,000)	(90,000)	Parks maintenance services
NET SPECIAL FUNDS TRANSFERS	<u>(5,434,653)</u>	<u>(5,466,436)</u>	<u>(2,699,884)</u>	<u>(2,207,780)</u>	
NET TRANSFERS - ALL FUNDS	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

CAPITAL IMPROVEMENT SECTION

CIP PROJECTS FY 2011-12

GENERAL FUNDS

(\$1,250,000)

City ADA transition plan update (City buildings & Parks)	\$129,000
Library ADA compliance upgrades	\$248,773
Conference Center ADA compliance upgrades	\$598,600
Sports Center ADA compliance upgrades	\$84,600
Install grease traps to City buildings	\$70,000
Floor coating apparatus bay Fire Station # 1	\$8,000
Security light PD parking lot	\$49,000
Replace Library fire alarm (additional funding to NIP money)	\$53,400
Demo Modular and removal	<u>\$8,627</u>
Project Subtotal:	\$1,250,000
Fire Station 2 & 3 HVAC evaluation (cut-off project)	\$10,000

CONSTRUCTION ROAD IMPACT FEE

(\$655,703)

City Street Resurfacing FY 11/12	\$400,000
Failed pavement repairs: All over town (Pearl, Fremont, LH Curve, Foam, etc)	<u>\$250,000</u>
Project Subtotal:	\$650,000

GAS TAX

(\$800,000)

City ADA transition plan update (Street intersections)	\$71,000
City Street Resurfacing FY 11/12	\$233,000
ADA Transition plan improvements (10-20 yr Prioritized phased improvement program)	\$100,000
Mark Thomas bikeway improvements (additional funding to complete project with Grant funding received)	\$181,000
Design Del Monte Ave street lighting (between Camino El Estero to Park Ave for 20A Undergrounding)	\$46,000
Upgrade regulatory street signs	\$86,000
Upgrade street name signs	\$30,000
Update City Pavement Management Program	<u>\$50,000</u>
Project Subtotal:	\$797,000

CIP PROJECTS FY 2011-12

SEWER FUND		(\$700,000)
Sanitary Sewer System rehabilitation capital replacement and repair project. The City will be applying for a \$16.8 million Low-interest loan total improvement cost. The budgeted request is for engineering design & studies awaiting the completed application and funding authorization		\$450,000
Sewer repairs concurrent with street rehabilitation, utility projects, and emergency repairs		\$200,000
Sewer Root foaming		<u>\$50,000</u>
Project Subtotal:		\$700,000
PARKING FUND		(\$776,000)
Parking lot maintenance and repair		\$100,000
Replace Video system equipment in garages		\$100,000
Pay station for downtown parking lot		\$40,000
ADA Transition plan improvements (10-20 yr prioritized phased improvement program)		\$300,000
Resurface West Catellus parking lot		<u>\$236,000</u>
Project Subtotal:		\$776,000
MARINA FUND		(\$500,000)
Marina Dredging		<u>\$150,000</u>
Project Subtotal:		\$150,000
WHARVES 1 & 2 FUND		(\$861,141)
Wharf 2 parking deck repairs		\$478,141
Wharf 2 fender pile repairs		\$150,000
Wharf 2 inspection investigation/report		\$200,000
Wharf 1 guest dock grant match		<u>\$33,000</u>
Project Subtotal:		\$861,141
PRESIDIO OF MONTEREY		(\$450,000)
Street and parking lot resurfacing		<u>\$450,000</u>
Project Subtotal:		\$450,000
Project Grand Total:		<u>\$5,634,141</u>

CIP PROGRAM FOR FY 11/12

GENERAL FUNDS

1. **City ADA transition plan update (City Buildings & Parks)** – Will update the current 1994 ADA facilities transition plan for all City infrastructure. City parking lots and garages were previously funded in FY 10/11.
2. **Library ADA compliance upgrades** – Will provide for exterior entry upgrades. Doors and landing, restroom accessibility upgrades, break room accessibility upgrades, drinking fountain upgrades, stairway handrail upgrades and guard rail system improvements, replace exit signs, Elevator cab accessibility upgrades. Improves ADA compliance and safety.
3. **Conference Center ADA compliance upgrades** – Will provide for ADA compliance upgrades for tactile warning strips at main DW, upgrade compromised egress pathways hidden by drapes, restroom accessibility upgrades, public phone upgrade, drinking fountain upgrade, building signage upgrades, exterior handrail improvements, interior hand rail improvements, elevator emergency communications, and replace exit signs. Improves ADA compliance and safety.
4. **Sports Center ADA compliance upgrades** – Will provide for ADA compliance upgrades for lobby desk, break room, drinking fountain, elevator, and signage. Improves ADA compliance and safety.
5. **Install grease traps to City Buildings** – This project will upgrade city buildings to meet current City grease trap sewerage requirements at the Youth Center, Dennis the Menace snack bar, Jack's Park ball field, Senior Center, CONA Community Center, Ferrante Park snack bar, Archer Park Center, and Wharf 1 trap upgrades.
6. **Floor coating apparatus bay Fire Station 1** – Bead blast and seal floor to roughen the floor surface at Fire Station 1 (600 Pacific Street) apparatus bay floor to prevent slip hazards.
7. **Security light PD parking lot** – Installation of outdoor security lighting in the upper Police Department parking lot area located where the old Fire administration building was located adjacent to Van Buren Street. This parking area is used by Police and other City staff, many whom leave work after darkness falls.
8. **Replace Library fire alarm (additional funding to NIP money)** – Library Board priority #1 on proposed NIP FY 11/12 funded list. The estimated NIP FY 11/12 project cost is \$70,100. The estimated cost has been increased due to additional information of recent similar projects.
9. **Demo Modular and removal** – Previously funded in FY 07/08 project to demolish old modular and stabilize site with wood chips. This project will supplement the funding to account for increased cost, if applicable.
10. **Fire Station 2 & 3 HVAC evaluation (cut-off project)** – This cutoff project will be funded if there are savings, after the other nine projects are completed. It will provide for a comprehensive HVAC evaluation, air balancing, and minor adjustments.

CONSTRUCTION ROAD IMPACT FEE

1. **City Street Resurfacing FY 11/12** – This is a continuation of the regular annual program to maintain the City's streets by slurry and "Cape" sealing. Also includes street preparation of failed areas of streets to be resurfaced as required. Typically, streets in good condition are resurfaced to maximize the service life of the pavement at an economical cost. Using Construction Impact Fee funding in conjunction with Gas Tax funding will allow increased quantities of resurfacing, which typically obtains a lower cost.
2. **Failed pavement repairs: All over town (Pearl, Fremont, LH Curve, Foam, etc)** – This project will provide a patched street repair (R&R) to failed pavement. The recommended priorities are arterial, collector, heavy pedestrian crossings areas, traffic signal loop areas, and residential streets.

GAS TAX

1. **City ADA transition plan update (Street intersections)** – There are 969 street intersections in the City. This will inventory and include at least 360 intersections and cross walks. The priority will be the major pedestrian intersections that have sidewalks.
2. **City Street Resurfacing FY 11/12** – This will provide the balance of the funds covered by the Construction Road Impact Fee above. Using Gas Tax funding in conjunction with Construction Road Impact Fee funding will allow increased quantities of resurfacing, which typically obtains a lower cost.
3. **Mark Thomas bikeway improvements** – This section of Mark Thomas received priority above other eligible bikeway projects in the County. The City's application for grant funding received partial funding for \$336,000. The additional funding will allow the City to implement the project. The City will lose this grant money if the project is not funded.
4. **Design Del Monte Ave street lighting** – This section of Del Monte Avenue between Camino El Estero and Park is currently being designed by the utility companies for undergrounding the overhead utilities (except for the 60 KV high voltage lines, which will remain overhead), per past Council direction as the next 20A funded utility undergrounding project. PG&E will use our City's 20A allocation (based on sales of electricity within the City and administered by PG&E) to pay for the installation of the overhead electrical lines to underground. The street lighting system is owned by the City and is not eligible for the PG&E funds. This project will only fund design, which will determine our joint trench share cost for construction. It is anticipated that next FY 12/13 the City will need to fund the construction cost estimated at \$233,000.
5. **Upgrade regulatory street signs** – Due to street sign reflectivity replacement requirements, the City will be required to replace approximately 5,000 regulatory signs. The replacement program needs to be completed by 2015. This is a partial funding request to start the replacement program.
6. **Upgrade street name signs** – Due to street sign reflectivity replacement requirements, the City will be required to replace approximately 3,000 street name signs. The replacement program needs to be completed by 2015. This is a partial funding request

to start the replacement program.

7. **Update City Pavement Management Program** – The City has maintained a pavement management program since 1989, to provide a systematic approach to maintaining/reconstructing the pavement network. The program's main emphasis consists of maintaining pavements prior to their need for major repairs and provides different levels of service for different road types. This project will re-inventory the pavements Overall Condition Index (OCI) for every street segment. It will also update the Pavement Management program and verify the strategy scenarios for Arterial, Collector, and residential streets (implemented in 1990 and reassessed in 2002) to continue a systematic approach to maintain/reconstruct our pavements.

SEWER FUND

1. **Sanitary Sewer System rehabilitation capital replacement** – This total project will rehabilitate approximately 530 segments of sewer mains, rehabilitate manhole structures by replacement or coating, and seven pump station upgrades throughout the City. Prior to obtaining the funding, engineering plans and studies can be completed to facilitate a timely implementation.
2. **Sewer repairs concurrent with street reconstructions, utility projects, or emergency repairs:** – Will allow for sewer repairs during street closures with other projects by the City or the utility companies (planned and unplanned emergency repairs). The project will also fund emergency repairs for failed sanitary sewer segments.
3. **Sewer root foaming** – Will sewer root foam approximately 30,000 lineal feet of the 543,840 lineal feet of sewer mains. These mains either have known root intrusion or have access constraints, prohibiting routine jetting operations.

PARKING FUND

1. **Parking lot maintenance and repair** – Various parking lots for maintenance and repair due to trees and failed pavement. This project will address emergency repairs. Reconstruction and resurfacing parking lots will be required to have ADA upgrades and should follow the ADA transition plan prioritization.
2. **Replace video system equipment in garages** – Replace video surveillance in the attendant garages. Downtown East & West garages replacing antiquated equipment in the video surveillance system.
3. **Pay station for downtown parking lots** – Replace meters in downtown district parking lots with pay stations. This will give the customer greater flexibility in paying and standardize the use of pay stations in other lots.
4. **ADA transition plan improvements (10-20 year prioritized phased improvement program)** – Awaiting completion of FY 10/11 ADA funded transition plan for Parking Division parking lots, and other City facilities included in FY 11/12 CIP ADA transition plan update. This will fund the top priority project, within the funding limits.

5. **Resurface West Catellus parking lot** – This project will cape seal the lot, restripe all markings, replace current four HC spaces with five ADA HC reconstructed spaces to be code compliant, use of permeable pavers, and provides storm water LID improvements.

MARINA FUND

1. **Marina Dredging** – This project will dredge sand out of the Marina, in addition to the previously funded Marina dredging project.

WHARVES 1 & 2 FUND

1. **Wharf 2 parking deck repairs** – This previously funded project included inspection and design of the wood deck area of Wharf 2. It includes piling and other structural supports as required to strengthen the wood deck area. Preliminary estimates of the design improvements indicate this project is underfunded.
2. **Wharf 2 fender pile repairs** – Replacement of existing fender piles alongside Wharf 2.
3. **Wharf 2 inspection investigation/report** – The last structural inspection was done in 1997, a new inspection of existing conditions needs to be completed.
4. **Wharf 1 guest dock grant match** – Currently the Harbor is trying to obtain grant funding for this dock's upgrades. The \$33,000 would be spent as the City's matching funds (maximum grant application is \$100,000) should the grant be awarded. This dock at Wharf 1 is primarily used by guest boats for loading and unloading passengers (Cruise ships).

PRESIDIO OF MONTEREY

1. **Street and parking lot resurfacing** – Ongoing POM contract for a program to resurface various streets and parking lots at the Presidio of Monterey, Ord Military Community, and SATCOM, Camp Roberts.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) RECOMMENDED PROJECT LIST FY 2011/12	Budget	Annual Operations & Maintenance Costs
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PROJECTS FULLY FUNDED WITH BASE ALLOCATION

1 Casa Verde Sidewalk Repair (VDM-11)	\$2,500	n/a
2 DMG Neighborhood Entry Sign (DMG-01)	\$13,200	\$1,300
3 Mar Vista/Via Castanada Erosion Control (MV-27)	\$1,600	n/a
4 Scholze Park Center Security Lighting (NM-23)	\$8,500	n/a
5 New Monterey Sidewalk Repair (NM-27)	\$13,200	n/a
6 Cypress Park ADA Access to Tot Lot (NM-33)	\$5,000	n/a
7 Hilltop Park Replace Sand in Tot Lots with Wood Fiber (NM-34)	\$12,000	n/a
8 Aguajito Oaks Refurbish Streetlights (AO-03)	\$1,600	n/a
9 Monterey Woods Traffic Mirror (FF-04)	\$1,500	Property of Fish Flats
10 Via Buena Vista Sewer Replacement (MV-02)	\$13,800	n/a

Total Base Allocation = \$72,900

OTHER FUNDED PROJECTS, Including partial base allocations

11 Don Dahvee Greenbelt Fuel Reduction PH IV (AM-05)	\$25,000	n/a
12 City Emergency Power Hookup (CW-28)	\$45,000	n/a
13 Fisherman's Flats Fuel Reduction (FF-02)	\$25,000	n/a
14 Casa Verde Rec Trail Crossing Study (DMB-04)	\$60,000	n/a
15 Fire Station #3 Replace Emergency Water Tank (CW-45)	\$7,500	n/a
16 Dickman/Jessie/Lottie Drainage (NM-02)	\$147,000	n/a
17 Wyndemere Log Drop Repair (SF-10)	\$92,000	n/a
18 Hwy 68/Presidio Gate Study (OT-20)	\$200,000	n/a
19 Encina/Casa Verde Traffic Calming (VDM-05)	\$125,000	n/a
20 Via Chiquita/Via Ventura/Sierra Vista Drainage (MV-16, MV-20, & MV-26)	\$90,700	n/a
21 Ocean 703 Drainage Improvements (OG-03A)	\$38,200	n/a
22 English Two Radar Speed Signs (DMG-03)	\$40,000	\$400/hr
23 Library Fire Alarm System (CW-63)	\$70,100	n/a
24 CMP/F Rated Storm Drain Pipe Rehabilitation (CW-46)	\$147,320	n/a
25 Lighthouse EIR/Preliminary Engineering (NM-20)	\$100,000	n/a
26 Soledad/Mar Vista Connect Storm Drain Pipe (MV-37)	\$250,000	n/a
27 Glenwood Circle Radar Speed Sign (GW-04)	\$20,000	\$200/yr
28 Library Drinking Fountain Upgrades (CW-59)	\$24,700	n/a
29 Skyline Forest Greenbelt Fuel Reduction PH VI (SF-11)	\$50,000	n/a
30 Ferrante Park Irrigation Replacement (VDM-07)	\$30,000	n/a

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) RECOMMENDED PROJECT LIST FY 2011/12		Budget	Annual Operations & Maintenance Costs
31	Del Monte Beach Replace/Upgrade Boardwalks (DMB-02)	\$20,000	n/a
32	Van Buren/Franklin Curb Ramp/Curb Cut PH V (OT-18)	\$45,000	n/a
33	Bike Rack Installation (CW-18)	\$25,000	n/a
34	Sloat Monument Repair/Restoration (NM-29)	\$93,300	n/a
35	El Estero Picnic Area (CW-23)	\$22,000	n/a
36	Library Exterior Lighting (CW-66)	\$23,500	n/a
37	Del Monte/Pacific Intersection Safety Improvements (CW-33)	\$50,000	n/a
38	Monterey Sports Center Recoat Locker Room Floors (CW-73)	\$10,000	n/a
39	Laguna Grande Park Replace Walkway Adjacent to Park Lot (DMG-05)	\$12,000	n/a
40	Griffin Plaza Security Lighting (DT-04)	\$17,000	\$200/yr
Proposed Neighborhood Improvement Projects		\$1,978,220	(Base plus 'pot' funds to be allocated)
FY2011/2012 NIP Contingency Account		\$200,000	
Project Development Fund		\$75,000	
NEIGHBORHOOD IMPROVEMENT FUND TOTAL		<u>\$2,253,220</u>	

CUT-OFF PROJECTS

41	Mark Thomas Sidewalk/Bike Lane* (CW-04)	\$180,000
42	Ramona/Neighborhood Sidewalk Repair* (VDM-10)	\$60,000
43	Oak Grove 4th 1100 Block Drainage Improvements* (OG-03B)	\$53,400
44	Dredging Lagunita Mirada* (CW-44A)	\$150,000
45	El Estero Lake Edge Improvements PH V* (CW-24)	\$100,000
46	Munras/Soledad Freeway Entrance Signage* (CW-41)	\$15,000
47	Dennis the Menance Walkway/Access Improvements PH II* (CW-20)	\$65,000
48	Del Robles Install Sidewalk* (VDM-03)	\$27,300
49	Monte Vista School Replace Play Equipment Rubber Surface* (MV-43)	\$29,000
50	Monterey Bay Park Seat Wall/Irrigation* (CW-21)	\$15,000

*A budget appropriation adjustment will be brought before Council when funding is both identified and available.

Neighborhood Improvement Program FY 2011/12 NIP Project Descriptions

PROJECT FULLY FUNDED WITH BASE ALLOCATION

1 Casa Verde Sidewalk Repair (VDM-11)

Repair the sidewalk on both sides of Casa Verde Avenue between North Fremont Street and Montecito Avenue. Only damage caused by street trees is to be repaired.

2 DMG Neighborhood Entry Sign (DMG-01)

Install one neighborhood entry sign for Del Monte Grove in the existing traffic circle located at the intersection of Casanova and Kolb Avenues.

3 Mar Vista/Via Castanada Erosion Control (MV-27)

Construct a short wooden header board behind the curb at the intersection of Mar Vista and Via Castanada to control soil washing directly into the street gutter. Rainstorms wash significant amounts of soil into the adjacent street gutter, often causing it to clog and overflow.

4 Scholze Park Center Security Lighting (NM-23)

Replace two existing light fixtures and add three more light poles and fixtures. Project will provide added security for Senior Center users and for walkers going from Lighthouse Avenue to Foam Street. Park & Recreation Commission's #2 priority.

5 New Monterey Sidewalk Repair (NM-27)

Remove/replace damaged/broken concrete sidewalk and curb and gutter if necessary at 615 and 625 Pine Street and 401 Laine Street. Also repair driveway at 615 Pine Street. Project to correct the sidewalk uplift due to street tree roots to prevent trip and fall hazard. Also repair or replace sidewalk on the NW corner of Drake Street and Laine. Crack in sidewalk and 5 inch rise in pavement due to Pollard Sycamore trees.

6 Cypress Park ADA Access to Tot Lot (NM-33)

Install a concrete ramp for ADA access to correct the 12-inch drop into the tot lot at Cypress Park.

7 Hilltop Park Replace Sand in Tot Lots with Wood Fiber (NM-34)

Remove the sand from the Hilltop Park Tot Lots and replace with wood fiber. Sand is no longer compliant with play equipment regulation for cushioning a fall. Further, wood fiber is ADA accessible, causes less wear and tear on play equipment, and is easier to maintain.

8 Aguajito Oaks Refurbish Streetlights (AO-03)

Prepare and repaint sixteen (16) old fashioned streetlights in Aguajito Oaks neighborhood. Refurbishing the existing streetlights will prevent further deterioration and eventual replacement.

9 Monterey Woods Traffic Mirror (FF-04)

Replace cracked traffic mirror (owned by the Fisherman's Flats Neighborhood Association) located at 1360 Josselyn Canyon Road. The two traffic mirrors have been effective in aiding motorists to see oncoming traffic when exiting Monterey Woods.

10 Via Buena Vista Sewer Replacement (MV-02)

Replace sewer pipes in roadway of Via Buena Vista to prevent backups and street overflows that occur several times a year. Project would prevent unsanitary condition for the neighborhood.

Neighborhood Improvement Program FY 2011/12 NIP Project Descriptions

OTHER FUNDED PROJECTS, Including partial base allocations

11 Don Dahvee Greenbelt Fuel Reduction PH IV (AM-05)

Removal of non-native plants, brush, and dead trees from Don Dahvee Park to improve the access the greenbelt and reduce the potential for fire.

12 City Emergency Power Hookup (CW-28)

Adapt existing power panels at selected city facilities to be compatible with the City mobile trailer mounted generator. This plan would enable selected city facilities to continue in operation for disaster recovery during extended power outages. Improvement would allow identified large city buildings to be used as shelters in disaster situations. Project amount is for three locations to include completing the Sports Center installation, the Library, and one other location to be determined by the Fire Chief at either the Youth Center or the Senior Center.

13 Fisherman's Flats Fuel Reduction (FF-02)

Remove dead and dying trees, and also trees threatening foundations of houses in the Fisherman's Flats and surrounding area along Josselyn Canyon and Hwy 68.

14 Casa Verde Rec Trail Crossing Study (DMB-04)

Conduct a study to determine how best to reconfigure and/or improve the intersections of Del Monte Avenue and the Recreation Trail with Casa Verde. The close proximity of Del Monte Avenue and the Recreation Trail creates a situation where motorists and bicyclists are not always aware of one another.

15 Fire Station #3 Replace Emergency Water Tank (CW-45)

The existing tank is not anchored to the concrete slab upon which it rests. Also, only one sink draws water from the tank creating a situation where the residual chlorine may diminish to where the growth of bacteria may be possible. This project will anchor the tank and if needed, connect more fixtures to the tank system to increase through put.

16 Dickman/Jessie/Lottie Drainage (NM-02)

1) At the Dickman Avenue and Belden Street intersection, construct one catch basin on Dickman Avenue and two on Belden Street. Remove and replace 760 square feet of asphalt concrete, remove existing 12 inch storm drainage pipe, and install 100 linear feet of storm drain pipe with a manhole to drain to IPO drain outlet. This action will remove the deep grades leading from the street to the storm drains and will help correct the safety issue of vehicles driving into the gap, better address storm water runoff, and discourage raccoon habitat in the channels.

2) On 800 block of Jessie Street, sawcut 2 feet from the asphalt concrete (AC) dike, install new 180 linear feet of AC dike, and conform the road with existing conditions. Install 15 linear feet of 4 foot wide AC swale at the park driveway. Project goal is to repair potholes and degraded roadway paving that require attention.

3) On the west side of Lottie Street between Prescott Avenue and Irving Avenue, construct a 3 foot asphalt concrete swale approximately 440 linear feet and conform pavement at Irving Avenue for swale drainage.

17 Wyndemere Log Drop Repair (SF-10)

Repair Upper Wyndemere log drops to eliminate erosion and sedimentation in the creek. The project will stabilize the eroded areas before catastrophic failure occurs to the log drop creek stabilization system. First priority recommendation per Council at their January 4, 2011 meeting.

Neighborhood Improvement Program FY 2011/12 NIP Project Descriptions

18 Hwy 68/Presidio Gate Study (OT-20)

Feasibility study for Hwy 68 gate onto the Presidio. The gate would reduce heavy traffic flow from the Franklin Street Presidio Main Gate and additional traffic that will result after three new instructional buildings are completed that are part of the Presidio Master Plan. The project supports the goals of the Old Town Area Plan and the Old Town Traffic Calming Plan to reduce traffic, speeding, and vehicular accidents in Old Town. The study should include input from the Army, City of Monterey, City of Pacific Grove, and Caltrans.

19 Encina/Casa Verde Traffic Calming (VDM-05)

Install curb bulb-outs at the crosswalk at Encina Avenue and Casa Verde Way as described by the City Traffic Engineer and consultant for traffic calming for pedestrian safety, and neighborhood identity and beautification. This provides additional funding to two previously approved FY2007/08 projects, Villa Del Monte Traffic Calming Ph I and Villa Del Monte Traffic Calming Ph II.

20 Via Chiquita/Via Ventura/Sierra Vista Drainage (MV-16 ,MV-20, MV-26)

MV-16) Construct new storm drain system of catch basins, pipes, and paved swales along Via Chiquita from Herrmann Drive to Via Del Rey. The existing water drainage has steep and jagged edges that have wounded pedestrians when cars pass too closely. Water running across the end of El Callejone also becomes quite slippery for many pedestrians during the winter months. The heavy drainage along Via Chiquita carries all the water from Herrmann Drive and Dry Creek Road. The current system is pieced together and dangerous for pedestrians, and needs redesigning.

MV-20) Design and install a better drainage system on the upper half of Via Ventura for water runoff to link with existing drainage at mid block. This project would eliminate a long standing problem of surface water that does not flow to the existing catch basin and remains on the north side of the street creating mud and puddles, which impacts parked cars.

MV-26) Repair the drainage ditch opposite 32 Sierra Vista Drive by paving it so that it drains. 32 Sierra Vista is below street level and storm water flows from the uphill property across the street, down the driveway and potentially into the garage and house below.

21 Ocean 703 Drainage Improvements (OG-03A)

Replace 80 linear feet of sagging and cracked curb, gutter, and sidewalk along Ocean Avenue in the vicinity of 703 Ocean Avenue for drainage and safety.

22 English Two Radar Speed Signs (DMG-03)

Install two radar speed signs on English Avenue at Grant Avenue. One sign is to be installed between Grant and the Hwy 1 off ramp, and the other is to be installed south of Grant.

23 Library Fire Alarm System (CW-63)

Replace antiquated fire alarm with modern point addressable system, including audio and visual alarms, smoke and heat detectors, wiring, etc. All devices to be in accordance with current NFPA and ADA requirements. The project was identified as needed in the 2007 ISES report, and is staff's ninth priority of the fourteen Library projects. Library Board's #1 priority.

24 CMP/F Rated Storm Drain Pipe Rehabilitation (CW-46)

Rehabilitate/reconstruct the City's CMP and 'F' rated storm drain pipe rehabilitation partially funded in FY 2009/10. First priority recommendation per Council at their January 4, 2011 meeting. Specific locations selected from the list are #1 Pebble/Madison Cyn, #2 Madison Cyn, #5 Soledad btwn Mar Vista & Wellington, #6 Soledad btwn Mar Vista & Wellington, #7 Soledad/Soledad, and #19 69 Alta Mesa Circle.

Neighborhood Improvement Program FY 2011/12 NIP Project Descriptions

25 Lighthouse EIR/Preliminary Engineering (NM-20)

Environmental Impact Review and Preliminary Engineering Design for Lighthouse Avenue from David Avenue to Private Bolio Road to improve traffic flow to and from Pacific Grove.

26 Soledad/Mar Vista Connect Storm Drain Pipe (MV-37)

Connect sections of storm drain pipes at Soledad and Mar Vista. Fill in a 20 foot deep hole over channel at 308 Mar Vista. Project also includes lining 370 lineal feet of corrugated metal pipe (CMP) under road way and easement through private property. Existing corrugated metal pipe has failures in some areas and has reached its life cycle. Connection of the pipe segments and new lining will provide a continuous rehabilitated pipe system under the roadways and private property in this area. It will also help to prevent future catastrophic failures and property damage. First priority recommendation per Council at their January 4, 2011 meeting.

27 Glenwood Circle Radar Speed Sign (GW-04)

Install a Radar Speed Sign on Glenwood Avenue along the easterly frontage of the Hilton Hotel. This stretch of the road is heavily traveled by residents and MPC students. Vehicles travel at high speeds on the curve.

28 Library Drinking Fountain Upgrades (CW-59)

Upgrade the two drinking fountains on first and second floor at the library by installing dual level drinking fountains. The project will include remodeling and reconstruction of the upstairs alcove, with alterations to required plumbing and electrical systems. The project is required to make the library more ADA compliant as identified in the 2007 ISES report and will allow better access for the disabled and children using the facility. This project is staff's fifth priority of the fourteen Library projects. Library Board's #3 priority.

29 Skyline Forest Greenbelt Fuel Reduction PH VI (SF-11)

Removal of non-native plant material and fuel reduction to continue to reduce the fire and safety hazard in the Skyline Forest Greenbelt.

30 Ferrante Park Irrigation Replacement (VDM-07)

Replace Ferrante Park irrigation system according to the existing plan that changes the layout for more efficient coverage. The existing system is poorly designed and the valves are 20 years old and need to be relocated.

31 Del Monte Beach Replace/Upgrade Boardwalks (DMB-02)

Replace all or some of the wood planking of the 16 year old Del Monte Beach wooden walkway with new wood or wood substitutes, which will even out the walking surface and remove splintering walkways. The replacement and upgrade of the boardwalks would aid in cleaning and maintenance of the walkways.

32 Van Buren/Franklin Curb Ramp/Curb Cut PH V (OT-18)

Provides additional funding to install ADA ramps and curb cuts at Van Buren and Franklin intersection to create better access for strollers, handicapped and elderly pedestrians. There were not enough funds to complete all four curbs that were part of Old Town Handicap Curb Ramps Phase IV.

33 Bike Rack Installation (CW-18)

Install ten bike racks around the city, using the 'serpentine' design that enables use of a wide spectrum of locks (Old style racks no longer work with current lock and bike designs). More racks would encourage more use of bicycles as a means of transportation. Locations will include 2-4 racks at Wharf #1 and the rest in the Downtown/Alvarado area. Installation to conform to the Bike master Plan.

Neighborhood Improvement Program FY 2011/12 NIP Project Descriptions

34 Sloat Monument Repair/Restoration (NM-29)

Repair and restore Sloat Monument following the specific recommendations of the City Consultant report. This 100 year old monument is deteriorating. The City's consultant has made specific recommendations to restore the stone monument to withstand decades of weathering. Deterioration is progressing rapidly since NIP considered this project two years ago. Veterans groups are raising funds to help with this project. Funds received after project completion would be returned to NIP ending balance.

35 El Estero Picnic Area (CW-23)

Renovate heavily used El Estero picnic area, including paving and furnishings, to improve ease of maintenance and make the heavily used area more inviting. Renovation will include ADA access improvements.

36 Library Exterior Lighting (CW-66)

Replace existing exterior lights, and install new fixtures to provide adequate illumination, using new fixtures of the latest energy-efficient design. Project also includes installing photocells for lighting control to turn off lights during daylight hours. Existing exterior lighting is insufficient, and fixtures are in poor condition. Of particular concern is the south side of the building, which is poorly illuminated. There have been several incidents reported where vagrants scale the fence in this location to hide in the dark shadows. The project was identified as needed in the 2007 ISES report, and is staff's twelfth priority of the fourteen Library projects. Library Board's #2 priority.

37 Del Monte/Pacific Intersection Safety Improvements (CW-33)

Provides local matching funds for improvements to the Del Monte Avenue and Pacific Street intersection. The improvements have already been designed. This intersection has had a recent pedestrian/vehicle fatal accident.

38 Monterey Sports Center Recoat Locker Room Floors (CW-73)

Recoat the existing flooring in the men's and women's main locker and shower rooms at the Monterey Sports Center. The existing floor coating is almost three years old and has become slippery. Parks & Recreation Commission's #1 priority.

39 Laguna Grande Park Replace Walkway Adjacent to Park Lot (DMG-05)

Remove the existing decomposed granite and rock walkway adjacent to the parking lot at Laguna Grande Park and replace with a tan concrete walkway. This path is the collector walkway for the parking lot and is currently uneven and difficult to walk on. The proposed walkway would provide a safer path of travel.

40 Griffin Plaza Security Lighting (DT-04)

Install security lighting (3 fixtures and one up light) to Griffin Plaza to increase security and for safety during evening events.

CUT-OFF PROJECTS

41 Mark Thomas Sidewalk/Bike Lane* (CW-04)

This project provides matching funds for a project which will install new sidewalk on the north side of Mark Thomas Drive, increase the width of bike lanes to 6 feet on both sides, replacement of hazardous catch basin grates, crosswalk on the east leg of Mark Thomas/Aguajito, and 175 feet of retaining wall to make room for widening. Project was partially funded by Federal dollars through the Transportation Enhancement program. The grant of \$334,000 does not fully cover the cost of construction and delivery. NIP funding would allow completion of the project by providing local matching dollars to cover the difference project construction, management, and inspection costs without the need to use General Fund dollars as the City is trying to balance the budget.

Neighborhood Improvement Program FY 2011/12 NIP Project Descriptions

42 Ramona/Neighborhood Sidewalk Repair* (VDM-10)

Repair raised sidewalk trip hazards from tree roots. Submitter has fallen twice with injuries both times.

43 Oak Grove 4th 1100 Block Drainage Improvements* (OG-03B)

Replace 150 linear feet of curb, gutter, and sidewalk on the south side of Fourth Street near Park Avenue to eliminate an existing drainage sag.

44 Dredging Lagunita Mirada* (CW-44A)

Dredge Lagunita Mirada sedimentation basin to restore its original capacity and functionality. Currently this pond is severely impacted with sediment and therefore is unable to effectively remove any more sediment. The result is that sediments are passed through to Lake El Estero. First priority recommendation per Council at their January 4, 2011 meeting.

45 El Estero Lake Edge Improvements PH V* (CW-24)

Install hard edge along Camino El Estero adjacent to the Pearl Street bridge to stop erosion and restore path. Project is consistent with the four previous projects to restore the lake edge.

46 Munras/Soledad Freeway Entrance Signage* (CW-41)

Signs for both freeway entrances on the corner of Munras Avenue and Soledad Drive to assist visitors who are not familiar with the area. Current signage is too close to entrance to Hwy 1 to help those approaching the Munras and Soledad intersection.

47 Dennis the Menace Walkway/Access Improvements PH II* (CW-20)

Remove and replace old perimeter walkways on slopes that are not ADA compliant at Dennis the Menace Park.

48 Del Robles Install Sidewalk* (VDM-03)

Install sidewalk on the Montecito side of Del Robles Avenue to reduce tripping hazards.

49 Monte Vista School Replace Play Equipment Rubber Surface* (MV-43)

Remove the existing rubber surface under the play equipment at Monte Vista School and replace. The existing rubber surface is 11 years old and is no longer flexible enough to provide the correct amount of cushioning.

50 Monterey Bay Park Seat Wall/Irrigation* (CW-21)

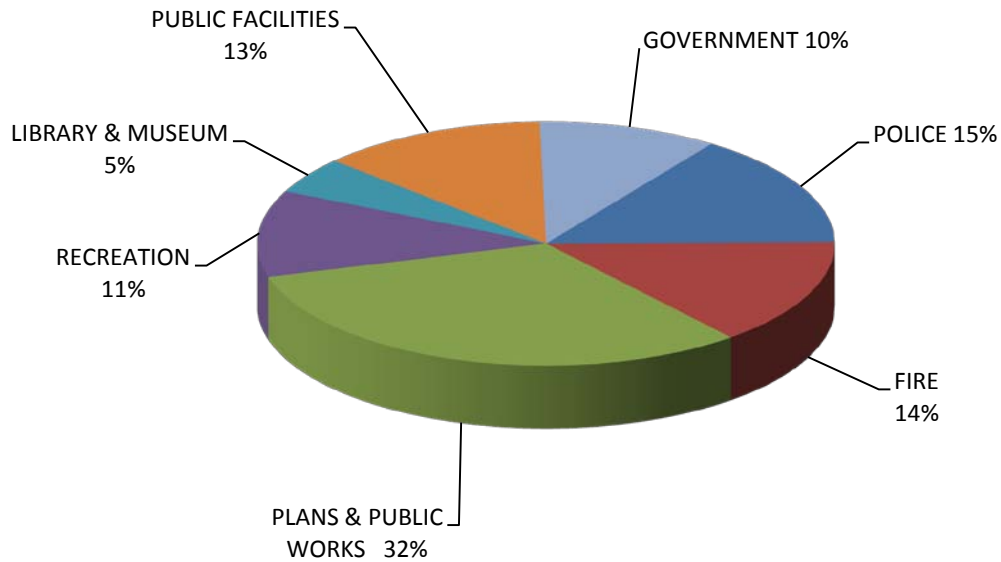
Construct 18 inch high barrier at Monterey Bay Park seat wall to reduce blowing sand and install irrigation system. Sand blows onto the adjacent lawn on a regular basis and is very expensive to remove.

*A budget appropriation adjustment will be brought before Council when funding is both identified and available.



SUPPLEMENTAL INFORMATION SECTION

AUTHORIZED POSITIONS BY DEPARTMENT 2011-12



TOTAL AUTHORIZED POSITIONS = 451.50 (Full-time & Regular Part-time)

	2009-10 AMENDED	2010-11 ADOPTED	2010-11 AMENDED	2011-12 ADOPTED
POLICE	72.00	69.00	69.00	68.00
FIRE	66.00	65.00	65.00	64.00
PLANS & PUBLIC WORKS *	165.75	158.00	155.00	142.75
RECREATION	56.25	54.50	53.58	51.83
LIBRARY & MUSEUM	25.75	22.75	21.83	21.83
PUBLIC FACILITIES	63.00	60.25	59.59	57.59
GENERAL GOVERNMENT *	49.25	48.25	46.88	45.50
TOTAL	498.00	477.75	470.88	451.50

* Includes positions related to Internal Service divisions.

ADOPTED POSITION CONTROL LIST 2011-12						
	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
<u>CITY MANAGER DEPARTMENT</u>						
<u>Administration 0210</u>						
Assistant City Manager	1.00	1.00	1.00	1.00	1.00	
City Manager	1.00	1.00	1.00	1.00	1.00	
Senior Executive Assistant	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	0.67	0.67	0.67	0.67	0.00	Position Eliminated FY12
<u>Community Resources/Education 0211</u>						
Communications & Outreach Mgr.	1.00	1.00	1.00	1.00	1.00	
Communications Assistant	0.50	1.00	1.00	1.00	1.00	
Media Assistant	0.75	0.75	0.75	0.75	0.75	
<u>City Clerk 0321</u>						
Senior Assistant City Clerk	1.00	1.00	1.00	1.00	1.00	
Director of Info. Res./City Clerk	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	0.33	0.33	0.33	0.33	0.00	Position Eliminated FY12
Administrative Assistant I	0.00	0.00	0.00	0.00	1.00	Add 1 Position FY12
Assistant City Clerk	1.00	1.00	1.00	1.00	0.00	Contract Position-Eliminated FY12
Admin. Services Manager	1.00	1.00	1.00	0.63	0.00	Contract Position-Eliminated FY12
<u>Information Services 0340</u>						
Computer Operations Specialist	1.00	1.00	1.00	0.00	0.00	Position Eliminated FY11
GIS Coordinator	1.00	1.00	1.00	1.00	1.00	
Information Services Manager	1.00	0.00	0.00	0.00	0.00	
Information Services Solutions Administrator	0.00	1.00	1.00	1.00	1.00	
Network Administrator	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Network Analyst	1.00	1.00	1.00	1.00	1.00	
Network Specialist	1.75	2.00	2.00	2.00	2.00	
Systems Analyst	3.00	3.00	3.00	3.00	3.00	1 Position from Contract to Permanent FY12
Program Manager	0.00	0.00	0.00	0.00	1.00	Add 1 Position FY12
Network Engineer	0.00	0.00	0.00	0.00	1.00	Add 1 Position FY12
CITY MANAGER DEPT. TOTAL	20.00	20.75	20.75	19.38	18.75	
<u>CITY ATTORNEY DEPARTMENT 0500</u>						
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	
City Attorney	1.00	1.00	1.00	1.00	1.00	
Legal Assistant	0.75	0.75	0.75	0.75	0.75	
Executive Assistant II	1.00	1.00	1.00	1.00	1.00	
CITY ATTORNEY DEPT. TOTAL	3.75	3.75	3.75	3.75	3.75	
<u>HUMAN RESOURCES DEPARTMENT</u>						
<u>Human Resources Administration 0600</u>						
Benefits Manager				0.50	0.50	
Executive Assistant I	1.00	1.00	1.00	1.00	1.00	
Asst. Human Resources Director	1.00	0.00	0.00	0.00	0.00	
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	
Human Resources Director	1.00	1.00	1.00	0.85	0.85	
Human Resources Specialist	1.00	1.00	0.00	0.00	0.00	
Employee Relations Manager	0.00	1.00	1.00	1.00	1.00	
Human Resources Assistant				0.50	0.50	Position added Per Reso 10-174
<u>COMMUNITY RESOURCES 0610</u>						
Community Resources Coord.	0.75	0.75	0.75	0.75	0.00	Position Eliminated FY12
<u>Workers' Comp/Employ. Benefits 0612</u>						
Benefits Manager	1.00	1.00	1.00	0.50	0.50	
Administrative Assistant II	1.00	1.00	1.00	0.00	0.00	
Human Resources Assistant				0.50	0.50	
Human Resources Director				0.15	0.15	
HUMAN RESOURCES DEPT. TOTAL	7.75	7.75	6.75	6.75	6	
<u>FINANCE DEPARTMENT</u>						
<u>Administration 1110</u>						
Executive Assistant I	1.00	1.00	1.00	0.50	0.50	
Administrative Services Manager	1.00	1.00	1.00	0.00	0.00	
Finance Director	1.00	1.00	1.00	0.90	0.90	
<u>Revenue Division 1120</u>						
Finance Analyst	1.00	1.00	1.00	1.00	1.00	
Accounting Assistant	1.00	1.00	1.00	1.00	1.00	
Revenue Manager	1.00	1.00	1.00	1.00	1.00	
Accounting Specialist	2.00	2.00	2.00	2.00	2.00	
Grant & Governmental Affairs Manager	0.00	1.00	1.00	1.00	1.00	
<u>Accounting 1130</u>						
Accountant/Auditor	1.00	2.00	2.00	2.00	2.00	
Accounting Assistant	1.00	1.00	1.00	1.00	1.00	

ADOPTED POSITION CONTROL LIST 2011-12						
	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00	
Senior Accountant	1.00	1.00	1.00	1.00	1.00	
Senior Accountant-Presidio	1.00	0.00	0.00	0.00	0.00	
Accounting Specialist	3.00	3.00	3.00	3.00	3.00	
RISK MANAGEMENT 1143						
Administrative Services Manager				1.00	1.00	
Executive Assistant I				0.50	0.50	
Finance Director				0.10	0.10	
FINANCE DEPARTMENT TOTAL	16.00	17.00	17.00	17.00	17.00	
POLICE DEPARTMENT						
Administration						
Executive Assistant I	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	1.00	0.00	0.00	0.00	0.00	
Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Officer	1.00	0.00	0.00	0.00	0.00	
Police Recruit	2.00	0.00	0.00	0.00	0.00	
Police Sergeant	2.00	0.00	0.00	0.00	0.00	
Field Operations 2120						
Animal Control Officer	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Lieutenant	3.00	2.00	1.00	1.00	1.00	
Police Officer	33.00	28.00	27.00	28.00	28.00	One Position Moved from 2140
Police Officer (Overfill)						2 Overfills-ended 6/30/10
Police Sergeant	7.00	7.00	6.00	6.00	6.00	
Police Recruit (Overfill)						1 Overfill-ended 6/30/10
Support 2130						
Administrative Assistant I	2.00	3.00	3.00	3.00	3.00	
Police Services Manager	1.00	1.00	1.00	1.00	1.00	
Police Services Technician	9.00	7.00	7.00	7.00	7.00	
Records/Detention Supervisor	2.00	2.00	2.00	2.00	2.00	
Senior Police Services Technician	3.00	3.00	3.00	3.00	3.00	
Investigations/Community Services 2140						
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Officer	6.00	9.00	9.00	8.00	8.00	One Position Moved to 2120
Police Sergeant	1.00	3.00	3.00	3.00	3.00	
Police Lieutenant	0.00	1.00	1.00	1.00	1.00	
POLICE DEPARTMENT TOTAL	79.00	72.00	69.00	69.00	68.00	
FIRE DEPARTMENT						
Administration 2510						
Administrative Analyst	1.00	1.00	1.00	0.99	0.99	
Executive Assistant I	1.00	1.00	1.00	1.00	1.00	
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	1.00	0.00	0.00	0.00	0.00	
Fire Prevention Technician	1.00	1.00	1.00	1.00	1.00	
Fire Prevention & Emerg. Preparedness 2520						
Division Chief, Fire Marshal	1.00	1.00	1.00	1.00	1.00	Reduce by 1 through attrition FY12
Deputy Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Fire Operations 2530						
Division Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	15.00	15.00	15.00	15.00	15.00	
Fire Engineer	15.00	15.00	15.00	15.00	15.00	
Firefighter	25.00	24.00	24.00	24.00	24.00	5 Positions Frozen and Unfunded, plus 1 through attrition FY12
Overfill Firefighter	2.00	1.00	0.00	0.00	0.00	
Fire Training 2540						
Division Chief	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Public Safety Training 291-2540						
Administrative Analyst				0.01	0.01	
FIRE DEPARTMENT TOTAL	69.00	66.00	65.00	65.00	64.00	
PLANS & PUBLIC WORKS DEPARTMENT						
Administration 3110						
Executive Assistant I	1.00	1.00	1.00	1.00	1.00	
Deputy City Mgr Plans & Pw	1.00	1.00	1.00	1.00	1.00	Position dollars not budgeted after 7/18/09

ADOPTED POSITION CONTROL LIST 2011-12						
	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
Grants & Governmental Affairs Manager	1.00	0.00	0.00	0.00	0.00	
Assistant Dir Plans & Pw				0.50	0.50	
Recycling Coordinator	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	
Solid Waste Program Manager	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	0.00	0.75	0.00	0.00	0.00	
<u>Presidio Maintenance Admin 650-3110</u>						
Accounting Assistant	1.00	1.00	1.00	1.00	1.00	
Assistant Dir Plans & Pw	1.00	1.00	1.00	0.50	0.50	
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00	
Quality Control Inspector	1.00	2.00	1.00	1.00	1.00	
<u>Planning and Engineering 3121</u>						
Associate Civil Engineer	1.00	0.00	0.00	0.30	0.30	
City Engineer	1.00	1.00	1.00	0.50	0.50	
Engineering Technician	2.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Code Compliance Coordinator	1.00	1.00	1.00	0.50	0.50	
Associate Planner	1.00	0.00	0.00	0.00	0.00	
Chief Of Planning, Engineering And Environmental Compliance	1.00	1.00	1.00	0.90	0.90	
Executive Assistant II	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Senior Associate Planner	2.00	2.00	2.00	1.83	1.83	
Principal Planner	3.00	3.00	3.00	2.78	2.78	
Administrative Assistant II	3.00	3.00	3.00	3.00	3.00	
Transportation Planner	1.00	0.00	0.00	0.00	0.00	
Senior Engineer	0.00	1.00	1.00	0.66	0.66	
<u>Sewer Line Maintenance 279-3121</u>						
City Engineer				0.10	0.10	
Environmental Reg. Analyst				0.30	0.30	
<u>Storm Drain Engineering 280-3121</u>						
Associate Civil Engineer	1.00	0.00	0.00	1.00	1.00	
Engineering Technician	0.00	1.00	0.00	0.00	0.00	
Environmental Reg. Analyst	0.00	1.00	1.00	0.70	0.70	
Environmental Regulations Manager	0.00	1.00	0.00	0.00	0.00	
Associate Planner	0.00	1.00	1.00	0.00	0.00	
City Engineer				0.40	0.40	
<u>Engineering/Survey 3122</u>						
Associate Engineering Surveyor	1.00	1.00	1.00	1.00	1.00	
<u>Construction Management 3140</u>						
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Principal Engineer	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00	
Senior Engineer	1.00	0.00	0.00			
<u>Storm Drain Construction Mgmt 280-3140</u>						
Senior Engineer	0.00	0.00	0.00	0.10	0.10	
<u>Presidio Construction Mgmt 650-3140</u>						
Associate Civil Engineer				1.00	1.00	
Senior Engineer				1.00	1.00	
<u>Transportation Engineering 3144</u>						
City Traffic Engineer	1.00	1.00	1.00	1.00	1.00	
Field Assistant II	1.00	1.00	1.00	1.00	1.00	
Signal Maintenance Technician	1.00	0.00	0.00	0.00	0.00	
Associate Civil Engineer	1.00	1.00	1.00	0.70	0.70	
<u>Presidio Project Engineering & Mgmt 650-3159</u>						
Associate Civil Engineer	1.00	1.00	1.00	0.00	0.00	
Senior Engineer	1.00	1.00	1.00	0.00	0.00	
Assistant Engineer (Mechanical)	1.00	0.00	0.00	0.00	0.00	
<u>Street Maintenance 3151</u>						
Lineworker	1.00	0.00	0.00	0.00	0.00	
Administrative Assistant I	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Senior Street Maintenance Worker	1.00	2.00	2.00	2.00	2.00	
Sign Crafts Supervisor	1.00	1.00	1.00	1.00	1.00	
Street & Utility Manager	1.00	1.00	1.00	0.35	0.35	
Street & Utility Supervisor	1.00	0.00	0.00	0.00	0.00	
Street Maintenance Leadworker	1.00	2.00	2.00	1.74	1.74	
Street Maintenance Worker	3.00	2.00	1.00	1.00	1.00	
Signal Maintenance Technician	0.00	1.00	1.00	1.00	1.00	
Parks & Maint. Operations Sup.				0.10	0.00	Position Eliminated FY12
Street Maintenance Worker (Contract)	0.00	1.00	0.00	0.00	0.00	

ADOPTED POSITION CONTROL LIST 2011-12						
	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
<u>Presidio Maintenance Streets 650-3151</u>						
Senior Street Maintenance Worker	1.00	1.00	1.00	1.00	1.00	
Street Maintenance Worker	1.00	1.00	1.00	1.00	1.00	
Street & Utility Manager				0.20	0.20	
Streets Maintenance Leadworker				0.13	0.13	
Street Sweeper Operator				0.30	0.00	Position Eliminated FY12
<u>Building Maintenance 101-3152</u>						
Building Maintenance Craftsworker	5.00	3.00	3.00	3.00	3.00	
Electrician	1.00	1.00	1.00	1.00	1.00	
General Srvc Superintendent				0.15	0.15	
Maintenance Technician				0.25	0.25	
<u>Presidio Maintenance Buildings 650-3152</u>						
Assistant Electrician	1.00	0.00	0.00	0.00	0.00	
Building Maint. Craftsworker	9.00	8.00	8.00	8.00	8.00	Plus 1 Overfill through 6/30/12
Building Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00	
Facilities Maintenance Coord.	1.00	1.00	1.00	1.00	1.00	
Building Maintenance Worker	1.00	2.00	2.00	2.00	2.00	
Electrician	2.00	3.00	3.00	3.00	3.00	
Historic Facilities Sr. Craftsworker	1.00	1.00	1.00	1.00	1.00	
Park Maintenance Worker	0.00	1.00	1.00	1.00	1.00	
Maintenance Technician	1.00	1.00	1.00	0.75	0.75	
Administrative Assistant I	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	
Parts Clerk	1.00	1.00	2.00	2.00	2.00	
General Srvc Superintendent	1.00	1.00	1.00	0.85	0.85	
Senior Craftsworker	5.00	5.00	5.00	5.00	5.00	
Assistant Urban Forester	1.00	1.00	1.00	0.50	0.50	
Senior Locksmith	0.00	1.00	1.00	1.00	1.00	
HVAC Senior Technician				0.50	0.50	
Parks Operations Manager	0.00	0.00	0.00	0.00	0.03	Position Added FY12
<u>Sewer Maintenance 279-3153</u>						
Senior Engineer				0.24	0.24	
Street & Utility Supervisor	1.00	1.00	1.00	1.00	1.00	
Senior Street Maintenance Worker	2.00	2.00	2.00	2.00	2.00	
Street Maintenance Worker	2.00	2.00	2.00	2.00	2.00	
Street & Utility Manager				0.30	0.30	
Street Maintenance Leadworker				0.13	0.13	
<u>Vehicle Management - Mechanical</u>						
Automotive Attendant	1.00	1.00	1.00	0.00	0.00	
Automotive Mechanic	4.00	3.00	3.00	3.00	4.00	FY12: 1 Admin Correction, Plus 1 Overfill
Fleet Coordinator	1.00	1.00	1.00	1.00	1.00	
Lead Mechanic	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	1.00	1.00	1.00	1.00	0.75	Position Reduced .25 FY12
Parts Clerk	1.00	1.00	0.00	0.00	0.00	
<u>Storm Drain/ Maintenance 280-3155</u>						
Senior Street Maintenance Worker	1.00	0.00	0.00	0.00	1.00	Add 1 Position FY12
Senior Street Sweeper Operator	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Street & Utility Supervisor	1.00	1.00	1.00	1.00	1.00	
Street Sweeper Operator	1.00	1.00	1.00	0.70	0.00	Position Eliminated FY12
Street & Utility Manager				0.15	0.15	
<u>Presidio HVAC/Boiler Systems 650-3160</u>						
HVAC Senior Technician	1.00	1.00	1.00	0.50	0.50	
Building Maint. Craftsworker	1.00	1.00	1.00	1.00	1.00	
<u>Custodial Services 101-3172</u>						
Custodial Supervisor	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Custodian	9.00	9.00	9.00	8.00	7.00	1 Position Eliminated FY12
Facility Attendant	1.00	1.00	1.00	1.00	1.00	
Senior Custodian	2.00	2.00	2.00	2.00	2.00	
<u>Parks 3210</u>						
Field Assistant II	1.00	1.00	1.00	0.85	0.85	
Park Attendant	1.00	1.00	1.00	1.00	1.00	
Park Maintenance Craftsworker	3.00	2.00	2.00	2.00	1.00	1 Position Eliminated FY12
Park Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00	
Park Maintenance Supervisor	2.00	2.00	2.00	1.85	2.00	.15 Moved from Cemetery FY12
Park Maintenance Worker	13.00	9.00	9.40	9.40	9.40	1 Position Eliminated FY12. 1 Position Moved from Cemetery
Parks Crafts Leadworker	1.00	1.00	1.00	1.00	1.00	
Parks & Maint. Operations Sup.	1.00	1.00	1.00	0.68	0.00	Position Eliminated FY12
Pest Control Advisor	1.00	1.00	1.00	1.00	1.00	
Senior Park Maintenance Worker	2.00	3.00	3.00	3.00	3.00	

ADOPTED POSITION CONTROL LIST 2011-12						
	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
Parks Operations Manager	0.00	0.00	0.00	0.00	0.80	Position Added FY12; to replace 1 Parks position to be eliminated upon appointment
<u>Street Maintenance Districts 261/262-3210</u>						
Senior Park Maintenance Worker	1.00	0.00	0.00	0.50	0.50	
Parks Maintenance Worker	0.00	1.00	0.60	0.10	0.10	
<u>Urban Forestry 3230</u>						
Arborist	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Assistant Urban Forester				0.50	0.50	
Field Assistant II				0.10	0.10	
Urban Forester	1.00	1.00	1.00	1.00	1.00	
Greenbelt Coordinator	1.00	1.00	1.00	1.00	1.00	
Parks & Maint Operations Sup.	0.00	0.00	0.00	0.15	0.00	Position Eliminated FY12
Tree Maintenance Worker	2.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Tree Trimmer	2.00	2.00	2.00	2.00	0.00	2 Positions Eliminated FY12
Parks Operations Manager	0	0	0	0	0.15	Position Added FY12
<u>Cemetery 610-3240</u>						
Cemetery Coordinator	1.00	1.00	1.00	1.00	1.00	
Cemetery Maintenance Worker	2.00	2.00	2.00	2.00	1.00	1 Position moved to Parks.
Field Assistant II				0.05	0.05	
Park Maintenance Supervisor				0.15	0.00	.15 Moved to Parks
Parks & Maint. Operations Sup.				0.07	0.00	Position Eliminated
Parks Operations Manager	0.00	0.00	0.00	0.00	0.02	Position Added FY12
<u>Building Safety and Inspection 3410</u>						
Public Works Inspector	2.00	2.00	2.00	1.00	1.00	
Building Inspector	2.00	3.00	2.00	2.00	2.00	
Chief Of Inspct Srvc/Bldg Off.	1.00	1.00	1.00	1.00	1.00	
Building Plans Examiner/Inspector	1.00	1.00	1.00	1.00	1.00	
Building Technician	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	0.75	0.00	0.00	0.00	0.00	
<u>Housing and Property Mgt. 400-4300</u>						
Administrative Analyst - Real Estate	1.00	1.00	1.00	0.90	0.90	
Housing and Property Manager	1.00	1.00	1.00			
Administrative Assistant II	1.00	1.00	1.00	0.40	0.40	
Property and Housing Manger				0.40	0.40	
<u>Housing Administration 270/272-400-4305</u>						
Administrative Analyst	1.00	1.00	1.00	0.90	0.90	
Administrative Assistant II				0.50	0.50	
HCD Coordinator - Programs	1.00	1.00	0.00	0.00	0.00	
HCD Coordinator - Housing Programs	1.00	1.00	1.00	1.00	1.00	
Administrative Analyst - Real Estate				0.10	0.10	
Chief Planning Eng & Env Comp				0.10	0.10	
HCD Coordinator - Projects/Prgm.	1.00	1.00	1.00	0.20	0.00	Moved to 270-4310
Principal Planner				0.15	0.15	
Property and Housing Manger				0.60	0.60	
Senior Associate Planner				0.12	0.12	
<u>Housing Projects 270/274-400-4310</u>						
Administrative Analyst				0.10	0.10	
Administrative Assistant II				0.10	0.10	
Code Compliance Coordinator				0.50	0.50	
HCD Coordinator - Projects/Prgm.				0.80	1.00	.20 Moved From 270-4305
Principal Planner				0.07	0.07	
Senior Associate Planner				0.05	0.05	
DEPARTMENT TOTAL	173.75	165.75	158.00	155.00	142.75	
<u>RECREATION & COMMUNITY SERVICES DEPT.</u>						
<u>Administration</u>						
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	
Executive Assistant II	1.00	1.00	1.00	1.00	1.00	
Community Services Director	1.00	1.00	1.00	0.33	0.33	
Administrative Assistant I	3.00	1.75	1.75	1.75	1.50	Position Reduced .25 FY12
Recreation & Comm. Srvs. Mgr.	1.00	1.00	1.00	1.00	1.00	
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	
<u>Youth Center 500-5121</u>						
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Lead Preschool Instructor	0.75	0.75	0.75	0.75	0.75	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
<u>Senior Center 500-5122</u>						
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	

ADOPTED POSITION CONTROL LIST 2011-12						
	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
<u>Hilltop Park Center 500-5124</u>						
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Lead Preschool Instructor	1.50	1.50	1.50	1.50	1.50	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
<u>Cona Park Center 500-5125</u>						
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Lead Preschool Instructor	0.75	0.75	0.75	0.75	0.75	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
<u>Special Programs & Events 500-5130</u>						
After School Site Directors	1.50	1.50	1.50	1.50	1.50	
Senior Recreation Leader	1.50	1.50	1.50	1.50	0.00	2 Positions @.75 Eliminated FY12
Recreation Specialist (FT)	1.00	1.00	1.00	1.00	1.00	
<u>Sports 500-5160</u>						
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
Sports Coordinator	1.00	1.00	1.00	0.75	0.75	
<u>Sports Center - Operations 500-5180</u>						
Aquatics Coordinator	1.00	1.00	1.00	1.00	1.00	
Aquatics Specialist I	1.50	1.50	0.75	0.75	0.75	
Aquatics Specialist II	1.00	1.00	1.00	1.00	1.00	
Control Cashier	4.00	4.00	4.00	4.00	4.00	
Facility Attendant	6.50	5.75	5.75	5.75	5.75	
Guest Services Coordinator	0.00	1.00	1.00	1.00	1.00	
Recreation Specialist-Facility	0.00	0.75	0.75	0.75	0.75	
Facility Coordinator	2.00	0.00	0.00	0.00	0.00	
Fitness Manager	1.00	1.00	1.00	1.00	1.00	
Group Exercise Coordinator	1.00	1.00	1.00	1.00	1.00	
Laundry Attendant	2.00	2.00	2.00	2.00	2.00	
Lifeguard	0.75	0.75	0.75	0.75	0.75	
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	
Physical Therapist	1.50	1.50	1.50	1.50	1.50	
Recreation Specialist	1.50	0.75	0.75	0.75	0.75	
Senior Facility Attendant	1.00	1.00	1.00	1.00	1.00	
Sports Center Manager	1.00	1.00	1.00	1.00	1.00	
Sports Center Operations Mgr.	1.00	1.00	1.00	1.00	1.00	
Sports Coordinator	1.00	1.00	1.00	1.00	1.00	
Tot Activity Leader	0.75	0.75	0.75	0.75	0.75	
Facility Coordinator (Contract)	0.00	1.00	0.00	0.00	0.00	
<u>Sports Center - Maintenance 500-5189</u>						
Building Maint. Craftsworker	1.00	1.00	1.00	1.00	1.00	
Senior Craftsworker	1.00	1.00	1.00	1.00	1.00	
RECREATION & COMMUNITY SERVICES DEPARTMENT TOTAL						
	58.25	56.25	54.50	53.58	51.83	
<u>LIBRARY</u>						
<u>Administration 550-5510</u>						
Executive Assistant II	1.00	1.00	1.00	0.75	0.00	Position Eliminated FY12
Archivist	1.00	1.00	0.00	0.00	0.00	
Assistant Library Director	1.00	1.00	1.00	1.00	1.00	
Community Services Director	0.00	0.00	0.00	0.33	0.33	
Library Director	1.00	1.00	1.00	0.00	0.00	
Museum & Cultural Arts Mgr	0.00	0.00	0.50	0.50	0.50	
Administrative Assistant I	0.50	0.50	0.00	0.00	0.00	
Administrative Assistant II	0.00	0.00	0.00	0.00	0.75	Position Added FY12
Special Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Contract Fund Development Coordinator	0.00	0.75	0.75	0.75	0.75	
<u>Support Services 550-5520</u>						
Automated Systems Coordinator	1.00	1.00	1.00	1.00	1.00	
Library Assistant I	0.75	0.75	0.75	0.75	0.75	
Library Assistant II	1.00	1.00	1.00	1.00	1.00	
Library Assistant III	1.00	1.00	1.00	1.00	1.00	
Technology Services Specialist	1.00	1.00	1.00	1.00	1.00	
<u>Reference Services 550-5530</u>						
Librarian	3.00	3.00	3.00	3.00	3.00	
Senior Librarian	1.00	0.00	0.00	0.00	0.00	
<u>Youth Services 550-5540</u>						
Librarian	2.75	2.75	2.00	2.00	2.00	
Youth Services Manager	1.00	1.00	1.00	1.00	1.00	

ADOPTED POSITION CONTROL LIST 2011-12

	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
<u>Readers' Services 550-5550</u>						
Library Assistant I	2.25	2.25	2.25	2.25	2.25	
Library Assistant II	1.00	1.00	1.00	1.00	1.00	
Library Assistant III	1.00	1.00	1.00	1.00	1.00	
Reference & Reader Svcs Mgr	1.00	1.00	1.00	1.00	1.00	
Resources Sharing Coordinator	1.00	0.00	0.00	0.00	0.00	
Senior Library Page	0.75	0.75	0.00	0.00	0.00	
<u>Museum</u>						
Cultural Arts Assistant	0.75	0.50	0.50	0.50	0.50	
Administrative Assistant I	0.50	0.50	0.50	0.50	0.50	
Museum & Cultural Arts Mgr	1.00	1.00	0.50	0.50	0.50	
LIBRARY DEPARTMENT TOTAL	27.25	25.75	22.75	21.83	21.83	
<u>PUBLIC FACILITIES DEPARTMENT</u>						
<u>Administration 600-6210</u>						
Executive Assistant I	1.00	1.00	1.00	0.25	0.25	
Conference Center General Manager	1.00	1.00	1.00	1.00	1.00	
Event & Sales Assist	1.00	0.00	0.00	0.00	0.00	
Public Facilities Director	1.00	1.00	1.00	0.00	0.00	
Sales Office Assistant	0.00	0.75	0.75	0.75	0.75	
Community Services Director	0.00	0.00	0.00	0.09	0.09	
<u>Conference Center- Sales 600-6220</u>						
Sales Manager	1.00	0.00	0.00	0.00	0.00	
Sales Office Assistant	1.75	1.00	1.00	1.00	1.00	
Senior Sales Manager	1.00	1.00	1.00	1.00	1.00	
<u>Conference Center - Operations 600-6231</u>						
Senior Custodian	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Event Supervisor	1.00	1.00	1.00	1.00	1.00	
Events Coordinator	1.00	1.00	1.00	1.00	1.00	
Facility Attendant	4.00	3.00	2.00	2.00	2.00	
Event & Sales Assist	1.00	1.00	1.00	1.00	0.00	Position Eliminated FY12
Operations Supervisor	1.00	1.00	1.00	1.00	1.00	
Operations Coordinator	1.00	1.00	1.00	1.00	1.00	
<u>Conference Center - Maintenance 600-6232</u>						
Senior Craftsworker	1.00	1.00	1.00	1.00	1.00	
<u>Harbor Administration 600-6310</u>						
Community Services Director				0.11	0.11	
Executive Assistant				0.33	0.33	
Harbormaster	1.00	1.00	1.00	0.60	0.60	
Marine Operations Supervisor	1.00	1.00	1.00	0.50	0.50	
Marine Operations Specialist	1.00	1.00	1.00	1.00	1.00	
Marina Harbor Assistant	1.00	1.00	1.00	0.80	0.80	Plus 1 overfill through 8/16/11
<u>Harbor Maintenance 600-6320</u>						
Harbor Maintenance Craftsworker	2.00	1.00	1.00	0.50	0.50	
Waterfront Maint. Supervisor	1.00	1.00	1.00	0.50	0.50	
Harbor Maintenance Leadworker	1.00	1.00	1.00	0.50	0.50	
<u>Harbor Security 600-6330</u>						
Harbor Security Worker	3.00	3.00	3.00	2.40	2.40	
<u>Marina Administration 600-6410</u>						
Community Services Director				0.03	0.03	
Executive Assistant I				0.08	0.08	
Harbormaster				0.40	0.40	
Marina Harbor Assistant				0.20	0.20	
Marine Operations Supervisor				0.50	0.50	
<u>Marina Maintenance 600-6420</u>						
Harbor Maint. Craftworker				0.50	0.50	
Senior Harbor Maint. Worker				0.50	0.50	
Waterfront Maint. Supervisor				0.50	0.50	
<u>Marina Security 600-6430</u>						
Harbor Security Worker				0.60	0.60	
<u>Parking Administration 600-6510</u>						
Community Services Director				0.11	0.11	
Accounting Assistant	2.00	2.75	2.75	2.75	2.75	
Executive Assistant I				0.34	0.34	
Parking Revenue Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking Superintendent	1.00	1.00	1.00	1.00	1.00	
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	

ADOPTED POSITION CONTROL LIST 2011-12						
	2008-09 Amended	2009-10 Amended	2010-11 Adopted	2010-11 Amended	2011-12 Adopted	Comments
<u>Parking Enforcement 600-6520</u>						
Parking Attendant				1.00	1.00	
Parking Enforcement Officer	6.25	6.25	6.25	6.25	6.25	
Senior Parking Enforcement Off.	1.00	1.00	1.00	1.00	1.00	
Parking Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00	
<u>Parking Maintenance 600-6530</u>						
Parking Controls Technician	2.00	2.00	2.00	2.00	2.00	
Parking Maintenance Craftsworker	1.00	1.00	1.00	1.00	1.00	
Parking Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking Maintenance Worker	2.00	2.00	2.00	2.00	2.00	Plus 1 overfill through 6/30/12
Senior Parking Controls Technician	1.00	1.00	1.00	1.00	1.00	
Senior Street Sweeper Operator	1.00	1.00	1.00	1.00	1.00	
Street Sweeper Operator	1.00	1.00	1.00	1.00	1.00	
<u>Parking Attendant/Cashier/Security 600-6540</u>						
Off-Street Parking Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking Attendant	6.00	6.00	5.00	4.00	4.00	
Parking Facility Worker	5.25	5.25	4.50	4.50	4.50	
Senior Parking Attendant	2.00	2.00	2.00	2.00	2.00	
PUBLIC FACILITIES						
DEPARTMENT TOTAL	<u>66.25</u>	<u>63.00</u>	<u>60.25</u>	<u>59.59</u>	<u>57.59</u>	
GRAND TOTAL						
	<u>521.00</u>	<u>498.00</u>	<u>477.75</u>	<u>470.88</u>	<u>451.50</u>	

FINANCIAL POLICIES

REVENUE POLICIES

- The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by general taxes based upon a level of subsidy determined by the Council.
- The City will aggressively pursue collection of all revenues when due.

OPERATING BUDGET POLICIES

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually preparing and maintaining a five-year General Fund operating revenue, expenditure and available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources will be required for any new or expanded programs.
- The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

FINANCIAL POLICIES

CAPITAL IMPROVEMENT POLICIES

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital improvement plan and City priorities. All capital improvement operating and maintenance costs will be included in operating budget forecasts.

DEBT POLICIES

- Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing except for enterprise funds. The City will determine and use the least costly financing method for all new capital improvement projects.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

RESERVE POLICIES

- The City goal will be to maintain a reserve for emergencies and economic uncertainty equivalent to 15% of the General Fund annual operating budget.
- The City will maintain appropriate reserves in the Self-Insurance Funds based on statutory requirements and actuarially projected needs.

PROPERTY MANAGEMENT

- Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.

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