

**PRESIDIO MUNICIPAL SERVICES AGENCY
BASIC FINANCIAL STATEMENTS**

FOR THE YEAR ENDED JUNE 30, 2013

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Presidio Municipal Services Agency
Monterey, California

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and the major fund of the Presidio Municipal Services Agency, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Presidio Municipal Services Agency's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to Presidio Municipal Services Agency's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Presidio Municipal Services Agency's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the major fund of the Presidio Municipal Services Agency, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, which follows this report letter, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 31, 2013 on our consideration of the City of Monterey Joint Powers Financing Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance.

That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

R. J. Ricciardi, Inc.

R.J. Ricciardi, Inc.
Certified Public Accountants

San Rafael, California
December 31, 2013

PRESIDIO MUNICIPAL SERVICES AGENCY

MANAGEMENT’S DISCUSSION AND ANALYSIS

Please read this overview in conjunction your reading of the accompanying Basic Financial statements.

THE PURPOSE OF THE AGENCY

At the request of the U.S. Army in 1997, the Cities of Monterey and Seaside formed the Presidio Municipal Services Agency (“Agency”) under the Joint Exercise of Powers Act of the State of California. The Agency coordinates the provision of services by each member city in the operation and maintenance of the U.S. Army’s Presidio facilities in Monterey. The original contract expired in August 2006 and a new contract was negotiated for services through May 31, 2007 with four option years, ending May 31, 2011. The Army extended the contract for an additional two and a half years, ending November 30, 2013.

The Agency has no employees. The City of Monterey provides approximately 80% of the services required, along with the entire Agency’s administrative and financing requirements. The City of Seaside provides the remainder. The governing body of the Agency consists of two members, one appointed by each member city. As a separate legal entity, the Agency exercises full powers and authorities within the Joint Powers Agreement. Obligations of the Agency are not those of the member cities.

The United States Army contracts with the Agency for municipal services, such as building maintenance, street maintenance, sewer and water line maintenance, storm drain maintenance and other special projects. The Agency purchases the needed services and supplies from the Cities of Monterey and Seaside, and charges the Army at the Agency’s cost. The Agency records a receivable from the Army and a payable to the Cities when services are provided and invoiced to the Army. As cash is collected from the Army, the Agency repays the Cities.

FISCAL YEAR 2012-13 FINANCIAL HIGHLIGHTS

Financial highlights of the year are the following:

	<u>FY2013</u>	<u>FY2012</u>	<u>FY2011</u>	<u>FY2010</u>
• Agency general revenues	\$11,284,765	\$13,087,837	\$14,037,989	\$9,612,860
• Agency general expenses	\$11,284,765	\$13,087,837	\$14,037,989	\$9,612,860

The Agency-wide Financial Statements

The **Agency-wide Financial Statements** provide a long-term view of the Agency’s activities as a whole, and comprise the *Statement of Net Assets* and the *Statement of Activities*. The *Statement of Net Assets* provides information about the financial position of the Agency as a whole on the full accrual basis, similar to that used by corporations. The *Statement of Activities* provides information about all the Agency’s revenues and all its expenses, also on the full accrual basis, with the emphasis on measuring net revenues or expenses of each the Agency’s programs. The *Statement of Activities* explains in detail the change in Net Assets for the year.

FINANCIAL ACTIVITIES OF THE AGENCY

This analysis focuses on the net assets and changes in net assets of the Agency's Governmental Activities in the Agency-wide Statement of Net Assets and Statement of Activities that follow.

- The Agency's net assets increase remained at zero, as operating revenues and operating expenses equaled \$11.3 million.

ECONOMIC OUTLOOK AND MAJOR INITIATIVES

The Agency's sole revenue source is from the U.S. Army's Presidio Facility for base maintenance. Therefore, the life of the Agency is dependent on the continuance of its contract with the U.S. Army, which currently is extended through November 2013. The Agency expects to successfully negotiate a new contract prior to that date.

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

These financial statements are intended to provide citizens, taxpayers, investors and creditors with a general overview of the Agency's financial condition and results of operations. Questions should be directed to the Finance Department 735 Pacific St. Ste. A, Monterey, CA 93940.

AGENCY-WIDE FINANCIAL STATEMENTS

The Agency-wide Financial Statements comprise of the Statement of Net Assets and the Statement of Activities. Their purpose is to summarize the entire Agency's financial activities and financial position. They are prepared on the same basis as is used by most businesses, which means they include all the Agency's assets and all its liabilities, as well as all its revenues and expenses on a full accrual basis—the effect of all the Agency's transactions is taken into account, regardless of whether or when cash changes hands.

STATEMENT OF NET ASSETS

The Statement of Net Assets reports the difference between the Agency's total assets and the Agency's total liabilities, including all the Agency's capital assets and all its long-term debt. The Statement of Net Assets presents similar information to the old balance sheet format, but presents it in a way that focuses the reader on the composition of the Agency's net assets, by subtracting total liabilities from total assets.

STATEMENT OF ACTIVITIES

The Statement of Activities reports increases and decreases in the Agency's net assets. It is also prepared on the full accrual basis, which means it includes all the Agency's revenues and all its expenses, regardless of when cash changes hands.

PRESIDIO MUNICIPAL SERVICES AGENCY

PRESIDIO MUNICIPAL SERVICES AGENCY
STATEMENT OF NET POSITION
JUNE 30, 2013

ASSETS	
Receivable from U.S. Army	\$ 2,823,973
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Total Assets	\$ 2,823,973
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LIABILITIES	
Payable to City of Monterey	\$ 2,823,973
Payable to City of Seaside	-
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Total Liabilities	\$ 2,823,973
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See accompanying notes to basic financial statements

PRESIDIO MUNICIPAL SERVICES AGENCY

PRESIDIO MUNICIPAL SERVICES AGENCY
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

OPERATING REVENUES	
Charges for services	<u>\$ 11,284,765</u>
Total operating revenues	<u>\$ 11,284,765</u>
OPERATING EXPENSES	
Services and supplies - City of Monterey	\$ 10,099,236
Services and supplies - City of Seaside	<u>1,185,529</u>
Total operating expenses	<u>\$ 11,284,765</u>

See accompanying notes to basic financial statements

PRESIDIO MUNICIPAL SERVICES AGENCY

PRESIDIO MUNICIPAL SERVICES AGENCY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2013

CASH FLOWS FROM OPERATING
ACTIVITIES

Cash received from Presidio	<u>\$ 15,448,369</u>
Cash paid to:	
City of Monterey	\$ 13,223,118
City of Seaside	<u>2,225,251</u>
Total cash paid	<u>\$ 15,448,369</u>

See accompanying notes to basic financial
statements

A. Basis of Presentation

The Agency's Basic Financial Statements are prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board is the acknowledged standard setting body for establishing accounting and financial reporting standards followed by governmental entities in the U.S.A.

Government-wide Statements: The Statement of Net Assets and the Statement of Activities display information about the primary government. These statements include the financial activities of the overall Agency. These statements contain only *business-type activities* of the Agency. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the Agency. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The primary function of the Agency is Public Works programs. Program revenues include (a) charges paid by the recipients of goods or services offered by the programs, (b) grants and contributions that are restricted to meeting the operational needs of a particular program and (c) fees, grants and contributions that are restricted to financing the acquisition or construction of capital assets. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

B. Major Funds

The Agency contains only one fund.

C. Basis of Accounting

The government-wide and proprietary fund financial statements are reported using the *economic resources measurement focus* and the full *accrual basis* of accounting. Revenues are recorded when *earned* and expenses are recorded at the time liabilities are *incurred*, regardless of when the related cash flows take place.

D. Reporting Entity

The Agency is an integral part of the City. It provides services to the Army whose Presidio base resides within the City limits. In addition, the Agency's governing body is the City Council. Therefore, the financial data of the Agency has been included as a blended component unit within the City's comprehensive annual financial report for the year ended June 30, 2013.

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