STEP BY STEP DIRECTIONS ON UPLOADING A PHOTO TO YOUR AMILIA ACCOUNT
Profile Picture Guidelines:

- Choose a high-quality image: Your photo should be clear, in focus, and have a high resolution. This will help ensure that your photo looks good and is easily recognizable.
- Use a good lighting: Avoid using harsh or dim lighting, as it can make your photo appear washed out or grainy. Use natural lighting if possible, and avoid using flash if it causes harsh shadows.
- Use a neutral background: A simple, neutral background will help your photo stand out and make it easier to see your face. Avoid busy or distracting backgrounds that can take the focus away from you.
- Use a recent photo: use a photo that is no more than 3 months old, so that it accurately reflects your current appearance.
Part 1

Sign In To Your Amilia Account

Visit https://www.amilia.com/en/Login
Part 2

Click on Members Tab

Click on the **members tab** to view account members
Part 3

Viewing Account Members

Here you will upload your profile pictures
Adding a Profile Picture

Click on upload profile picture
Uploading your photo

Click on choose an image to upload your photo
Part 6

Choosing your photo from your computer

Choose the photo you would like to upload as your profile picture from your files.
Part 7

Adjusting your profile picture

Here you will be able to adjust your profile picture by zooming in or zooming out.
Part 8

Adding Profile Picture to Members

Now that you have successfully added your profile picture to your account, repeat the steps for everyone in your membership by clicking the drop down menu. If you are on a single membership you do not need to do this step.
UPLOADING A PHOTO USING THE AMILIA APP
Part 1

Download the Amilia App

Visit your App Store or Google Play Store to download the Amilia App.
Sign In To Your Amilia Account

Login into your Amilia Account using the same Email and Password you created when purchasing your Membership.

If you forgot your password you are able to reset your password on this screen.

Please note if you have a Family Membership each Family Member must login in with the Same Email and Password.
Part 3

Accessing your Access Card

Click on the middle lower icon that says "Account". Your name/family members names (If you have a family membership) will pop up on this screen.
Once you **click on your name** you will be able to view your Access Card as well as add or change your profile picture by clicking the "Change Profile Picture".