

CITY OF MONTEREY



ADOPTED BUDGET 2013-14

CITY OF MONTEREY

ADOPTED BUDGET 2013-14

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City of Monterey

Adopted Budget

Preface

FY 2013/14



CITY OF MONTEREY

CITY COUNCIL

Mayor Chuck Della Sala

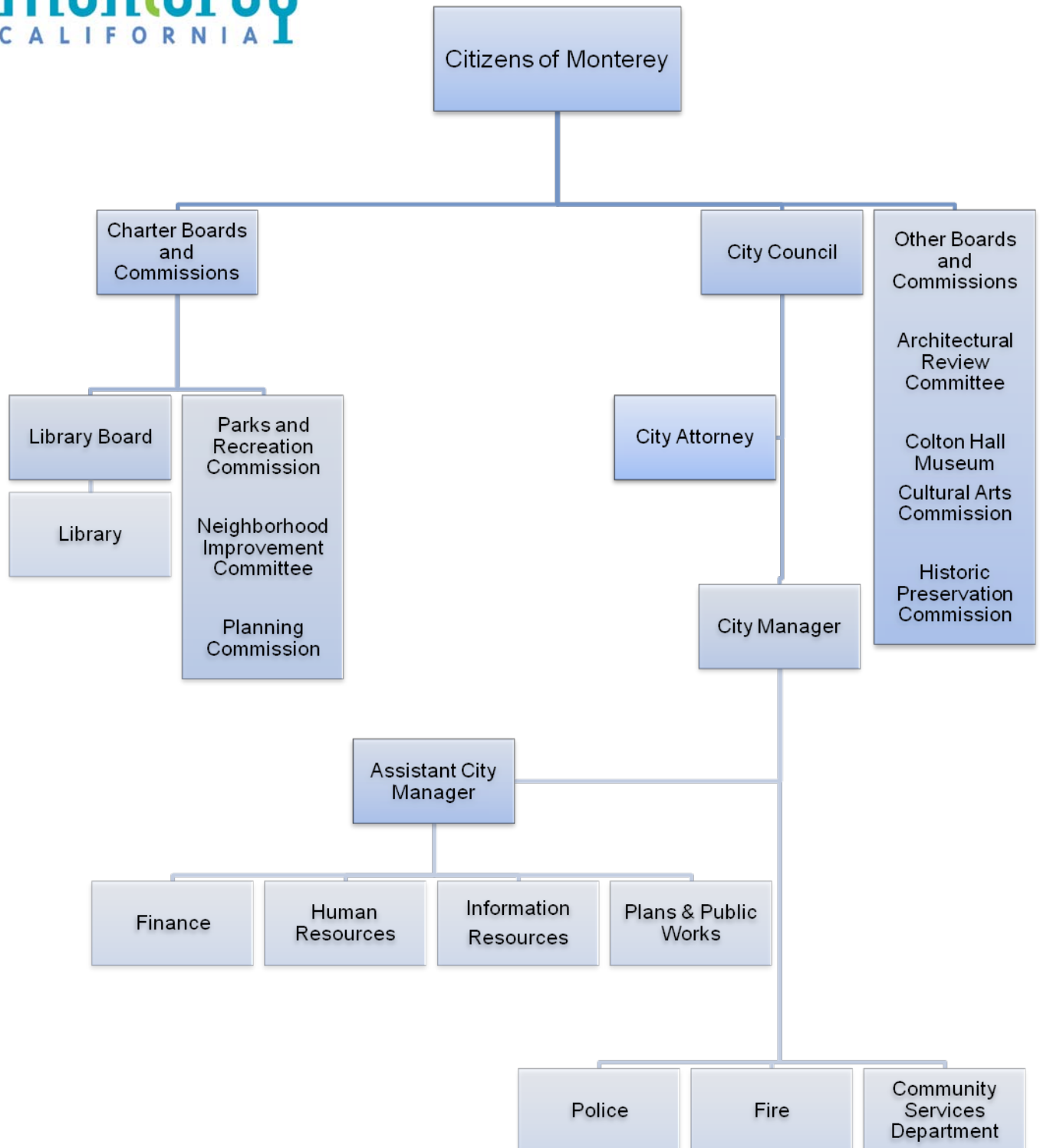
Libby Downey
Nancy Selfridge

Alan Haffa
Frank Sollecito

PRINCIPAL ADMINISTRATIVE OFFICERS

City Manager..... Fred Meurer
Assistant City Manager Michael McCarthy
City Attorney Christine Davi
Community Services Director..... Kim Bui-Burton
Deputy City Manager Plans & Public Works..... Hans Uslar
Director of Information Resources/City Clerk.....Bonnie Gawf
Interim Finance DirectorMargaret Lefebvre
Fire Chief..... Andrew Miller
Police Chief Phil Penko

ORGANIZATIONAL CHART





City of Monterey

Adopted Budget

Introduction

FY 2013/14



BUDGET MESSAGE

To: Honorable Mayor & City Council

From: City Manager

Date: June 18, 2013

Subject: Fiscal Year 2013-14 Proposed Operating Budget

Over the course of the past several budget years the City Council has made difficult choices, resulting in millions of dollars in ongoing General Fund budget reductions in order to keep the City fiscally sound. In addition, it has been necessary to tap another \$5 million in one-time sources to allow for a smooth and orderly transition to a new and smaller organization. Because of the heavy lifting done in previous budget years, the 2013-14 (FY14) City of Monterey operating budget presented herein is a precariously balanced and very status quo oriented proposal. In today's fiscally turbulent times this is a positive outcome. However, it is prudent to note that assumptions have been modified from the original presentation regarding employee pay and benefit concessions. These new assumptions will generate a net operating deficit in FY14, which violates the Council policy dictating that current annual revenues will be equal to or greater than current expenditures. Only by utilizing the surplus fund balance forecasted in the current fiscal year generated by the efforts of the departments to minimize expenditures and by increased revenues, are we able to forecast a positive ending fund balance in FY14.

In implementing Council policies with regard to items deferred during the economic downturn, we have found that, on the present course, the mid-term and long-term projections of financial balance are not favorable, with a structural deficit developing in years three through five (FY15 - FY17) of the forecast. A more in-depth discussion of these issues has been included below. Fortunately, there is some time to address these financial challenges. Staff will review with Council a number of options including, but not limited to, increased operational efficiencies and effectiveness, revenue opportunities, and cost savings programs. The Executive Managers, subordinate managers and supervisors have done an extraordinary job in taking on more responsibilities and developing strategies to see the City through these difficult times. Of particular note has been the cooperation and support of all of the employee groups in postponing or eliminating previously negotiated compensation increases.

Fiscal Year 2013-14 Summary

At the Council meeting of March 5, 2013, staff presented a mid-year budget review which indicated that revenues and expenditures for the FY2012-13 General Fund were proceeding as anticipated with a slight increase in revenue from a number of sources, combined with a conservative approach to expenditures. This financial picture has held true for the remainder of the year and serves as a good starting point for the FY14 General Fund budget. The fiscal stability that this picture reflects is the result of the

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hard work and difficult program decisions made by the Council, community and staff over the past several years.

The FY14 budget presented to the City Council is a status quo budget with no new unfunded programs. New, unfinanced programs will not only upset a delicately balanced budget, but will undermine our negotiating position. The staff proposal reflects the fiscal conservatism necessary to maintain financial health in these uncertain times. It mirrors the policies and direction provided by the City Council. The key policies, as reflected in the FY14 budget, include, but are not limited to:

- Maintaining operating costs at prior year levels wherever possible in order to generate additional General Fund resources;
 - Using any General Fund resources saved for
 - Capital infrastructure renewal
 - Rebuilding the Economic Uncertainty Reserves
- Maintaining employee COLA postponement and PERS cost-sharing participation into future years;
 - Negotiations with employee groups are being finalized, and updated assumptions included in this forecast.
- Including known future increases outside the control of the City Council factored into future years;
 - PERS assumption and policy changes
- Anticipating that the economic recovery continues
 - Adjust fees to cover costs when and where feasible
 - No more State raids on local resources
 - No impacts on the City from Federal sequestration
- Maintaining a balanced budget
 - Maintain cost-cutting measures where possible
 - Reduce programs and/or develop new revenues to attain this goal

The FY14 General Fund budget is presented in accordance with these policies and is balanced. Unfortunately, the implementation of these City Council priorities does not result in balanced budget forecasts in the out-years (years three through five) of the five-year forecast. Therefore, staff and the City Council will find it necessary to look closely at policies, programs and at revenue opportunities to determine the best course of action for the future. The current projection reflects an attempt to increase the Reserve for Economic Uncertainty to the policy level of 15% and to increase the contribution to the Capital Improvement Program to a responsible level. However, current revenue and expenditure realities will likely force us to abandon these objectives

BUDGET MESSAGE

to avoid near term layoffs and program reductions, unless a new revenue source is established.

The City must be creative in its response to these challenging economic times. The fact that the City has a balanced budget in the immediate term is commendable and is a good starting point for resolving the mid-term and long-term issues which must be addressed to maintain long-term stability. Success in this effort will require a very high level of budget discipline and City Council leadership.

Overview of General Fund Revenues

General Fund revenues are estimated to be \$63.5 million in FY14, which is 3.9% more than the FY13 revised estimates. Special fund revenues are expected to be \$41.7 million in FY14, generating operating revenues for all funds of an estimated \$105.2 million, down 1.4% from the revised estimate from FY13. Following is a discussion of the major General Fund revenue sources.

Transient Occupancy Tax

Receipts from the City's Transient Occupancy Tax (TOT) are still the single largest discretionary revenue source the City receives (24% of General Fund revenues). We focus attention on TOT, sales tax and property tax as they form a core 53% of General Fund revenues.

Transient Occupancy Tax (All Funds)

	(millions)	Growth
2007-08	15.9	4.6%
2008-09	14.8	-6.8%
2009-10	14.7	-0.6%
2010-11	14.7	-0.3%
2011-12	16.5	12.8%
2012-13 est.	17.3	4.9%
2013-14 est.	17.9	3.0%

Table 1

TOT has been increasing since it bottomed out in FY11. In FY12, TOT rebounded with a healthy 12% increase, much of which was attributed to the unseasonably warm winter weather. We are now starting to see a more normal growth rate, with a projected 4.9% increase in the current fiscal year (FY13) and 3% in FY14. This assumption of a modest growth pattern is shared with area industry experts. The CVB is aggressively marketing Monterey as a destination and the Conference Center as a great place to do

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business. Our long-term TOT estimates will need to be adjusted in the future as the details of the Conference Center remodel become better understood.

Property Tax

As indicated in the chart below, property tax receipts are estimated to increase 3.9% in FY14. This projection is a combination of the County Assessor's normal 2% inflation rate, and an estimated increase in home sales and construction. This represents a more stabilized estimate, considering that 4% of the 7.5% increase in FY13 reflected the reallocation of property tax from the former redevelopment agency to the City's General Fund.

	(millions)	Growth
2007-08	8.0	9.6%
2008-09	8.4	4.5%
2009-10	8.3	-0.9%
2010-11	8.2	-1.5%
2011-12	8.9	9.5%
2012-13 est.	9.6	7.5%
2013-14 est.	10.0	3.9%

Table 2

In support of this modest growth assumption, there continue to be indicators that the real estate market in Monterey continues to recover. Data from the Monterey County Association of Realtors for January to April 2013 versus the year-over-year comparison to 2012 shows that the gross dollar volume of sales (single family residences) in Monterey increased by 36%.

Sales Tax

Due to the recession, sales tax receipts also suffered two years of declines as shown in Table 3. However, sales tax came back nicely in FY11 and is projected to continue to show positive, though more modest, growth this year and next. Based on past trends and other related information sales tax receipts are expected to grow by 7.2% in the current fiscal year and another 8.5% in FY14 to \$8.4 million.

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Sales Tax

	(millions)	Growth
2007-08	7.4	3.7%
2008-09	7.0	-5.9%
2009-10	6.4	-9.1%
2010-11	7.1	10.8%
2011-12	7.2	2.3%
2012-13 est.	7.7	7.2%
2013-14 est.	8.4	8.5%

Table 3

Drivers of this recent growth include retail and restaurants. For example, apparel stores were up 19.5% in calendar 2012 versus the year before due primarily to the addition of H&M in Del Monte Center. Restaurants continue to show solid gains with 7.8% growth in calendar 2012 and 5.7% in the fourth quarter.

It is important to note that the projection of 8.5% growth in FY14 is partially due to the timing of revenues caused by the State's "Triple-Flip" sales tax distribution. The local 1% economic effective growth rate would otherwise be 3.6%. The "triple-flip" is scheduled to sunset in FY16, but it is governed by the State which controls its management. Monterey has the lowest sales tax rate (7.5%) on the peninsula as our neighbor cities have all increased their sales tax to assist with maintenance of services and recapitalization of their city infrastructure.

Overview of Reserves

The City maintains a number of reserves to protect against uncertainty and prudently plan for the future. Following is a discussion of some of the more significant of these reserves.

Reserve for Economic Uncertainty

The City maintains a Reserve for Economic Uncertainty to provide a financial shock-absorber should a natural or other disaster strike. The balance in this reserve is currently \$5.8 million (Table 4), or just under 10% of the City's General Fund net operating budget. Because the policy level for this reserve is 15% the City Council approved a plan to get back to the 15% policy level over time several years ago. The 5-year forecast (described later in this report) anticipates beginning again to rebuild this reserve starting in FY14, with the goal of reaching 12% by FY17.

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On a case by case basis, cities should determine their own optimum level of General Fund Reserve. This decision takes a number of factors into account. These include, but are not limited to:

- The overall size of the General Fund Budget – in many cases the optimum reserve will be a percentage of operating expenditures. Where a city has a smaller General Fund Budget, it is often advisable that the target percentage be higher because the dollar amount is lower. For example, in case of a significant emergency, the General Fund must often front or provide cash flow for a great deal of expenditure which may or may not be reimbursed by federal and state grants or insurance proceeds. A small reserve would be depleted quickly.
- The makeup of the sources comprising General Fund revenue – much of General Fund revenue could be described as “discretionary,” in that the customers of the City have options as to where their tax dollars will go. Citizens can choose to purchase sales taxable goods in other cities, thus providing the tax benefit elsewhere. Likewise, especially with transient occupancy tax (TOT) revenue generated from outside parties choosing to spend the night in city hotels and motels, there is a great deal of discretion not only to where they might stay, but also to whether they will stay overnight or go home and not purchase a night’s lodging.
- The coordination of General Fund revenues with the services provided to the citizens of the city – in cases where there are significant amounts of money generated by customers who do not partake of the services generally linked to the residents, it is important that there be a good buffer should that revenue decline. An appropriate reserve provides the City with resources to “right-size” services with ongoing revenues over a period of adjustment.
- Finally, as was evidenced by the State of California activity over the past several years, the reserve allows the City to regain its equilibrium in offsetting reduced revenues and to realign its services to adjust to the funding that is no longer available. Examples of state “take-aways” over the past several years include, the remainder of the Vehicle-in-Lieu tax which was partially offset by COPS grants, and the timing, foregone interest and increased administration fees caused by the “triple-flip.”

Capital Renewal Reserves

The General Fund also contains several capital renewal reserves for key facilities such as the Sports Center, Conference Center, Library, the wharves, recreation centers and City Hall. As Table 4 shows, these reserves started the fiscal year with a total of only \$1.4 million, of which \$448,000 is being recommended as a funding source in the FY14 Capital Improvement Program for key infrastructure repairs at the Sports Center. This is the only remaining dedicated funding source should one of our key facilities need immediate attention. Our eroding capital reserve, resulting in a lack of financial

BUDGET MESSAGE

resources to provide the ability to building and renew Monterey is not adequate and must be addressed by the Council if there is any expectation of keeping Monterey a quality place to live, do business or visit.

As has been discussed previously, there is a significant unmet need in supporting the City's infrastructure. This work needs to be completed before facilities are so completely in need of repair that they must be replaced. There comes a point in the life of every facility when upgrade is needed to keep it viable. Worldwide, as well as within our own City, one sees examples of buildings and facilities which are very old, but upgraded and still useful. Just as timely maintenance is more cost effective than deferred maintenance, the cost of replacing many of the City's facilities would be prohibitive. The recommended refurbishment of the Conference Center clearly shows this need, as its use will decline without the upgrades necessary to keep it competitive with comparable facilities.

Significant Reserves

(in thousands)

General Fund	<u>Beginning</u>	<u>Change</u>	<u>Ending</u>
Economic Uncertainty	\$ 5,821	\$ 200	\$6,021
Capital Renewal			
Public Safety	197	-	197
Sports Center	274	(274)	-
Conference Center	267	(87)	180
Library	206	(87)	119
Wharves I & II	-	-	-
Recreation Centers	217	-	217
City Hall	192	-	192
Total Capital Renewal	\$ 1,353	\$ (448)	\$ 905
Other Funds			
Parking	\$ 7,254	\$ 106	\$7,360
Workers Compensation	7,744	50	7,794
General Liability	2,711	(202)	2,509

Table 4

Other Reserves

The Parking Fund continues to maintain significant reserves, built up over time to fund capital renewal, replacement and expansion of parking facilities. These reserves should be focused on the maintenance and upgrade of our current parking facilities and programs or to provide new capacity to help implement our specific plans. The Workers Compensation and General Liability reserves are set based on actuarial funding requirements. Currently the General Liability reserve level meets actuarial requirements with a balance of \$2.5 million. The Workers Compensation Fund continues to maintain a significant reserve level with an estimated balance of \$7.8 million, though this amount is somewhat less than the recommended balance.

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Overview of General Fund Expenditures

Overall for FY14, proposed General Fund operating expenditures amount to \$62.8 million. After allowing for estimated budget savings, the net operating expenditure budget is \$61.8 million, representing an increase of 3.5% from the FY13 amended budget. A significant portion of this increase is offset by a federal grant for 6 additional firefighters, through April 2015. Total proposed FY14 operating expenditures for all funds is \$104.6 million, representing a decrease of 11% from the amended FY13 budget.

Even in a status quo year there are supplemental budget requests that are considered either mandatory or essential to operations. The supplemental requests included in the FY14 budget proposal are listed in Attachment A, and have been reviewed and recommended to Council for approval by an interdepartmental budget team.

The FY14 budget includes several proposed changes to the Position Control List which are summarized in Table 6a, 6b and 6c.

Position Control List Changes - No Net Cost

In the City Clerk's office, an Administrative Assistant I position is being replaced with an Executive Assistant I to better fit the job duties assigned. The additional cost needed to fund this change will come from a reduction in our postage expenditures, which have achieved significant reductions over the past 2-3 years.

The City Manager's office and Community Services department propose jointly to eliminate an Administrative Assistant I (RPT) and a Lead Preschool Instructor to fund a new Citywide Events Coordinator position. This position will provide "one-stop" community assistance for citywide events and activities by coordinating departments and processes. The net result is a decrease of .25 FTE

Department	Position Title	FTE
<u>Reclassify Position – Savings from Reduction in Operating Budget</u>		
City Clerk	Administrative Assistant I	-1.00
	Executive Assistant I	+1.00
<u>New Position – Shared by City Manager/Community Services</u>		
City Manager	Administrative Assistant I (rpt)	-0.50
Recreation	Lead Preschool Instructor (rpt)	-0.75
Community Services	Citywide Events Position (Title TBA, No Net Cost)	+1.00

Table 6a

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The Sports Center Operations Manager position in the Recreation Department is proposed to be transferred to the Plans & Public Works Department at an equivalent Sr. Administrative Analyst level. The Recreation Department proposes a reorganization of positions, which will provide better facility oversight coverage and improved safety and customer service. The net result is an increase of .25 FTE.

Department	Position Title	FTE
<u>Position Transfer to PPW, Sports Center Reorganization to Backfill</u>		
Plans & Public Works	Senior Administrative Analyst	1.00
Recreation	Sports Center Operations Manager	-1.00
	Recreation Specialist-Facility	-0.75
	Control Cashier	-1.00
	Facility Coordinator	+2.00
	Desk Attendant	PTS
	Total	0.25

Table 6b

Special Funds

In FY2012, as part of the budget reductions, the Parks department proposed to eliminate a position. At the time, the specific position could not be identified until the Parks Operations Manager position was filled, and all other resulting position changes occurred. The Cemetery Coordinator position was ultimately identified to be eliminated.

The Library Trust Fund proposes to extend the Fund Development Coordinator position through 6/30/15. The position is currently funded at .75 FTE, but only filled at .625 FTE. The extension of the position is at the current .625 FTE.

The Capital Projects department proposes to add a new Senior Engineer, which would be effective 1/1/14, to design numerous CIP/NIP/POM projects, particularly buildings, parks, ADA and facility renovation projects. This position would be funded by charging time to specific capital projects.

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Department	Position Title	FTE
Cemetery	Cemetery Coordinator	-1.00
Library Trust Fund	Fund Development Coordinator – reduce FTE and extend contract through 6/30/15	-0.075
Capital Projects	Senior Engineer (effective 1/1/14)	+1.00

Table 6c

Financial Overview – Special Funds

The City maintains a number of funds other than the General Fund to account for the revenues and expenditures of activities that are separate from the General Fund for either legal or accounting purposes. An overview of the FY14 budget picture for some of the more significant of these funds follows.

Presidio Public Works Authority Fund

The Presidio Public Works Authority Fund accounts for the operational activities, capital projects, and revenues associated with the municipal services contract between the City and the U.S. Army at the Presidio of Monterey, a contract which has been in effect since 1997. Services provided to the Army include maintenance of buildings, streets, sewers, storm drains and water systems and other special projects. The operating budget for this fund is \$8 million for FY14. However, when the Army adds capital projects to the contract the budget can increase significantly. Over the last three years, for example, the total budget for the Presidio Fund has averaged over \$13 million each year. The present cost reimbursement type contract is set to expire on November 30, 2013. Staff is presently preparing a new cost proposal to renew the contract for another term of five years. The Presidio of Monterey is in the process of drafting the necessary documents to issue a solicitation for services by the end of August 2013. Should the Army not choose the City of Monterey to continue services, the budget will be amended to reflect those changes.

Presently, staff does not know whether the federally mandated budget reductions caused by the sequestration will be extended beyond September 2013. If so, operational expenses as well as revenues from the contract may have to be corrected downwards and adjusted to the newly defined funding levels.

Storm Water Utility Fund

Projected revenues of \$1.07 million in the Storm Water Utility Fund fall short of the \$1.34 million in proposed operating expenditures in this fund by about \$270,000 for FY14. However, due to accumulated fund balances from prior years, it is not anticipated that an operating subsidy will be required this year from the General Fund. That said, it should be noted that the General Fund is heavily subsidizing capital projects that should be charged to storm water and this is substantially interfering with our ability to take care of our other facilities. As our storm water obligations grow over

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time, we will need to develop the revenue stream to support the imposed mandates. Otherwise, we can look to further future subsidies from the General Fund, estimated at \$145,000 in FY15, and \$300,000 each subsequent year for operations, and a potential of \$340,000 annually for currently recognized capital needs.

It is difficult in these times of rapidly changing storm water regulations to accurately predict how high the cost of compliance will go and what our ability will be to recuperate those costs through fees. We do know, however, that expenses are going to continue to increase. For example, included in the FY14 budget is a new request for \$70,000, which represents the City's portion of regional ocean water/storm water monitoring. The State has finalized a new "Phase II" General Permit for storm drain systems. Transitioning from the old to the new permit will require concerted efforts and considerable time on the part of staff. This new permit includes many provisions that go above what is currently required including trash reduction, "community-based marketing" and increased monitoring and effectiveness assessment requirements. In addition, Areas of Special Biological Significance (ASBS) are a continuing cost concern. Although the City does not discharge storm water into an ASBS, we do contribute flows to the City of Pacific Grove's storm drain system which, in turn, is discharging into the Pacific Grove ASBS. It is not yet clear what compliance costs will be, nor what Monterey needs to do regarding any potential obligation to help Pacific Grove fund the program.

The State has also recently set the groundwork to establish new areas to be designated as State Water Quality Protected Areas – General Protection (SWQPA-GP). The State could decide to designate any marine conservation area, of which there is one bordering the coastline along Cannery Row from the City limit line with Pacific Grove to the Breakwater, as a SWQPA-GP. If this is done in the next year, costs will continue to increase as the SWQPA-GP carries requirements that are very similar to the ASBS including a zero tolerance for trash discharges and onerous monitoring.

The state of the storm water infrastructure is being evaluated in a manner that is consistent and similar to the sanitary sewer system by TV inspecting the pipes and structures, then assigning a letter grade to each. This process has been ongoing for over seven years and has been dependent upon available staff and frequent equipment failures. At this time, approximately 90% of the pipes and structures have been inspected and evaluated. Staff continues to explore different ways to provide funding for the storm drains that equals the costs. Throughout FY14, staff will be working with our regional partners to explore new administrative structural changes. This may bring with it the ability to establish regional fees which would help to augment the fees that the City already charges to property owners. We must also give some consideration to a Prop 218 election to adjust our storm water fee schedule.

Sewer Line Maintenance Fund

The Sewer Line Maintenance Fund will generate an estimated \$1.98 million in FY14 which more than covers the \$1.2 million in projected operating expenditures. The remaining funds will be used for cash flow payments for the multi-year capital program

BUDGET MESSAGE

(State loan funded project), and minor capital repairs included in the Capital Improvement Program (CIP) budget that has been presented by the Plans and Public Works Department in a separate report.

With the passage of a new sewer rate structure in FY12, which included a phased rate increase to FY16, the City's sewer funding is in good order. The current and phased rate increases will allow the City to borrow funds from the State's Clean Water Revolving Fund at a rate that is half of the State's bond rate which should result in an interest rate of less than 3% which is lower than the historical inflationary rate over the last twenty years. The new rates are also going to provide an ongoing, predictable revenue stream. Once the State loan is approved, the City will execute a multi-year capital program with the goal of bringing the entire system up to a grade of "C" or better by the year 2016. The loan payment, for the next twenty years will not be due until all of the construction is completed.

Marina Fund

The Marina Fund's proposed budget for FY14 totals \$2 million including debt service on state loans in the amount of \$39,341. In addition, the Marina Fund will transfer \$168,565 to the General Fund next year to assist with the expense of maintaining Wharf II and \$215,857 to the Parking Fund for parking support. Total estimated revenues for FY14 in the Marina Fund are expected to be \$2.5 million. The surplus generated in this fund is used to pay for capital projects at the Marina such as a major, 10 year marina dredging project that got underway during FY12. The dredging of the Marina is expected to cost approximately \$1.2 million dollars over the ten year period. In FY12, the City purchased its own dredge. The use of city equipment and labor is saving at least \$100,000 per phase when compared to contracting with a dredging contractor.

Parking Fund

The Parking Fund's proposed budget for FY14 totals \$7.8 million, which includes \$1,265,658 for debt repayment to the General Fund. The Parking Fund will also transfer \$239,890 to the General Fund as reimbursement for custodial, parks and street maintenance services. Parking Fund revenues are projected to be \$8.1 million in FY14. The surplus generated in this fund is used to pay for capital projects within the parking facilities.

Housing & CDBG Fund

The Housing & Community Development Block Grant (CDBG) Fund's proposed budget for FY14 totals \$3.3 million and includes federal CDBG and HOME funding, as well as the Housing Successor Agency. Federal CDBG funds continue to decline, down to \$183,000 in FY14. Since 2012, federal funding for the program has declined by 27%. The CDBG fund also receives ground lease revenue from the Hotel Pacific, and rehabilitation loan repayments.

Due to the demise of Redevelopment in FY12, the Housing Successor Agency is responsible for administering the remaining housing assets, consisting of down payment assistance loans receivable, project loans and deed restricted units. Administration of

BUDGET MESSAGE

the Housing Successor Agency is solely funded through a combination of a ground lease revenue from the Osio Plaza and low/moderate income housing project and down payment loan repayments. Over time, the City's Housing program will decline as we will have minimal funds to issue new down payment assistance loans, purchase deed restricted units and continue restriction, as well as no identified funding for new projects.

General Fund Financial Forecast

Based upon the assumptions stated, the General Fund is balanced in the short-term, with a fund balance surplus of approximately \$89,000 at the end of FY14, but it develops a structural deficit about \$2 million at the end of FY17 and an ending fund balance deficit of a \$6 million.

General Fund 5-Year Financial Forecast

	2012-13	2013-14	2014-15	2015-16	2016-17
	Revised	Estimate	Estimate	Estimate	Estimate
Revenues	\$61,121,335	\$63,500,322	\$65,020,897	\$66,157,033	\$67,925,435
Advance Parking Fund payment	632,829	0			
Expenditures	(59,697,257)	(61,780,530)	(62,882,228)	(64,496,448)	(65,947,775)
Net transfers	(1,105,602)	507,824	273,900	130,308	142,059
CIP	(981,500)	(1,959,450)	(2,250,000)	(3,500,000)	(3,500,000)
Debt service	(629,440)	(629,150)	(628,185)	(631,525)	(628,925)
Net operating surplus	(659,635)	(360,984)	(465,615)	(2,340,631)	(2,009,206)
Beginning Budgetary Fund Balance	11,014,531	10,354,896	9,993,912	9,528,297	7,187,665
Ending Budgetary Fund Balance	10,354,896	9,993,912	9,528,297	7,187,665	5,178,459
General Fund reserves					
Economic uncertainty reserve	5,821,470	6,021,470	6,421,470	6,921,470	7,521,470
Capital renewal reserves	1,288,576	904,126	904,126	904,126	904,126
Continuing & closed capital projects	2,221,973	2,221,973	2,221,973	2,221,973	2,221,973
Other reserves	757,563	757,563	757,563	757,563	757,563
Total Reserves	10,089,582	9,905,132	10,305,132	10,805,132	11,405,132
Available Fund Balance	\$265,314	\$88,780	(\$776,835)	(\$3,617,467)	(\$6,226,673)

Table 7

If the General Fund activity results in a structural deficit, the City will be unable to set aside funds to refurbish our neglected facilities and infrastructure. Several years of deferred maintenance make a policy of developing and using budget savings extremely important if we are to be good stewards of the assets entrusted to us by the citizens of Monterey. The loss of redevelopment has made this task more difficult and has increased the likelihood that an additional, new funding stream will be needed to fund infrastructure adequately in the future.

Notwithstanding the challenges described above, it is of great importance that the City solve the dilemma to:

- 1) Invest more in our community's infrastructure and
- 2) Provide our employees a cost of living adjustment, assuming the market dictates an adjustment.

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In the case of infrastructure, projections show our annual investment in capital renewal growing to \$3.5 million by FY16. While this is almost three times what we invest now, it is not nearly enough to turn our City over to the next generation in as good a shape as we received it. As for the need to provide for our employees, inflation has already been chipping away at the earning power of stagnant wages for several years now and, according to our assumptions, will continue to do so for some years more. The projection includes modest increases for employee groups in the short-term, but resumes a “no COLA” assumption again in the mid to long-term. It is likely that if wages are allowed to erode by inflation over time for too long we will begin to lose our best employees.

Along with the deficiency in funding for capital renewal and the mid to long-term “no COLA” assumption built into the proposed General Fund Operating Budget, it is important to note that the following major assumptions are also factored into the forecast:

- Economy continues to recover
- No more money-grabs by State
- Employee concessions ongoing in the out years
- No negative impact from Federal sequestration or other program reductions

With regards to the economy or actions of the state we have little control. There are many signs that the economy continues to be on the mend. However, the state, national and world economies are still in a somewhat fragile state and any serious shock could derail the recovery. A continued gradual economic recovery, with overall General Fund revenues increasing at approximately 3% annually is assumed in the 5 year forecast. Likewise, through winning ballot measures, the State will hopefully be less inclined to extract funds from local governments in order to balance its own budget.

Long-Term Prospective

While the revenue of the City has grown steadily, albeit slower than in previous economies, it must be acknowledged that current ongoing revenue growth will not sustain the expenditures, both in new program development and in the recapitalization of the City’s infrastructure. To meet this long-term need, the City should review its options carefully, but will need to be able to create a balanced budget to avoid service cuts, layoffs, and to avoid continuing to violate the financial policies. This dictates the Council and the community take aggressive action to:

- Minimize new programs
- Conduct a fee study to ensure fees are appropriately set to cover costs, and ensure subsidies of programs are at the appropriate levels
- Initiate planning and community support for a revenue increase

BUDGET MESSAGE

The City is at a crossroads in terms of developing a strategic plan to safeguard the financial health and stability of the City. While there is some time to finalize these plans, some preliminary direction is necessary to ensure that the focus of Citywide efforts continues to target long-term goals. The need for increased investment in the City is becoming ever more evident, at the very least, in terms of new programs and in terms of the recapitalization of the City's infrastructure. In times of economic hardship more is asked of government when less is available. This is especially true when one considers the recent loss of approximately \$4 million per year in Redevelopment funding. The strategic planning process is likely to identify even more unfinanced community needs or desires. It is becoming increasingly evident that the City, in its present economic configuration, will not generate sufficient revenue to meet its growing needs. The budget presented for FY 2013-14 does not have sufficient resources to provide for some concerns which have been identified, including, but not limited to:

Recapitalization of citywide infrastructure: It is well documented by Public Works that there is a significant need to upgrade, refurbish and otherwise update the City's infrastructure. Public Works has estimated the need at approximately \$9.2 million per year and, while there are a number of resources available from a variety of sources, a considerable shortfall exists. The loss of \$4 million per year from the dissolved Redevelopment Agency only exacerbates the issue. New resources will likely come from general purpose revenue (i.e., General Fund), but in its present configuration, the resources are simply not there. As a result, program costs must be lowered, projects must be postponed, or an alternate source of revenue needs to be developed.

Homeless issues: To determine the most effective method to deal with the various homeless issues facing the City, the Council should determine what its priorities will be. Whatever results from the priority discussions, there is a strong likelihood that additional cost will be incurred to meet the identified needs. The resources to cover the costs must either come from existing programs or from a new revenue source, as yet to be determined. Further consideration should be made to ensure that whatever services are to be provided as homeless support do not serve to increase the homeless population in the City.

As a first step, the City should review its fee for service structure and ordinance carefully to ensure that the fees charges, and conversely any subsidy provided, are in accordance with City Council direction. This review does not mean that all fees would be raised, rather that each would be established with a mechanism for review on a regular basis (e.g., annually or bi-annually). Any subsidy or reduction in fee for service would then be intentional and appropriate as decided by the current City Council at the time.

While this step is an important start, it will likely not generate sufficient revenue to meet the continually growing needs of the City. Other avenues must be explored.

BUDGET MESSAGE

There are a number of options available for increasing tax revenue. Each one though requires a vote of the citizenry before it can be enacted. Research needs to be done to ensure that the best options are considered and that the City takes into account issues such as:

- Who are the primary payers of the tax;
- What is the voter requirement under Proposition 218 and what would be the likelihood of voter support;
- How stable would the revenue source be;
- How diverse is the participation rate;
- What would be the impact on the business and residential communities and on lower/fixed income population; and
- Would the tax generated be sufficient to meet the needs as determined by the City Council.

Taxes which should be reviewed include, but are not limited to:

- Sales tax;
- Parcel tax;
- Admission tax;
- Transient occupancy tax;
- Franchise tax; and
- Utility users tax.

Preliminary analysis indicates that an increase in sales tax would most likely to meet the criteria noted. If directed by Council, staff will complete further analysis to develop a plan to determine the best course of action and to devise an implementation method.

Finally, additional priorities exist. To identify them, it is imperative that the City Council determine what its long-term priorities are. It will be necessary to further identify the resources with which the Council's priorities will be met. Without this further analysis and action, the "un-met priorities" become merely a wish list.

Conclusion

The budget presented here, if adopted and assumptions hold true, achieves the significant goal of balancing the operating budget of the City in the short-term. However, this is just the beginning. The mid-term and long-term forecast indicates that the City, without remedial action, will again have a structural deficit. Further, as discussed above, there are still substantial unfunded liabilities related to our City's facilities and infrastructure which need to be addressed. Finally, any compensation enhancements will further exacerbate the fragile nature of the City's finances. Therefore, I recommend the adoption of this proposed budget so we can get on to the next phase of ensuring that the long-term financial picture is stabilized, and making sure our City's facilities and infrastructure are in good working order for all citizens, businesses and visitors today, and in the future for the next generation. As soon as

BUDGET MESSAGE

possible the Council needs to develop a Strategic Plan that addresses the wide array of issues that face Monterey. The Council must develop policies and strategies that will lead this community forward given the realities of current revenues, desired programs and significant unfinanced liabilities.

A handwritten signature in cursive script, reading "Fred Meurer".

Fred Meurer
City Manager

Attachment A

Department	FY14 Supplemental Budget Requests	Amount
GENERAL FUND		
City Manager - Communications	Upgrades for City Website	\$ 1,000
City Attorney	Additional Travel & Training	5,580
Citywide	NGEN Radio O&M and Infrastructure Debt Service	114,769
Finance	Tyler Output Processor - Electronic Statements, Eliminate Printing Costs, offset by \$2000 in printing costs	11,860
Fire	Staffing for Airport Fire-Subject to Contract for Services	80,000
Fire	Pre-employment Processing, Grant Administration, Safety Equipment Replacement & Maintenance, Thermal Imaging Camera Refurbishment, CERT Training	38,337
Fire	Fire Truck Replacement - Estimate of Additional Lease Cost Over and Above Current Replacement Set-Aside	36,142
Housing & Property Management	Maintenance of City Leased Properties	30,000
Recreation	Bayview Afterschool Program Funding, Offset by \$65,292 in Revenue	49,464
Recreation	Wi-Fi Devices for Customer Access	3,000
Plans & Public Works/Recreation	Add Sr. Admin Analyst to PPW, Partial Funding by Sports Center Reorganization/Position Elimination	96,029
Library	Book Drops/Cart Replacement	12,500
Library	Migration of Innovation Millennium System to Vendor Hosting	11,088
Museum	Explore Monterey Brochures	6,193
Museum	Multi-Media Cell Phone Tour	5,460
Museum	Historic Monterey Support-Offset by \$4,000 Donation	4,000
Plans & Public Works	Grant Match to Convert Microfiche to Digital Storage	18,000
Harbor	Deck Crane Painting	5,000
Non-Departmental	Estimated Salary/Position Reclassification	30,000
Non-Departmental	MCCVB Annual Funding Increase-Tied to TOT Revenue	112,244
Non-Departmental	Monterey Regional Water Authority-Annual Budget	158,687
SPECIAL FUNDS		
Asset Seizure Fund	Annual Expense Allocation	10,000
Library Trust Fund	Extend Fund Development Coordinator	70,182
Marina Fund	MBNMS Essential Fish Habitat Project	5,000
Marina Fund	CSUMB Study of Sand Migration	5,000
Marina Fund	Increase Waterfront Wi-Fi Service	4,000

Attachment A

Department	FY14 Supplemental Budget Requests	Amount
Parking Fund	Video Surveillance System	180,200
Public Safety Training Fund	Succession Planning	6,088
Public Safety Training Fund	USAR Program	21,610
Storm Water Fund	ASBS Monitoring, Year 1 of 2	70,000
Citywide	NGEN Radio O&M and Infrastructure Debt Service	47,655
Information Resources Fund		
Fire	Mobile Computer Terminals-Hardware Upgrade for Windows 7	5,000
Information Resources	Network Infrastructure Upgrade	7,000
Information Resources	Gmail Vault	18,000
Information Resources	Increased City File Storage	32,000
Police	Car Mobile Data Security	7,000
Police	Jail Video Camera Replacement	25,000
Plans & Public Works	AutoCad Computers	36,000
Plans & Public Works	Computers, Printer & Comcast Connection (Pacific Grove)	7,990
BUDGET REQUESTS-COUNCIL CONSIDERATION (Not included in Proposed Budget Figures)		
Finance	Update of Fee Schedule	40,000
Library	Library Sunday Hours (Offset by \$16,000 in Donations)	26,049
City Council	Civic Pride Fund (revised)	30,000
City Council	Sister City International Membership	510
Multi-Departmental	Social Policy Programs for Persons Experiencing Homelessness	TBD
Non-Profit Requests		
First Night Monterey	December 31, 2013 Event. "In-kind" City Staff and Conference Center Fees (\$18,000), cash grant (\$12,000)	30,000
First Night Monterey	December, 2013 Christmas Tree Lighting Event	1,470
Old Monterey Business Association	4th of July 2013 Parade	10,891
Suicide Prevention Services	Financial Support to Support Safety & Prevent Self-Violence	500
United Way	2-1-1 Support	TBD
Monterey County POPS	4th of July 2013 Concert (appvd 5/21/13)	2,007
Monterey Beach Volleyball	August 2013 3-Day Event (appvd 5/21/13)	2,073

ADDENDUM

To: Honorable Mayor & City Council
From: City Manager
Date: June 24, 2014
Subject: Fiscal Year 2013-14 Proposed Operating Budget Revisions

Following publication of the June 26, 2012 Special Meeting, we have received new information regarding the budget for FY2013/14 (FY14), which revises the Council Agenda Report included in the packet. As mentioned previously, the projected budget was balanced very precariously. We feel it is important to bring to Council a budget that is as up to date as possible to ensure that we have accounted for all factors that we are aware of. Following is a breakdown of the changes since the budget was presented on June 18th:

Adjustment to Proposed Budget	Change to Fund Balance Increase/(Decrease)
Fund Balance as of June 18, 2013	\$88,780
2014 PERS Health Rates Adjustment	87,150
Departmental Reductions-Plans & Public Works	40,000
Reduce Supplemental Request – Property Management, Maintenance of City Leased Properties	15,000
Funding Received for Fire Supplemental Requests	14,265
Funding Received from MCCVB – Conference Center	50,000
Employee Concessions-Ongoing Negotiations	(108,813)
Approval of “Council Consideration” Items	(129,540)
Funding Received for Library Sunday Hours	10,000
Revised Ending Fund Balance	\$66,842

Based on these changes, we will be able to present to Council a method of funding all but two items listed in the “Council Consideration” list. These were all specific non-profit requests or programs that the Council and public indicated support for. We are able to accomplish this primarily due to lower than expected health insurance premium

ADDENDUM

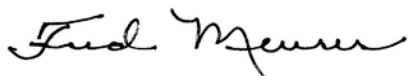
increases, which were announced by CalPERS on June 18th, as well as other cost savings and funding sources identified.

Not included in the funding is the request for \$20,000 for a Civic Pride Fund. At this time, we do not have a policy in place for how we would use this type of funding, and there are still too many unknown variables that make it prudent to leave as large an ending balance as possible. We suggest that once Council has developed a more defined program around the use of a Civic Pride Fund, that it be brought forward again for consideration. The other item not included is the \$510 for the Sister City International Membership, for which it appeared that there was little interest in funding.

In addition, we just received a grant request from the YWCA, which in the past has been funded through the Housing/CDBG Community Service Grant program. Due to extenuating circumstances, this request was not made during the RFP process, and they are requesting consideration of \$11,550 at this time. This amount is included in the items funded in the FY14 budget.

As a reminder, the budget does not address funding any of the social policy programs being researched at this time. While we are beginning to identify preliminary costs of some of these programs, many are still unknown, and difficult decisions will ultimately need to be made in order to fund any new programs. We are temporarily continuing police patrols of the downtown area, but have not added additional funding in the budget for this, and costs will ultimately impact existing police operations as the focus is taken away from other areas of the city.

Staff will review these changes in more detail at the presentation on Wednesday, and will be available to answer any questions Council may have.



Fred Meurer

City Manager

City of Monterey

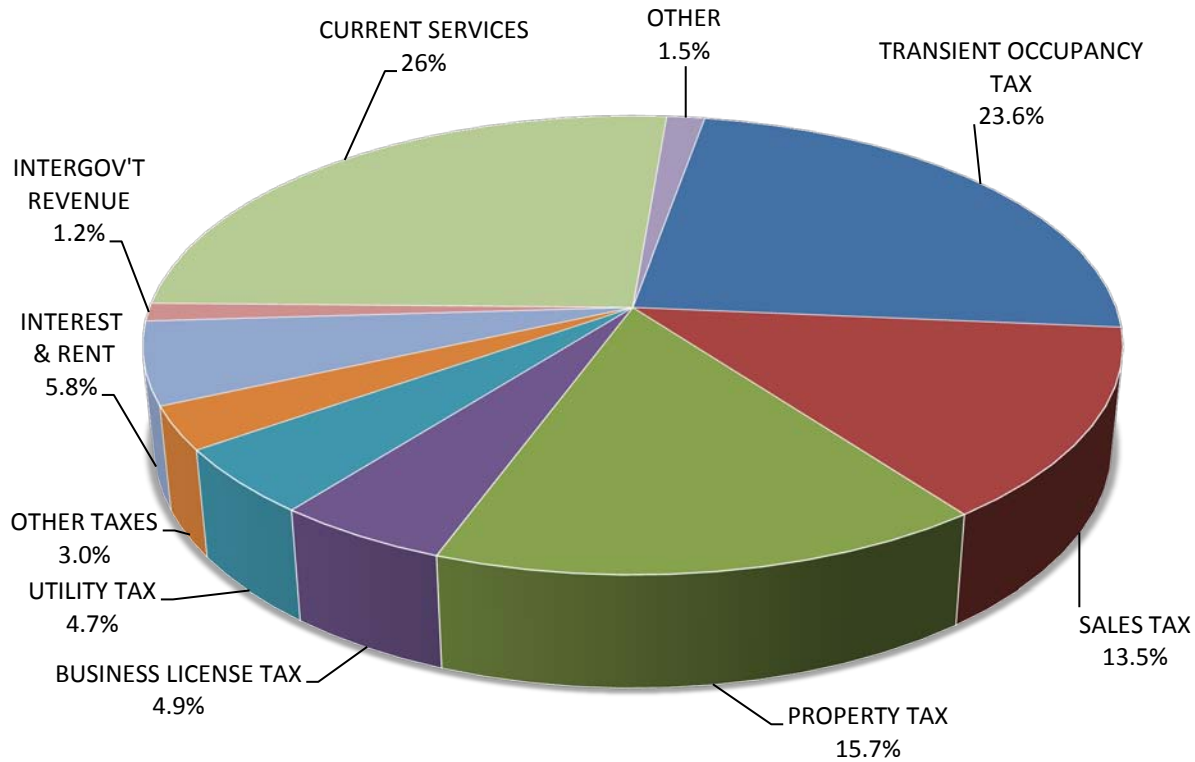
Adopted Budget

Budget Graphs & Summaries

FY 2013/14



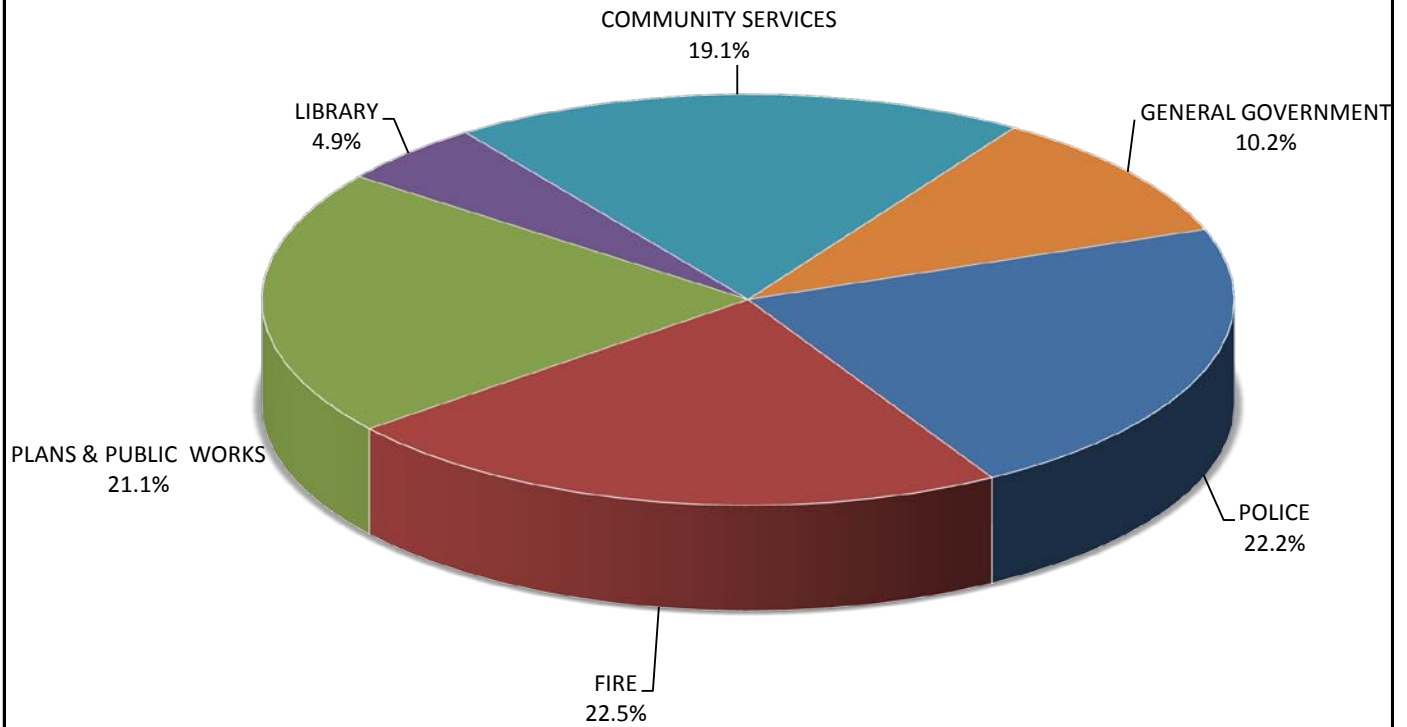
OPERATING REVENUE GENERAL FUND 2013-14



TOTAL GENERAL FUND REVENUES = \$ 63.6 MILLION

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 REVISED	2013-14 ESTIMATE
TRANSIENT OCCUPANCY TAX	\$12,310,576	\$13,891,338	\$14,571,822	\$15,008,977
SALES TAX	7,249,716	7,430,471	7,902,872	8,569,500
PROPERTY TAX	8,159,867	8,934,841	9,602,425	9,973,943
BUSINESS LICENSE TAX	2,836,087	2,883,791	3,033,680	3,139,859
UTILITY TAX	2,839,360	2,835,214	2,913,510	2,970,223
OTHER TAXES	1,689,802	1,726,719	1,857,282	1,936,988
INTEREST & RENT	3,807,954	3,889,169	3,828,588	3,694,665
INTERGOV'T REVENUE	371,980	174,000	135,100	804,766
CURRENT SERVICES	15,328,587	15,590,988	17,151,519	16,527,445
OTHER	836,323	910,293	757,366	933,956
TOTAL	\$55,430,252	\$58,266,824	\$61,754,164	\$63,560,322

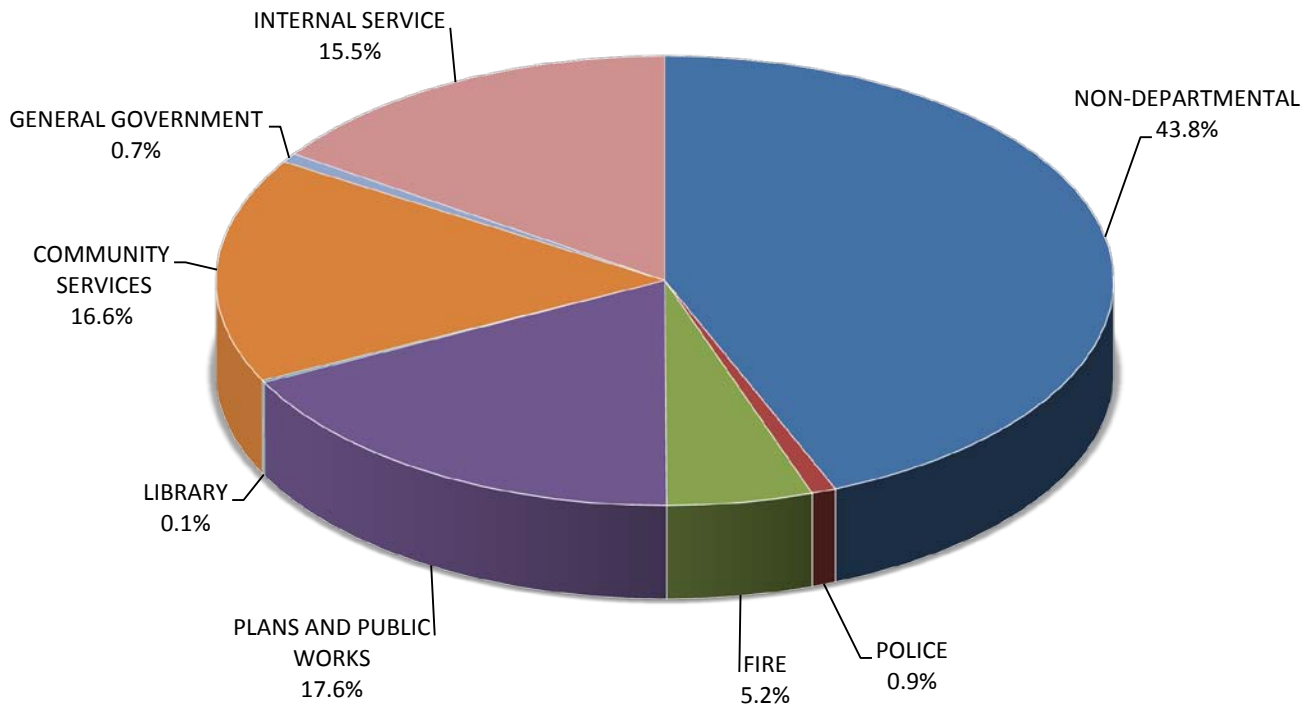
OPERATING EXPENDITURES BY PROGRAM GENERAL FUND 2013-14



OPERATING EXPENDITURES = \$62.9 MILLION

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2013-14 ADOPTED
POLICE	\$12,279,704	\$12,103,050	\$13,381,679	\$13,975,991
FIRE	11,793,730	12,771,155	13,879,001	14,189,965
PLANS & PUBLIC WORKS	13,408,289	13,231,204	13,003,722	13,239,735
LIBRARY	3,019,512	3,012,179	3,109,775	3,085,613
COMMUNITY SERVICES	11,523,975	11,158,145	11,672,579	12,014,199
GENERAL GOVERNMENT	5,804,773	5,911,872	6,171,636	6,439,263
TOTAL	\$57,829,983	\$58,187,605	\$61,218,391	\$62,944,766

OPERATING REVENUE BY DEPARTMENT **ALL FUNDS** **2013-14**



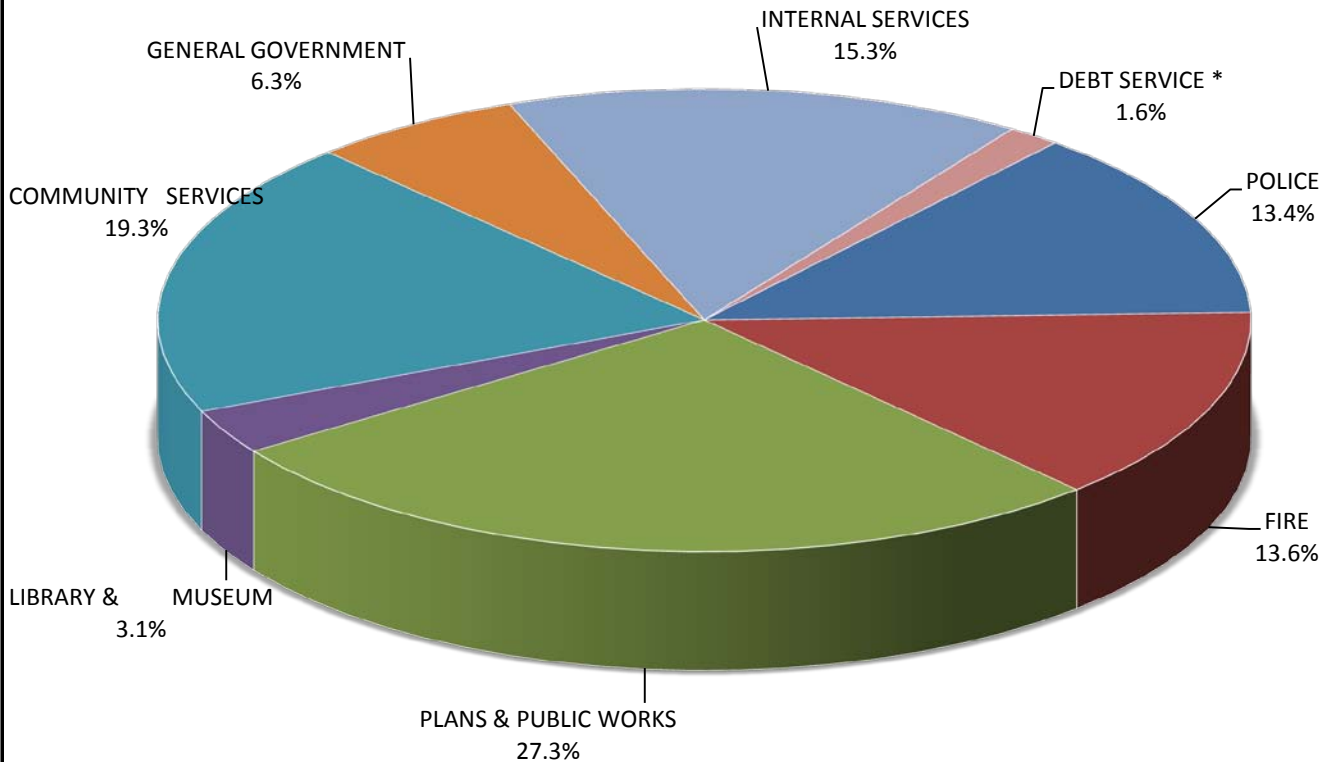
TOTAL OPERATING REVENUES: = \$104.7 million

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 REVISED	2013-14 ESTIMATE
NON-DEPARTMENTAL	\$40,244,599	\$41,850,406	\$44,800,842	\$45,851,602
POLICE	941,437	1,056,872	926,173	920,583
FIRE	4,086,607	4,004,997	5,467,815	5,485,409
PLANS AND PUBLIC WORKS	24,507,441	23,064,365	22,657,071	18,412,524
LIBRARY	276,541	368,494	140,255	148,368
COMMUNITY SERVICES	16,594,298	17,357,694	16,703,949	16,958,657
GENERAL GOVERNMENT	726,818	742,459	675,392	690,759
INTERNAL SERVICE	13,982,322	15,424,014	15,331,264	16,204,226
TOTAL	\$101,360,064	\$103,869,301	\$106,702,761	\$104,672,128

OPERATING EXPENDITURES BY PROGRAM

ALL FUNDS

2013-14



OPERATING EXPENDITURES = \$104.7 MILLION

	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 AMENDED	2013-14 ADOPTED
POLICE	\$12,300,334	\$12,240,503	\$13,441,047	\$13,998,954
FIRE	12,317,604	12,793,065	14,145,093	14,243,436
PLANS & PUBLIC WORKS	32,004,324	29,811,854	39,488,589	28,599,689
LIBRARY & MUSEUM	3,162,700	3,213,853	3,311,549	3,277,201
COMMUNITY SERVICES	20,311,609	22,873,364	21,278,392	20,284,032
GENERAL GOVERNMENT	5,955,247	6,061,684	6,353,728	6,579,355
INTERNAL SERVICES	14,682,165	14,688,948	17,286,954	16,061,315
DEBT SERVICE *	1,152,267	1,572,658	2,591,828	1,653,999
TOTAL	\$101,886,248	\$103,255,929	\$117,897,179	\$104,697,981

* Includes principal and interest payments in all Enterprise Funds.

OPERATING REVENUE SUMMARY - GENERAL FUND

FUND/ DEPARTMENT	2010-11	2011-12	2012-13		2013-14
	ACTUAL REVENUE	ACTUAL REVENUE	PROPOSED ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
GENERAL FUND					
NON-DEPARTMENTAL					
TRANSIENT OCCUPANCY TAX	\$ 12,310,576	\$ 13,891,338	\$ 14,145,240	\$ 14,571,822	\$ 15,008,977
SALES & USE TAX	5,257,314	5,384,692	6,027,128	5,934,626	6,146,873
PROPERTY TAX IN LIEU OF SALES TAX	1,792,836	1,827,101	1,702,201	1,795,008	2,238,035
CURRENT SECURED PROP. TAXES	5,411,437	6,322,011	6,918,240	6,918,240	7,194,970
CURRENT UNSECURED PROP. TAXES	227,556	215,182	252,957	252,957	252,957
PRIOR SECURED/UNSEC. PROP. TAXES	269,891	178,220	123,023	123,023	125,483
UTIL USERS-GAS & ELECTRIC	1,787,426	1,758,334	1,851,132	1,851,132	1,888,154
UTILITY USERS-TELEPHONE	658,647	628,095	668,561	668,561	668,561
UTILITY USERS-WATER	393,287	448,785	393,817	393,817	413,508
BUSINESS LICENSE	2,836,087	2,883,791	3,033,680	3,033,680	3,139,859
MOTOR VEHICLE IN LIEU - CA	140,274	15,159	-	-	-
PROPERTY TAX IN LIEU OF VLF	2,250,982	2,219,428	2,308,205	2,308,205	2,400,533
INTEREST INCOME	442,725	404,443	384,548	384,548	248,973
INTEREST INCOME - LOANS	880,023	805,715	756,540	756,540	705,152
LEASE REVENUE	-	300,000	300,000	300,000	300,000
LOAN REPAYMENTS	1,651,293		1,141,947	1,141,947	560,506
GAS & ELECTRIC FRANCHISE	345,002	331,724	348,310	348,310	355,276
SANITATION FRANCHISE	825,261	833,636	933,410	933,410	952,078
CABLE TV FRANCHISE	284,280	283,948	308,036	308,036	314,197
WATER FRANCHISE	118,320	122,703	128,800	128,800	172,122
ADMINISTRATIVE SUPPORT FEE	2,096,906	2,669,102	2,451,556	2,381,556	2,494,175
DOCUMENT TRANSFER TAX	90,862	128,466	114,726	114,726	119,315
SCUBA TANK TAX	3,326	2,317	4,000	4,000	4,000
RACE TRACK TAX	22,751	23,925	20,000	20,000	20,000
HOMEOWNERS SUBVENTION - CA	37,633	37,337	45,000	45,000	45,000
MANDATED COSTS REIMBURS. - CA	29,744	34,003	40,000	40,000	40,000
SEWER RENTALS	38,445	43,808	35,500	35,500	35,500
OTHER CURRENT SERVICES	7,180	17,669	-	-	-
OTHER REVENUE	9,106	1,897	4,600	4,600	4,600
DAMAGE TO CITY PROPERTY	357	-	-	-	-
REFUNDS	9,375	29,576	1,000	1,000	1,000
GRANTS	-	-	-	-	-
DONATIONS	15,000	3,000	-	-	-
OFF-HIGHWAY LICENSE - CA	-	-	700	700	700
OTHER FINES	697	513	1,000	1,000	1,000
OTHER LICENSES & PERMIT	-	-	98	98	98
NON-DEPARTMENTAL TOTAL	40,244,599	41,850,406	44,443,955	44,800,842	45,851,602
POLICE					
ADMINISTRATION - Other	675,190	692,103	650,100	650,100	669,820
ADMINISTRATION - Sales Tax, Prop. 172	133,709	146,514	106,000	106,000	115,000
FIELD OPERATIONS	26,858	5,063	3,800	3,800	2,800
POLICE TOTAL	835,757	843,680	759,900	759,900	787,620
FIRE					
ADMINISTRATION	1,155	1,361	400	400	600
ADMINISTRATION - Sales Tax, Prop. 172	65,857	72,164	67,238	67,238	69,592
PREVENTION	69,618	79,277	56,000	56,000	57,500
TRAINING	21,168	10,631	5,000	5,000	10,000
OPERATIONS	3,397,164	3,801,225	4,457,193	5,048,420	5,330,381
EMERGENCY PREPAREDNESS	-	1,500	1,500	1,500	1,500
FIRE TOTAL	3,554,962	3,966,158	4,587,331	5,178,558	5,469,573
PLANS AND PUBLIC WORKS					
ADMINISTRATION	299,297	132,184	125,000	125,000	125,000
PLANNING & ENGINEERING	149,591	344,996	132,100	327,473	132,100
CAPITAL PROJECTS DIVISION	(585)	-	-	-	-
STREET MAINTENANCE	64,499	35,422	30,000	30,000	30,000
BLDG MAINT & CUSTODIAL SVCS	1,703	58,915	-	-	-
PARKS	229,792	298,247	220,000	220,000	220,000
URBAN FORESTRY	11,530	10,739	3,000	3,000	4,000
BUILDING SAFETY AND INSPECTION	1,101,349	1,381,770	1,010,000	1,010,000	1,240,000
HOUSING & PROPERTY MGMT	2,446,761	2,635,203	2,513,280	2,652,000	2,705,040
PLANS AND PUBLIC WORKS TOTAL	4,303,935	4,897,476	4,033,380	4,367,473	4,456,140

GENERAL FUND 2013-2014 OPERATING REVENUE BY MAJOR CATEGORY								PERCENTAGE CHANGE COMPARED TO 2012-13 REVISED EST.
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
\$ 15,008,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,008,977	
6,146,873	-	-	-	-	-	-	6,146,873	
2,238,035	-	-	-	-	-	-	2,238,035	
7,194,970	-	-	-	-	-	-	7,194,970	
252,957	-	-	-	-	-	-	252,957	
125,483	-	-	-	-	-	-	125,483	
1,888,154	-	-	-	-	-	-	1,888,154	
668,561	-	-	-	-	-	-	668,561	
413,508	-	-	-	-	-	-	413,508	
3,139,859	-	-	-	-	-	-	3,139,859	
-	-	-	-	-	-	-	-	
2,400,533	-	-	-	-	-	-	2,400,533	
-	-	248,973	-	-	-	-	248,973	
-	-	705,152	-	-	-	-	705,152	
-	-	300,000	-	-	-	-	300,000	
-	-	-	-	-	-	560,506	560,506	
355,276	-	-	-	-	-	-	355,276	
952,078	-	-	-	-	-	-	952,078	
314,197	-	-	-	-	-	-	314,197	
172,122	-	-	-	-	-	-	172,122	
-	2,494,175	-	-	-	-	-	2,494,175	
119,315	-	-	-	-	-	-	119,315	
4,000	-	-	-	-	-	-	4,000	
20,000	-	-	-	-	-	-	20,000	
45,000	-	-	-	-	-	-	45,000	
-	-	-	40,000	-	-	-	40,000	
-	-	35,500	-	-	-	-	35,500	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	4,600	4,600	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	1,000	1,000	
-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	
700	-	-	-	-	-	-	700	
-	-	-	-	-	1,000	-	1,000	
-	-	-	-	98	-	-	98	
41,460,598	2,494,175	1,289,625	40,000	98	1,000	566,106	45,851,602	2.3%
-	22,600	-	59,000	274,220	259,000	55,000	669,820	
115,000	-	-	-	-	-	-	115,000	
-	-	-	2,800	-	-	-	2,800	
115,000	22,600	-	61,800	274,220	259,000	55,000	787,620	3.6%
-	600	-	-	-	-	-	600	
69,592	-	-	-	-	-	-	69,592	
-	57,500	-	-	-	-	-	57,500	
-	10,000	-	-	-	-	-	10,000	
-	4,628,915	-	701,466	-	-	-	5,330,381	
-	-	-	1,500	-	-	-	1,500	
69,592	4,697,015	-	702,966	-	-	-	5,469,573	5.6%
-	-	-	-	-	-	125,000	125,000	
-	132,000	-	-	-	-	100	132,100	
-	-	-	-	-	-	-	-	
-	10,000	-	-	-	-	20,000	30,000	
-	-	-	-	-	-	-	-	
-	25,000	-	-	195,000	-	-	220,000	
-	-	-	-	4,000	-	-	4,000	
-	640,000	-	-	600,000	-	-	1,240,000	
-	-	2,705,040	-	-	-	-	2,705,040	
-	807,000	2,705,040	-	799,000	-	145,100	4,456,140	2.0%

OPERATING REVENUE SUMMARY - GENERAL FUND

FUND/ DEPARTMENT	2010-11	2011-12	2012-13		2013-14
	ACTUAL REVENUE	ACTUAL REVENUE	PROPOSED ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
GENERAL FUND (Continued)					
LIBRARY					
ADMINISTRATION	10,130	138	-	-	10,000
SUPPORT SERVICES	22,594	18,714	19,298	19,298	19,164
READERS' SERVICES	98,419	90,867	60,050	60,050	60,100
MUSEUM	1,901	20,073	1,500	1,500	1,250
PRESIDIO PARK & MUSEUM	829	715	500	500	500
LIBRARY TOTAL	133,873	130,507	81,348	81,348	91,014
COMMUNITY SERVICES					
CONF CTR SALES & MARKETING	1,330	1,283	30,000	30,000	12,000
CONF CTR EVENT OPERATIONS	983,316	1,202,264	1,070,000	1,070,000	1,242,000
CONF CTR VISITOR PROMOTION	134,000	134,000	134,000	134,000	134,000
HARBOR MAINTENANCE	133,709	130,881	113,500	113,500	113,500
RECREATION-ADMINISTRATION	32,947	32,346	38,760	38,760	40,615
MONTEREY YOUTH CENTER	166,061	176,573	172,361	172,361	173,756
MONTEREY SENIOR CENTER	31,666	17,295	15,180	15,180	15,180
ARCHER PARK CENTER	270	220	300	300	300
HILLTOP PARK CENTER	127,293	131,140	120,152	120,152	126,365
CASANOVA OAK KNOLL PARK CTR.	93,632	105,568	112,487	112,487	127,849
SPECIAL PROGRAMS & EVENTS	293,872	267,690	272,875	272,875	341,955
RECREATION-SPORTS	156,353	163,031	171,940	171,940	163,340
MONTEREY SPORTS CENTER	4,186,650	4,208,325	4,529,304	4,310,938	4,375,438
COMMUNITY SERVICES TOTAL	6,341,099	6,570,616	6,780,859	6,562,493	6,866,298
GENERAL GOVERNMENT					
HUMAN RESOURCES	-	4,668	-	-	-
INFORMATION RESOURCES	579	858	550	550	35,000
CITY ATTORNEY	15,447	2,219	3,000	3,000	3,075
CITY MANAGER	-	236	-	-	-
GENERAL GOVERNMENT TOTAL	16,026	7,981	3,550	3,550	38,075
GENERAL FUND TOTAL	\$ 55,430,252	\$ 58,266,824	\$ 60,690,323	\$ 61,754,164	\$ 63,560,322

REVISED REVENUE BY MAJOR CATEGORY 2012-13

PERCENTAGE CHANGE COMPARED TO 2012-13 REVISED ESTIMATE

GENERAL FUND 2013-2014 OPERATING REVENUE BY MAJOR CATEGORY								PERCENTAGE CHANGE COMPARED TO 2012-13 REVISED EST.
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
-	-	-	-	-	-	10,000	10,000	
-	19,164	-	-	-	-	-	19,164	
-	60,100	-	-	-	-	-	60,100	
-	-	-	-	-	-	1,250	1,250	
-	-	-	-	-	-	500	500	
-	79,264	-	-	-	-	11,750	91,014	11.9%
-	12,000	-	-	-	-	-	12,000	
-	1,220,000	-	-	-	-	22,000	1,242,000	
-	-	-	-	-	-	134,000	134,000	
-	113,500	-	-	-	-	-	113,500	
-	40,615	-	-	-	-	-	40,615	
-	173,756	-	-	-	-	-	173,756	
-	15,180	-	-	-	-	-	15,180	
-	300	-	-	-	-	-	300	
-	126,365	-	-	-	-	-	126,365	
-	127,849	-	-	-	-	-	127,849	
-	341,955	-	-	-	-	-	341,955	
-	163,340	-	-	-	-	-	163,340	
-	4,369,438	6,000	-	-	-	-	4,375,438	
-	6,704,298	6,000	-	-	-	156,000	6,866,298	4.6%
-	-	-	-	-	-	-	-	
-	35,000	-	-	-	-	-	35,000	
-	-	-	-	-	3,075	-	3,075	
-	-	-	-	-	-	-	-	
-	35,000	-	-	-	3,075	-	38,075	972.5%
\$ 41,645,190	\$ 14,839,352	\$ 4,000,665	\$ 804,766	\$ 1,073,318	\$ 263,075	\$ 933,956	63,560,322	2.9%
\$ 39,927,291	\$ 14,519,037	\$ 4,134,588	\$ 711,269	\$ 875,698	\$ 306,000	\$ 1,280,281	61,754,164	
4.3%	2.2%	-3.2%	13.1%	22.6%	-14.0%	-27.1%	2.9%	

OPERATING REVENUE SUMMARY - SPECIAL FUNDS

FUND/ DEPARTMENT	2010-11	2011-12	2012-13		2013-14
	ACTUAL REVENUE	ACTUAL REVENUE	PROPOSED ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
SPECIAL FUNDS - OPERATING					
PUBLIC SAFETY					
JUSTICE ASSISTANCE GRANT	\$ -	\$ 110,537	\$ 15,698	\$ 51,166	\$ 12,963
PUBLIC SAFETY TRAINING	33,749	27,266	18,000	18,000	11,000
HOMELAND SECURITY GRANT	492,706	6,883	75,200	262,968	-
WATER SYSTEM IMPROVEMENT	5,189	4,690	8,289	8,289	4,836
ASSET SEIZURE	5,526	2,454	15,000	15,000	20,000
STATE COPS - AB1913	100,154	100,201	100,107	100,107	100,000
PUBLIC SAFETY TOTAL	637,325	252,031	232,294	455,530	148,799
PLANS AND PUBLIC WORKS					
PRESIDIO PUBLIC WORKS AUTHORITY	14,037,989	13,087,837	7,331,498	6,735,360	8,121,522
CONSTRUCTION TRUCK IMPACT FEE	150,569	286,919	200,000	200,000	200,000
STORM WATER UTILITY	1,060,727	1,092,113	1,068,779	1,068,779	1,068,156
SEWER LINE MAINTENANCE	1,462,442	1,661,723	1,979,887	1,979,887	1,978,496
INTEGRATED REG WATERSHED	246	218	199	199	123
NAVY SERVICES	313,654	245,121	454,050	454,050	454,050
MATERIALS RECOVERY FACILITY	376,551	386,945	394,272	394,272	397,445
OCEAN VIEW PLAZA CSD	6,109	5,742	6,000	6,000	6,000
CEMETERY - OPERATING	233,532	323,404	279,398	279,398	285,358
ALVARADO ST. MAINT. DISTRICT	43,866	49,109	48,368	48,368	48,520
CALLE PRINCIPAL ST. MAINT. DISTRICT	12,475	12,395	12,378	12,378	12,216
SKYLINE FOREST MAINT. DISTRICT	19,128	19,423	19,291	19,291	19,200
SEWER MAINS IMPROVEMENTS	2,233	10,719	5,899	5,899	4,840
PARK DEDICATION FEES	47,221	385	2,944	2,944	-
COMM. DEVELOPMENT - HCD	1,626,129	70,026	5,826,322	5,826,322	469,295
COMM. DEVELOP. BLOCK - HUD	686,319	836,170	897,958	897,958	831,655
SPECIAL HOUSING GRANTS	124,316	78,640	108,493	108,493	59,508
REDEVELOPMENT AGENCY RETIREMENT	-	-	250,000	250,000	-
PLANS AND PUBLIC WORKS	20,203,506	18,166,889	18,885,736	18,289,598	13,956,384
LIBRARY					
LIBRARY	134,772	222,816	49,401	49,401	49,341
MUSEUM	7,896	15,171	9,506	9,506	8,013
LIBRARY TOTAL	142,668	237,987	58,907	58,907	57,354
COMMUNITY SERVICES					
GOLDEN TRAVELERS	52,740	30,348	-	75,000	75,000
SPORTS CENTER	-	-	-	-	-
SCHOLZE PARK	18,263	15,270	13,913	13,913	8,531
SCHOLZE PLAYGROUND	18,280	15,239	13,887	13,887	8,515
SR. CENTER PROGRAMS	3,611	2,892	2,679	2,679	1,431
MARINA - OPERATING	2,607,522	2,662,020	2,431,946	2,431,946	2,441,111
WHARF 1 SPRINKLER SYSTEM	30,805	31,667	32,300	32,300	32,946
PARKING - OPERATING	7,473,060	7,991,053	7,532,764	7,532,764	7,491,977
CANNERY ROW PARKING VARIANCES	21,183	19,186	19,144	19,144	13,004
SOUTH CANNERY ROW PARKING DIST.	6,448	22	20	20	-
TRANSPORTATION MANAGEMENT	17,574	16,458	16,188	16,188	16,237
PARKING ADJUSTMENT FEES	3,713	2,923	3,615	3,615	3,607
COMMUNITY SERVICES TOTAL	10,253,200	10,787,078	10,066,456	10,141,456	10,092,359
GENERAL GOVERNMENT					
TIDELANDS (Non-Departmental)	547,917	580,280	516,150	516,150	499,192
INSTITUTIONAL NETWORK SERVICE	7,003	6,208	5,665	5,665	3,492
PUBLIC ED. & GOV'T ACCESS	155,872	147,990	150,027	150,027	150,000
GENERAL GOVERNMENT TOTAL	710,792	734,478	671,842	671,842	652,684

SPECIAL FUNDS								PERCENTAGE
2013-14								CHANGE
OPERATING REVENUE BY MAJOR CATEGORY								COMPARED
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER-GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	TO 2012-13 REVISED EST.
\$ -	\$ -	\$ -	\$ 12,963	\$ -	\$ -	\$ -	\$ 12,963	
-	11,000	-	-	-	-	-	11,000	
-	-	-	-	-	-	-	-	
-	500	4,336	-	-	-	-	4,836	
-	-	-	20,000	-	-	-	20,000	
-	-	-	100,000	-	-	-	100,000	
-	11,500	4,336	132,963	-	-	-	148,799	-67.3%
-	8,121,522	-	-	-	-	-	8,121,522	
-	200,000	-	-	-	-	-	200,000	
-	1,065,000	3,156	-	-	-	-	1,068,156	
-	1,960,000	18,496	-	-	-	-	1,978,496	
-	-	123	-	-	-	-	123	
-	274,050	-	-	-	-	180,000	454,050	
-	-	397,445	-	-	-	-	397,445	
-	-	-	-	-	-	6,000	6,000	
-	284,300	1,058	-	-	-	-	285,358	
48,282	-	238	-	-	-	-	48,520	
11,953	-	263	-	-	-	-	12,216	
18,360	-	840	-	-	-	-	19,200	
-	500	4,340	-	-	-	-	4,840	
-	-	-	-	-	-	-	-	
-	-	125,295	-	-	-	344,000	469,295	
-	-	344,881	181,774	-	-	305,000	831,655	
-	-	59,508	-	-	-	-	59,508	
-	-	-	-	-	-	-	-	
78,595	11,905,372	955,643	181,774	-	-	835,000	13,956,384	-23.7%
-	7,300	4,992	-	-	-	37,049	49,341	
-	-	1,013	-	-	-	7,000	8,013	
-	7,300	6,005	-	-	-	44,049	57,354	
-	-	-	-	-	-	75,000	75,000	
-	-	-	-	-	-	-	-	
-	-	8,531	-	-	-	-	8,531	
-	-	8,515	-	-	-	-	8,515	
-	-	1,431	-	-	-	-	1,431	
-	2,173,000	206,111	-	37,000	-	25,000	2,441,111	
-	32,946	-	-	-	-	-	32,946	
-	5,670,065	246,312	-	600,100	900,000	75,500	7,491,977	
-	12,930	74	-	-	-	-	13,004	
-	-	-	-	-	-	-	-	
-	16,158	79	-	-	-	-	16,237	
-	3,590	17	-	-	-	-	3,607	
-	7,908,689	471,070	-	637,100	900,000	175,500	10,092,359	-0.5%
-	-	499,192	-	-	-	-	499,192	
-	-	3,492	-	-	-	-	3,492	
150,000	-	-	-	-	-	-	150,000	
150,000	-	502,684	-	-	-	-	652,684	-2.9%

OPERATING REVENUE SUMMARY - SPECIAL FUNDS

FUND/ DEPARTMENT	2010-11	2011-12	2012-13		2013-14
	ACTUAL REVENUE	ACTUAL REVENUE	PROPOSED ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
SPECIAL FUNDS - OPERATING (Continued)					
INTERNAL SERVICES					
VEHICLE MAINTENANCE	1,666,267	1,785,874	1,826,490	1,851,490	2,034,925
EQUIPMENT REPLACEMENT	786,837	795,464	806,464	806,464	765,405
INFORMATION SERVICES	2,308,400	2,728,442	2,883,058	2,883,058	3,169,502
WORKERS COMPENSATION	2,558,573	3,136,783	2,568,247	2,568,247	2,672,458
HEALTH & OTHER BENEFITS	5,603,041	5,759,850	6,173,000	6,173,000	6,426,500
LIABILITY & PROPERTY INSURANCE	1,059,204	1,217,601	1,049,005	1,049,005	1,135,436
INTERNAL SERVICES TOTAL	13,982,322	15,424,014	15,306,264	15,331,264	16,204,226
	\$ 45,929,812	\$ 45,602,477	\$ 45,221,499	\$ 44,948,597	\$ 41,111,806

REVISED REVENUE BY MAJOR CATEGORY 2012-13

PERCENTAGE CHANGE COMPARED TO 2012-13 REVISED ESTIMATE

OPERATING REVENUE SUMMARY - ALL FUNDS

FUND TYPE	2010-11	2011-12	2012-13		2013-14
	ACTUAL REVENUE	ACTUAL REVENUE	ORIGINAL ESTIMATE	REVISED ESTIMATE	PROPOSED ESTIMATE
General Fund	\$ 55,430,252	\$ 58,266,824	\$ 60,690,323	\$ 61,754,164	\$ 63,560,322
Special Funds	45,929,812	45,602,477	45,221,499	44,948,597	41,111,806
	\$ 101,360,064	\$ 103,869,301	\$ 105,911,822	\$ 106,702,761	\$ 104,672,128

SPECIAL FUNDS								PERCENTAGE CHANGE COMPARED TO 2012-13 REVISED EST.
2013-14								
OPERATING REVENUE BY MAJOR CATEGORY								
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL	
-	2,034,925	-	-	-	-	-	2,034,925	
-	759,402	6,003	-	-	-	-	765,405	
-	3,169,502	-	-	-	-	-	3,169,502	
-	2,472,458	-	-	-	-	200,000	2,672,458	
-	6,426,500	-	-	-	-	-	6,426,500	
-	1,135,436	-	-	-	-	-	1,135,436	
-	15,998,223	6,003	-	-	-	200,000	16,204,226	5.7%
\$ 228,595	\$ 35,831,084	\$ 1,945,741	\$ 314,737	\$ 637,100	\$ 900,000	\$ 1,254,549	\$ 41,111,806	-8.5%
\$ 478,235	\$ 33,553,568	\$ 2,056,493	\$ 620,475	\$ 637,100	\$ 900,000	\$ 6,702,726	\$ 44,948,597	
-52.2%	6.8%	-5.4%	-49.3%	0.0%	0.0%	-81.3%	-8.5%	

ALL FUNDS									PERCENTAGE CHANGE COMPARED TO 2012-13 REVISED EST.
2013-14									
OPERATING REVENUE BY MAJOR CATEGORY									
TAXES	FEES & CHARGES	INTEREST & RENTS	INTER- GOV'T	LICENSE & PERMITS	FINES & FORFEITS	OTHER	TOTAL		
\$ 41,645,190	\$ 14,839,352	\$ 4,000,665	\$ 804,766	\$ 1,073,318	\$ 263,075	\$ 933,956	\$ 63,560,322	2.9%	
228,595	35,831,084	1,945,741	314,737	637,100	900,000	1,254,549	41,111,806	-8.5%	
\$ 41,873,785	\$ 50,670,436	\$ 5,946,406	\$ 1,119,503	\$ 1,710,418	\$ 1,163,075	\$ 2,188,505	\$ 104,672,128	-1.9%	

OPERATING EXPENDITURES SUMMARY - ALL FUNDS				AMENDED OPERATING BUDGET 2012-13			
FUND/PROGRAM	2010-11 ACTUAL EXPENSES	2011-12 ACTUAL EXPENSES	2012-13 ADOPTED BUDGET	PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS
GENERAL FUND							
POLICE							
ADMINISTRATION	\$ 1,614,503	1,586,635	1,826,682	510,705	1,322,350	-	1,833,055
FIELD OPERATIONS	6,510,208	6,848,094	7,456,874	6,719,757	763,960	-	7,483,717
SUPPORT SERVICES	1,583,217	1,600,699	1,905,318	1,700,311	205,008	-	1,905,318
INVESTIGATION & COMM. SERVICES	2,571,775	2,067,622	2,159,589	2,033,995	125,593	-	2,159,589
POLICE TOTAL	12,279,704	12,103,050	13,348,463	10,964,768	2,416,911	-	13,381,679
FIRE							
ADMINISTRATION	930,668	1,127,925	1,030,747	843,163	198,385	-	1,041,547
PREVENTION	564,015	403,144	386,842	329,271	57,570	-	386,842
OPERATIONS	10,068,299	11,122,467	11,439,993	10,777,593	1,027,858	487,755	12,293,206
TRAINING	203,771	22,684	41,761	-	41,761	-	41,761
EMERGENCY PREPAREDNESS	26,978	94,935	112,563	34,262	81,383	-	115,645
FIRE TOTAL	11,793,730	12,771,155	13,011,906	11,984,288	1,406,957	487,755	13,879,001
PLANS & PUBLIC WORKS							
ADMINISTRATION	664,510	641,282	761,208	508,158	172,059	-	680,218
PLANNING, ENGINEERING AND ENVIRONMENTAL COMPLIANCE	1,806,154	1,963,453	1,698,939	1,437,065	788,925	-	2,225,991
ENGINEERING / SURVEY	120,273	74,377	9,234	-	10,254	-	10,254
BUILDING SAFETY & INSPECTION	1,069,628	1,161,147	1,219,825	1,050,702	199,113	-	1,249,815
PROPERTY MANAGEMENT	273,108	386,286	342,483	222,391	150,992	-	373,383
ECONOMIC DEVELOPMENT	109,608	99,178	119,921	-	119,921	-	119,921
CAPITAL PROJECTS	504,643	508,203	304,572	110,517	119,055	75,000	304,572
TRANSPORTATION ENGINEERING	535,744	522,293	463,833	213,606	211,456	30,000	455,062
STREET MAINTENANCE	1,625,300	1,521,913	1,535,980	754,645	685,697	20,000	1,460,341
BUILDING MAINTENANCE	1,434,089	1,202,297	1,378,595	520,319	536,575	258,189	1,315,084
HVAC	30,852	26,255	-	-	-	-	-
CUSTODIAL SERVICES	958,730	953,484	882,026	749,743	132,284	-	882,026
PARKS	3,212,405	3,248,481	2,983,295	2,071,152	900,480	130,000	3,101,632
URBAN FORESTRY	1,063,245	922,557	825,423	375,834	449,590	-	825,423
PLANS & PUBLIC WORKS TOTAL	13,408,289	13,231,204	12,525,335	8,014,132	4,476,401	513,189	13,003,722
LIBRARY							
LIBRARY ADMIN.	1,077,701	977,008	982,072	465,831	516,240	-	982,071
SUPPORT SERVICES	495,821	512,307	515,895	444,876	71,020	-	515,896
REFERENCE SERVICES	293,714	312,632	314,224	309,374	4,850	-	314,224
YOUTH SERVICES	357,522	397,387	446,600	396,166	50,435	-	446,601
READERS' SERVICES	558,884	530,587	497,154	470,906	26,247	-	497,153
MUSEUM	231,877	280,577	283,619	177,800	173,522	-	351,321
PRESIDIO PARK & MUSEUM	3,994	1,682	2,509	-	2,509	-	2,509
LIBRARY TOTAL	3,019,512	3,012,179	3,042,074	2,264,952	844,823	-	3,109,775
COMMUNITY SERVICES							
CONFERENCE CENTER ADMINISTRATION	416,443	389,192	479,894	291,459	188,435	-	479,894
SALES & MARKETING	355,185	274,308	409,526	214,555	194,971	-	409,526
EVENT OPERATIONS	971,227	889,844	851,881	723,898	127,983	-	851,881
BUILDING MAINTENANCE	269,891	209,297	221,826	113,687	118,022	-	231,709
CONF CTR LANDSCAPE/GENERAL MAINT	253,105	240,518	283,929	-	283,929	-	283,929
VISITOR PROMOTION	903,462	898,480	901,075	-	901,075	-	901,075
HARBOR ADMINISTRATION	364,433	379,062	394,602	179,712	214,890	-	394,602
HARBOR MAINTENANCE	324,528	275,352	290,203	204,674	85,529	-	290,203
HARBOR SECURITY	70,196	82,029	84,036	49,601	41,806	-	91,407
RECREATION ADMINISTRATION	898,460	870,548	873,255	705,899	171,057	-	876,955
MONTEREY YOUTH CENTER	355,154	359,897	367,452	292,650	74,802	-	367,452
SCHOLZE PARK CENTER	267,143	259,425	280,557	197,674	92,886	-	290,560
ARCHER PARK CENTER	2,177	3,044	3,423	-	3,423	-	3,423
HILLTOP PARK CENTER	359,847	351,275	375,666	286,166	89,500	-	375,666
CASANOVA OAK KNOLL PARK CENTER	262,959	289,401	299,177	243,157	59,020	-	302,177
REC. SPECIAL PROGRAMS / EVENTS	505,521	434,665	497,353	412,949	84,655	-	497,603
RECREATION-SPORTS	244,273	221,843	253,328	176,975	76,354	-	253,328
MONTEREY SPORTS CENTER	4,293,921	4,291,648	4,423,923	3,451,844	857,079	127,381	4,436,304
MONTEREY SPTS CNTR BLDG MTCE	406,050	438,316	334,385	206,076	128,809	-	334,886
COMMUNITY SERVICES TOTAL	11,523,975	11,158,145	11,625,490	7,750,972	3,794,225	127,381	11,672,579

ADOPTED OPERATING BUDGET 2013-14				PERCENTAGE CHANGE COMPARED TO 2012-13 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2012-13 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
\$ 948,627	\$ 1,177,957	\$ -	\$ 2,126,584		
7,562,174	774,394	-	8,336,568		
1,616,329	162,854	-	1,779,183		
1,560,967	172,690	-	1,733,657		
11,688,097	2,287,894	-	13,975,991	4.7%	4.4%
877,481	345,041	-	1,222,522		
310,708	53,704	-	364,412		
11,262,895	1,112,925	83,000	12,458,820		
-	43,032	-	43,032		
34,145	67,034	-	101,179		
12,485,229	1,621,736	83,000	14,189,965	9.1%	2.2%
780,986	148,710	-	929,696		
1,326,086	297,162	-	1,623,248		
153,423	3,593	-	157,017		
1,110,626	186,150	-	1,296,776		
218,366	127,743	15,000	361,108		
-	119,921	-	119,921		
156,225	157,188	-	313,413		
232,658	195,560	50,000	478,218		
793,022	608,862	-	1,401,884		
542,997	538,714	250,000	1,331,711		
-	-	-	-		
804,207	146,556	-	950,762		
2,336,354	954,942	130,000	3,421,295		
361,894	492,791	-	854,686		
8,816,844	3,977,891	445,000	13,239,735	5.7%	1.8%
495,659	463,923	-	959,582		
468,347	67,961	-	536,308		
314,901	6,050	-	320,951		
411,652	36,377	-	448,029		
503,132	23,203	12,500	538,835		
180,004	99,446	-	279,449		
-	2,458	-	2,458		
2,373,695	699,418	12,500	3,085,613	1.4%	-0.8%
310,997	194,754	-	505,751		
226,223	204,935	-	431,158		
733,537	128,899	-	862,435		
119,599	108,140	-	227,739		
-	283,929	-	283,929		
-	1,019,569	-	1,019,569		
188,582	125,083	-	313,664		
196,062	85,529	5,000	286,591		
55,268	38,834	-	94,102		
726,550	170,889	-	897,439		
304,396	73,720	-	378,116		
186,974	77,279	-	264,253		
-	3,802	-	3,802		
258,495	89,214	-	347,709		
271,476	56,860	-	328,335		
487,445	99,767	-	587,212		
173,702	78,664	-	252,366		
3,558,116	856,535	170,000	4,584,650		
217,069	128,308	-	345,378		
8,014,490	3,824,709	175,000	12,014,199	3.3%	2.9%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS				AMENDED OPERATING BUDGET 2012-13			
FUND/PROGRAM	2010-11 ACTUAL EXPENSES	2011-12 ACTUAL EXPENSES	2012-13 ADOPTED BUDGET	PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS
GENERAL FUND (Continued)							
GENERAL GOVERNMENT							
MAYOR-COUNCIL	117,410	126,133	121,453	111,536	11,717	-	123,253
CITY MANAGER-ADMINISTRATION	846,027	768,260	728,427	661,386	67,041	-	728,427
COMM. RESOURCES / EDUCATION	277,829	293,803	316,493	282,170	44,323	-	326,493
CITY CLERK	726,209	678,645	658,850	412,284	246,566	-	658,850
CITY ATTORNEY	831,909	809,508	728,841	594,181	164,660	-	758,841
HUMAN RESOURCES	712,247	792,308	630,128	469,252	174,082	-	643,333
HUMAN RESOURCES - TRAINING	96,953	35,085	-	-	-	-	-
FINANCE - ADMINISTRATION	290,497	300,529	307,355	279,643	62,884	-	342,528
REVENUE	633,251	675,095	773,866	693,742	85,130	-	778,872
ACCOUNTING	953,690	994,230	991,101	853,319	129,631	-	982,950
MISCELLANEOUS & FIXED	63,521	221,138	232,997	-	527,164	-	527,164
MUNICIPAL PROMOTION	15,547	844	15,000	-	15,000	-	15,000
COMMUNITY PROMOTION	33,339	31,371	36,527	10,869	26,549	-	37,418
INTERGOV'T. RELATIONS	206,343	184,923	243,082	-	248,507	-	248,507
GENERAL GOVERNMENT TOTAL	5,804,773	5,911,872	5,784,120	4,368,383	1,803,253	-	6,171,636
UNDISTRIBUTED							
GENERAL FUND TOTAL	\$ 57,829,983	\$ 58,187,605	\$ 59,337,387	\$ 45,347,495	\$ 14,742,570	\$ 1,128,325	\$ 61,218,391
SPECIAL FUNDS							
PUBLIC SAFETY							
WATER SYSTEM IMPROVEMENT	2,476	984	25,750	-	50,525	-	50,525
PUBLIC SAFETY TRAINING	35,240	19,367	27,800	-	27,800	-	27,800
PUBLIC SAFETY GRANTS	-	137,454	-	-	-	49,368	49,368
HOMELAND SECURITY GRANTS	486,158	1,559	-	-	-	187,768	187,768
ASSET SEIZURE	20,630	-	10,000	-	-	10,000	10,000
PUBLIC SAFETY TOTAL	544,504	159,364	63,550	-	78,325	247,135	325,460
PLANS & PUBLIC WORKS							
PRESIDIO PUB. WORKS AUTH.	13,712,894	13,022,560	7,452,792	487,569	11,924,191	-	12,411,760
NAVY SERVICES	290,379	280,582	454,050	-	454,050	-	454,050
CEMETERY - OPERATING	367,044	274,919	262,701	206,907	55,794	-	262,701
CEMETERY - DEBT SERV.	7,485	-	-	-	-	-	-
SEWER LINE MAINTENANCE	925,445	927,579	1,137,344	555,808	628,857	-	1,184,665
HOUSING & CDBG	1,543,363	494,051	6,832,773	465,382	6,408,641	-	6,874,023
STORM WATER UTILITY	1,101,495	985,288	1,218,704	297,212	999,492	-	1,296,704
DEPT. OF CONSERVATION GRANTS	255,155	266	-	-	-	-	-
GAS TAX	1,855	197	-	-	-	-	-
CONSTRUCTION TRUCK IMPACT FEE	1,741	1,652	-	-	-	-	-
ALVARADO ST. MAINT. DIST.	74,020	43,467	67,958	26,248	42,671	8,100	77,019
CALLE PRINCIPAL ST. MAINT. DIST.	17,383	10,538	42,920	8,721	33,950	-	42,671
SKYLINE FOREST MAINT. DIST.	12,137	13,947	20,269	-	20,269	-	20,269
REDEVELOPMENT RETIREMENT FUND	-	303,954	250,000	100,328	3,379,252	-	3,479,580
MATERIALS RECOVERY FACILITY	285,638	221,652	381,425	-	381,425	-	381,425
PLANS & PUBLIC WORKS TOTAL	18,596,034	16,580,650	18,120,935	2,148,174	24,328,593	8,100	26,484,867
LIBRARY	140,496	198,599	190,844	90,219	105,105	-	195,324
MUSEUM	2,691	3,075	6,450	-	6,450	-	6,450
LIBRARY TOTAL	143,188	201,674	197,294	90,219	111,555	-	201,774
COMMUNITY SERVICES							
SENIOR CENTER PROGRAMS	25,028	24,963	25,000	-	25,000	-	25,000
GOLDEN 55 TRAVELERS	50,539	30,531	75,000	-	75,000	-	75,000
WHARF 1 SPRINKLER SYSTEM	7,123	2,981	20,600	-	20,600	-	20,600
MARINA ADMINISTRATION	827,995	908,416	863,025	455,768	417,257	-	873,025
MARINA MAINTENANCE	808,764	1,016,251	457,908	214,552	267,485	-	482,036
MARINA SECURITY	231,745	2,132,657	217,179	203,737	13,443	-	217,179
MARINA DEBT SERVICE	179,425	166,943	394,341	-	394,341	-	394,341
PARKING ADMINISTRATION	2,331,356	2,288,428	2,079,651	683,008	1,114,927	-	1,797,935
PARKING ENFORCEMENT	824,178	1,063,624	1,068,349	911,928	156,421	-	1,068,349
PARKING MAINTENANCE	1,744,420	1,811,275	1,581,380	985,896	607,546	-	1,593,442
PARKING ATTENDANT / SECURITY	963,645	1,030,378	1,255,760	1,173,075	82,685	-	1,255,760
PARKING DEBT SERVICE	972,842	1,405,715	1,897,487	-	2,197,487	-	2,197,487
COMMUNITY SERVICES TOTAL	9,939,900	13,287,876	9,935,680	4,627,963	7,569,678	-	12,197,641

ADOPTED OPERATING BUDGET 2013-14				PERCENTAGE CHANGE COMPARED TO 2012-13 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2012-13 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
105,298	23,217	-	128,515		
710,020	63,986	-	774,006		
296,554	30,960	-	327,514		
465,628	152,866	-	618,494		
634,890	147,928	-	782,818		
520,561	162,298	-	682,858		
-	-	-	-		
309,989	59,428	-	369,416		
676,232	71,882	-	748,114		
925,164	134,362	-	1,059,526		
-	611,951	-	611,951		
-	26,441	-	26,441		
10,869	25,658	-	36,527		
-	273,082	-	273,082		
4,655,204	1,784,059	-	6,439,263	11.3%	4.3%
\$ 48,033,558	\$ 14,195,708	\$ 715,500	\$ 62,944,766	6.1%	2.8%
-	25,750	-	25,750		
23	27,698	-	27,721		
-	-	12,963	12,963		
-	-	-	-		
-	-	10,000	10,000		
23	53,448	22,963	76,434	20.3%	-76.5%
5,158,643	2,981,524	-	8,140,167		
-	454,050	-	454,050		
8,695	79,830	-	88,525		
-	-	-	-		
764,161	451,411	-	1,215,572		
469,560	2,840,325	-	3,309,885	-51.6%	-51.8%
650,149	712,745	-	1,362,893		
-	-	-	-		
-	-	-	-		
-	-	-	-		
27,352	49,498	9,264	86,114		
8,934	12,332	24,500	45,766		
-	20,269	-	20,269		
112,166	137,961	-	250,127		
-	386,585	-	386,585		
7,199,660	8,126,530	33,764	15,359,954	-15.2%	-42.0%
89,688	90,450	5,000	185,138		
-	6,450	-	6,450		
89,688	96,900	5,000	191,588	-2.9%	-5.0%
-	25,000	-	25,000		
-	75,000	-	75,000		
-	20,600	-	20,600	0.0%	0.0%
466,393	378,305	-	844,698		
201,532	278,043	-	479,575		
220,806	14,730	-	235,537		
-	397,341	-	397,341		
705,450	1,814,907	-	2,520,358		
996,536	187,926	-	1,184,462		
1,029,748	589,962	-	1,619,710		
1,182,625	82,269	-	1,264,894		
-	1,256,658	-	1,256,658		
4,803,091	6,677,400	-	9,923,833	-0.1%	-18.6%

OPERATING EXPENDITURES SUMMARY - ALL FUNDS							
FUND/PROGRAM	2010-11	2011-12	2012-13	AMENDED OPERATING BUDGET 2012-13			
	ACTUAL EXPENSES	ACTUAL EXPENSES	ADOPTED BUDGET	PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS
SPECIAL FUNDS (Continued)							
GENERAL GOVERNMENT							
INSTITUTIONAL NETWORK SERV.	920	1,479	42,000	-	42,000	-	42,000
PUBLIC ED. & GOV'T ACCESS	149,554	148,333	140,092	-	140,092	-	140,092
GENERAL GOVERNMENT TOTAL	150,474	149,812	182,092	-	182,092	-	182,092
INTERNAL SERVICES							
VEHICLE / EQUIPMENT MGMT.	2,183,045	2,519,170	2,192,289	785,510	1,061,090	1,614,704	3,461,304
INFORMATION SERVICES	2,522,742	2,238,382	2,757,352	1,191,888	2,496,882	-	3,688,769
WORKERS COMPENSATION	3,176,204	2,850,273	2,573,088	182,448	2,390,640	-	2,573,088
HEALTH INSURANCE TRUST	876,242	6,073,731	6,509,975	-	6,509,975	-	6,509,975
LIABILITY & PROPERTY INSUR.	5,923,932	1,007,393	1,043,430	220,445	833,372	-	1,053,817
INTERNAL SERVICES TOTAL	14,682,165	14,688,948	15,076,134	2,380,291	13,291,958	1,614,704	17,286,954
SPECIAL FUNDS TOTAL	\$ 44,056,265	\$ 45,068,324	\$ 43,575,685	\$ 9,246,647	\$ 45,562,201	\$ 1,622,804	\$ 56,678,788
GRAND TOTAL - ALL FUNDS	\$ 101,886,248	\$ 103,255,929	\$ 102,913,073	\$ 54,594,143	\$ 60,304,771	\$ 2,751,130	\$ 117,897,179

ADOPTED OPERATING BUDGET 2013-14				PERCENTAGE CHANGE COMPARED TO 2012-13 ADOPTED	PERCENTAGE CHANGE COMPARED TO 2012-13 AMENDED
PERSONNEL	SUPPLIES & SERVICES	BLDGS. & EQUIPMENT	TOTALS		
-	-	-	-		
-	140,092	-	140,092		
-	140,092	-	140,092	-23.1%	-23.1%
813,771	1,060,177	397,000	2,270,947		
1,268,565	1,664,244	387,138	3,319,946		
222,303	2,396,640	-	2,618,943		
-	6,720,328	-	6,720,328		
242,971	888,179	-	1,131,150		
2,547,610	12,729,567	784,138	16,061,315	6.5%	-7.1%
\$ 14,640,072	\$ 27,823,937	\$ 845,865	\$ 41,753,216	-4.2%	-26.3%
\$ 62,673,629	\$ 42,019,645	\$ 1,561,365	\$ 104,697,981	1.7%	-11.2%



City of Monterey

Adopted Budget

Capital Improvement Section

FY 2013/14



CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT LIST FY 2013-14	Budget
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GENERAL FUND	\$1,865,450
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Causeway Shoreline Embankment Erosion Control	\$300,000
Facilities Condition Assessment Report (Ten City Buildings)	\$75,000
Facilities Required Maintenance	\$95,450
Walkways & Curb Repairs	\$225,000
Pavement Maintenance (\$614,800 from Gas Tax)	\$90,000
Downtown Historic District Street Light Replacement	\$50,000
General Plan Archeological Plan Update	\$50,000
Wharf 1 Pavement Resurfacing.	\$25,000
Parks & Recreation Master Plan	\$50,000
Downtown Additional Restroom	\$179,000
MSC Gymnasium HVAC Replacement	\$631,000
Library Dumbwaiter Replacement	\$95,000

Project Subtotal: \$1,865,450

GAS TAX	\$1,100,000
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Munras Pavement Repair	\$110,000
Webster/Munras Intersection Improvement	\$45,000
Pavement Management Program 2017 Partial Funding	\$10,200
Littlefield Road Repair	\$320,000
Pavement Maintenance (\$90,000 from General Fund)	\$614,800

Project Subtotal: \$1,100,000

SEWER FUND	\$600,000
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Sewer Rehabilitation for Lift Stations Construction Contingency	\$114,500
Sewer Rehab Sewer Mains Construction Contingency	\$140,000
Annual Sewer Root Foaming	\$51,000
Sewer Rate Justification for Prop 218 Process	\$16,500
Sewer Easement Assessment Acquisition	\$25,000
Sewer Rehab for Sewer Mains/Manholes not in SRF Loan.	\$253,000

Project Subtotal: \$600,000

STORM WATER FUND (Loan/use General Fund)	
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Storm Drain Catch Basin Modification	\$20,000
Storm Drain Easement Assessment Acquisition	\$25,000

Project Subtotal: \$45,000

PARKING FUND	\$3,000,000
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East, West, & Calle P Parking Garages Building Assessment Evaluation	\$85,000
Parking Lot Maintenance	\$100,000

Project Subtotal: \$185,000

CAPITAL IMPROVEMENT PROGRAM (CIP) PROJECT LIST FY 2013-14	Budget
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MARINA FUND	\$500,000
Marina Dredging	\$150,000
Wharf 2 Priority 1 Repairs - Gerwick Report (Marina Boundary portion from bent 66 south)	\$350,000
<u>Project Subtotal:</u>	<u>\$500,000</u>
WHARVES 1 & 2 FUND (Loan/use General Fund)	\$49,000
Wharf 2 Priority 1 Repairs - Gerwick Report (GF portion north of bent 66)	\$49,000
<u>Project Subtotal:</u>	<u>\$49,000</u>
CAPITAL IMPROVEMENT FUND TOTAL	<u><u>\$4,344,450</u></u>

CAPITAL IMPROVEMENT PROGRAM (CIP) FY 2013-14
Project Descriptions

GENERAL FUND

Causeway Shoreline Embankment Erosion Control

Undermining of the causeway shoreline embankment has occurred. The embankment needs to be protected from continued erosion.

Facilities Condition Assessment Report (Ten City Buildings)

Prepare condition assessment report for the following: City Hall, Fire Station 1, 2, & 3, El Cuartel, EOC, Youth Center, Casanova Oak Knoll Park Center, Senior Center, Archer Park Center, Hilltop Park Center.

Facilities Required Maintenance

Partial funding for the following: Fire Station 1, 2, & 3, El Cuartel, Senior Center, Archer Park Center. Proposed funding excludes Hilltop Park Center and Youth Center Teen room (previously funded). Total estimate for required maintenance is \$278,000.

Walkways & Curb Repairs

Funding for walkways, curb, and pavement repairs that are City responsibility. Includes failure of bricks at Portola Plaza.

Pavement Maintenance (\$614,800 from Gas Tax)

Street pavement maintenance funded from 10% of the Disposal Franchise fee. The balance of funding paid from Gas Tax Fund.

Downtown Historic District Street Light Replacement

Implement construction of revised street lighting within a portion of the Historic district in downtown.

General Plan Archeological Plan Update

Revise General Plan protocol for project archeological requirements.

Wharf 1 Pavement Resurfacing

Wharf 1 pavement resurfacing with Type 2 slurry. Also includes pavement repair of failed areas, as required.

Parks & Recreation Master Plan

Update 1986 Parks and Recreation Master Plan, incorporates ADA upgrades and parking lot pavement priorities.

Downtown Additional Restroom

Place additional restroom downtown, excluding any shower facilities. Will need ARC approval and 0.058 AF of water credits per each location.

MSC Gymnasium HVAC Replacement

Replace the rusted out sheet metal ducting on top of the Monterey Sports Center gymnasium. The ducting is exposed to the corrosive atmosphere and there are numerous perforations in the ducting requiring staff to cover those ducts with tarps during rains so that the water does not

CAPITAL IMPROVEMENT PROGRAM (CIP) FY 2013-14

Project Descriptions

enter the building. The roof leaks water in several areas of the center every time it rains which causes it to be unsafe for participants.

Library Dumbwaiter Replacement

Replace existing dumbwaiter.

GAS TAX

Munras Pavement Repair

Munras Portland cement concrete (PCC) pavement rehab in conjunction with adjacent building upgrades adjacent to 595 Munras.

Webster/Munras Intersection Improvement

Intersection improvements, curb bulb out (southeast corner), in conjunction with adjacent building upgrades at 595 Munras.

Pavement Management Program 2017 Partial Funding

5 year pavement assessment anticipated in 2017, provides incremental partial funding.

Littlefield Road Repair

Repair pavement and add drainage facilities on Littlefield Road between 125 and 143.

Pavement Maintenance (\$90,000 from General Fund)

This is a continuation of the regular annual program to maintain the City's streets by overlay, slurry and "Cape" sealing. Also includes street preparation of failed areas, as required. Additional \$90,000 from General Fund funded from 10% of the Disposal Franchise fee.

SEWER FUND

Sewer Rehabilitation for Lift Stations Construction Contingency

Provides 20% contingency for designed construction cost of lift station rehabilitation. State Revolving Fund (SRF) loan does not cover construction contingency cost.

Sewer Rehab Sewer Mains Construction Contingency

Provides 10% contingency for designed construction cost of abandoned or no inspection surveys and repairs for sewer mains. State Revolving Fund (SRF) loan does not cover construction contingency cost.

Annual Sewer Root Foaming

Sewer root foam approximately 30,000 lineal feet of the 543,840 lineal feet of sewer mains. These mains either have known root intrusion or have access constraints that prohibit routine jetting operations.

Sewer Rate Justification for Prop 218 Process

5 year annual rate justification due 2016, provides incremental partial funding

Sewer Easement Assessment Acquisition

Provides funding to investigate and obtain easements for existing sewer system.

Sewer Rehab for Sewer Mains/Manholes

CAPITAL IMPROVEMENT PROGRAM (CIP) FY 2013-14
Project Descriptions

Provides funding for sewer mains not included in the State Revolving Fund loan funded project due to additional permit requirements.

STORM WATER FUND

Storm Drain Catch Basin Modification

Provides installation of micro filters in some catch basins to filter debris.

Storm Drain Easement Assessment Acquisition

Provides funding to investigate and obtain easements of existing storm drain system.

PARKING FUND

East, West, & Calle P Parking Garages Building Assessment Evaluation

Condition assessment of parking garages to base line current conditions and define maintenance and repair needs.

Parking Lot Maintenance

Provide minor repairs to parking lots for pavement, curbs, signage.

MARINA FUND

Marina Dredging

Annual dredging maintenance of the Marina.

Wharf 2 Repairs - Gerwick Report (Marina Boundary portion from bent 66 south)

Provide partial funding for the Priority 1 critical repairs, within Marina boundary.

WHARVES 1 & 2 FUND

Wharf 2 Repairs - Gerwick Report (GF portion north of bent 66)

Provide partial funding for the Priority 1 critical repairs, within General Fund Wharf 2 boundary.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) RECOMMENDED PROJECT LIST FY 2013/14	Budget
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PROJECTS FULLY FUNDED WITH BASE ALLOCATION

1	Hilltop Park Landscape Renovation (NM-8)	\$10,000
2	Prescott/Devisadero Entry Improvements (NM-18)	\$5,000
3	Hoffman 1481 Walkway (NM-21)	\$14,000
4	Quarry Park Revitalization (MV-5)	\$15,000
5	CERT Container Solar Radio System (CW-11)	\$13,000
6	Tide Ave Bike Racks (DMB-16)	\$2,000
Total Base Allocation =		\$59,000

OTHER FUNDED PROJECTS, Including partial base allocations

7	VDM Revitalization/ADA Study (VDM-4)	\$75,000
8	Don Dahvee Greenbelt Fuel Reduction (AM-1)	\$25,000
9	Monte Vista Playground Equipment (MV-9)	\$40,000
10	SF Greenbelt Fuel Reduction (SF-2)	\$50,000
11	Soledad Drainage Improvement (MV-11)	\$38,000
12	Franklin/Watson ADA Ramps (OT-3)	\$180,000
13	English Ave 200/300 Blk Concept Design Plan (DMG-3)	\$40,000
14	DMB Boardwalk Repair/Sand Mitigation (DMB-6)	\$175,000
15	Ferrante Park Fence Repair (VDM-1)	\$50,000
16	FS 3 Garage Door Widening (CW-14)	\$45,000
17	Library Public Address System (CW-16)	\$28,000
18	Colton Hall Restoration/Preservation (CW-18)	\$140,000
19	Laguna Grande Park Soccer Field Artificial Turf (DMG-2)	\$200,000
20	COK ADA Sidewalks (COK-2)	\$67,000
21	FS 1 Air Compressor (CW-13)	\$8,200
22	Lighthouse Adaptive Traffic Signal System (NM-20)	\$100,000
23	FF Traffic Calming Plan (FF2)	\$60,000
24	Sollecito Ball Park Field Renovation Ph 2 (CW-1)	\$200,000
25	Wyndemere Lower Canyon Drainage Ph 2 (SF-1)	\$235,000
26	FF Greenbelt Fuel Reduction (FF-3)	\$25,000
27	Tide/Beach Way Conceal Portable Toilets (DMB-3)	\$16,000
28	DTM Train Develop Specifications (CW-12)	\$35,000
29	Taylor at Irving Storm Drain Upgrade (NM-13)	\$155,000
30	Wharf 2 Restroom Replace/Remodel (CW-17)	\$150,000
31	Rec Trail Pedestrian Path Study & Signage (CW-10)	\$52,000
32	Scholze Ctr Meeting Rm Audio Loop Installation (NM-5)	\$12,000
33	Library Community Rm Audio Loop Installation (CW-2)	\$12,000
34	MSC Replace Surveillance System (CW-23)	\$25,000
35	Corp Yd Alternate EOC Improvements (CW-15)	\$32,000
36	DTM Park Boat Structure Replacement (CW-29)	\$35,000
37	SF Greenbelt Trees (SF-3)	\$50,000
38	N Fremont Median Landscape (CW-27)	\$20,000
39	Ferrante Park Batting Cage Fence Repair (VDM-2)	\$5,000

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) RECOMMENDED PROJECT LIST FY 2013/14		Budget
40	DTM Park North Side Path ADA Upgrades (CW-3)	\$105,000
41	COK Park Improvements (COK-1)	\$25,000
42	Cypress Park Repairs/Upgrade (NM-4)	\$97,000
43	Rec Trail Repairs & Landscaping (NM-11)	\$50,000
44	San Carlos Beach Shower Drain Replacement (CW-5)	\$9,000
45	Del Monte Median/ Entryway Beautification (CW-26)	\$20,000
46	NM Ped: Hawthorne/Dickman ADA, Prescott 1650 (NM-16)	\$48,000
Proposed Neighborhood Improvement Projects		\$2,793,200
FY2012/13 NIP Contingency Account		None
FY2012/13 NIP Unallocated Balance		\$2,038
NEIGHBORHOOD IMPROVEMENT FUND TOTAL		<u>\$2,795,238</u>
CUT-OFF PROJECT		
MV-1	Pacific 1200 Blk Install Curb/Gutter No Sidewalk	\$150,000

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

PROJECTS FULLY FUNDED WITH BASE ALLOCATION

- 1 Hilltop Park Landscape Renovation (NM-8) \$10,000**
Landscape Hilltop Park in the area above the retaining wall, add weed fabric, drought tolerant plants, and drip irrigation. Project would reduce maintenance costs and water use, and beautify the park. Landscaping has been long needed. This area was not addressed in the original park design.
- 2 Prescott/Devisadero Entry Improvements (NM-18) \$5,000**
Add drought-resistant landscaping of city-owned land on both sides of Prescott Avenue at Devisadero Street on the NE and SE corners to create a more attractive entrance into the city of Monterey.
- 3 Hoffman 1481 Walkway (NM-21) \$14,000**
Remove the existing damaged asphalt walkway along the frontage of 1481 Hoffman Avenue. Replace with four (4) foot granite-crete walkway, with retaining as required. The project is needed as a result of the adjacent sloped parking spot eroding, which was a result of a previous city project.
- 4 Quarry Park Revitalization (MV-5) \$15,000**
Reconstruct path and drainage at Quarry Park.
- 5 CERT Container Solar Radio System (CW-11) \$13,000**
To equip and install the city's Citizen Emergency Response Teams (CERT) neighborhood container boxes with fixed solar powered radio base communications stations for use during emergencies. The requested funds would equip all the boxes with a standardized solar powered base station radio for use during emergencies and disasters. Installation to be performed by volunteers.
- 6 Tide Ave Bike Racks (DMB-16) \$2,000**
Install bicycle rack at beach access point at the middle of Tide Avenue.

OTHER FUNDED PROJECTS, Including partial base allocations

- 7 VDM Revitalization/ADA Study (VDM-4) \$75,000**
Hire a professional to study the existing conditions of the entire Villa Del Monte neighborhood and provide a neighborhood revitalization plan with recommended projects to achieve the goal of creating a cohesive neighborhood with a community feel that is walkable and addresses ADA needs. Include potential revision to Villa Del Monte Traffic Calming Plan, if necessary. Recommended projects would then be submitted as NIP projects in future years once they are vetted by the neighborhood. The neighborhood is run down and needs improvement, but piecemeal improvement without a larger plan will not achieve that overall objective. The neighborhood presents some very unique challenges.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

- 8 Don Dahvee Greenbelt Fuel Reduction (AM-1) \$25,000**
Removal of non-native plant material, tree trimming, and fire fuel reduction from Don Dahvee Greenbelt. This project will continue to reduce the risk of fire in the Don Dahvee Greenbelt and will improve access to the greenbelt.
- 9 Monte Vista Playground Equipment (MV-9) \$40,000**
Request for new, additional public play structure at upper playfield at Monte Vista School with wood chips substrate. \$25K matching funds for project.
- 10 SF Greenbelt Fuel Reduction (SF-2) \$50,000**
Removal of non-native plant material, trim trees, and fire fuel reduction in Skyline Forest Greenbelt. This project will continue to reduce the risk of fire in the Skyline Forest Greenbelt.
- 11 Soledad Drainage Improvement (MV-11) \$38,000**
Improve the drainage on Soledad Drive above Via Descanso to eliminate street flooding.
- 12 Franklin/Watson ADA Ramps (OT-3) \$180,000**
Install ADA handicap access ramps for the corners of Franklin and Watson Streets for those corners that do not have them. ADA ramps are needed to provide accessibility for all residents, especially wheelchair bound residents who are presently struggling up and down Franklin Street. The project meets Program 4.1.1 in the Old Town Area Plan under Public Facilities section.
- 13 English Ave 200/300 Blk Concept Design Plan (DMG-3) \$40,000**
Work with the neighborhood to design curbs, gutters and sidewalks for 200 and 300 block of English Avenue, including ADA upgrades. Also add new street trees in plan.
- 14 DMB Boardwalk Repair/Sand Mitigation (DMB-6) \$175,000**
Construct split-rail fences and enhanced cable fences along the sidewalk and boardwalks to prevent the public from walking over the native plants. Include plantings and sand fences to encourage plant growth to mitigate blowing sand. Repair boardwalk as needed. Improvements to be placed in both the first half of the Tide Avenue block and to the southwest of the Beachway parking lot.
- 15 Ferrante Park Fence Repair (VDM-1) \$50,000**
Replace Ferrante Park fence posts from left to center field to support fence height. The fence is leaning into field and needs to be reinforced. Replacement is the best option.
- 16 FS 3 Garage Door Widening (CW-14) \$45,000**
Widen the ten foot wide bay door at Fire Station #3, 401 Dela Vina, to at least eleven feet to be consistent with the other two doors. The ten foot wide door requires the mirrors to be folded in in order to enter or leave this bay of the fire station which slows response times and has resulted in damage to the trucks.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

17 Library Public Address System (CW-16) \$28,000

Install a public address system at the Monterey Library. The system would be put in place primarily as a public health and safety project. The system could be hard wired, wireless, or use Wi-Fi hardware. This system should be designed with at least three (3) points for use of microphones. Speakers with voice quality, should be installed in all enclosed spaces of the library, offices, restrooms, basement, community room, quiet room, history room, etc. Staff should have the ability to call for evacuation, special notices, etc. Provision should be made for the hearing handicapped. A public address system is now necessary in all public buildings. This project should have flexibility in its design to enable the use of the PA system independently in the community room for special events.

18 Colton Hall Restoration/Preservation (CW-18) \$140,000

Restore and preserve Colton Hall at 570 Pacific Street in accordance with the updated historic structure report 'Colton Hall Museum Conditions Update and Preservation Program 2012. The improvements will preserve and conserve the historic features of the building including walls, windows. The 2012 report recommends the following improvements to preserve or restore the historic features, which will promote the preservation of Colton Hall's historic fabric, utilizing materials and methods that will slow environmental deterioration without harming the visual and physical characteristics of this major historic resource:

- 1) Conduct analysis of exterior stone, including the effects of previous treatments on the stone.
- 2) Restore cement plaster on the rear (westside and west wing) of the building.
- 3) Restore and/or rehabilitate wood siding on the south side of Colton Hall.
- 4) Rehabilitate windows (correcting glazing putty, deteriorated wood, joints and window operations.
- 5) Collect and analyze paint samples from historic window sash and trim, and doors to determine historic paint colors for future painting.
- 6) Apply protective stain or clear preservative coating to wood shingles.
- 7) Install walk off mats at balcony.
- 8) Repair sagging gutter section.
- 9) Confirm presence of mid-wall structural stich bolts.

19 Laguna Grande Park Soccer Field Artificial Turf (DMG-2) \$200,000

Remove 18,900 square feet of natural grass and dirt and install artificial turf for the 90 x 210 foot soccer field at Laguna Grande Park.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

20 COK ADA Sidewalks (COK-2) \$67,000

Construct ADA ramps and replace sidewalks and driveways where they intersect sidewalks which do not comply with ADA standards as to width, angle, slopes and/or steepness. This project includes the entire Casanova Oak Knoll neighborhood. A report has been compiled detailing this neighborhoods deficiencies in sidewalks (ramps, sidewalk width, sloping, driveways and cut drops) and obstructions for the visually and physically handicapped (guy wires, fire hydrants, power poles and landscaping). The Monterey on the Move project examined some of these issues which we are requesting be repaired.

21 FS 1 Air Compressor (CW-13) \$8,200

Install a new air compressor at Fire Station #1, 600 Pacific Street, as well as associated piping and electrical connections.

22 Lighthouse Adaptive Traffic Signal System (NM-20) \$100,000

Research and implement an adaptive traffic signal system along Lighthouse Avenue to improve the traffic signal coordination. Reduce the number of vehicle stops, travel time, delay, and fuel consumption along Lighthouse Avenue by optimizing traffic signal operations using an adaptive traffic signal system with advanced coordination at the intersections.

23 FF Traffic Calming Plan (FF2) \$60,000

Create a traffic calming plan for Fisherman Flats. Traffic calming plan to concentrate on slowing traffic between sections of Josselyn Canyon Road from Deer Flats to Hwy 68 as well as Via Isola, which has many school children walking along it to Foothill School.

24 Sollecito Ball Park Field Renovation Ph 2 (CW-1) \$200,000

Partial funding toward design and construction of drainage and a new artificial surface for the outfield of the City's Frank Sollecito Jr. Ball Park, as Phase 2 of a full renovation of the ball park field surface. The field surface is extremely dated and is impacted by geese, who defecate all over the outfield. This causes a health and safety issue for kids and young adults. Field surface renovation will save the City money on annual maintenance. Phase 1 for replacement of the infield was approved in FY2012/13.

25 Wyndemere Lower Canyon Drainage Ph 2 (SF-1) \$235,000

Phase 2 of three phases to bank enough funds to proceed with project. Phase 1 funding approved FY 2012/13. Rebuild and stabilize the reach of Wyndemere Creek between Skyline Drive and Crandall Road. Control of water run off, reduction of materials transmission on the downhill from Skyline Forest Drive near Wyndemere. This project to be similar to the improvements made several years ago to the upper more visible side of Wyndemere Canyon and would improve the drainage conditions on the lower side. All ten drops need to be completed to effectively reduce debris run-off.

26 FF Greenbelt Fuel Reduction (FF-3) \$25,000

Removal of non-native plant material and fire fuel reduction from the Fisherman Flats Greenbelt. The project will continue to reduce the risk of fire in the Greenbelt.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

27 Tide/Beach Way Conceal Portable Toilets (DMB-3) \$16,000

Improve appearances of the portable toilets located at Tide Avenue and Beach Way. Construct screen wall to hide porta-potties and reposition existing toilets as necessary, within existing area.

28 DTM Train Develop Specifications (CW-12) \$35,000

Complete a study to define specifications to retain the train at Dennis the Menace Park playground. Study will define conditions and specifications for the train to remain at the Dennis the Menace playground.

29 Taylor at Irving Storm Drain Upgrade (NM-13) \$155,000

Capture runoff from Taylor Street and Irving Avenue in new catch basins and tie in with outlet on NW corner. Replace 'axle buster' open pipe with catch basins; connect with existing storm drain features.

30 Wharf 2 Restroom Replace/Remodel (CW-17) \$150,000

Replace or remodel the existing restroom at the foot of Wharf 2. If a flood zone variance is obtained replace with a modular, self contained restroom. A model called the Portland Loo is recommended. The present restroom is an ancient, disgusting, unsanitary, odorous poor excuse for our community needs. The replacement or remodel should be state of the art with the latest technology in public restrooms. All surfaces need to be easily cleaned and sanitized. Recommended are powder coatings for painted surfaces, anti-graffiti coating, and solar lights, resulting in a sanitary public restroom for our residents and our visitors. It is recommended that it be modular, easily installed or removed because of the rising sea levels. Issues with public restrooms should be addressed including crime prevention, anti-graffiti coatings, powder coat paint, with a design that discourages crime, laundering clothing, and sleeping. The restroom should be low maintenance, low initial cost (no more than \$150,000) and with a provision for solar lights. The restroom must be designed for 24 hour use by the public.

31 Rec Trail Pedestrian Path Study & Signage (CW-10) \$52,000

Provide signage and pavement markings on the Recreation Trail from Seaside City Limit to David Avenue. Prepare feasibility study, preliminary design, and cost estimate to add a separate pedestrian path to the existing Recreation Trail from Wharf I to the Coast Guard Pier. A separate pedestrian trail adjacent to the current Recreation Trail would help prevent collisions between cyclists and pedestrians, and between cyclists currently occurring with regularity. The issue of ADA accessibility is another concern. Improved, international signage needed for those who use the trail, especially tourists.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

32 Scholze Ctr Meeting Rm Audio Loop Installation (NM-5) \$12,000

Install Induction (Audio) Hearing Wire Loop and amplifier, including microphones and speakers at the Scholze Center meeting room to comply with Americans with Disabilities Act (ADA) of 1990, Titles II and III. The hearing loop system consists of three components. First, a microphone to pick up the spoken word, second, an amplifier which processes the signal, and last, the induction loop, a wire placed around the perimeter of a room to act as an antenna which radiates the magnetic signal to the hearing aid. When a hearing aid user selects the 'T'-coil setting, he or she can pick up the sounds spoken into the PA system's microphone instead of the hearing aid's internal microphone. For more information: www.loopwisconsin.com

33 Library Community Rm Audio Loop Installation (CW-2) \$12,000

Install Induction (Audio) Hearing Wire Loop and amplifier, including microphones and speakers at the Monterey Library Community Center Meeting room to comply with Americans with Disabilities Act (ADA) of 1990, Titles II and III. The hearing loop system consists of three components. First, a microphone to pick up the spoken word, second, an amplifier which processes the signal, and last, the induction loop, a wire placed around the perimeter of a room to act as an antenna which radiates the magnetic signal to the hearing aid. When a hearing aid user selects the 'T'-coil setting, he or she can pick up the sounds spoken into the PA system's microphone instead of the hearing aid's internal microphone. For more information: www.loopwisconsin.com

34 MSC Replace Surveillance System (CW-23) \$25,000

Replace the current surveillance system at the Monterey Sports Center that is no longer operating at full capacity. Currently, only half of the system is operating.

35 Corp Yd Alternate EOC Improvements (CW-15) \$32,000

Make improvements to the Parks Division conference room at the City Corporation Yard to accommodate use as alternate EOC. Install door at interior passage to women's restroom; install computer, phone and radio wiring; purchase and install monitor/flat panel TV; purchase and install two base station radios (for Police, Fire, P&PW, CERT) and misc. improvements to facilitate the use of the conference room as an alternate EOC location. The City's emergency response plan designates this location as an alternate EOC location and it would be used in the event that the primary EOC located next to the jail cannot be occupied.

36 DTM Park Boat Structure Replacement (CW-29) \$35,000

Remove the old boat play structure at Dennis the Menace Park and replace with new boat play equipment. The boat play structure at Dennis the Menace Park is 18 years old and should be replaced. The park is in need of a new interactive piece of play equipment.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

37 SF Greenbelt Trees (SF-3) \$50,000

Removal or trimming of unhealthy trees. A majority of the trees in the Skyline area are at or near the end of their expected lives. Several houses have been damaged, streets blocked, etc., from falling trees. In addition, this project is to focus on protection of healthy trees, which often are also damaged by unhealthy trees when they fall.

38 N Fremont Median Landscape (CW-27) \$20,000

Plant 12 to 15 trees. Replace DG and old, overgrown plants in medians, and mulch as needed. Project would reduce labor hours spent maintaining medians and improve visibility for traffic.

39 Ferrante Park Batting Cage Fence Repair (VDM-2) \$5,000

Repair batting cage at Ferrante Park as needed. The cage has many holes. Balls often come through the cage causing a safety issue.

40 DTM Park North Side Path ADA Upgrades (CW-3) \$105,000

Upgrade the concrete walk paths on the north side of Dennis The Menace Park for ADA compliance. This is a continuation of two previous projects designed to bring the park into compliance with the American with Disabilities Act.

41 COK Park Improvements (COK-1) \$25,000

Repair perimeter park fence where needed and add two benches at Casanova Oak Knoll Park. Remove the sand from the tot lot and replace with wood fiber. Retain a small portion of the tot lot for new sand, sectioned off from the rest of the tot lot with 2 x 6 plastic bender board.

42 Cypress Park Repairs/Upgrade (NM-4) \$97,000

Provide parking and improved access to play equipment area at Cypress Park. Widen street along Cypress Street frontage, remove existing concrete curb and gutter; install new concrete curb and gutter set back six (6) feet from current alignment; with four (4) foot sidewalk; accessible walkway to edge of play equipment area. Replace hill slide. Replace stone wall and fencing at corner of lawn area. Remove the acacia tree at corner of stone wall whose roots are breaking the stone retaining wall and replace with thirty (30) inch box tree to provide similar tree canopy. Install railings if needed. NIP funding for ramp into play equipment area has been approved previously.

43 Rec Trail Repairs & Landscaping (NM-11) \$50,000

Repair or replace railroad tie walls, walkways and steps along Recreation Trail between Prescott and Reeside Avenues. Install new landscaping between Reeside and Hoffman along the Recreation Trail to replace plant materials that are at the end of their life span.

44 San Carlos Beach Shower Drain Replacement (CW-5) \$9,000

Replace San Carlos Beach old shower drain with new, larger outflow pipe with larger catch basin so sand can be removed. Replacement drain can be cleaned out and flushed more easily, and will be less likely to plug up.

NEIGHBORHOOD IMPROVEMENT PROGRAM (NIP) FY 2013/14
Project Descriptions

45 Del Monte Median/Entryway Beautification (CW-26) \$20,000

Replace old, overgrown plants in the medians along Del Monte Avenue from Palo Verde Avenue to English Avenue. Replace existing irrigation with drip irrigation. Project would reduce labor hours spent maintaining medians and provide a more welcoming appearance entering the City.

46 NM Ped: Hawthorne/Dickman ADA, Prescott 1650 (NM-16) \$48,000

Hawthorne/Dickman ADA: Install the fourth ADA ramp at the NW corner of the intersection of Hawthorne and Dickman. Changes to the catch basin may be necessary. Prescott 1650: Install smooth walking surface at the frontage of 1650 Prescott Avenue. Have utility company cut back utility pads. Install Mesa Buff-tinted concrete walk where there are no surface pine roots (the upper 30' +/-) that ties in with concrete sidewalk at the upper property line. Improvements to concrete-stabilized decomposed granite as needed in areas where surface roots prevent digging.

CUT-OFF PROJECT

MV-1 Pacific 1200 Blk Install Curb/Gutter No Sidewalk \$150,000

Install concrete curb and gutter along the west side of Pacific Street from Soledad Drive to Via Esperanza without a sidewalk. A 36 foot curb-to-curb distance would allow parking in both sides of the street downhill of the right-turn lane. The project would help prevent water runoff into yards, driveways, and structures that are below street level. Curb and gutter will also provide a reference for grading/landscaping properties.

City of Monterey

Adopted Budget

Financial & Statistical Tables

FY 2013/14



GENERAL FUND FINANCIAL FORECAST

	2012-13	2013-14	2014-15	2015-16	2016-17
	Revised budget	Adopted budget	Preliminary estimate	Preliminary estimate	Preliminary estimate
Operations	4.9%	4.0%	2.3%	1.7%	2.7%
Operating revenues	\$60,057,494	\$63,560,322	\$65,020,897	\$66,157,033	\$67,925,435
One-time grants and reimbursements	586,469	0	0	0	0
Mid-year revenue estimate changes	477,372	0	0	0	0
Total operating revenues	61,121,335	63,560,322	65,020,897	66,157,033	67,925,435
Non-operating revenues					
Advance Parking Fund loan payment	632,829	0	0	0	0
Operating expenditures	0.9%	3.7%	1.5%	2.6%	2.3%
Employee concessions	(59,337,386)	(63,556,446)	(64,242,705)	(65,726,985)	(67,195,940)
Council Amendments	(43,224)	617,930	335,546	187,794	187,794
Budget adjustments	(1,029,785)	(6,250)	0	0	0
Estimate refinancing savings	0	0	0	0	0
Estimated budget savings	713,138	300,000	300,000	300,000	300,000
Total net operating expenditures	(59,697,257)	(61,882,983)	(62,836,247)	(64,450,467)	(65,901,795)
Operating transfers					
Public Safety Grant funds	100,000	100,000	100,000	100,000	100,000
Gas Tax Fund	6,000	6,000	6,000	6,000	6,000
Parking for custodial/parks/streets	232,903	239,890	247,086	254,499	262,134
Marina for Wharf II maintenance	163,656	168,565	173,622	178,831	184,196
Scholze Trust funds	36,000	20,000	20,000	20,000	20,000
Cemetery Fund	20,000	100,000	100,000	100,000	100,000
Del Monte Beach Assessment	26,033	0	0	0	0
Public Safety Training Fund	27,778	14,265	0	0	0
Reserve for Cannery Row Tax Increment	1,227,095	0	0	0	0
Debt Service Fund	0	100,000	0	0	0
From other funds	1,839,464	748,720	646,709	659,330	672,330
Employee Assistance Fund	(78,000)	0	0	0	0
State mandated retiree medical	(301,000)	0	0	0	0
Unemployment Insurance	(150,000)	0	0	0	0
Alvarado St. Maint. Dist.	(38,221)	(39,253)	(40,431)	(41,644)	(42,893)
Parking Fund	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Redevelopment Successor Agency	(2,189,629)	0	0	0	0
Dept of Conservation grant	(838)	0	0	0	0
Storm Water Fund	0	0	(145,000)	(300,000)	(300,000)
Equipment Replacement Fund (NGEN)	(167,378)	(167,378)	(167,378)	(167,378)	(167,378)
To other funds	(2,945,066)	(226,631)	(372,809)	(529,022)	(530,271)
Total net operating transfers	(1,105,602)	522,089	273,900	130,308	142,059
Capital Improvement Projects (CIP)					
Annual CIP program	(981,500)	(1,959,450)	(1,575,000)	(1,575,000)	(1,575,000)
Debt service	(629,440)	(629,150)	(628,185)	(631,525)	(628,925)
Net Operations surplus (deficit)	(659,635)	(389,172)	255,365	(369,651)	(38,226)
Non-operating activities					
Beginning Budgetary Fund Balance	11,014,531	10,354,896	9,965,724	10,221,089	9,851,439
Ending Budgetary Fund Balance	10,354,896	9,965,724	10,221,089	9,851,439	9,813,213

GENERAL FUND FINANCIAL FORECAST

	2012-13	2013-14	2014-15	2015-16	2016-17
	Revised budget	Adopted budget	Preliminary estimate	Preliminary estimate	Preliminary estimate
General Fund reserves	10%	10%	10%	10%	10%
Economic uncertainty	5,821,470	6,021,470	6,283,625	6,445,047	6,590,179
Operational contingencies	250,000	250,000	250,000	250,000	250,000
Encumbrances	394,310	394,310	394,310	394,310	394,310
Capital facilities renewal					
Public Safety	196,968	196,968	196,968	196,968	196,968
Sports Center	210,138	0	0	0	0
Conference Center	266,510	179,354	179,354	179,354	179,354
Library	205,651	118,495	118,495	118,495	118,495
Recreation Centers	216,950	216,950	216,950	216,950	216,950
City Hall	192,359	192,359	192,359	192,359	192,359
Total Capital facilities renewal reserve	1,288,576	904,126	904,126	904,126	904,126
General Plan Updates	48,290	48,290	48,290	48,290	48,290
Cultural arts	64,963	64,963	64,963	64,963	64,963
Continuing & closed capital projects	2,221,973	2,221,973	2,221,973	2,221,973	2,221,973
Total General Fund reserves	10,089,582	9,905,132	10,167,287	10,328,709	10,473,841
Available Fund Balance per Budget	\$265,314	\$60,592	\$53,803	(\$477,270)	(\$660,628)

**INTERFUND TRANSFERS
FY 2013-14**

Fund	2010-11 Actual Transfers	2011-12 Actual Transfers	2012-13 Revised Budget	2013-14 Adopted Budget	Description
GENERAL FUND					
Transfers In:					
State COPS - AB1913 Grant Fund	90,381	100,000	100,000	100,000	Grant for DVO position
Gas Tax Fund	700,754	6,000	6,000	6,000	2107.5 Engineer payment, street maint
Marina Fund	154,261	158,889	163,655	168,565	Wharf II maint/Harbor building repair
Neighborhood Improvement Fund	2,076,303	0	0	0	Fund ordinary & necessary services
Parking Fund	219,533	226,119	232,903	239,890	Custodial/parks/streets
Scholze Park & Playground Funds	220,000	36,000	36,000	20,000	Parks maintenance
Sports Center Donations Fund	0	0	0	0	Sports Center equipment
Operating Transfers In:	3,461,232	527,008	538,558	534,455	
Cemetery Fund	0	0	20,000	100,000	Repayment of operational subsidy
Del Monte Beach Assessment	0	0	26,033	0	Close out fund
Redevelopment Agency	5,218,740	1,520,586	0	0	Debt repayment
Debt Service Fund	0	0	0	100,000	Excess bond reserves
Public Services Ctr. CIP Fund	591,499	0	0	0	Fund capital renewal reserves
Pacific Street Improvements Fund	0	9,290	0	0	CIP close-out balances
Public Safety Training Fund	0	0	27,283	14,265	Fire supplemental requests
Non-Operating Transfers In:	5,810,239	1,529,876	73,316	214,265	
Total Transfers In	9,271,470	2,056,883	611,874	748,720	
Transfers Out:					
Alvarado St. Maintenance Dist.	(36,165)	(37,290)	(38,221)	(39,253)	Maintenance costs
Cemetery Fund	(115,702)	0	0	0	Operational subsidy
Information Services Fund	(277,000)	0	0	0	Trfr Business Trans Res to ISD fund
Employee Assistance Fund	(78,000)	(78,000)	(78,000)	0	Fund program; FY14 incl. in operating
Retiree Medical	(144,000)	(173,300)	(301,000)	0	Fund program; FY14 incl. in operating
Unemployment Insurance	(95,503)	(200,000)	(150,000)	0	Fund program; FY14 incl. in operating
Operating Transfers Out:	(746,370)	(488,590)	(567,221)	(39,253)	
Dept of Conservation Grant Fund	0	0	(926)	0	Close out Recycling grant
Redevelopment Agency	(203,965)	0	0	0	Facility lease payments
Redevelopment Successor Agency	0	0	(2,189,629)	0	RDA dissolution clawback
Parking Fund	0	(36,111)	(20,000)	(20,000)	Catellus/Del Monte widening loans
Cemetery Fund	(29,919)	0	0	0	Debt service payment
Equipment Replacement Fund	0	0	(207,290)	(167,378)	NGEN repayment
Monterey Financing Authority	(628,076)	(629,075)	(629,440)	(629,150)	Bond payment
Non-Operating Transfers Out:	(861,960)	(665,186)	(3,047,285)	(816,528)	
Total Transfers Out	(1,608,330)	(1,153,776)	(3,614,506)	(855,781)	
Net General Fund Transfers	7,663,140	903,108	(3,002,632)	(107,061)	
SPECIAL FUNDS					
Neighborhood Improvement Fund					
Transfers out: General Fund	(2,076,303)	0	0	0	Fund ordinary & necessary services
Department of Conservation Grant					
Transfers in: General Fund	0	0	926	0	Close out Recycling grant

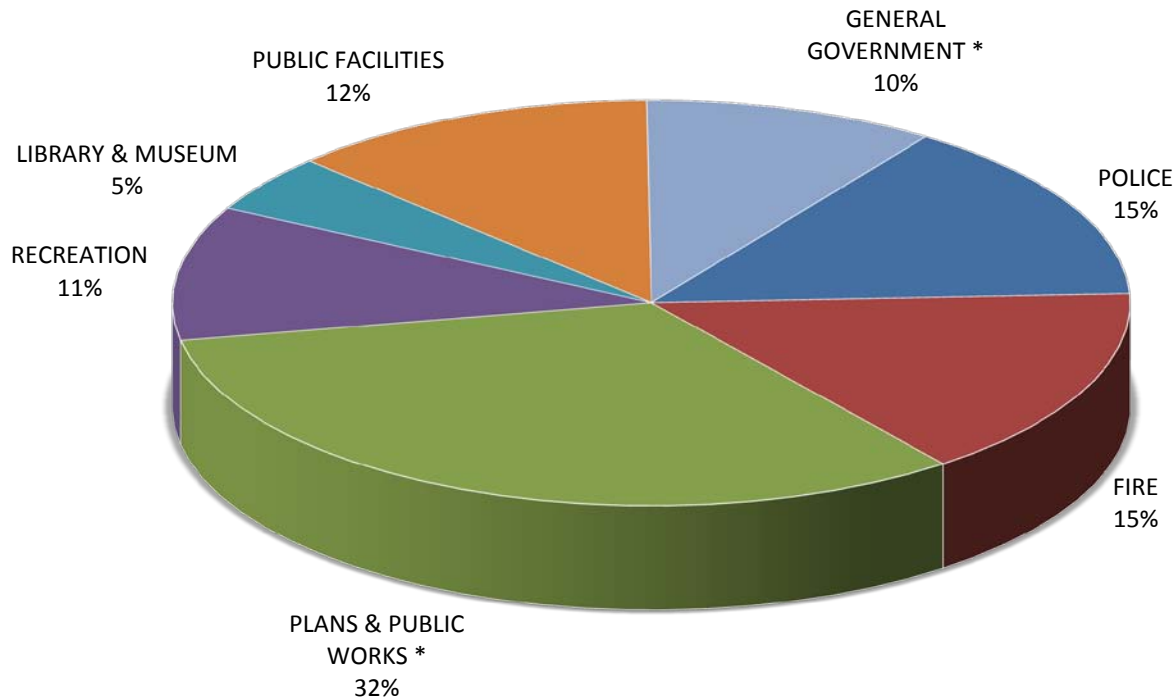
**INTERFUND TRANSFERS
FY 2013-14**

Fund	2010-11 Actual Transfers	2011-12 Actual Transfers	2012-13 Revised Budget	2013-14 Adopted Budget	Description
<u>State COPS (AB1913) Grant Fund</u>					
Transfer Out: General Fund	(90,381)	(100,000)	(100,000)	(100,000)	Grant for DVO position
<u>Gas Tax Fund</u>					
Transfers out: General Fund	(700,754)	(6,000)	(6,000)	(6,000)	2107.5 Engineer payment
<u>Alvarado St. Maintenance District</u>					
Transfers in: General Fund	36,165	37,290	38,221	39,253	Maintenance costs
<u>S. Cannery Row Parking District</u>					
Transfers out: Parking Fund	0	0	0	(1,002)	Assessment paid off Sept, 2010
<u>Sewer Mains Fund</u>					
Transfers in: Storm Water Utility Fund	0	575,000	0	0	Repayment of advance
<u>Storm Water Utility Fund</u>					
Transfers out: Sewer Mains Fund	0	(575,000)	0	0	Repayment of advance
<u>Public Safety Training Fund</u>					
Transfers out: General Fund	0	0	(27,283)	(14,265)	Fire supplemental requests
<u>Redevelopment Agency Funds</u>					
Transfer In: General Fund	203,965	0	0	0	Facility lease payments
Transfer Out: General Fund	(5,218,740)	(1,520,586)	0	0	Debt payment
Net Redev. Agency Transfers	(5,014,774)	(1,520,586)	0	0	
<u>Redevelopment Successor Agency</u>					
Transfers out: General Fund	0	0	2,189,629	0	RDA Dissolution clawback
<u>Public Services Ctr. Capital Project Fund</u>					
Transfer Out: General Fund	(591,499)	0	0	0	
<u>Pacific Street Improvement Fund</u>					
Transfers in: General Fund	0	(9,290)	0	0	CIP close-out balances
<u>Marina Fund</u>					
Transfer Out: General Fund	(154,261)	(158,889)	(163,655)	(168,565)	Wharf II maint./Harbor Bldg Repair
Transfer Out: Parking Fund	(203,466)	(203,466)	(209,570)	(215,857)	Parking support
Total Marina Fund Transfers Out	(357,727)	(362,355)	(373,225)	(384,422)	
<u>Cemetery Fund</u>					
Transfer In: Gen. Fund - Operating	115,702	0	0	0	Operating subsidy
Transfer In: Gen. Fund - Non-Oper.	29,919	0	0	0	Debt service subsidy
Transfer Out: General Fund	0	0	(20,000)	(100,000)	Operating subsidy repayment
Net Cemetery Fund Transfers	145,621	0	(20,000)	(100,000)	

**INTERFUND TRANSFERS
FY 2013-14**

Fund	2010-11 Actual Transfers	2011-12 Actual Transfers	2012-13 Revised Budget	2013-14 Adopted Budget	Description
<u>Parking Fund</u>					
Transfer In: S. Cannery Row Pkg District	0	0	0	1,002	Assessment paid off Sept, 2010
Transfer In: General Fund	0	36,111	20,000	20,000	Repay Catellus project loan
Transfer In: Marina Fund	203,466	203,466	209,570	215,857	Parking support
	<u>203,466</u>	<u>239,577</u>	<u>229,570</u>	<u>236,859</u>	
Transfer Out: General Fund	(219,533)	(226,119)	(232,903)	(239,890)	Custodial/parks/streets
Transfer Out: Equip Replacement Fund			(24,500)	(24,500)	NGEN loan repayment
	<u>(219,533)</u>	<u>(226,119)</u>	<u>(257,403)</u>	<u>(264,390)</u>	
Net Parking Fund Transfers	<u>(16,067)</u>	<u>13,458</u>	<u>(27,833)</u>	<u>(27,530)</u>	
<u>Monterey Financing Authority Fund</u>					
Transfer In: Gen. Fund - Non-Oper.	628,076	629,075	629,440	629,150	Bond payment
	<u>628,076</u>	<u>629,075</u>	<u>629,440</u>	<u>629,150</u>	
<u>Debt Service Fund</u>					
Transfers out: General Fund	0	0	0	(100,000)	Bond reserves
	<u>0</u>	<u>0</u>	<u>0</u>	<u>(100,000)</u>	
<u>Presidio of Monterey Pub. Works Fund</u>					
Transfers out: Vehicle Repl Fund	0	0	0	0	Fund vehicle replacement
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
<u>Equipment Replacement Fund</u>					
Transfer In: General fund	0	0	207,290	167,378	NGEN loan repayment
Transfer In: Parking fund			24,500	24,500	NGEN loan repayment
Total Equip Rep. Transfers In	<u>0</u>	<u>0</u>	<u>231,790</u>	<u>191,878</u>	
<u>Information Services Fund</u>					
Transfers in: General Fund	277,000	0	0	0	
	<u>277,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	
<u>Liability & Property Insurance Fund</u>					
Transfer out: General Fund	0	0	0	0	Excess reserves
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
<u>Employee Benefits Fund</u>					
Transfers in: Gen. Fund - EAP	78,000	78,000	78,000	0	To fund program
Transfers in: Gen. Fund - Retiree Med.	144,000	173,300	301,000	0	To fund program
Transfers in: Gen. Fund - UI	95,503	200,000	150,000	0	To fund program
Total Employee Ben Fund Trans In	<u>317,503</u>	<u>451,300</u>	<u>529,000</u>	<u>0</u>	
<u>Scholze Park & Playground Funds</u>					
Transfers out: General Fund	(220,000)	(36,000)	(36,000)	(20,000)	Parks maintenance services
	<u>(220,000)</u>	<u>(36,000)</u>	<u>(36,000)</u>	<u>(20,000)</u>	
<u>Del Monte Beach Assessment</u>					
Transfers out: General Fund	0	0	(26,033)	0	Close out fund
	<u>0</u>	<u>0</u>	<u>(26,033)</u>	<u>0</u>	
NET SPECIAL FUNDS TRANSFERS	<u>(7,663,140)</u>	<u>(903,108)</u>	<u>3,002,632</u>	<u>107,061</u>	
NET TRANSFERS - ALL FUNDS	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

AUTHORIZED POSITIONS BY DEPARTMENT FY 2013-14



TOTAL AUTHORIZED POSITIONS = 470.42 (Full-time & Regular Part-time)

	2011-12 AMENDED	2012-13 ADOPTED	2012-13 AMENDED	2013-14 ADOPTED
POLICE	68.50	68.50	68.50	68.50
FIRE	72.00	72.00	72.00	72.00
PLANS & PUBLIC WORKS *	144.75	146.00	149.50	152.50
RECREATION	51.83	51.83	51.83	50.33
LIBRARY & MUSEUM	21.83	21.83	21.83	21.75
PUBLIC FACILITIES	58.34	58.34	58.34	58.84
GENERAL GOVERNMENT *	46.00	46.00	46.50	46.50
TOTAL	463.25	464.50	468.50	470.42

* Includes positions related to Internal Service divisions.

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
<u>CITY MANAGER DEPARTMENT</u>						
<u>Administration 0210</u>						
Administrative Assistant I	0.00	0.50	0.50	0.50	0.00	Position eliminated FY14
Assistant City Manager	1.00	1.00	0.85	0.85	0.85	
City Manager	1.00	1.00	1.00	1.00	1.00	
Citywide Events Coordinator	0.00	0.00	0.00	0.00	0.50	Position added FY14, title TBD
Executive Assistant I	0.67	0.00	0.00	0.00	0.00	
Senior Executive Assistant	1.00	1.00	1.00	1.00	1.00	
<u>Community Resources/Education 0211</u>						
Communications Assistant	1.00	1.00	1.00	1.00	1.00	
Communications & Outreach Mgr.	1.00	1.00	1.00	1.00	1.00	
Media Assistant	0.75	0.75	0.75	0.75	0.75	
<u>City Clerk 0321</u>						
Admin. Services Manager	0.63	0.00	0.00	0.00	0.00	
Administrative Assistant I	0.00	1.00	1.00	1.00	0.00	Position eliminated FY14
Assistant City Clerk	1.00	0.00	0.00	0.00	0.00	
Director of Info. Res./City Clerk	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	0.33	0.00	0.00	0.00	1.00	Position added FY14.
Program Manager	0.00	1.00	0.00	0.00	0.00	
Senior Assistant City Clerk	1.00	1.00	1.00	1.00	1.00	
<u>Information Services 0340</u>						
GIS Coordinator	1.00	1.00	1.00	1.00	1.00	
Information Solutions Manager	1.00	1.00	1.00	1.00	1.00	
Network Administrator	1.00	0.00	0.00	0.00	0.00	
Network Analyst	1.00	1.00	1.00	1.00	1.00	
Network Engineer	0.00	1.00	1.00	1.00	1.00	
Network Specialist	2.00	2.00	2.00	2.00	2.00	
Program Manager	0.00	0.00	1.00	1.00	1.00	
Systems Analyst	3.00	3.00	3.00	3.00	3.00	
CITY MANAGER DEPT. TOTAL	19.38	19.25	19.10	19.10	19.10	
<u>CITY ATTORNEY DEPARTMENT 0500</u>						
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	
City Attorney	1.00	1.00	1.00	1.00	1.00	
Executive Assistant II	1.00	1.00	1.00	1.00	1.00	
Legal Assistant	0.75	0.75	0.75	0.75	0.75	
CITY ATTORNEY DEPT. TOTAL	3.75	3.75	3.75	3.75	3.75	
<u>HUMAN RESOURCES DEPARTMENT</u>						
<u>Human Resources Administration 0600</u>						
Benefits Manager	0.50	0.50	0.50	0.50	0.50	
Employee Relations Manager	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	1.00	0.50	0.50	0.50	0.50	
Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	
Human Resources Assistant	0.50	0.90	0.90	0.90	0.90	
Human Resources Director	0.85	0.85	0.85	0.85	0.85	Unfunded
<u>COMMUNITY RESOURCES 0610</u>						
Community Resources Coord.	0.75	0.00	0.00	0.00	0.00	
<u>Workers' Comp/Employ. Benefits 0612</u>						
Administrative Assistant II	0.00	0.00	0.00	0.50	0.50	.50 added FY13. Contract through 6/30/15
Assistant City Manager	0.00	0.00	0.15	0.15	0.15	
Benefits Manager	0.50	0.50	0.50	0.50	0.50	
Executive Assistant I	0.00	0.50	0.50	0.50	0.50	
Human Resources Assistant	0.50	0.10	0.10	0.10	0.10	
Human Resources Director	0.15	0.15	0.15	0.15	0.15	Unfunded
HUMAN RESOURCES DEPT. TOTAL	6.75	6.00	6.15	6.65	6.65	
<u>FINANCE DEPARTMENT 1110</u>						
Accountant/Auditor	2.00	2.00	2.00	2.00	2.00	
Accounting Assistant	2.00	2.00	2.00	2.00	3.00	Admin change from Accounting Specialist
Accounting Specialist	5.00	5.00	5.00	5.00	4.00	Admin change 1 position to Acctg Assistant
Administrative Services Manager	0.00	0.00	0.00	0.00	0.00	
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	0.50	0.50	0.50	0.50	0.50	
Finance Analyst	1.00	1.00	1.00	1.00	1.00	
Finance Director	0.90	0.90	0.90	0.90	0.90	
Grant & Governmental Affairs Manager	1.00	1.00	1.00	1.00	0.00	Admin change to Grant Coordinator
Grant Coordinator	0.00	0.00	0.00	0.00	1.00	Admin change from Grant & Gov Affairs Mgr
Revenue Manager	1.00	1.00	1.00	1.00	1.00	

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
Senior Accountant	1.00	1.00	1.00	1.00	1.00	
<u>RISK MANAGEMENT 715-1143</u>						
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	0.50	0.50	0.50	0.50	0.50	
Finance Director	0.10	0.10	0.10	0.10	0.10	
FINANCE DEPARTMENT TOTAL	17.00	17.00	17.00	17.00	17.00	
<u>POLICE DEPARTMENT</u>						
<u>Administration 2110</u>						
Administrative Analyst	0.00	0.00	0.00	0.00	1.00	1 Position moved from 2130
Executive Assistant I	1.00	1.00	1.00	1.00	1.00	
Police Chief	1.00	1.00	1.00	1.00	1.00	
Police Officer	0.00	0.00	0.00	0.00	1.00	1 Position moved from 2120
Police Sergeant	0.00	0.00	0.00	0.00	1.00	1 Position moved from 2140
<u>Field Operations 2120</u>						
Animal Control Officer	1.00	0.00	0.00	0.00	0.00	
Assistant Police Chief	0.00	1.00	1.00	1.00	1.00	
Deputy Police Chief	1.00	0.00	0.00	0.00	0.00	
Police Lieutenant	1.00	2.00	2.00	2.00	2.00	
Police Officer	28.00	29.00	29.00	29.00	30.00	1 Position moved to 2110, 2 positions moved from 2140
Police Officer (Overfill)						4 Overfills through 06/30/14
Police Sergeant	6.00	6.00	6.00	6.00	7.00	1 Position moved from 2140
<u>Support 2130</u>						
Administrative Analyst	0.00	1.00	1.00	1.00	0.00	1 Position moved to 2110
Administrative Assistant I	3.00	3.50	3.50	3.50	3.50	
Police Services Manager	1.00	0.00	0.00	0.00	0.00	
Police Services Technician	7.00	7.00	7.00	7.00	7.00	
Records/Detention Supervisor	2.00	2.00	2.00	2.00	2.00	
Senior Police Services Technician	3.00	3.00	3.00	3.00	3.00	
<u>Investigations/Community Services 2140</u>						
Crime Analyst	1.00	0.00	0.00	0.00	0.00	
Deputy Police Chief	1.00	0.00	0.00	0.00	0.00	
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	
Police Officer	8.00	8.00	8.00	8.00	6.00	2 Positions moved to 2120
Police Sergeant	3.00	3.00	3.00	3.00	1.00	1 Position moved to 2110, 1 moved to 2120
POLICE DEPARTMENT TOTAL	69.00	68.50	68.50	68.50	68.50	
<u>FIRE DEPARTMENT</u>						
<u>Administration 2510</u>						
Administrative Analyst	0.99	0.99	1.00	1.00	1.00	
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	1.00	1.00	1.00	1.00	1.00	
Fire Chief	1.00	1.00	1.00	1.00	1.00	
Fire Prevention Technician	1.00	1.00	1.00	1.00	1.00	
<u>Fire Prevention & Emerg. Preparedness 2520</u>						
Deputy Fire Marshal	1.00	1.00	1.00	1.00	1.00	
Division Chief, Fire Marshal	1.00	0.00	0.00	0.00	0.00	
<u>Fire Operations 2530</u>						
Division Chief	3.00	3.00	3.00	3.00	3.00	
Fire Captain	15.00	18.00	18.00	18.00	18.00	
Fire Engineer	15.00	18.00	18.00	18.00	18.00	
Firefighter	24.00	27.00	27.00	27.00	27.00	FY13 Six positions unfrozen, grant funded
<u>Fire Training 2540</u>						
Division Chief	1.00	0.00	0.00	0.00	0.00	
<u>Public Safety Training 291-2540</u>						
Administrative Analyst	0.01	0.01	0.00	0.00	0.00	
FIRE DEPARTMENT TOTAL	65.00	72.00	72.00	72.00	72.00	
<u>PLANS & PUBLIC WORKS DEPARTMENT</u>						
<u>Administration 3110</u>						
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	
Assistant Dir Plans & Pw	0.50	0.50	0.50	0.50	0.50	
Deputy City Mgr Plans & Pw	1.00	1.00	1.00	1.00	1.00	
Executive Assistant I	1.00	1.00	1.00	1.00	1.00	
Recycling Coordinator	1.00	0.00	0.00	0.00	0.00	

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
Solid Waste Program Manager	1.00	0.00	0.00	0.00	0.00	
Sr. Administrative Analyst	0.00	0.00	0.00	0.00	1.00	1 Position added FY14
Sustainability Coordinator	0.00	1.00	1.00	1.00	1.00	
<u>Presidio Maintenance Admin 650-3110</u>						
Accounting Assistant	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I				0.50	0.50	.50 Added FY13 through 06/30/15
Assistant Dir Plans & Pw	0.50	0.50	0.50	0.50	0.50	
Legal Assistant			0.25	0.25	0.25	
Quality Control Inspector	1.00	1.00	1.00	1.00	1.00	
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00	
<u>Planning, Engineering & Environmental Compliance 3121</u>						
Administrative Assistant II	3.00	3.00	3.00	3.00	3.00	
Associate Civil Engineer	0.30	0.30	0.30	0.30	0.30	
City Engineer	0.50	0.50	0.10	0.10	0.10	
Code Compliance Coordinator	0.50	0.50	0.50	0.50	0.50	
Chief Of Planning, Engineering And Environmental	0.90	0.90	0.90	0.90	0.90	
Engineering Technician	1.00	0.00	0.88	0.88	0.88	
Executive Assistant II	1.00	0.00	0.00	0.00	0.00	
Principal Planner	2.78	2.78	2.78	2.78	2.78	
Senior Associate Planner	1.83	1.83	1.83	1.83	1.83	
Senior Engineer	0.66	0.66	0.66	0.66	0.66	
<u>Sewer Line Maintenance 279-3121</u>						
City Engineer	0.10	0.10	0.50	0.50	0.50	
Engineering Technician			0.12	0.12	0.12	
Environmental Reg. Analyst	0.30	0.30	0.30	0.30	0.30	
<u>Storm Drain Engineering 280-3121</u>						
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00	
City Engineer	0.40	0.40	0.40	0.40	0.40	
Environmental Reg. Analyst	0.70	0.70	0.70	0.70	0.70	
<u>Engineering/Survey 3122</u>						
Associate Engineering Surveyor	1.00	1.00	1.00	1.00	1.00	
<u>Capital Projects 3140</u>						
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00	
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00	
Capital Programs Coordinator	0.00	0.00	0.00	0.00	1.00	Position added through 2014-Reso 13-016
Construction Projects Manager	0.00	0.00	0.00	0.00	1.00	Position added-Reso 13-076
Engineering Assistant	0.00	0.00	0.00	0.00	1.00	Position added through 2014-Reso 13-016
Engineering Technician				1.00	1.00	Contract Position added through 06/30/16-Reso 12-164
Junior Civil Engineer	0.00	2.00	2.00	2.00	0.00	Positions reclassified-Reso 13-016
Principal Engineer	1.00	1.00	1.00	1.00	1.00	
Public Works Inspector	0.00	0.00	0.00	0.00	1.00	Position added-through 6/30/2016 Reso 13-076
Senior Engineer				1.00	2.00	1 Contract position added through 06/30/16, Reso 12-164. 1 Position added eff 01/01/2014
<u>Storm Drain Capital Projects 280-3140</u>						
Senior Engineer	0.10	0.10	0.10	0.10	0.10	
<u>Presidio Capital Projects 650-3140</u>						
Associate Civil Engineer	1.00	1.00	1.00	1.00	0.00	Position reclassified-Reso 13-016
Associate Mechanical Engineer	0.00	0.00	0.00	0.00	1.00	Position reclassified-Reso 13-016
Senior Engineer	1.00	1.00	1.00	1.00	1.00	
<u>Traffic Engineering 3144</u>						
Associate Civil Engineer	0.70	0.70	0.70	0.70	0.70	
City Traffic Engineer	1.00	1.00	1.00	1.00	1.00	
Field Assistant II	1.00	1.00	1.00	1.00	1.00	
<u>Street Maintenance 3151</u>						
Administrative Assistant I	1.00	0.00	0.00	0.00	0.00	
Parks & Maint. Operations Sup.	0.10	0.00	0.00	0.00	0.00	
Senior Street Maintenance Worker	2.00	2.00	2.00	2.00	2.00	
Sign Crafts Supervisor	1.00	1.00	1.00	1.00	1.00	
Signal Maintenance Technician	1.00	1.00	1.00	1.00	1.00	
Street & Utility Manager	0.35	0.35	0.35	0.35	0.35	
Street Maintenance Leadworker	1.74	1.74	1.74	1.74	1.74	
Street Maintenance Worker	1.00	1.00	1.00	1.00	1.00	
<u>Presidio Maintenance Streets 650-3151</u>						
Senior Street Maintenance Worker	1.00	1.00	1.00	1.00	1.00	
Streets Maintenance Leadworker	0.13	0.13	0.13	0.13	0.13	
Street Maintenance Worker	1.00	1.00	1.00	1.00	1.00	

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
Street & Utility Manager	0.20	0.20	0.20	0.20	0.20	
Street Sweeper Operator	0.30	0.00	0.00	0.00	0.00	
<u>Building Maintenance 3152</u>						
Building Maintenance Craftworker	3.00	3.00	3.00	3.00	3.00	
Electrician	1.00	1.00	1.00	1.00	1.00	
General Srvc Superintendent	0.15	0.15	0.15	0.15	0.15	
Maintenance Technician	0.25	0.25	0.25	0.25	0.25	
<u>Presidio Maintenance Buildings 650-3152</u>						
Administrative Analyst	0.00	0.00	0.00	1.00	1.00	1 Contract position through 11/30/13
Administrative Assistant I	2.00	2.00	2.00	2.00	2.00	Plus 1 overfill through 6/30/14
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	
Assistant Urban Forester	0.50	0.50	0.50	0.50	0.50	
Building Maint. Craftworker	8.00	8.00	8.00	8.00	8.00	
Building Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00	
Building Maintenance Worker	2.00	2.00	2.00	2.00	2.00	
Electrician	3.00	3.00	3.00	3.00	3.00	
Facilities Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00	
General Srvc Superintendent	0.85	0.85	0.85	0.85	0.85	
Historic Facilities Sr. Craftworker	1.00	1.00	1.00	1.00	1.00	
HVAC Senior Technician	0.50	0.50	0.50	0.50	0.50	
Maintenance Technician	0.75	0.75	0.75	0.75	0.75	
Park Maintenance Worker	1.00	1.00	1.00	1.00	1.00	
Park Operations Manager	0.00	0.03	0.03	0.03	0.03	
Parts Clerk	2.00	2.00	2.00	2.00	2.00	
Senior Craftworker	5.00	5.00	5.00	5.00	5.00	
Senior Locksmith	1.00	1.00	1.00	1.00	1.00	
<u>Sewer Maintenance 279-3153</u>						
Senior Engineer	0.24	0.24	0.24	0.24	0.24	
Senior Street Maintenance Worker	2.00	2.00	2.00	2.00	2.00	
Street & Utilities Supervisor	1.00	1.00	1.00	1.00	1.00	
Street & Utility Manager	0.30	0.30	0.30	0.30	0.30	
Street Maintenance Leadworker	0.13	0.13	0.13	0.13	0.13	
Street Maintenance Worker	2.00	2.00	2.00	2.00	2.00	
<u>Vehicle Management - Mechanical 708-3154</u>						
Administrative Assistant I	1.00	0.75	0.75	0.75	0.75	
Automotive Mechanic	3.00	4.00	4.00	4.00	4.00	
Fleet Coordinator	1.00	1.00	1.00	1.00	1.00	
Lead Mechanic	1.00	1.00	1.00	1.00	1.00	
<u>Storm Drain/ Maintenance 280-3155</u>						
Senior Street Maintenance Worker	0.00	1.00	1.00	1.00	1.00	
Senior Street Sweeper Operator	1.00	0.00	0.00	0.00	0.00	
Street & Utilities Supervisor	1.00	1.00	1.00	1.00	1.00	
Street Sweeper Operator	0.70	0.00	0.00	0.00	0.00	
Street & Utility Manager	0.15	0.15	0.15	0.15	0.15	
<u>Presidio HVAC/Boiler Systems 650-3160</u>						
Building Maint. Craftworker	1.00	1.00	1.00	1.00	1.00	
HVAC Senior Technician	0.50	0.50	0.50	0.50	0.50	
<u>Custodial Services 3172</u>						
Custodial Supervisor	1.00	0.00	0.00	0.00	0.00	
Custodian	8.00	7.00	7.00	7.00	7.00	
Facility Attendant	1.00	1.00	1.00	1.00	1.00	
Senior Custodian	2.00	2.00	2.00	2.00	2.00	
<u>Parks 3210</u>						
Field Assistant II	0.85	0.85	0.85	0.85	0.85	
Park Attendant	1.00	1.00	1.00	1.00	1.00	
Park Maintenance Craftworker	2.00	1.00	1.00	1.00	1.00	
Park Maintenance Leadworker	2.00	2.00	2.00	2.00	2.00	
Park Maintenance Supervisor	1.85	2.00	2.00	2.00	2.00	
Park Maintenance Worker	9.40	9.40	9.60	9.60	9.60	
Parks & Maint. Operations Sup.	0.68	0.00	0.00	0.00	0.00	
Parks Crafts Leadworker	1.00	1.00	1.00	1.00	1.00	
Parks Operations Manager	0.00	0.80	0.80	0.80	0.80	
Pest Control Advisor	1.00	1.00	1.00	1.00	1.00	
Senior Park Maintenance Worker	3.00	3.00	3.00	3.00	3.00	
<u>Street Maintenance Districts 261/262-3210</u>						
Park Maintenance Worker	0.10	0.10	0.40	0.40	0.40	
Senior Park Maintenance Worker	0.50	0.50	0.00	0.00	0.00	
<u>Urban Forestry 3230</u>						
Arborist	1.00	0.00	0.00	0.00	0.00	

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
Assistant Urban Forester	0.50	0.50	0.50	0.50	0.50	
Field Assistant II	0.10	0.10	0.10	0.10	0.10	
Greenbelt Coordinator	1.00	1.00	1.00	1.00	1.00	
Park Operations Manager	0.00	0.15	0.15	0.15	0.15	
Parks & Maint Operations Sup.	0.15	0.00	0.00	0.00	0.00	
Tree Maintenance Worker	1.00	0.00	0.00	0.00	0.00	
Tree Trimmer	2.00	0.00	0.00	0.00	0.00	
Urban Forester	1.00	1.00	1.00	1.00	1.00	
<u>Cemetery 610-3240</u>						
Cemetery Coordinator	1.00	1.00	1.00	1.00	0.00	Position eliminated FY14
Cemetery Maintenance Worker	2.00	1.00	1.00	1.00	1.00	
Field Assistant II	0.05	0.05	0.05	0.05	0.05	
Parks & Maint. Operations Sup.	0.07	0.00	0.00	0.00	0.00	
Park Maintenance Supervisor	0.15	0.00	0.00	0.00	0.00	
Park Operations Manager	0.00	0.02	0.02	0.02	0.02	
<u>Building Safety and Inspection 3410</u>						
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	
Building Inspector	2.00	2.00	2.00	2.00	2.00	
Building Plans Examiner/Inspector	1.00	1.00	1.00	1.00	1.00	
Building Technician	1.00	1.00	1.00	1.00	1.00	
Chief Of Inspct Svc/Bldg Off.	1.00	1.00	1.00	1.00	1.00	
Public Works Inspector	1.00	1.00	1.00	1.00	1.00	
<u>Housing and Property Mgt. 4300</u>						
Administrative Analyst - Real Estate	0.90	0.90	0.90	0.90	0.90	
Administrative Assistant II	0.40	0.40	0.40	0.40	0.40	
Property and Housing Manger	0.40	0.40	0.40	0.40	0.40	
<u>Housing Administration 270/268</u>						
Administrative Analyst	0.90	0.90	0.90	0.90	0.90	
Administrative Analyst - Real Estate	0.10	0.10	0.10	0.10	0.10	
Administrative Assistant II	0.50	0.50	0.40	0.40	0.30	
Chief Planning Eng & Env Comp	0.10	0.10	0.05	0.05	0.05	
HCD Coordinator - Housing Programs	1.00	1.00	1.00	1.00	1.00	Unfunded
HCD Coordinator - Projects/Prgm.	0.20	0.00	0.00	0.00	0.00	
Principal Planner	0.15	0.15	0.15	0.15	0.15	
Property and Housing Manger	0.60	0.60	0.35	0.35	0.30	
Senior Associate Planner	0.12	0.12	0.12	0.12	0.12	
<u>Housing Projects 270/274-4310</u>						
Administrative Analyst	0.10	0.10	0.10	0.10	0.10	
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	
Code Compliance Coordinator	0.50	0.50	0.50	0.50	0.50	
HCD Coordinator - Projects/Prgm.	0.80	1.00	1.00	1.00	1.00	
Principal Planner	0.07	0.07	0.07	0.07	0.07	
Senior Associate Planner	0.05	0.05	0.05	0.05	0.05	
PLANS & PUBLIC WORKS						
<u>Redevelopment Retirement Fund 314-7012</u>						
Administrative Assistant II			0.10	0.10	0.20	
Chief Planning Eng & Env Comp			0.05	0.05	0.05	
Property and Housing Manager			0.25	0.25	0.30	
DEPARTMENT TOTAL	155.00	144.75	146.00	149.50	152.50	
<u>COMMUNITY SERVICES- RECREATION 5110</u>						
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	
Administrative Assistant I	1.75	1.50	1.50	1.50	1.50	Plus 1 overfill through 06/30/14
Community Services Director	0.33	0.33	0.33	0.33	0.33	
Executive Assistant II	1.00	1.00	1.00	1.00	1.00	
Recreation & Comm. Srvs. Mgr.	1.00	1.00	1.00	1.00	1.00	
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	
<u>Youth Center 5121</u>						
Lead Preschool Instructor	0.75	0.75	0.75	0.75	0.75	
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
<u>Senior Center 5122</u>						
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
<u>Hilltop Park Center 5124</u>						
Lead Preschool Instructor	1.50	1.50	1.50	1.50	0.75	.75 Position eliminated FY14
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
<u>Cona Park Center 5125</u>						
Lead Preschool Instructor	0.75	0.75	0.75	0.75	0.75	
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
<u>Special Programs & Events 5130</u>						
After School Site Directors	1.50	1.50	1.50	1.50	1.50	
Recreation Specialist (FT)	1.00	1.00	1.00	1.00	1.00	
Senior Recreation Leader	1.50	0.00	0.00	0.00	0.00	
<u>Sports 5160</u>						
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
Sports Coordinator	0.75	0.75	0.75	0.75	0.75	
<u>Sports Center - Operations 5180</u>						
Administrative Assistant I	2.00	2.00	2.00	2.00	2.00	
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	
Aquatics Coordinator	1.00	1.00	1.00	1.00	1.00	
Aquatics Specialist I	0.75	0.75	0.75	0.75	0.75	
Aquatics Specialist II	1.00	1.00	1.00	1.00	1.00	
Control Cashier	4.00	4.00	4.00	4.00	3.00	1 Position eliminated FY14
Facility Attendant	5.75	5.75	5.75	5.75	5.75	
Facility Coordinator	0.00	0.00	0.00	0.00	2.00	2 Positions added FY14
Fitness Manager	1.00	1.00	1.00	1.00	1.00	
Group Exercise Coordinator	1.00	1.00	1.00	1.00	1.00	
Guest Services Coordinator	1.00	1.00	1.00	1.00	1.00	
Laundry Attendant	2.00	2.00	2.00	2.00	2.00	
Lifeguard	0.75	0.75	0.75	0.75	0.75	
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00	
Physical Therapist	1.50	1.50	1.50	1.50	1.50	
Recreation Specialist	0.75	0.75	0.75	0.75	0.75	
Recreation Specialist-Facility	0.75	0.75	0.75	0.75	0.00	.75 Eliminated FY14
Senior Facility Attendant	1.00	1.00	1.00	1.00	1.00	
Sports Center Manager	1.00	1.00	1.00	1.00	1.00	
Sports Center Operations Mgr.	1.00	1.00	1.00	1.00	0.00	Position eliminated FY14
Sports Coordinator	1.00	1.00	1.00	1.00	1.00	
Tot Activity Leader	0.75	0.75	0.75	0.75	0.75	
<u>Sports Center - Maintenance 5189</u>						
Building Maint. Craftworker	1.00	1.00	1.00	1.00	1.00	
Senior Craftworker	1.00	1.00	1.00	1.00	1.00	
RECREATION & COMMUNITY SERVICES DEPARTMENT TOTAL	53.58	51.83	51.83	51.83	50.33	
<u>LIBRARY</u>						
<u>Administration 5510</u>						
Administrative Assistant II	0.00	0.75	0.75	0.75	0.75	
Assistant Library Director	1.00	1.00	1.00	1.00	1.00	
Community Services Director	0.33	0.33	0.33	0.33	0.33	
Contract Fund Development Coordinator	0.75	0.75	0.75	0.75	0.67	Contract extended through 6/30/14, FTE reduced .075
Executive Assistant II	0.75	0.00	0.00	0.00	0.00	
Museum & Cultural Arts Mgr	0.50	0.50	0.50	0.50	0.50	
Special Services Coordinator	1.00	1.00	1.00	1.00	1.00	
<u>Support Services 5520</u>						
Automated Systems Coordinator	1.00	1.00	1.00	1.00	1.00	
Library Assistant I	0.75	0.75	0.75	0.75	0.75	
Library Assistant II	1.00	1.00	1.00	1.00	1.00	
Library Assistant III	1.00	1.00	1.00	1.00	1.00	
Technology Services Specialist	1.00	1.00	1.00	1.00	1.00	
<u>Reference Services 5530</u>						
Librarian	3.00	3.00	3.00	3.00	3.00	
<u>Youth Services 5540</u>						
Librarian	2.00	2.00	2.00	2.00	2.00	
Youth Services Manager	1.00	1.00	1.00	1.00	1.00	
<u>Readers' Services 5550</u>						
Library Assistant I	2.25	2.25	2.25	2.25	2.25	
Library Assistant II	1.00	1.00	1.00	1.00	1.00	
Library Assistant III	1.00	1.00	1.00	1.00	1.00	
Reference & Reader Svcs Mgr	1.00	1.00	1.00	1.00	1.00	
<u>Museum 5600</u>						
Administrative Assistant I	0.50	0.50	0.50	0.50	0.50	
Cultural Arts Assistant	0.50	0.50	0.50	0.50	0.50	

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
Museum & Cultural Arts Mgr	0.50	0.50	0.50	0.50	0.50	
LIBRARY DEPARTMENT TOTAL	21.83	21.83	21.83	21.83	21.75	
<u>COMMUNITY SERVICES DEPARTMENT</u>						
<u>Conference Center Admin 6210</u>						
Community Services Director	0.09	0.09	0.09	0.09	0.09	
Conference Center General Manager	1.00	1.00	1.00	1.00	1.00	
Citywide Events Coordinator	0.00	0.00	0.00	0.00	0.50	.50 Position added FY14. Title TBD
Executive Assistant I	0.25	0.25	0.25	0.25	0.25	
Sales Office Assistant	0.75	0.75	0.75	0.75	0.75	
<u>Conference Center- Sales 6220</u>						
Sales Office Assistant	1.00	1.00	1.00	1.00	1.00	
Senior Sales Manager	1.00	1.00	1.00	1.00	1.00	
<u>Conference Center - Event Operations 6231</u>						
Event & Sales Assist	1.00	0.00	0.00	0.00	0.00	
Event Supervisor	1.00	1.00	1.00	1.00	1.00	
Events Coordinator	1.00	1.00	1.00	1.00	1.00	
Facility Attendant	2.00	2.00	2.00	2.00	2.00	
Operations Coordinator	1.00	1.00	1.00	1.00	1.00	
Operations Supervisor	1.00	1.00	1.00	1.00	1.00	
Senior Custodian	1.00	0.00	0.00	0.00	0.00	
<u>Conference Center - Maintenance 6232</u>						
Senior Craftsworker	1.00	1.00	1.00	1.00	1.00	
<u>Marina Administration 600-6310</u>						
Community Services Director	0.11	0.11	0.11	0.11	0.11	
Executive Assistant	0.33	0.33	0.33	0.33	0.33	
Harbormaster	0.60	0.60	0.60	0.60	0.60	
Marine Operations Supervisor	0.50	0.50	0.50	0.50	0.50	
Marine Operations Specialist	1.00	1.00	1.00	1.00	1.00	
Marina Harbor Assistant	0.80	0.80	0.80	0.80	0.80	
<u>Marina Maintenance 600-6320</u>						
Harbor Maintenance Craftsworker	0.50	0.50	0.50	0.50	0.50	
Waterfront Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	
Harbor Maintenance Leadworker	0.50	0.50	0.50	0.50	0.50	
<u>Marina Security 600-6330</u>						
Harbor Security Worker	2.40	2.40	2.40	2.40	2.40	
<u>Harbor Administration 6410</u>						
Community Services Director	0.03	0.03	0.03	0.03	0.03	
Executive Assistant I	0.08	0.08	0.08	0.08	0.08	
Harbormaster	0.40	0.40	0.40	0.40	0.40	
Marina Harbor Assistant	0.20	0.20	0.20	0.20	0.20	
Marine Operations Supervisor	0.50	0.50	0.50	0.50	0.50	
<u>Harbor Maintenance 6420</u>						
Harbor Maintenance Craftworker	0.50	0.50	0.50	0.50	0.50	
Senior Harbor Maintenance Worker	0.50	0.50	0.50	0.50	0.50	
Waterfront Maint. Supervisor	0.50	0.50	0.50	0.50	0.50	
<u>Harbor Security 6430</u>						
Harbor Security Worker	0.60	0.60	0.60	0.60	0.60	
<u>Parking Administration 625-6510</u>						
Accounting Assistant	2.75	2.75	2.75	2.75	2.75	
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	
Community Services Director	0.11	0.11	0.11	0.11	0.11	
Executive Assistant I	0.34	0.34	0.34	0.34	0.34	
Parking Revenue Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking Superintendent	1.00	1.00	1.00	1.00	1.00	
<u>Parking Enforcement 625-6520</u>						
Parking Attendant	1.00	1.00	1.00	1.00	1.00	
Parking Enforcement Officer	6.25	6.25	6.25	6.25	6.25	
Parking Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking Facility Worker	0.00	0.00	0.00	0.00	0.75	.75 Position moved from 6540
Senior Parking Enforcement Off.	1.00	1.00	1.00	1.00	1.00	
<u>Parking Maintenance 625-6530</u>						
Parking Controls Technician	2.00	2.00	2.00	2.00	2.00	
Parking Maintenance Craftsworker	1.00	1.00	1.00	1.00	1.00	
Parking Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking Maintenance Worker	2.00	2.00	2.00	2.00	2.00	Plus 1 overfill through 6/30/14

ADOPTED POSITION CONTROL LIST FY 2013-14

	2010-11 Amended	2011-12 Amended	2012-13 Adopted	2012-13 Amended	2013-14 Adopted	Comments
Senior Parking Controls Technician	1.00	1.00	1.00	1.00	1.00	
Senior Street Sweeper Operator	1.00	1.00	1.00	1.00	1.00	
Street Sweeper Operator	1.00	1.00	1.00	1.00	1.00	
<u>Parking Attendant/Cashier/Security 625-6540</u>						
Off-Street Parking Supervisor	1.00	1.00	1.00	1.00	1.00	
Parking Attendant	4.00	4.00	4.00	4.00	4.00	
Parking Facility Worker	4.50	5.25	5.25	5.25	4.50	.75 Position moved to 6520
Senior Parking Attendant	2.00	2.00	2.00	2.00	2.00	
COMMUNITY SERVICES						
DEPARTMENT TOTAL	59.59	58.34	58.34	58.34	58.84	
GRAND TOTAL	470.88	463.25	464.50	468.50	470.42	

<p align="center">CITY OF MONTEREY</p> <p align="center">MISCELLANEOUS DEMOGRAPHIC & STATISTICAL SUMMARY</p>
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LOCATION

Central Coast of California, 110 miles south of San Francisco and 335 miles north of Los Angeles, on southern end of Monterey Bay.

FOUNDED

1770

INCORPORATED

1850

FORM OF GOVERNMENT

Council-Manager

POPULATION ⁽¹⁾

28,252

PHYSICAL SIZE

8.67 square miles

**ASSESSED
PROPERTY VALUATION**

\$4,373,187,771

VOTER PARTICIPATION - LAST ELECTION (November, 2012)

Registered voters	13,491	Voter turn-out	82.02%
Ballots cast	11,065		

PUBLIC SAFETY

Fire sworn personnel ⁽²⁾	68
Number of fire stations ⁽²⁾	5
Police sworn personnel	49

STREETS

Estimated miles of paved streets	106
Traffic signal devices	966
Estimated miles of bike lanes	6
Estimated number of transit stops	220

PUBLIC UTILITIES

Gas & electric service provided by:	Pacific Gas & Electric Co.
Telephone, internet, and cable service provided by:	AT&T, Comcast
Water service provided by:	California - American Water Co.

SERVICES PROVIDED BY OTHER AGENCIES

Public elementary and secondary schools	Monterey Peninsula Unified School Dist.
Monterey Peninsula College	Monterey Peninsula Community College Dist.
Property tax collection & administration	County of Monterey
Solid waste collection and disposal	Monterey Disposal Service (franchise)
Wastewater services	Monterey Reg. Water Pollution Control Agency
Bus service	Monterey-Salinas Transit

<p align="center">CITY OF MONTEREY</p> <p align="center">MISCELLANEOUS DEMOGRAPHIC & STATISTICAL SUMMARY</p>
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	Estimated Labor Force ⁽³⁾	Estimated Unemployment Rate ⁽³⁾
2012	18,300	5.1%
2011	17,700	5.7%
2010	17,700	5.8%
2009	17,300	5.3%
2008	17,400	3.7%
2007	17,000	3.1%
2006	16,900	3.0%
2005	17,100	3.2%
2004	17,100	3.7%

Median Household Income ⁽⁴⁾ \$61,353

Median Price Single-Family Home ⁽⁴⁾ \$637,900

Median Age ⁽⁴⁾ 36.4 years

Sources: (1) State of California Department of Finance, Demographic Research Unit, 2013
 (2) Includes contract services provided to neighboring cities
 (3) State of California Employment Development Department, historical data (no seasonal adjustment)
 (4) U.S. Census Bureau, 2009-11 American Community Survey



City of Monterey

Adopted Budget

Budget Reference Materials

FY 2013/14



RESOLUTION NO. 13-101 C.S.

A RESOLUTION OF THE COUNCIL OF THE CITY OF MONTEREY

ADOPT THE 2013-14 OPERATING BUDGET OF THE CITY OF MONTEREY

WHEREAS, the proposed operating budget of the City of Monterey for the fiscal year 2013-14 was prepared and submitted to the City Council by the City Manager in accordance with Section 6.3 of the City Charter; and

WHEREAS, the City Council reviewed the proposed operating budget and thereafter caused a public appearance to be held concerning the budget;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTEREY that the City of Monterey – Proposed Operating Budget – 2013-14 containing information as required in Section 6.3 of the Monterey City Charter, as amended by the City Council, is hereby adopted and approved as the budget of the City of Monterey for fiscal year 2013-14 in the following amounts:

Operating Budget – General Fund	\$ 62,944,766
Operating Budget – Special Funds	<u>41,753,215</u>
Total Operating Budget	\$104,697,981

A copy of said budget, as modified and amended, is on file in the office of the City Clerk and is hereby referred to for further particulars.

BE IT FURTHER RESOLVED THAT monies may be transferred from one account to another with the approval of the City Manager or his designee except for the following transfers which may be made only with the approval of the City Council:

- a. Transfers to or from Special Funds where state or federal regulations require Council approval;
- b. Transfers from unappropriated reserves or fund balances.

BE IT FURTHER RESOLVED THAT sixteen percent (16%) of the total projected revenue from Transient Occupancy Taxes is hereby appropriated in the amount of \$2,858,853 for use in the Neighborhood Improvement Program for 2013-14. This amount is the total appropriation from which all applicable City overhead and program expenses will be deducted as appropriate.

BE IT FURTHER RESOLVED THAT the following reserve is hereby approved and the monies therein appropriated for operational contingencies as approved by the City Manager or Finance Director:

- | | |
|--|-----------|
| 1. Reserve for Operational Contingencies | \$250,000 |
|--|-----------|

BE IT FURTHER RESOLVED THAT the proposed transfers included in the Interfund Transfers schedule that is part of the 2013-14 Proposed Operating Budget as amended are hereby adopted and approved; and that the Finance Director is hereby authorized to make administrative budget adjustments to the schedule as deemed necessary;

BE IT FURTHER RESOLVED THAT since the Proposed Operating Budget as amended is based on an estimate of employee savings from salary and benefit concessions, the Finance Director is hereby authorized to make any administrative budget adjustments to appropriations as needed to implement actual pay concessions.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF MONTEREY this 26th day of June, 2013, by the following vote:


AYES:	5	COUNCILMEMBERS:	Downey, Haffa, Selfridge, Sollecito, Della Sala
NOES:	0	COUNCILMEMBERS:	None
ABSENT:	0	COUNCILMEMBERS:	None
ABSTAIN:	0	COUNCILMEMBERS:	None

APPROVED:

ATTEST:



Mayor of said City



City Clerk thereof

FINANCIAL POLICIES

REVENUE POLICIES

- The City will set fees and user charges for each enterprise fund at a level that fully supports the total direct and indirect program costs. Indirect costs will ultimately include the cost of annual depreciation of fixed assets.
- The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering a service. It is recognized that certain services may be subsidized by general taxes based upon a level of subsidy determined by the Council.
- The City will aggressively pursue collection of all revenues when due.

OPERATING BUDGET POLICIES

- The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.
- Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually preparing and maintaining a five-year General Fund operating revenue, expenditure and available reserve schedule and a five-year capital improvement plan.
- Any normal existing revenue inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources will be required for any new or expanded programs.
- The City will provide for adequate maintenance and the orderly replacement of fixed assets and equipment.
- As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.
- The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).
- The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records deemed necessary to render an opinion on the City's compliance with Generally Accepted Accounting Principles (GAAP).

FINANCIAL POLICIES

CAPITAL IMPROVEMENT POLICIES

- All estimated construction, maintenance and operating costs and potential funding sources for each proposed capital improvement and neighborhood improvement will be identified before it is submitted to the City Council for approval.
- The City will finance only those capital improvements that are consistent with the adopted capital improvement plan and City priorities. All capital improvement operating and maintenance costs will be included in operating budget forecasts.

DEBT POLICIES

- Only capital improvements that cannot be financed from current revenues will be financed with debt borrowing except for enterprise funds. The City will determine and use the least costly financing method for all new capital improvement projects.
- The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

FUND BALANCE CLASSIFICATION

- At year-end, restricted fund balances for specific purposes are determined (excluding non-spendable amounts). Remaining fund balance, considered spendable, is classified into committed, assigned or unassigned categories depending upon the intended use of the balances. Fund balance amounts for other governmental funds are classified as restricted or committed depending upon the purpose and restrictions imposed on each specific fund. The City applies expenditures to the most restrictive available balances first, then less restricted funds as required.

RESERVE POLICIES

- The City maintains a stabilization arrangement in the form of the “Reserve for Economic Uncertainty”. The City Council retains the authority to establish the Reserve for Economic Uncertainty as a Committed Fund Balance. The City goal is to maintain a reserve equivalent to 15% of the General Fund annual operating budget. The stabilization arrangement is established for the purpose of providing funds for an unforeseen, urgent event that affects the operations or safety of the City (eg. natural disaster). The recognition of an urgent event must be established by the City Council, and a budget revision

must be approved. In the event that the balance drops below the established minimum level, the City Council will develop a plan to replenish the Reserve.

- The City will maintain appropriate reserves in the Self-Insurance Funds based on statutory requirements and actuarially projected needs.

PROPERTY MANAGEMENT

- Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.
- Disposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.

DESCRIPTION OF FUNDS

In accordance with generally accepted accounting principles, the City's financial reporting system is organized on a fund basis consisting of three major fund types; Governmental, Proprietary, and Fiduciary. The Governmental fund types consist of the General Fund, Special Revenue funds, Debt Service funds, and Capital Project funds. Proprietary funds consist of the Enterprise funds and the Internal Service funds. The Fiduciary funds consist of the various Trust and Agency funds.

BASIS OF BUDGETING

All of the City's governmental type funds (General, Special Revenue, Capital Project and Trust Funds) are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property tax revenues and assessments receivable are considered susceptible to accrual when collected within 60 days following year end. Other revenues considered susceptible to accrual include sales, utility users and transient occupancy taxes, interest, rent, grants earned and certain other intergovernmental revenues. Expenditures are generally recognized when the related fund liability is incurred, except that interest and principal on general long term obligations are recognized when due. Proprietary Funds (Enterprise and Internal Service Funds) are distinguished from Governmental funds by their measurement focus on net income, or retained earnings. These funds are accounted for using the accrual basis of accounting. Their revenues are recognized when earned, and their expenses are recognized when incurred.

GENERAL FUND

The General Fund is the primary operating fund of the City. The revenues deposited into this fund include all general purpose revenues such as property tax, sales tax, transient occupancy tax, business license tax, licenses and permits, charges for services, etc. These revenues support the general operation, including police, fire maintenance, recreation, planning, and general government. In addition, the General Fund finances many capital improvements each year.

SPECIAL REVENUE FUNDS

Housing Funds - These funds are used to assist families and individuals in low and moderate income neighborhoods in obtaining low interest loans for the purpose of purchasing, rehabilitating, and renting housing. The sources of funds include CDBG funds, federal grant funds, rental and principal and interest income from loan repayments.

Gas Tax Funds - These funds are comprised of state and federal monies made available to the City for general road improvements and for specific road projects.

DESCRIPTION OF FUNDS

Alvarado Street Maintenance - The Alvarado Street Maintenance District was formed to help pay for the maintenance and upkeep of Alvarado Street. A special assessment is levied on all parcels within the district for this specific purpose.

Asset Seizure Fund - This fund is a repository for funds received from the sale of assets seized by the Police Department.

Calle Principal Street Maintenance - The Calle Principal Street Maintenance District was formed to help pay for the maintenance and upkeep of Calle Principal. A special assessment is levied on all parcels within the district for this specific purpose.

Integrated Regional Watershed Management – In 2006, the City signed an agreement with the Monterey Peninsula Water Management District to receive Proposition 50 Integrated Regional Watershed Management Funds, to fund a feasibility study to analyze the various alternatives for mitigating the effects of stormwater runoff into the ocean at several areas around the peninsula.

Park Dedication Funds - in 1974, an ordinance established regulations for the dedication of land and the payment of fees for park and recreational land in subdivisions and multiple family developments. These funds account for and control payment of fees and uses of fees for specific park and recreational purposes as prescribed by the ordinance.

Parking Adjustments Funds (Special Parking) - These funds are repository for parking adjustment fees collected within each of three parking districts within the City. Fees are assessed if a property owner wishes to develop or redevelop property in such a manner that will intensify the need for parking but is unable to provide all of the parking required by the zoning ordinance. Parking adjustment fees are used for construction, operation, and maintenance of common public parking facilities.

Police Grant Revenue Funds - These funds are established to account for grant funds received from Federal and State agencies that are earmarked for specific purposes such as personnel cost for a School Resource Officer or Domestic Violence Office. Some grants allow for the purchase and acquisition of certain safety equipment used in patrol operations.

Public Education & Government Access Fund - Established in 2001, this fund accounts for revenues and expenses related to supporting a local non-profit media agency known as Access Monterey Peninsula.

Public Safety Training & Services Fund - This fund was established to provide for receipt and disbursement of fees collected by the City's Public Safety Departments for training programs attended by personnel from outside agencies. The revenue generated from this program is dedicated to the needs of the Public Safety Departments' training program as well as other department requirements.

Sewer Line Maintenance Fund - In 1978, the City passed and adopted an ordinance to establish a sewer line maintenance fee. The fee was imposed to provide revenue to support

DESCRIPTION OF FUNDS

the cost of operating and maintaining the City's Sewer System.

Sewer Mains Improvements - These funds were instituted in 1971 to pay for improvements made to the sewer mains system in various areas throughout the City, which are required as a result of development.

Skyline Forest Service District - This district was created in 1966 to provide for perpetual landscaping maintenance of the Skyline Forest area. The tax is levied on the properties in the district to pay for the landscape contract.

Storm Water Utility Fund - This fund was established in 1994-95 in order to account for the revenues and expenses in connection with the operation and maintenance of the City's storm drain and storm water management system. The fee is collected by the Monterey Regional Water Pollution Control Agency as an add-on to the sewer maintenance charge.

Water System Improvement Fund - This fund was established in 1983 to accrue developer fees for the construction of improvements to the fire hydrant system.

Wharf I Sprinkler System Fund - This fund was established in 1994-95 to account for revenues and expenses associated with the maintenance and upkeep of the fire sprinkler system at Wharf 1.

CAPITAL PROJECT FUNDS

Capital Improvement Fund - The expenditures and related financing sources for all capital improvement projects are accounted for within this fund. Generally, transfers from other funds finance the projects. Individual capital funds may be established to account for grants received from federal, state and other agencies for specific improvement projects.

Neighborhood Improvement Fund - This capital improvement fund was established to provide a means for financing capital improvements approved through the Neighborhood improvement Program. Sixteen percent of all transient occupancy tax revenue collected by the City is deposited into this fund.

ENTERPRISE FUNDS

Cemetery Fund - In 1985, the Cemetery Trust Fund and the Cemetery Fund were combined into one Cemetery Fund. All cemetery related revenues and expenditures are accounted for in this fund.

Institutional Network Service (I-Net) Fund - Established in 2001, this fund accounts for resources and equipment provided by AT&T Broadband Cable Company. The City will administer the operations of the equipment and bill other local agencies that participate in the network.

DESCRIPTION OF FUNDS

Marina Fund - This fund was established in 1960 to account for all Marina-related revenues and expenditures. All revenues collected in the Marina area are used for operation, maintenance and improvements to the Marina.

Materials Recovery Facility Fund - In 1994-95, this fund was established to account for the revenues and lease payments for the Materials Recovery Facility.

Navy Services Fund - Established in 2001 to account for Public Works services provided at the Naval Post-Graduate School located on the historic ground of the Old Del Monte Hotel.

Parking Fund - This fund was established to pay for construction, operation, and maintenance of parking facilities and improvements in the Downtown and Cannery Row areas of the City. The revenue sources include parking fees, permits and fines.

Presidio of Monterey Public Works Authority - This fund is used to account for the revenues and expenditures associated with maintenance of facilities and infrastructure at the Presidio of Monterey. The City maintains these facilities for the U.S. Army on a cost reimbursement basis.

INTERNAL SERVICE FUNDS

Health & Other Insurance Fund - This group of funds captures the costs and revenues for our self-insurance program, including liability and benefits. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Information Services Fund - This fund centralizes information technology and other information services costs. The user departments are assessed a charge for these services and to accumulate funds for equipment replacement and enhancements as needed.

Liability & Property Insurance Fund - This fund captures the costs and revenues for our self-insurance program, including liability and property. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

Vehicle Management Fund - This internal (intergovernmental) service fund serves to centrally account for all vehicle, apparatus, and heavy equipment costs in one place. The cost of this service is charged back to the operating departments.

Workers' Comp Insurance Fund - This group of funds captures the costs and revenues for our self-insurance program, including liability and benefits. The operating departments are charged for the cost of insurance as well as for the accumulation of requisite reserve funds.

TRUST FUNDS

Golden 55 Travelers Trust Fund - The Recreation department administers a program

DESCRIPTION OF FUNDS

whereby cultural related day-trips and weeklong excursions are provided to participants on a fee basis. This fund accounts for the revenues and expenditures of the program.

Library Trust Fund - This fund was created so that gifts, bequests and miscellaneous revenues from the library operation could be deposited and reserved for library purposes. All expenditures from the fund are requested by the Library Board of Trustees and approved by the City Council.

Museum Trust Fund - This fund is comprised of donations from visitors to the Colton Hall Museum and contributions by individual donors. The monies are used for the acquisition and preservation of historical artifacts.

Scholze Park and Playground Funds - These funds were created for the purpose of maintaining and improving parks and playgrounds owned by the City. It is specified by ordinance that only the income from the assets be distributed and divided 50% for park and 50% for playground purposes.

Senior Center Programs Fund - The fund was established in accordance with a bequest that specifically supports new and/or existing programs at the Senior Community Center.

Tidelands Trust Fund - This fund was established, as prescribed by the State, to account for all revenues and expenditures within the tidelands area of the City.



City of Monterey
Finance Department
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