

**MONTEREY POLICE DEPARTMENT
PUBLIC COMPLAINT OR COMMENDATION**

(For Police Use Only)
PR#

TODAY'S DATE	DATE & TIME OF INCIDENT	LOCATION OF INCIDENT / INCIDENT CASE # (IF KNOWN)			
MONTEREY POLICE EMPLOYEE INVOLVED (List additional involved employees in the narrative section below)					
Name (if Known)	Gender	Race	Height	Weight	Hair Eyes
Clothing Description	Other Identifying Information:				
YOUR INFORMATION					
Last Name	First Name	Middle Initial	Date of Birth		
Street Address	City	State	Zip		
Home Phone	Business Phone	Cell Phone	Best Time to Call		
List identifying information regarding <u>witnesses</u> in the narrative section below.					
<p>Information regarding Allegations against Department Members: You have the right to file an allegation regarding any conduct by a member of the Monterey Police Department. You are entitled to a copy of your statement at the time you file the allegation. The Department will conduct an investigation into the allegation. After the investigation is completed, the Department may take some form of personnel action against the accused Department member if it determines that misconduct occurred, or it may find that there is insufficient evidence to warrant personnel action against the Department member. A written notice of the disposition of the allegation will be provided within 30 days of the Department's finding. Personnel complaints will be retained for at least five years. Policy complaints are not considered to be personnel complaints. Non-misconduct concerns are not considered to be complaints.</p> <p>The Monterey Police Department has a strict policy which prohibits the retaliation against complainants and/or witnesses.</p> <p>ALLEGATION/COMMENDATION: (Please describe your allegation/commendation in as much detail as possible. If you are making an allegation and believe the Department member engaged in specific conduct based on race, ethnicity, nationality, gender, age, religion, gender identity or expression, sexual orientation, mental disability, or physical disability, please include that information.)</p>					
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(Continue on back of page and/or attach information, if necessary)					

ALLEGATION/COMMENDATION: (continued)

(Continue on additional pages if necessary)

I affirm that the information provided on this form is true and complete:

Signature

Date

If you are mailing this form, please address it to:

Monterey Police Department
ATTENTION: Administration Division Lieutenant
351 Madison Street
Monterey, CA 93940