

Permit fee: \_\_\_\_\_

Date fee paid (if applicable): \_\_\_\_\_

**CITY OF MONTEREY  
APPLICATION FOR PERMIT TO REMOVE A TREE ON PRIVATE OR CITY PROPERTY**

Date: \_\_\_\_\_ Name of applicant: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Email: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Property owner (if different): \_\_\_\_\_

Location and tree type – indicate if you want an appointment with the inspector; if not, please flag the tree in question and clearly indicate the address, location on your property, and a description, diagram, or map:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specific reason(s) for removal:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TREE INSPECTION LIABILITY DISCLOSURE**

City shall not be responsible for any damage to property or persons caused by or related to trees located on private property. It is the property owner’s responsibility to maintain all trees on his or her property in a reasonable and safe manner, and any inspection performed by City is a limited advisory assessment only. For a more thorough inspection, owner should contact a local certified arborist.

I hereby grant permission for City Personnel to inspect my property. I also understand that **replanting and maintenance** may be required as a condition of approval.

Signature of Property Owner: \_\_\_\_\_

=====  
**DO NOT WRITE BELOW THIS LINE - OFFICE USE ONLY**  
=====

**Application:**    **Approved**         **Denied**         **Refer to Forester**         **Refer to Appeals Hearing Board**

Number of trees removed, DBH and type:

\_\_\_\_\_  
\_\_\_\_\_

**Replanting required within 30 days of removal.** Please call 646-3860 when tree has been replaced.

Type of tree(s), number and size: \_\_\_\_\_

Signature of City Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Other remarks:

\_\_\_\_\_  
\_\_\_\_\_

**NOTE: A COPY OF THIS PERMIT MUST BE PRESENT ON THE JOB SITE.**

Please email this form to [forestry@monterey.org](mailto:forestry@monterey.org) or mail it to 23 Ryan Ranch Road, Monterey CA 93940  
If you have any questions, please call the Parks Division at (831) 646-3860