



**REQUEST FOR HEARING
BEFORE THE CITY OF MONTEREY
ADMINISTRATIVE HEARING OFFICER**

**NAME OF RECIPIENT
OF CITATION:** _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

CITATION NUMBER(S): _____

VIOLATION ADDRESS: _____

(If different from above)

CITATION DATE(S): _____

TOTAL FINE AMOUNT: _____

****REQUEST FORM MUST BE ACCOMPANIED BY ADVANCE DEPOSIT OF THE
TOTAL FINE AMOUNT OR A COMPLETED ADVANCE DEPOSIT HARDSHIP
WAIVER WITHIN 30 DAYS OF THE DATE OF THE CITATION****

I hereby request that a hearing be set before the City of Monterey Administrative Hearing Officer for the purpose of contesting the citation listed above. I understand that the City of Monterey will notify me of the time and date of the hearing in accordance with Monterey City Code section 1-9.7. I understand and acknowledge that failure to appear at the hearing will result in forfeiture of my deposit of the fine amount and will constitute a failure to exhaust my administrative remedies.

Date: _____

Signed: _____
(Must be signed by the recipient of the citation)

Return form and fine deposit to:

City of Monterey – Finance Department
735 Pacific Street Suite A
Monterey, CA 93940