

TAXI VEHICLE CHECK LIST

MONTEREY POLICE DEPARTMENT

1. **IDENTIFICATION:** A valid California driver's license and Taxi Driver Permit are required.
2. **VEHICLE INSPECTION:** (within 30 days) Download the vehicle safety inspection form from www.monterey.org/police for the inspection location to complete. Submit the completed inspection paperwork and a copy of the inspection receipt with the application.
3. **METER SEAL DOCUMENT:** (within one year) Submit a copy of the Monterey County Department of Weights and Measures inspection form with the application.
4. **VEHICLE REGISTRATION AND VEHICLE INSURANCE:** Provide a copy of the current vehicle registration and insurance card.
5. **EMAIL DOCUMENTS:** Email all required documents to taxi@monterey.org. Please provide your phone number in the email.
6. **PAYMENT:** Make payment by calling the Monterey Police Department at (831) 646-3841. Debit and credit cards are accepted.
7. **APPOINTMENT:** Once we have received all of your required paperwork, we will call you to set-up an appointment for a vehicle inspection at the Monterey Police Department. If you are more than 15 minutes late to your appointment, your appointment will be rescheduled.

MONTEREY COUNTY REGIONAL TAXI AUTHORITY

INSPECTION OF VEHICLES



MCRTA REGULATIONS PAGE 8, SECTION 12.1-- 12.6. INSPECTION OF VEHICLES; INSPECTION FEE.

- **Annual Inspection**

All taxicabs shall submit to an annual inspection as required by the Regional Taxi Authority. All taxicabs shall possess all of the equipment listed on the RTA Taxicab Safety Inspection Checklist, and all such equipment shall be in good working order and repair. The RTA shall establish the standard for good working order.

- **Taxicab decals**

Upon satisfactory completion of such inspection, the Regional Taxi Authority shall issue and affix an approval decal or sticker to the Taxicab that authorizes the operation of the vehicle for a one-year period. All decals issued by the RTA shall be displayed at the rear of the vehicle on the driver's side rear window. It shall be unlawful to transfer the decal or sticker to any other vehicle, and no taxicab shall be operated without a valid decal or sticker properly displayed.

- **Taxicab Inspection**

Any law enforcement officer shall have the right and shall be permitted at any time to inspect any taxicab to ascertain whether the provisions of this Section are being met. During an inspection, the driver of the taxicab shall produce for inspection the following documents:

- 1) Valid California vehicle registration;
- 2) Valid proof of insurance document;
- 3) Valid California driver's license;
- 4) Taxi vehicle permit; and
- 5) Taxi driver permit.

Once the vehicle has passed inspection, bring the inspection form back to the Monterey Police Department to obtain the medallion for your vehicle.

- **Safety inspection failure**

Any taxicab that fails any safety inspection shall be given an opportunity to make repairs or correct defects and be re-inspected. Any such taxicab failing an inspection shall be removed from service until such time as compliance is met. A safety inspection is "failed" if any law enforcement officer or Regional Taxi Authority designated mechanic determines the vehicle is not in compliance with the provisions of this Section, or any required inspection program established by the RTA, or if the taxicab is unsafe, unsanitary, or unsightly. Any such taxicab shall be removed from service until such conditions are corrected. Such vehicle shall be re-inspected prior to being returned to service.

Once the vehicle has passed re-inspection, bring the inspection form back to the RTA office to obtain the medallion for your vehicle.

- **Removal from service**

Should a law enforcement officer or a Regional Taxi Authority employee determine that a taxicab should be removed from service, such person is authorized to remove the decal or sticker designating that the taxicab is authorized to operate. When the taxicab has satisfactorily passed an inspection, a new decal or sticker will be issued by the RTA and a nominal fee will be charged for the new decal or sticker.

Item	P	F	Vehicle Exterior Lighting Lenses	Body Damage	Inspector:	Badge:
44	<input type="checkbox"/>	<input type="checkbox"/>	Headlights-Hi,Low Beam, CVC 24400 L R			
45	<input type="checkbox"/>	<input type="checkbox"/>	Turn Signals-CVC 2495(b) (l) LF- RF-LR- RR			
46	<input type="checkbox"/>	<input type="checkbox"/>	Emergency Flashers CVC 24252 LF-RF-LR-RR			
47	<input type="checkbox"/>	<input type="checkbox"/>	Tail/Parking Lights OEM, CVC 24600 LF-RF-LR-RR			
48	<input type="checkbox"/>	<input type="checkbox"/>	Reverse Lights CVC 24603 (b)			
49	<input type="checkbox"/>	<input type="checkbox"/>	Brake Lights, Operational, CVC 24603 (b) L R 3rd			
50	<input type="checkbox"/>	<input type="checkbox"/>	License Plate Light(s) CVC 24601			
51	<input type="checkbox"/>	<input type="checkbox"/>	Lenses-OEM- Intact, Holes, Cracks LF-RF-LR-RR			
Item	P	F	Vehicle Engine Safety	NOTES		
52	<input type="checkbox"/>	<input type="checkbox"/>	Engine Drive-ability			
53	<input type="checkbox"/>	<input type="checkbox"/>	Vehicle Drive-ability			
54	<input type="checkbox"/>	<input type="checkbox"/>	25 Mile Per Hour Braking Stop			
55	<input type="checkbox"/>	<input type="checkbox"/>				
56	<input type="checkbox"/>	<input type="checkbox"/>				
Item	P	F	Vehicle Engine Visual			
57	<input type="checkbox"/>	<input type="checkbox"/>	Check Engine Light			
58	<input type="checkbox"/>	<input type="checkbox"/>	Emissions Test			
59	<input type="checkbox"/>	<input type="checkbox"/>	Fluid Leaks- <input type="checkbox"/> -Motor Oil <input type="checkbox"/> -Transmission <input type="checkbox"/> -Coolant			
60	<input type="checkbox"/>	<input type="checkbox"/>				

Vehicle Insurance: Required Insurance must be maintained AT ALL TIMES. Vehicle Permit must be immediately surrendered to RTA if vehicle is at any time removed from the insurance policy.

Temporary Vehicle Registration: Temporary Vehicle registration must be original and is assumed valid with all required paperwork/fees submitted to DMV necessary for legal operation in accordance with the CVC.

NOTES: 1. Vehicle Permit must be renewed five (5) business days prior to the expiration date listed above. Late fees will apply for late renewals and must be paid with a separate money order, cashier's check, or company check.

2. Per RTA regulations, this vehicle must meet minimum standards at all times and is subject to random inspections by the Monterey Police Department Taxi Permitting Agent or RTA staff.